



**Township of Southgate
Addendum Special Council Meeting Agenda**

October 31, 2019

9 AM

Council Chambers

Pages

1. Call to Order

2. Confirmation of Agenda

Be it resolved that Council confirm the agenda as amended.

3. Declaration of Pecuniary Interest

4. Committee of the Whole

4.1 Resolve into Committee of the Whole

Be it resolved that Council recess the Special Council meeting at [TIME] and move into the Committee of the Whole meeting to allow for fuller discussion regarding the 2020 Budget.

4.2 Appointment of Chair

Be it resolved that the Committee appoint _____ as Chair of the Committee of the Whole meeting on October 31, 2019.

5. Reports of Municipal Officers

5.1 CAO Dave Milliner

***5.1.1 2019-2023 Community Action Plan - Verbal Update**

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Be it resolved that CAO Milliner's verbal update regarding Council's direction of the 2019-2023 Community Action Plan be received as information.

5.2 Treasurer William Gott

5.2.1 Staff Report FIN2019-041 - 2020 Budget - Capital and Special Projects

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Be it resolved that the Committee of the Whole receive Staff Report FIN2019-041 2020 Budget – Capital and Special Projects as information; and

That the Committee of the Whole recommend to Council that the draft 2020 Capital and Special Projects Budget, as presented, be considered for approval at the November 6, 2019 meeting with a requirement from taxation in the amount of \$1,989,811.

*5.2.2 Staff Report FIN2019-042 - 2020 Budget - Operating

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Be it resolved that Committee of the Whole receive Staff Report FIN2019-042 2020 Budget – Operating as information; and

That the Committee of the Whole recommend that Council receive the 2020 Budget - Operating for information and be presented for further discussion at the November 13, 2019 Special Meeting of Council.

6. Resolve back to Council

Be it resolved that the Committee resolve back to the Special Council meeting at [TIME].

7. Motions Resulting from Committee of the Whole

*7.1 CAO Dave Milliner - 2019-2023 Community Action Plan - Verbal Update

Be it resolved that CAO Milliner's verbal update regarding Council's direction of the 2019-2023 Community Action Plan discussed during the Committee of the Whole, be received as information.

7.2 Staff Report FIN2019-041 - 2020 Budget - Capital and Special Projects

Be it resolved that Council receive Staff Report FIN2019-041 2020 Budget – Capital and Special Projects as information; and **That** the draft 2020 Capital and Special Projects Budget be considered for approval at the November 6, 2019 meeting with a requirement from taxation in the amount of \$1,989,811.

***7.3 Staff Report FIN2019-042 - 2020 Budget - Operating**

Be it resolved that Council receive Staff Report FIN2019-042 2020 Budget – Operating as information; and **That** the 2020 Budget – Operating be presented for further discussion at the November 13, 2019 Special Meeting of Council.

8. Confirming By-law

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Be it resolved that By-law 2019-153, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on October 31, 2019 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

9. Adjournment

Be it resolved that Council adjourn the meeting at [TIME].

2019-2023 Southgate Community Action Plan



The Southgate CAP Mission Statement Pillars are:

Trusted Government

Economic Prosperity

Environmental Conservation

The 2019-2023 Community Action Plan themes for the next 5 years are:

- **Business Development;**
- **Health & Housing;**
- **Municipal Services; and**
- **Public Communications.**

The Township of Southgate's Core Values

Community Involvement

Actively involve and engage the Southgate community in a meaningful manner;

Innovation

Utilizes the creativity found in our citizens and employees to find new and better methods to achieve results through learning from the success of others and our past experiences;

Integrity

Demonstrate honesty and sincerity in our service delivery through open and transparent communications to ensure an educated and informed community;

Leadership

Demonstrate an open and honest commitment to the long term goals and vision for Southgate;

Public Safety

Create an environment of safe working conditions and in the community through our infrastructure development, inspection and routine maintenance practices;

Quality

Deliver quality service and leadership through continuous improvement;

Stewardship

Be stewards of the public trust to ensure that financial and human resources are used effectively and efficiently; and

Sustainability

Build and maintain a Township with sustainable infrastructure that balances social, economic and environmental values, that contributes to an excellent quality of life.

CAP Executive Summary

The 2019-2023 Southgate Community Action Plan sets out six major goals under the themes of Business Development, Health & Housing, Municipal Services and Public Communications. The goals each have a list of action priorities for the period of 2019-2023. The Community Action Plan, sets out specific initiatives to be undertaken starting in 2019 and identifies where the leadership resides related to each of these themes. The six goals are:

1. Attracting New and Supporting Existing Businesses and Farms
2. Revitalizing Downtown Dundalk
3. Promoting Health Services and Housing Choices
4. Adequate and Efficient Public Facilities
5. Upgrading our "Hard services"
6. Citizen Engagement

Annual Reporting

Southgate will report on the CAP progress in achieving the initiatives of the Community Action Plan Themes and report annually on the following:

1. Annual Work Plan reported to Council;
2. Annual CAP Progress and Accomplishments Report for Council approval within the first 120 days of the following year.
3. A Mayor's CAP Report will be provided annually for inclusion in the first tax bill of each year.

