



**Township of Southgate
Special Council Meeting Agenda**

October 16, 2019

2 PM

Council Chambers

Pages

1. Call to Order

2. Confirmation of Agenda

Be it resolved that Council confirm the agenda as presented.

3. Declaration of Pecuniary Interest

4. Committee of the Whole

4.1 Resolve into Committee of the Whole

Be it resolved that Council recess the Special Council meeting at [TIME] and move into the Committee of the Whole meeting to allow for fuller discussion regarding the 2020 Budget.

4.2 Appointment of Chair

Be it resolved that the Committee appoint _____ as Chair of the Committee of the Whole meeting on October 16, 2019.

5. Reports of Municipal Officers

5.1 Treasurer William Gott

5.1.1 Staff Report FIN2019-040 - 2020 Budget

3

Be it resolved that Committee of the Whole receive Staff Report FIN2019-040 2020 Budget as information; and

That Committee of the Whole recommend to Council the Proposed 2020 Capital and Special Projects Budget, as presented, for approval at the November 6, 2019 meeting with a requirement from taxation in the amount of \$1,908,811.

6. Resolve back to Council

Be it resolved that the Committee resolve back to the Special Council meeting at [TIME].

7. Motions Resulting from Committee of the Whole

7.1 Staff Report FIN2019-040 - 2020 Budget

Be it resolved that Council receive Staff Report FIN2019-040 2020 Budget as information; and

That Council consider the Proposed 2020 Capital and Special Projects Budget, as presented, for approval at the November 6, 2019 meeting with a requirement from taxation in the amount of \$1,908,811.

8. Confirming By-law

23

Be it resolved that by-law number 2019-151 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on October 16, 2019 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9. Adjournment

Be it resolved that Council adjourn the meeting at [TIME].



Staff Report FIN2019-039

Title of Report: FIN2019-040 2020 Budget

Department: Finance

Council Date: October 16, 2019

Recommendation:

Be it resolved that Committee of the Whole receive Staff Report FIN2019-040 2020 Budget as information; and

That Committee of the Whole recommend to Council the Proposed 2020 Capital and Special Projects Budget, as presented, for approval at the November 6, 2019 meeting with a requirement from taxation in the amount of \$1,908,811.

Background:

Municipal Act, 2001 s. 290(1) requires a municipality shall:

“prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including,

- (a) amounts sufficient to pay all debts of the municipality falling due within the year”.

On July 3, 2019, Council received Staff Report FIN2019-031 2020 Budget which contained a proposed timeline for the budget process.

On September 18, 2019, Council received Staff Report FIN2019-037 2020 Budget which contained an updated timeline for the budget process.

On October 9, 2019, Council received Staff Report FIN2019-039 2020 Budget which contained an overview of the 2020 Budget – Capital and Special Projects and the detailed 2020 Budget – 10 year Capital and Special Project Plan. The draft 2020 Capital and Special Projects Budget has a requirement from taxation of \$1,908,811, an increase \$152,111 from the 2019 level. The increase equates to an estimated blended tax rate increase of 1.4%. During the presentation, it was noted that the following two projects had been inadvertently duplicated, not affecting the 2020 Budget, and were removed from the 10 year plan:

- 1) Roads – 2021 - Dundalk Transfer Station Upgrades
- 2) Water – 2023 – Water Tower

Staff Comments:

The 2020 Budget – Capital and Special Projects is provided as Attachment 1.

Financial Implications:

The draft 2020 Capital and Special Projects 10 year forecast has a requirement from taxation of \$1,908,811, an increase \$152,111 from the 2019 level.

The \$152,111 equates to an estimated blended tax rate increase of 1.4% (based on the 2019 Budget, a 1% increase to the blended tax rate is approximately \$109,112),

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with:

- Goal 1A: Trusted, Timely, Transparent, Accessible Municipal Decision-Making
 - o Action 1.A.1
Southgate will actively communicate with the public, facilitate public involvement, and define procedures for municipal decision-making on potentially controversial issues.

Concluding Comments:

The draft 2020 Capital and Special Projects Budget has a requirement from taxation of \$1,908,811, an increase \$152,111 from the 2019 level. The increase equates to an estimated blended tax rate increase of 1.4%.