Southgate Community Action Plan to 2019-2023 Report

Goal 1 - Attracting New and Supporting Existing Businesses and Farms

Action 1:

The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

Strategic Initiatives 1-A (2019-2023):

By 2023, together with existing businesses and other partners, the Township will have identified the types of new business opportunities that are likely to have emerged when Dundalk's 10-15 year growth has taken place and the Dundalk population approaches 4500 people. This business opportunity projection should project the likely demographic make-up of that future population and its likely work, travel, and shopping patterns. It should also identify possible municipal incentives that could facilitate the emergence of these future business opportunities.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Engage with the business community through meetings, surveys and consultation to discuss and determine new business opportunities that are required to support the present and future community growth.	EDO	
ii Facilitate community discussions through social media, the Township's "Shape Southgate" community engagement web based tools and public meetings to collect information on work, travel and shopping patterns of all community members, with consideration of our changing population needs and demographics.	EDO	
iii Township staff will inventory and assess the condition and readiness of all available business space for commercial and industrial uses in Southgate to facilitate opportunities for property owners to lease space and new investors timely transition to a business startup.	EDO	
iv Township should consider elimination or modification of the vacancy tax rebate program to stop or reduce commercial/industrial property owners purchasing buildings for reasons of property value appreciation being a major ownership investment incentive. Additional taxation costs would have an impact to drive rental rates down because the property rental becomes more critical to the financial cash flow of the buildings business plan and financial success.	Treasurer & CAO	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will promote new business opportunities to investors where there is an evident need for a product and/or service in the community.	EDO	
ii Re-engage with the community businesses and community members to assess changes in demographics, needs of the growing population, as well the products and services needed in this growing Township.	EDO	
iii The Township should continue to review policy (OP & Zoning By-law) and look into developing initiatives, incentives and support programs to support commercial businesses and this type of development growth in Southgate.	EDO	

Southgate Community Action Plan to 2019-2023 Report

Goal 1 - Attracting New and Supporting Existing Businesses and Farms

Action 1:

The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

Strategic Initiatives 1-B (2019-2023):

By 2023, the Township will have completed a bypass road between Hwy 10 and the industrial park

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	Township staff will work with our engineers to address the concerns of the Ministry of Environment, Conservation and Parks related to the Part II Order to allow final approval of the Environmental Assessment process in 2019.	CAO	
ii	Township staff will direct our engineers to proceed with Hwy #10 Bypass Road design process and develop a project budget cost in 2019 and 2020.	Public Works Manager	
iii	Township staff will work with our engineers to provide capital budget numbers for the Hwy #10 Bypass Road construction project for the 2020 budgeting cycle.	Public Works Manager	
iv	Township staff will direct our engineers to proceed with tendering the Hwy #10 Bypass Road as a construction project in 2020 or 2021.	Public Works Manager	

Southgate Community Action Plan to 2019-2023 Report

Goal 1 - Attracting New and Supporting Existing Businesses and Farms

Action 1:

The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

Strategic Initiatives 1-C (2019-2023):

By 2023, the Township will have entered into an appropriate agreement to sell its Hwy 10 frontage for the purposes of commercial development, and development will be underway.

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will promote the Hwy #10 lands owned by the Township to either commercial businesses or commercial developers to seek out the potential for this property by 2022.	EDO	
ii Township staff will create a development sales agreement for the Hwy #10 lands owned by the Township to sell the property to either a commercial business(es) or to a commercial developer to accelerate commercial growth by 2023.	EDO & CAO	

Southgate Community Action Plan to 2019-2023 Report

Goal 1 - Attracting New and Supporting Existing Businesses and Farms

Action 1:

The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

Strategic Initiatives 1-D (2019-2023):

The Township will continue to encourage, facilitate and publicize business skills training programs in Southgate.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will develop the needs of the community and promote a business skills training program every 60 days based on the needs of Southgate business owners feedback.	EDO	
ii Township staff will develop a quarterly Southgate Economic Development newsletter to communicate business information and to promote the municipal business skills training program for Southgate business owners.	EDO	

Southgate Community Action Plan to 2019-2023 Report

Goal 1 - Attracting New and Supporting Existing Businesses and Farms

Action 1:

The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

Strategic Initiatives 1-E (2019-2023):

By 2023, the Township will have updated the Official Plan and zoning bylaw to provide flexibility for business, help to reduce processing requirements, and help to provide more opportunity for success.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will complete the necessary work and community consultation in the review of the Southgate Official Plan for completion in 2020.	Planner	
ii Township staff will create a new Southgate Official Plan for Council adoption in 2020.	Planner	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will complete the review of and the required community consultation to develop and review the Southgate Comprehensive Zoning By-law for target completion in 2021.	Planner	

Southgate Community Action Plan to 2019-2023 Report

Goal 1 - Attracting New and Supporting Existing Businesses and Farms

Action 1:

The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.