Respectfully Submitted,

Dept. Head: **Original Signed By**
William Gott, CPA, CA, Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachments:

1. 2020 Budget - Capital and Special Projects

Township of Southgate
2020 Budget - Capital and Special Projects

- 4.1 Tax Levy Impact and Analysis to the AMP Financing Strategy
- 4.2 Administration
- 4.3 Public Health
- 4.4 Council
- 4.5 Planning
- 4.6 Building
- 4.7 Industrial Land
- 4.8 Economic Development
- 4.9 Fire
- 4.10 Recreation
- 4.11 Library
- 4.12 Roads
- 4.13 Solid Waste
- 4.14 Cemetery
- 4.15 Wastewater
- 4.16 Water

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

<u>Levy Summary:</u>					
	<u>2019</u>	<u>2020</u>	<u>Variance</u>		
			<u>\$</u>		<u>%</u>
Net Operating Expenditures	\$ 4,905,469				
Capital/Reserves/Sp Prj	<u>\$ 1,756,700</u>	\$ 1,908,811	\$ 152,111	8.7%	
Total to Raise from General Taxation	\$ 6,662,169				

Overall Levy Increase Impact:				
<u>2019 Increase for Capital and Special Projects</u>	<u>\$ 152,111</u>	=	2.3%	
2018 Total Raise from Taxation	\$ 6,662,169			

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense														
				<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Principal & Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>								
Administration																								
1 Technology - Computers		\$	1,500								\$ -	\$	1,500		\$	1,500								
2	Office Furniture/Equipment/Chairs	\$	2,500								\$ -	\$	2,500		\$	2,500								
3	Contrib to Infrastructure Res										\$ -	\$	-	\$	26,900	\$	26,900							
4											\$ -	\$	-		\$	-								
											\$ -	\$	-		\$	-								
Capital Projects		\$	4,000	\$	-	\$	-	\$	-	\$	-	\$	4,000	\$	26,900	\$	-	\$	30,900	\$	30,000	3.0%		
1 Asset Management Plan		\$	10,000		\$	900	DC				\$	900	\$	9,100		\$	9,100							
2		\$	-								\$	-	\$	-		\$	-							
3											\$	-	\$	-		\$	-							
4											\$	-	\$	-		\$	-							
											\$	-	\$	-		\$	-							
Special Projects		\$	10,000	\$	-	\$	900	\$	-	\$	-	\$	900	\$	9,100	\$	-	\$	9,100	\$	-			
Total Budget		\$	14,000	\$	-	\$	900	\$	-	\$	-	\$	900	\$	13,100	\$	26,900	\$	-	\$	40,000	\$	30,000	33.3%

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

2020 Budget - Capital and Special Projects										General Fund Expense						
Project Funding																
Description	Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation		
Public Health																
1 Medical Clinic Reserve									\$ -	\$ -	\$ 50,750		\$ 50,750			
2									\$ -	\$ -			\$ -			
3									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 50,750	\$ -	\$ 50,750	\$ 48,600	4.4%	
Grant - Mount Forest Hospital																
1 (Emergency Department Expansion)								Year 7 of 10	\$ -	\$ -	\$ 20,000		\$ 20,000			
Grant - Durham & Community																
2 Health Care Foundation	\$ 1,500							No specific project	\$ -	\$ 1,500			\$ 1,500			
Grant - Mt Forest & Area Health								General								
3 Professional Recruitment Committee	\$ 1,500							Operations	\$ -	\$ 1,500			\$ 1,500			
Grant - South East Grey Community Health Centre - Seniors and Youth																
4 Programs	\$ 25,000		\$ 25,000					Year 3 of 10	\$ 25,000	\$ -			\$ -			
5									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Special Projects	\$ 28,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -		\$ 25,000	\$ 3,000	\$ 20,000	\$ -	\$ 23,000	\$ 23,000	0.0%	
2020 Total Budget	\$ 28,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -		\$ 25,000	\$ 3,000	\$ 70,750	\$ -	\$ 73,750	\$ 71,600	3.0%	

General Fund Expense

Project Funding

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

2020 Budget - Capital and Special Projects										General Fund Expense					
Project Funding															
Description	Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total	Transfer to	Transfer to	Debt Principal	Current Year	Prior Year	
		from	from												Unrestricted
Planning															
1									\$ -	\$ -			\$ -		
2									\$ -	\$ -			\$ -		
3									\$ -	\$ -			\$ -		
									\$ -	\$ -			\$ -		
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
1 Tsfr to Reserves: Planning/Zoning									\$ -	\$ -	\$ 10,000		\$ 10,000		
2 Tsfr to Res: Strategic Plan									\$ -	\$ -	\$ 6,000		\$ 6,000		
3 Transfer to Res: OMB									\$ -	\$ -	\$ 3,500		\$ 3,500		
4 Official Plan Update - done internally									\$ -	\$ -			\$ -		
5									\$ -	\$ -			\$ -		
									\$ -	\$ -			\$ -		
Special Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 19,500	\$ -	\$ 19,500	\$ 19,500	
2020	Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 19,500	\$ -	\$ 19,500	\$ 19,500	

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense						
		<u>Contribution from</u>		<u>Contribution from</u>						<u>Sub-Total</u>	<u>Transfer to</u>	<u>Transfer to</u>	<u>Debt Principal</u>	<u>Current Year</u>	<u>Prior Year</u>	
		<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt</u>	<u>Comment</u>	<u>Budget</u>	<u>Capital Fund</u>	<u>Reserves</u>	<u>& Interest</u>	<u>Taxation</u>	<u>Taxation</u>
		<u>Description</u>	<u>Expenditure</u>	<u>Reserves</u>	<u>Reserves</u>											
Building																
1405	1	Drone	\$ 10,000		\$ 10,000					Cfwd from 2019	\$ 10,000	\$ -			\$ -	
	2										\$ -	\$ -			\$ -	
	3										\$ -	\$ -			\$ -	
											\$ -	\$ -			\$ -	
		Capital Projects	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
	1										\$ -	\$ -			\$ -	
	2										\$ -	\$ -			\$ -	
	3										\$ -	\$ -			\$ -	
											\$ -	\$ -			\$ -	
		Special Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2020		Total Budget	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense						
Description		Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
			from Unrestricted Reserves	from Restricted Reserves												
Industrial Land																
	1	Hwy 10 Bypass Rd - Construction - Phase 1	\$ 1,700,000	\$ 270,000	\$ 1,430,000					\$ 1,700,000	\$ -			\$ -		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Capital Projects		\$ 1,700,000	\$ 270,000	\$ 1,430,000	\$ -	\$ -	\$ -	\$ -		\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	
	1	Sale of industrial land	\$ 10,000				\$ 1,000,000			\$ 1,000,000	\$ (990,000)	\$ 990,000		\$ -		
	2	Hwy 10 Industrial Park Reserve								\$ -	\$ -	\$ 25,000		\$ 25,000		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -		\$ 1,000,000	\$ (990,000)	\$ 1,015,000	\$ -	\$ 25,000	\$ -	
2020	Total Budget		\$ 1,710,000	\$ 270,000	\$ 1,430,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 2,700,000	\$ (990,000)	\$ 1,015,000	\$ -	\$ 25,000	\$ -	

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Economic Development																
1 Downtown Improvements - General		\$ 30,000	\$ 20,000							\$ 20,000	\$ 10,000			\$ 10,000		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Capital Projects		\$ 30,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 20,000	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ 25,000	-60.0%
1 Downtown Improvements - Façade										\$ -	\$ -	\$ 2,000		\$ 2,000		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	0.0%
2020	Total Budget	\$ 30,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 20,000	\$ 10,000	\$ 2,000	\$ -	\$ 12,000	\$ 27,000	-55.6%