Strategic Initiatives 1-F (2019-2023):

Working with the County, and in coordination with other partners, the Township will place a priority on developing establishing permanent transportation service between Southgate and other communities, in order to provide access to employment, as well as to meet other needs.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i The Township in partnership with the County of Grey will develop a transit service to be responsive to the needs of our rural community to make connections south to Orangeville and north to Owen Sound to support access to employment and other needs as an on-demand service.	CAO	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will continue to support the County of Grey to deliver the Community Transit service for up to 4 years based on the MTO funding grant.	CAO	

Southgate Community Action Plan to 2019-2023 Report

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-A (2019-2023):

The County and the Township will have reconstructed Main Street.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i The project will be completed in 2019 with larger water main, new residential water servicing, stormwater upgrades, sidewalks and road construction.	Public Works	
ii Efforts are being made to improve business accessibility where possible and upgrade streetlighting for maintenance purposes.	Public Works	

Southgate Community Action Plan to 2019-2023 Report

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-B (2019-2023):

The Township will have developed, adopted and implemented Community Improvement Plans for settlement areas, including incentives for downtown redevelopment and re-use.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i A draft Community Improvement Plan (CIP) will be received and approved by Council in the fall of 2019.	EDO & Planner	
ii Staff will engage with the business community for public comments and refinement of the CIP related to downtown redevelopment and re-use.	EDO & Planner	
iii Staff will investigate external funding opportunities to assist with CIP redevelopment and create incentive programs to partner with local businesses as part of the CIP to accelerate the improvement in appearance and business startup opportunities.	EDO & Planner	
iv Staff will report on the final CIP as a policy document and Council will adopt the Community Improvement Plan to implement the full use and impact of the CIP.	EDO & Planner	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will develop the necessary CIP Committees to provide decision making on applications for incentive investments and faucet designs.	EDO & Planner	
ii Township should consider a Task Force or Working Group Committee of Council to assess to future look of the Dundalk business section. As part of that process Township staff should engage with business owners to part of the developing of a streetscape plan for the downtown Proton Street North business section to develop building accessibility solutions and an attractive, vibrant and place recognized as the business centre of Dundalk that has the feel of being welcoming of customers, luring to visitors, allow for patio business opportunities and could host downtown community events.	EDO & Public Works Manager	

Southgate Community Action Plan to 2019-2023 Report

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-C (2019-2023):

The Township will have modified or eliminated the vacant commercial premises tax rebate program, in order to remove disincentives to restoration and re-use.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will complete research and create a staff report for Council to consider on the vacancy tax rebate program for commercial properties providing options and a staff recommendations to modify the policy to prevent owners sitting on properties. The policy should consider that the rebate program could be applied for a defined period of time to allow for building restoration and property upgrades in an effort to lease out the property.	Treasurer	
ii Township Council should consider approving policy changes related to the vacancy tax rebate program for commercial properties for implementation in 2020 to promote restoring and renting out properties in a timely manner.	Treasurer	

Southgate Community Action Plan to 2019-2023 Report

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-D (2019-2023):

The Township will have taken aggressive action to enforce compliance by downtown buildings with property standards Building Code, and Fire Code regulations.

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	Township staff will schedule visits to inspect all downtown buildings for Building and Fire Code compliance. The goal will be to work with property owners to ensure safety and compliance with property standards, the Ontario Building Code and Fire regulations on a timely (60 to 90 days) and proactive approach in 2019 and 2020 to correct issues.	Fire Chief & CBO	
ii	Township staff will seek compliance and resolution of concerns by property owners whenever possible for property standards, the Ontario Building Code and Fire regulations issues. When property owners do not comply or make an effort to reach compliance, staff will take an aggressive approach with action to enforce compliance through municipal Orders and/or the issuance of a summons to appear before a judge to seek a Court Orders to comply.	Fire Chief & CBO	
iii	Township staff will continue to increase training and expertise of our staff related Fire Prevention and continue to work with other area Fire Service providers for support related to inspections and compliance issues.	Fire Chief & CBO	
Initiatives (2021-2023):		Assigned Staff Person	Start Task
i	Township staff will schedule routine visits to reinspect all downtown buildings for Building and Fire Code compliance on an annual or bi-annual basis.	Fire Chief & CBO	

Southgate Community Action Plan to 2019-2023 Report

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-E (2019-2023):

The Township will increase its support for, and promotion of, community events, festivals, parades, library activities, and other events that attract people to the downtown area.

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	Township staff will work with Community Groups to promote community events through the electronic signs, website and social media advertising.	EDO & Librarian CEO	
ii	The Township will look to review funding support through our Grants, Donations & Funding Policy or consider increasing our donations budget, as well as provide administrative support to secure external grant funding for Community Groups for the events, festivals and parades they organize in Southgate.	Treasurer	
iii	The Township should look to invest in the downtown business section to address accessibility concerns and to develop a plan to create a more attractive and welcoming commercial area on Proton Street between Main and Holland Streets.	EDO, Public Works Manager & CAO	

Southgate Community Action Plan to 2019-2023 Report

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-F (2019-2023):

The Township will appoint and work with a Downtown Revitalization Advisory Committee, involving community organizations, businesses, landlords and tenants, and other stakeholders.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will report to Council on the goals of a Downtown Revitalization Committee to create a Terms of Reference document for their consideration.	EDO	
ii Township Council will approve a Terms of Reference document for a Downtown Revitalization Committee in 2020.	Council	
iii Township Council will appoint members to a Downtown Revitalization Committee in 2020 or 2021 that should include representatives from businesses, community organizations, landlords, tenants and other interested stakeholders.	Council	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i The Southgate Downtown Revitalization Committee, supported by Township staff will review the proposal and draft ideas for the future look of the Commercial Business section of Downtown Dundalk	EDO & CAO	

Southgate Community Action Plan to 2019-2023 Report

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-G (2019-2023):

The Township will have installed prominent signage to direct visitors to downtown attractions and businesses.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will review the present directional signage for the downtown businesses and attractions to assist visitors into our community. Consultation with the Southgate Downtown Revitalization Committee related to signage would be supportive of this Strategic Initiative.	EDO	
Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will review annually the currency of signs and consult with the Southgate Downtown Revitalization Committee on Southgate's directional signage for the downtown businesses and attractions to assist visitors into our community.	EDO	

Southgate Community Action Plan to 2019-2023 Report

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

Strategic Initiatives 2-H (2019-2023):

The Township will support the renewal of the downtown murals.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will develop documentation with building property owners to execute building use agreements to protect community investments maintaining murals in the Village of Dundalk.	EDO	
ii Township staff will investigate the budget cost to refresh and maintain the downtown murals to a respectable and attractive state that the community would be proud of.	EDO	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will investigate the budget cost of maintenance every 5 years of the downtown murals to a condition standard that the community is proud of.	EDO	

Southgate Community Action Plan to 2019-2023 Report

Goal 3 - Promoting Health Services and Housing Choices

Action 3:

The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

Strategic Initiatives 3-A (2019-2023):

By means of appropriate policies, incentives and development partners, the Township will facilitate a significant increase in the supply and variety of both rental and purchase housing/accommodation within Southgate.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i The Township Planner will complete the review of the Southgate Official Plan that should consider new policies related to increasing the housing options in Southgate for rental and purchase options to facilitate the development of a variety of housing options in the municipality.	Planner	
ii Township staff will continue to work with present and future developers in Southgate to create partnerships to provide a variety of housing options for all segments of the population.	EDO & CAO	
iii Township Council and staff will consider creating policies and incentives to facilitate the construction of affordable housing in Southgate to support first time homeowners and local jobs. Examples of policy considerations would be to look at tiny homes as an option, apartment flats on the second storey above new commercial development, allow affordable housing developments on municipally owned property with the Township retaining ownership of the lands through land leasing, housing multiple tiny home condo type development on one lot to share multiple services and parking lot for affordability, allow multiple (up to 3) granny suites on rural properties, etc. as examples of creative development planning.	Planner & CAO	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i The Township will continue to investigate creative methods to support the increase of housing options in the Township of Southgate based on the demographic and needs of the community .	Planner & CAO	

Southgate Community Action Plan to 2019-2023 Report

Goal 3 - Promoting Health Services and Housing Choices

Action 3:

The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

Strategic Initiatives 3-B (2019-2023):

The Township will have been a significant advocate for and contributor to a new and expanded South East Grey Community Health Centre clinic in Southgate.

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	The Township will continue its support of the South East Grey Community Health Centre through its community programs, support services and clinic services.	Council & staff	
ii	The Township will continue its support and advocate for the South East Grey Community Health Centre in its efforts to seek Ministry of Health capital funding to locate a new clinic on municipal property in the Village of Dundalk.	Council & CAO	
Initiatives (2021-2023):		Assigned Staff Person	Start Task
i	The Township will continue its support of the South East Grey Community Health Centre through its community programs, support services and clinic services.	Council & staff	

Southgate Community Action Plan to 2019-2023 Report

Goal 3 - Promoting Health Services and Housing Choices

Action 3:

The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.

Strategic Initiatives 3-C (2019-2023):

The Township will have worked with the County, Public Health, Police, and other agencies to develop a profile of the Southgate population in 10-15 years time, and to develop a shared image of the health, housing, and social support services that will be required by that time.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will develop a profile image of the Southgate population in 2020 through newcomer surveys and consultation with community residents through information engagement tools to seek the needs for health services needs, housing requirements and social service support.	EDO & CAO	
ii Township staff will develop a profile image of the Southgate population in 2020 through consultation with Public Health, South East Grey Community Health Centre, County Social Services and Community Police staff to survey the needs of the community for health services needs, housing requirements and social service support.	EDO & CAO	
iii Township staff will work with the County of Grey to support the developing of a Community Safety and Well Being Plan for Southgate to support its future growth and ensure the Township is a safe place for its residents to live, work and play in 2020.	CAO	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will develop a profile image of the Southgate population in 2023 through newcomer surveys and consultation with community residents through information engagement tools to seek the needs for health services needs, housing requirements and social service support to track the change in the community profile over time.	EDO & CAO	
ii Township staff will develop a profile image of the Southgate population in 2023 through consultation with Public Health, South East Grey Community Health Centre, County Social Services and Community Police staff to survey the needs of the community for health services needs, housing requirements and social service support to track the change in the community profile over time.	EDO & CAO	

Southgate Community Action Plan to 2019-2023 Report

Goal 4 - Adequate and Efficient Public Facilities

Action 4:

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives 4-A (2019-2023):

The Township will have identified the growth-related impacts on municipal facilities, and will have designed solutions to expand its facilities, or develop new facilities, as required.