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense							
Description	Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total	Transfer to	Transfer to	Debt Principal	Current Year	Prior Year			
		from	from												Budget	Capital Fund	Reserves
		Unrestricted	Restricted														
		Reserves	Reserves														
Fire																	
1	Bunker Gear/PPE	\$ 16,000	\$ 10,200						\$ 10,200	\$ 5,800			\$ 5,800				
2	Contribution to Res (Infrastructure)								\$ -	\$ -	\$ 34,350		\$ 34,350				
3	SCBA Air bottle replacements	\$ 9,000							\$ -	\$ 9,000			\$ 9,000				
4	Jaws of Life	\$ 40,000	\$ 26,250	DC					\$ 26,250	\$ 13,750			\$ 13,750				
5	New Defibrillator	\$ 3,000	\$ 3,000	DC					\$ 3,000	\$ -			\$ -				
6									\$ -	\$ -			\$ -				
									\$ -	\$ -			\$ -				
Capital Projects		\$ 68,000	\$ -	\$ 39,450	\$ -	\$ -	\$ -	\$ -	\$ 39,450	\$ 28,550	\$ 34,350	\$ -	\$ 62,900	\$ 61,050 3.0%			
1	Contribution to Res (Melancthon)		\$ 7,000						\$ 7,000	\$ (7,000)	\$ 7,000		\$ -				
2									\$ -	\$ -			\$ -				
3									\$ -	\$ -			\$ -				
									\$ -	\$ -			\$ -				
Special Projects		\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -		\$ 7,000	\$ (7,000)	\$ 7,000	\$ -	\$ -	\$ -			
Total Budget		\$ 68,000	\$ -	\$ 39,450	\$ 7,000	\$ -	\$ -	\$ -	\$ 46,450	\$ 21,550	\$ 41,350	\$ -	\$ 62,900	\$ 61,050 3.0%			

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Recreation																
	1	Dundalk Arena Reserve								\$ -	\$ -	\$ -		\$ -		
	2	Rural Recreation Reserve								\$ -	\$ -	\$ 10,000		\$ 10,000		
	3	Parkland Development and Amenities								\$ -	\$ -			\$ -		
	4	Trail Development - Connections	\$ 10,000	\$ 5,500	\$ 4,500				DC / Parkland Reserve	\$ 10,000	\$ -			\$ -		
	5	Transfer of Pick Up Truck from Roads							New Truck being purchased by Roads, and existing truck to be transferred to Recreation. \$10k of funding to come from recreation reserves	\$ -	\$ -			\$ -		
	6	Recreation Maintenance Equipment - growth								\$ -	\$ -			\$ -		
	7	Recreation Infrastructure Reserve								\$ -	\$ -	\$ 106,900		\$ 106,900		
	8	Auditorium Program Amenities	\$ 20,000							\$ -	\$ 20,000			\$ 20,000		
Capital Projects		\$ 30,000	\$ 5,500	\$ 4,500	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ 20,000	\$ 116,900	\$ -	\$ 136,900	\$ 132,900	3.0%
	1	Contrib to Melancthon Res			\$ 6,000					\$ 6,000	\$ (6,000)	\$ 6,000		\$ -		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -		\$ 6,000	\$ (6,000)	\$ 6,000	\$ -	\$ -	\$ -	
2020	Total Budget		\$ 30,000	\$ 5,500	\$ 4,500	\$ 6,000	\$ -	\$ -	\$ -	\$ 16,000	\$ 14,000	\$ 122,900	\$ -	\$ 136,900	\$ 132,900	3.0%

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense							
		<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Principal & Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>			
Library																	
1 Library Collections - Replacement		\$ 9,500							\$ -	\$ 9,500			\$ 9,500				
	Library Collections - Growth	\$ 10,000		\$ 9,000				DC- Special Collection	\$ 9,000	\$ 1,000			\$ 1,000				
	2 Computers /e-resources	\$ 4,000		\$ 900				DC	\$ 900	\$ 3,100			\$ 3,100				
	3 Furniture/Furnishings	\$ 2,500							\$ -	\$ 2,500			\$ 2,500				
	4 Contr to Reserves- Infrastucture								\$ -	\$ -	\$ 10,000		\$ 10,000				
	5								\$ -	\$ -			\$ -				
									\$ -	\$ -			\$ -				
Capital Projects		\$ 26,000	\$ -	\$ 9,900	\$ -	\$ -	\$ -	\$ -	\$ 9,900	\$ 16,100	\$ 10,000	\$ -	\$ 26,100	\$ 20,600	26.7%		
	1								\$ -	\$ -			\$ -				
	2								\$ -	\$ -			\$ -				
	3								\$ -	\$ -			\$ -				
									\$ -	\$ -			\$ -				
Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
2020 Total Budget		\$ 26,000	\$ -	\$ 9,900	\$ -	\$ -	\$ -	\$ -	\$ 9,900	\$ 16,100	\$ 10,000	\$ -	\$ 26,100	\$ 20,600	26.7%		