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	Township staff have been talking about a Multi-Use Community Facility for some time and budgeting for a future community municipal facility. The requirement is based on our present needs, community feedback and the future population growth we anticipate from our present rate of residential development. Those needs include but are not limited to a gathering place with recreational uses, provides a location with accessible municipal services and cultural events, that would serve as a community hub. Staff should continue to develop a planning and funding model for Council to consider for initial discussions.	Facilities Manager & CAO	
ii	The Township in light of the accessibility challenges with the present Southgate Municipal Office should present a report to Council as a consideration to locate a new municipal office within a Multi-Use Facility building. A consolidation of municipal services in one location would gain economic savings of capital investment and long term operating costs should be a consideration.	CAO	
Initiatives (2021-2023):		Assigned Staff Person	Start Task
i	The Township should consider all facility growth and equipment needs to deliver municipal services related to community needs presently not in our Development Charges By-law and should be considered in our next DC review study in order to collect growth eligible funding to support those types of future capital projects.	Facilities Manager, Fire Chief, Public Works Manager CAO & Treasurer	

Southgate Community Action Plan to 2019-2023 Report

Goal 4 - Adequate and Efficient Public Facilities

Action 4:

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives 4-B (2019-2023):

The Township will have made a decision on the future viability and uses of the Olde Town Hall, and will have taken action accordingly.

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	Township staff will be presenting the Allan Avis Part B Building Assessment Report in 2019 for Council consideration.	CAO	
ii	Township staff will be developing a staff report on the Dundalk Olde Town Hall, with options and a recommendations for Councils consideration based on the all the past Building Assessment Reports and information received by Southgate for Council consideration and a final decision in 2019.	CAO & Council	
iii	Township staff will need to consider budget requirements for 2020 and in future years based on Council's decision on how we proceed with the future of the Dundalk Olde Town Hall building and property.	Facilities Manager, CAO & Treasurer	

Southgate Community Action Plan to 2019-2023 Report

Goal 4 - Adequate and Efficient Public Facilities

Action 4:

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives 4-C (2019-2023):

The Dundalk arena auditorium will have had an elevator installed and the necessary renovations will have been completed, in order to accommodate the expanded Early-ON program and a wider variety of programming for youth, seniors, and newcomers to the community, and possibly a cafeteria.

Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township is presently in the construction phase of the Dundalk Arena Auditorium upgrade project that should be completed in 2019. This will make the Arena Auditorium an accessible facility for the Early-ON program, as well as for youth and seniors programs. It will be a place to host mid size community events and recreation activities for all ages.	Facilities Manager & CAO	
ii Township staff will promote community and recreation programs provided in this facility to attract and welcome youth, seniors and newcomers to Southgate through our Community Electronic signs, facebook page, Township's website and community engagement tools.	Facilities Manager	

Southgate Community Action Plan to 2019-2023 Report

Goal 4 - Adequate and Efficient Public Facilities

Action 4:

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives 4-D (2019-2023):

The Township will have reviewed all facilities it owns to determine their condition and utilization and to develop a business case for the future use or disposition of each facility.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff should complete additional work and assess for the 2020 budget cycle as part of our annual facilities assessment process and review, to take a deeper look at our facility use and revenues, in comparison to our annual operational expenses and similar community facilities in the area. The financial assessment report should consider and report as a business case report to either continue to support the facility and the community needs with a consideration for future capital investments, future facility consolidation to reduce taxpayer costs with disposal of the facility asset and also consider excess lands around community facilities, that could have other uses such as affordable housing projects or could be sold to generate revenues and for redevelopment.	Facilities Manager	
Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will continue on an annual basis to complete analysis on revenues, expenses, community use and capital investment requirements of all facilities to justify future use to the Recreation Committee, Council and the Community.	Facilities Manager	

Southgate Community Action Plan to 2019-2023 Report

Goal 4 - Adequate and Efficient Public Facilities

Action 4:

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

Strategic Initiatives 4-E (2019-2023):

The Township will have projected the likely demand for/viability of ice sports at the Dundalk arena in 10-15 years time, and will have developed a business case for the future ice sport usage, or for alternative non-ice uses, as appropriate.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff and the Recreation Committee of Council will annually assess the trends of ice usage and ice sports in the Dundalk Arena to create programs and investments if necessary, to increase ice rentals during the winter months.	Facilities Manager	
Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Going into the next Southgate Strategic Planning cycle, Township staff should develop a "Program Plan for Long Term Ice or Non-Ice Usage", depending on the use trends of the facility during this next 4 to 5 year horizon.	Facilities Manager	
ii The Township Recreation Committee will need to assess the "Program Plan for Long Term Ice or Non-ice Usage" of the facility with strategic discussions and planning related to future use of the Dundalk Arena ice surface and what that will be or should be in the long term. Staff will report this information to Council for decisions related to the long term use and plan for this building as a Community Facility.	Council, Recreation Committee & Facilities Manager	

Southgate Community Action Plan to 2019-2023 Report

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Strategic Initiatives 5-A (2019-2023):

While continuing to invest an average of 45% of tax dollars on maintenance/ repair/ reconstruction of road and bridge infrastructure, Council will consider an additional 1% levy, compounding, dedicated exclusively for upgrading the road and bridge network.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will develop budgeting to consider this 1% additional levy on taxpayers as a proposed investment in our municipal roads and bridge infrastructure in our annual capital proposed investments, starting in 2020 and going forward to achieve the investment levels required in our future Asset Management Plan.	Public Works Manager & Treasurer	
ii Township Council will consider this 1% additional levy on Southgate taxpayers, as a proposed investment in our municipal roads and bridge infrastructure during budget discussion as part of our annual capital project investments, starting in 2020 and going forward to achieve the investment levels required in our future Asset Management Plan.	Council	

Southgate Community Action Plan to 2019-2023 Report

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Strategic Initiatives 5-B (2019-2023):

The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	The Township Council and staff should promote, educate and adopt the new Asset Management Policy approved by Council in 2019 to be part of our thinking culture when establishing short and long term capital budgets, and in the prioritizing of asset investments in new projects or to extend the life cycle of existing infrastructure.	CAO & Treasurer	
ii	The Township will continue to complete 10 year capital budget planning on an annual basis utilizing our assessment reports to make the best possible decisions related to asset maintenance, replacement and expansion decisions.	Treasurer	
iii	Township staff will continue to work with service providers to implement the Municipal Data Works software solution to track our investments and support Asset Management decisions in Southgate.	Treasurer	
iv	The Township will consider in 2020 budget cycle the hiring of a dedicated staff person to fill the role of an Asset Management Coordinator & Financial Analyst to better report and support decisions related to life cycle investing in Southgate assets.	Treasurer	

Initiatives (2021-2023):		Assigned Staff Person	Start Task
i	Township staff will have an inventory of all of our municipally owned assets with level of service measured consistently to track our costs to maintain at those service levels, to accurately and effectively make strategic and wise asset investment decisions through Southgate's Asset Management Plan that complies with the requirement of Ontario Regulation 588/17 by July 1, 2021.	Treasurer, Public Works Manager, Facilities Manager & CAO	
ii	Township staff will complete work to finalize the Asset Management Plan (ASMP) requirements of Ontario Regulation 588/17 to include proposed levels of service, lifecycle management for all assets and a financial strategy to fund the ASMP by July 1, 2024.	Treasurer, Public Works Manager, Facilities Manager & CAO	

Southgate Community Action Plan to 2019-2023 Report

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Strategic Initiatives 5-C (2019-2023):

The Township will have increased wastewater treatment capacity in Dundalk to support growth.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i The Township will be working with suppliers to explore wastewater capacity solutions through the Request for Information responses received by that proposal intake and working with our Consultant Engineers, Grand River Conservation Authority and industry experts in consultation with the Ministry of Environment, Conservation and Parks staff.	Public Works Manager	
ii The Township will work toward completing the Wastewater Environmental Assessment and public process to recommend solutions for implementation.	Public Works Manager	
iii The Township will develop project budgets and funding arrangements to advance the project to the design and procurement phase.	Public Works Manager	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i The Township's staff and Consultant Engineer will complete design work to implement long term wastewater capacity solutions for the Village of Dundalk that will address servicing needs and support future development for the next 10 to 20 year horizon.	Public Works Manager	
ii Township staff and Consultant Engineer will release a tender document(s) to implement long term wastewater capacity solutions for Dundalk that will address servicing needs and support future development for the next 10 to 20 year horizon in 2021.	Public Works Manager	
iii The Township will select contractor/service provider solutions through the tendering process to initiate the construction phase of the project in 2022.	Public Works Manager	

Southgate Community Action Plan to 2019-2023 Report

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Strategic Initiatives 5-D (2019-2023):

The Township will have erected a new water tower in Dundalk.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i The Township has completed the Water Environmental Assessment process that will support the construction of a water tower in Dundalk in the next 4 years.	Public Works Manager	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i The Township will release a tender by 2022 to select a contractor to construct a water tower in the Village of Dundalk.	Public Works Manager	
ii Township staff will explore options to use the new water tower to improve Southgate's communications systems for the Public Works, Fire Departments, etc. as well to private sector companies to generate revenue or to improve regional service.	Public Works Manager	
iii The Township will have constructed by 2023 a new Water Tower in the Village of Dundalk.	Public Works Manager	

Southgate Community Action Plan to 2019-2023 Report

Goal 5 - Upgrading our "Hard Services"

Action 5:

The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

Strategic Initiatives 5-E (2019-2023):

The Township will have produced savings by examining alternatives when bridges or culverts require replacement, including where appropriate, installing dual culverts instead of replacing box culverts.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will develop and report to Council on a strategic Standard Operation Process policy to provide long term guidance for the use of galvanized or plastic culverts, precast box technologies or poured in place box culvert for replacement projects to ensure the best solution and value for the municipality.	Public Works Manager	
ii Township staff will report to Council on future projects over the next 24 months to report on the cost of replacement culvert projects where the solution used was assessed financially versus other project options.	Public Works Manager	

Initiatives (2021-2023):	Assigned Staff Person	Start Task
i Township staff will continue to report to Council on future projects over the next 3 years to report on the cost of replacement culvert projects, where the solution used would be assessed financially versus cost of other project options.	Public Works Manager	

Southgate Community Action Plan to 2019-2023 Report

Goal 6 - Citizen Engagement

Action 6:

The residents and businesses of Southgate expect their local government to be transparent and approachable, to provide clear and timely information, and to explain and seek their input on issues and decisions facing the community.