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Roads																
2090 - Street Lights:																
	1	Debt P&I - LED Conversion								\$ -	\$ -		\$ 34,092	\$ 34,092		
	2									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
2090 Sub Total Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 34,092	\$ 34,092	\$ 34,092	0.0%
2511 - Storm Drains:																
	1	Debt P&I - Main St							Payment 1 of 10	\$ -	\$ -		\$ 59,000	\$ 59,000		
	2	Victoria Street Drain Pipe extension	\$ 15,000							\$ -	\$ 15,000			\$ 15,000		
										\$ -	\$ -			\$ -		
2511 Sub Total Budget		\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ 59,000	\$ 74,000	\$ -	
2525 - Roads:																
2022	1	RD 22-03-07 P&A	\$ 325,000		\$ 183,000					\$ 183,000	\$ 142,000			\$ 142,000		
	2	WLR -41 to Varney	\$ 440,000	\$ 25,000	\$ 200,000				Solar Reserve Fund	\$ 225,000	\$ 215,000			\$ 215,000		
2026	3	26-RR-Hometead conctruct-PAVE	\$ 55,000	\$ 20,000		\$ 35,000			carry from 2019	\$ 55,000	\$ -			\$ -		
	4	Glenelg St	\$ 40,000							\$ -	\$ 40,000			\$ 40,000		
	5	Rowes Lane	\$ 50,000	\$ 50,000					carry from 2019	\$ 50,000	\$ -			\$ -		
	6	S31 replacement	\$ 200,000		\$ 53,674					\$ 53,674	\$ 146,326			\$ 146,326		
	7	Hagan / Gold St Loop construction	\$ 40,000							\$ -	\$ 40,000			\$ 40,000		
	8	Pavement preservation applications	\$ 55,000							\$ -	\$ 55,000			\$ 55,000		
	9	Stephens Pit #2 Road,Fencing& tree planting	\$ 30,000	\$ 15,000					carry from 2019	\$ 15,000	\$ 15,000			\$ 15,000		
	10	New Bay-Dundalk	\$ 250,000		\$ 137,500	DC's		\$ 112,500	4% for 5 years	\$ 250,000	\$ -			\$ -		
	11	Hopeville garage insulation	\$ 6,000							\$ -	\$ 6,000			\$ 6,000		
	12	Holstein FuelTanks	\$ 10,000							\$ -	\$ 10,000			\$ 10,000		
	13	Roads Infrastructure Reserve								\$ -	\$ -			\$ -		
	14	Roads Emergency Disastor Infrastructure Reserve								\$ -	\$ -	\$ 20,000		\$ 20,000		
	15									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
2525 Sub Total Budget		\$ 1,501,000	\$ 85,000	\$ 162,500	\$ 436,674	\$ 35,000	\$ -	\$ 112,500		\$ 831,674	\$ 669,326	\$ 20,000	\$ -	\$ 689,326	\$ 613,222	12.4%
2530 - Signs:																
	1	Signs	\$ 8,000							\$ -	\$ 8,000			\$ 8,000		