Strategic Initiatives 6-A (2019-2023):

The Township website southgate.ca will have had a complete facelift.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task	Complete Task
i Township staff will finish the southgate.ca website upgrades, to include online payment options and other efficiencies to increase Southgate customer services and convenience for its ratepayers.	Clerk & Treasurer	Jul-19	Oct-19

Southgate Community Action Plan to 2019-2023 Report

Goal 6 - Citizen Engagement

Action 6:

The residents and businesses of Southgate expect their local government to be transparent and approachable, to provide clear and timely information, and to explain and seek their input on issues and decisions facing the community.

Strategic Initiatives 6-B (2019-2023):

The Township will work with existing organizations, including the Historical Society, in reviewing its built and natural heritage, and planning for the future of its cultural and recreational assets.

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	Township staff will consult with those Community groups with interests in cultural and recreation assets being considered for development in Southgate to develop partnerships and sustainable use arrangements.	Planner & CAO	
ii	Township staff will work with interested Community groups to seek planning input and feedback on cultural and recreation assets being developed in Southgate.	Planner & CAO	

Southgate Community Action Plan to 2019-2023 Report

Goal 6 - Citizen Engagement

Action 6:

The residents and businesses of Southgate expect their local government to be transparent and approachable, to provide clear and timely information, and to explain and seek their input on issues and decisions facing the community.

Strategic Initiatives 6-C (2019-2023):

As its population approaches 10,000, the Township will be prepared to create the statutorily required Heritage Committee.

Immediate Initiatives (2021-2023):	Assigned Staff Person	Start Task
i The Township staff will engage with Community Groups and the Public to seek the interest in creating a Heritage Committee.	Clerks	
ii Township staff will investigate and develop policy, Ministry guidance documentation and draft a Terms of Reference for a Heritage Committee.	Clerks	

Southgate Community Action Plan to 2019-2023 Report

Goal 6 - Citizen Engagement

Action 6:

The residents and businesses of Southgate expect their local government to be transparent and approachable, to provide clear and timely information, and to explain and seek their input on issues and decisions facing the community.

Strategic Initiatives 6-D (2019-2023):

Council will have implemented a variety of practices to provide Council and residents/public with opportunities for informal two-way communication with residents, including semi-annual "Coffee with Council" events, participation in Library events, presence at fairs, etc.

Immediate Initiatives (2019-2020):	Assigned Staff Person	Start Task
i Township staff will work with Council members to create policy and schedule event opportunities in the community for one on one and public conversations with the Mayor and members of Council to engage with Southgate residents to hear their concerns that is not meant to be a campaigning opportunity at the taxpayers expense.	Clerks	
ii Township staff will communicate and promote the scheduled Council public engagement events in a combination of electronic signs, social media, newspaper coming events advertising, Township newsletters, Council Highlights, upcoming events, etc.	Clerks	
ii Township staff will look to engage with community groups and community businesses to communicate and facilitate two way conversations to ensure Southgate services are being delivered in a timely and efficient manner. Some examples would be quarterly, bi-annual or annual meetings organized by the Building Department with contractors, Recreation with sports organizations, Economic Development with business owners, etc.	All Department Managers	

Southgate Community Action Plan to 2019-2023 Report

Goal 6 - Citizen Engagement

Action 6:

The residents and businesses of Southgate expect their local government to be transparent and approachable, to provide clear and timely information, and to explain and seek their input on issues and decisions facing the community.

Strategic Initiatives 6-E (2019-2023):

The Township will have acquired and be utilizing on-line public meeting software.

Immediate Initiatives (2019-2020):		Assigned Staff Person	Start Task
i	The Township will continue to utilize the best possible on-line public meeting software to report on Council meeting agendas and minutes to enagage Southgate residents in Municipal business and decision making.	Clerks	
ii	The Township will implement community engagement software to seek public input, create community conversations, survey results, resident ideas and input on issues to assist with Council decisions and the strategic direction of projects in Southgate.	Clerks	



Staff Report FIN2019-041

Title of Report: **FIN2019-041 2020 Budget – Capital and Special Projects**

Department: **Finance**

Council Date: October 31, 2019

Recommendation:

Be it resolved that the Committee of the Whole receive Staff Report FIN2019-041 2020 Budget – Capital and Special Projects as information; and

That the Committee of the Whole recommend to Council that the draft 2020 Capital and Special Projects Budget, as presented, be considered for approval at the November 6, 2019 meeting with a requirement from taxation in the amount of \$1,989,811.

Background:

Municipal Act, 2001 s. 290(1) requires a municipality shall:

“prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including, amounts sufficient to pay all debts of the municipality falling due within the year”.

On July 3, 2019, Council received Staff Report FIN2019-031 2020 Budget which contained a proposed timeline for the budget process.

On September 18, 2019, Council received Staff Report FIN2019-037 2020 Budget which contained an updated timeline for the budget process.

On October 9, 2019, Council received Staff Report FIN2019-039 2020 Budget which contained an overview of the 2020 Budget – Capital and Special Projects and the detailed 2020 Budget – 10 year Capital and Special Project Plan. The draft 2020 Capital and Special Projects Budget has a requirement from taxation of \$1,908,811, an increase \$152,111 from the 2019 level. The increase equates to an estimated blended tax rate increase of 1.4%.