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense						
Description		Expenditure	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt	Comment	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Principal & Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Roads																
	2	Solar school flashing lights (1pair)	\$ 22,000							\$ -	\$ 22,000			\$ 22,000		
										\$ -	\$ -			\$ -		
2530 Sub Total Budget		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 8,000	275.0%
2560 - Equipment:																
	1	Grader	\$ 420,000	\$ 232,000			\$ 50,000		Unit 102 Grader	\$ 282,000	\$ 138,000			\$ 138,000		
	2	Replace Unit 294 1 Tonne	\$ 95,000				\$ 1,000		Unit 294 1 Tonne	\$ 1,000	\$ 94,000			\$ 94,000		
	3	4X4 Pick up	\$ 50,000	\$ 7,500	\$ 28,000		\$ 500		Trsfr Unit#309 to Recreation; Sell Unit#302	\$ 36,000	\$ 14,000			\$ 14,000		
	4	Additional sidewalk machine	\$ 180,000		\$ 63,750	DC's		\$ 116,250	4% for 5 years	\$ 180,000	\$ -			\$ -		
	5									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
2560 Sub Total Budget		\$ 745,000	\$ 239,500	\$ 91,750	\$ -	\$ -	\$ 51,500	\$ 116,250		\$ 499,000	\$ 246,000	\$ -	\$ -	\$ 246,000	\$ 305,000	-19.3%
Capital Projects		\$ 2,291,000	\$ 324,500	\$ 254,250	\$ 436,674	\$ 35,000	\$ 51,500	\$ 228,750		\$ 1,330,674	\$ 960,326	\$ 20,000	\$ 93,092	\$ 1,073,418	\$ 960,314	11.8%
	1	Bridge Study (half of structures)	\$ 27,000		\$ 2,700	DC				\$ 2,700	\$ 24,300			\$ 24,300		
2221	2	Stephen's Pit Farm					\$ 700,000			\$ 700,000	\$ (700,000)	\$ 413,700	\$ 286,300	\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ 27,000	\$ -	\$ 2,700	\$ -	\$ -	\$ 700,000	\$ -		\$ 702,700	\$ (675,700)	\$ 413,700	\$ 286,300	\$ 24,300	\$ 46,800	-48.1%
2020	Total Budget		\$ 2,318,000	\$ 324,500	\$ 256,950	\$ 436,674	\$ 35,000	\$ 751,500	\$ 228,750	\$ 2,033,374	\$ 284,626	\$ 433,700	\$ 379,392	\$ 1,097,718	\$ 1,007,114	9.0%

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Solid Waste																
1 Equipment Reserves										\$ -	\$ -	\$ -		\$ -		
	2 Debt P&I - System start-up									\$ -	\$ -		\$ 171,036	\$ 171,036		
	3 Contr to Wastewater Reserves (Compactor)								Payment 4 of 5	\$ -	\$ -	\$ 29,498		\$ 29,498		
	4 Contr to Wastewater Reserves (Roll off truck)								Payment 3 of 5	\$ -	\$ -	\$ 33,302		\$ 33,302		
	5 Contr to Wastewater Reserves (Collection truck)								Payment 1 of 2	\$ -	\$ -	\$ 63,400		\$ 63,400		
	6 Contr to Wastewater Reserves (Loader)								Payment 1 of 2	\$ -	\$ -	\$ 50,000		\$ 50,000		
	7 Dundalk Tsfr Upgrades (cfwd from 2019)	\$ 400,000		\$ 20,250	DC			\$ 373,000	4% for 5 years	\$ 393,250	\$ 6,750			\$ 6,750		
	7 Carts	\$ 40,000					\$ 40,000			\$ 40,000	\$ -			\$ -		
	8 Roll off containers 1-40 & 1-50	\$ 14,325		\$ 3,868	DC					\$ 3,868	\$ 10,457			\$ 10,457		
	9									\$ -	\$ -			\$ -		
	10									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Capital Projects		\$ 454,325	\$ -	\$ 24,118	\$ -	\$ -	\$ 40,000	\$ 373,000		\$ 437,118	\$ 17,207	\$ 176,200	\$ 171,036	\$ 364,443	\$ 331,936	9.8%
1 Waste Re-location- Old Fill Area										\$ -	\$ 30,000			\$ 30,000		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 30,000	0.0%
2020	Total Budget	\$ 484,325	\$ -	\$ 24,118	\$ -	\$ -	\$ 40,000	\$ 373,000		\$ 437,118	\$ 47,207	\$ 176,200	\$ 171,036	\$ 394,443	\$ 361,936	9.0%

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

2020 Budget - Capital and Special Projects										General Fund Expense						
Project Funding																
Description	Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation		
		from Unrestricted Reserves	from Restricted Reserves													
Cemetery																
1 Contribution to Infrastructure Res									\$ -	\$ -	\$ 2,500		\$ 2,500			
2									\$ -	\$ -			\$ -			
3									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -		
1 Contribution to Reserve Fund									\$ 1,200	Columbarium sales		\$ 1,200	\$ (1,200)	\$ 1,200	\$ -	
2	Headstone & foundation repairs	\$ 5,000							\$ -	\$ 5,000			\$ 5,000			
3									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Special Projects		\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ 3,800	\$ 1,200	\$ -	\$ 5,000	\$ -		
2020	Total Budget	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ 3,800	\$ 3,700	\$ -	\$ 7,500	\$ -		

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										Operating Fund Expense					
Description		Expenditure	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Rates	Prior Year Rates
Wastewater															
	1	Miscellaneous Equip	\$ 5,000	\$ 5,000						\$ 5,000	\$ -			\$ -	
	2	Rowes Lane Sewer main	\$ 200,000	\$ 200,000					cfwd from 2019	\$ 200,000	\$ -			\$ -	
		Design for WW Upgrades													
	3	(Engineering)	\$ 100,000	\$ 100,000						\$ 100,000	\$ -			\$ -	
	4	Pump Replacements	\$ 30,000	\$ 30,000						\$ 30,000	\$ -			\$ -	
	5			\$ -						\$ -	\$ -			\$ -	
				\$ -						\$ -	\$ -			\$ -	
Capital Projects		\$ 335,000	\$ -	\$ 335,000	\$ -	\$ -	\$ -	\$ -		\$ 335,000	\$ -	\$ -	\$ -	\$ -	\$ -
	1	Transfer to Reserves		\$ -						\$ -	\$ -	\$ 416,329		\$ 416,329	
	2	Financial/Rate Study	\$ 10,000	\$ 10,000						\$ 10,000	\$ -			\$ -	
	3	Flow Monitoring	\$ 5,000	\$ 5,000						\$ 5,000	\$ -			\$ -	
	4			\$ -						\$ -	\$ -			\$ -	
	5			\$ -						\$ -	\$ -			\$ -	
				\$ -						\$ -	\$ -			\$ -	
Special Projects		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ -	\$ 416,329	\$ -	\$ 416,329	\$ 416,329 0.0%
2020	Total Budget		\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 416,329	\$ -	\$ 416,329	\$ 416,329 0.0%

Staff Report FIN2019-040 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects

Project Funding										Operating Fund Expense						
Description	Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Rates	Prior Year Rates		
		from Unrestricted Reserves	from Restricted Reserves													
Water																
1									\$ -	\$ -			\$ -			
2	Valves	\$ 10,000	\$ 10,000						\$ 10,000	\$ -			\$ -			
3	Water Meters	\$ 15,000				\$ 15,000		Meter Sales	\$ 15,000	\$ -			\$ -			
4	Miscellaneous Equipment	\$ 2,000	\$ 2,000						\$ 2,000	\$ -			\$ -			
5	Debt P&I - Well D5		\$ 393,525					DC's / Water Reserves	\$ 393,525	\$ (393,525)		\$ 393,525	\$ -			
6	Hagan / Gold St Loop	\$ 40,000	\$ 40,000						\$ 40,000	\$ -			\$ -			
7	Glenleg water main servicing	\$ 40,000	\$ 40,000						\$ 40,000	\$ -			\$ -			
8	Water Tower Design	\$ 30,000	\$ 30,000						\$ 30,000	\$ -			\$ -			
9									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Capital Projects		\$ 137,000	\$ -	\$ 515,525	\$ -	\$ -	\$ 15,000	\$ -	\$ 530,525	\$ (393,525)	\$ -	\$ 393,525	\$ -	\$ -		
1 Transfer to Reserves				\$ -					\$ -	\$ -	\$ 127,448		\$ 127,448			
2			\$ -						\$ -	\$ -			\$ -			
3			\$ -						\$ -	\$ -			\$ -			
			\$ -						\$ -	\$ -			\$ -			
Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,448	\$ -	\$ 127,448	\$ 127,448	0.0%	
Total Budget		\$ 137,000	\$ -	\$ 515,525	\$ -	\$ -	\$ 15,000	\$ -	\$ 530,525	\$ (393,525)	\$ 127,448	\$ 393,525	\$ 127,448	\$ 127,448	0.0%	

The Corporation of the Township of Southgate
By-law Number 2019-151
being a by-law to confirm the proceedings of the Council
of the Corporation of the Township of Southgate at its
special meeting held on October 16, 2019

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

Whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

And whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

Now therefore, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. That the action of the Council at its special meeting held on October 16, 2019 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

Read a first, second and third time and finally passed this 16th day of October, 2019.

John Woodbury – Mayor

Joanne Hyde - Clerk