On October 16, 2019, at the 2 pm meeting, Council received Staff Report FIN2019-040 2020 Budget which contained the unchanged 2020 Budget – Capital and Special Projects and recommended it, as presented, be considered for approval on November 6, 2019.

On October 16, 2019, at the 7 pm meeting, Council passed the following resolution:

Be it resolved that Council direct staff to prioritize the Olde Town Hall to be included in the 2020 Capital Budget for presentation at the next available Budget meeting; and **That** Council support Team Town Hall's request for the current

ICIP grant application stream and direct staff to repair a robust application for the ICIP grant for the Olde Town Hall revitalization and renovation as a historical theatre, arts and cultural facility.

Staff Comments:

The Olde Town Hall project is estimated to cost \$4.5 million over three years as follows:

				<u>ICIP Grant</u> (73%)	<u>Donations</u>	<u>Taxation</u>
	<u>Description</u>	<u>Expenditure</u>				
Recreation						
2020	Phase 1 (Engineering/Plan)	\$ 300,000		\$ 219,000	\$ -	\$ 81,000
2021	Phase 2 (Construction Phase 1)	\$ 2,100,000		\$ 1,533,000	\$ 405,000	\$ 162,000
2022	Phase 3 (Construction Phase 2)	\$ 2,100,000		\$ 1,533,000	\$ 324,000	\$ 243,000
	Olde Town Hall Project	\$ 4,500,000		\$ 3,285,000	\$ 729,000	\$ 486,000

The project is to be funded by the ICIP grant, donations, and general taxation. The current presentation assumes an annual increase in the general levy of \$81,000.

Financial Implications:

The revised draft 2020 Capital and Special Projects budget has a requirement from taxation of \$1,989,811, an increase \$233,111 from the 2019 level.

The \$233,111 equates to an estimated blended tax rate increase of 2.1% (based on the 2019 Budget, a 1% increase to the blended tax rate is approximately \$109,112),

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with:

- Goal 1 – Attracting New and Supporting Existing Businesses and Farms
 - o Action 1
 - The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.
 - o Strategic Initiatives
 - 1-B
 - By 2023, the Township will have completed a bypass road between Hwy 10 and the industrial park.
 - Immediate Initiatives
 - ii) Township Staff will direct our engineers to proceed with Hwy #10 Bypass Road design process and develop a project budget cost in 2019 and 2020.

- iii) Township staff will work with our engineers to provide capital budget numbers for the Hwy #10 Bypass Road construction project for the 2020 budgeting cycle.
- Goal 2 – Revitalizing Downtown Dundalk
 - o Action 2

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with much-improved appearance and a broader range of business opportunity.
 - o Strategic Initiatives
 - 2-E

The Township will increase its support for, and promotion of, community events, festivals, parades, library activities, and other events that attract people to the downtown area.
 - Immediate Initiatives
 - i) The Township should look to invest in the downtown business section to address accessibility concerns and to develop a plan to create a more attractive and welcoming commercial area on Proton Street between Main and Holland Streets
- Goal 3 – Promoting Health Services and Housing Choices
 - o Action 3

The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.
 - o Strategic Initiatives
 - 3-B

The Township will have been a significant advocate for and contributor to a new and expanded South East Grey Community Health Centre clinic in Southgate.
 - Immediate Initiatives
 - i) The Township will continue its support of the South East Grey Community Health Centre through its community programs, support services and clinic services.
 - ii) The Township will continue its support and advocate for the South East Grey Community Health Centre in its efforts to seek Ministry of Health capital funding to locate a new clinic on municipal property in the Village of Dundalk.
- Goal 4 – Adequate and Efficient Public Facilities
 - o Action 4

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at

the same time that facility needs can change with age and a changing population.

- Strategic Initiatives

- 4-A

- The Township will have identified the growth-related impacts on municipal facilities, and will have designed solutions to expand its facilities, or develop new facilities, as required.

- Immediate Initiatives

- i) Township staff have been talking about a Multi-Use Community Facility for some time and budgeting for a future community municipal facility. The requirement is based on our present needs, community feedback and the future population growth we anticipate from our present rate of residential development. Those needs include but are not limited to a gathering place with recreational uses, provides a location with accessible municipal services and cultural events, that would serve as a community hub. Staff should continue to develop a planning and funding model for Council to consider for initial discussions.
 - ii) The Township in light of accessibility challenges with the present Southgate Municipal Office should present a report to Council as a consideration to locate a new municipal office within a Multi-Use Facility building. A consolidation of municipal services in one location would gain economic savings of capital investment and long-term operating costs should be a consideration.

- 4-B

- The Township will have made a decision on the future viability and uses of the Olde Town Hall, and will have taken action accordingly.

- Immediate Initiatives

- i) Township Staff will need to consider budget requirements for 2020 and in future years based on Council's decision on how we proceed with the future of the Olde Town Hall building and property.

- 4-C

- The Dundalk arena auditorium will have had an elevator installed and the necessary renovations will have been completed, in order to accommodate the expanded Early-ON program and a wider variety of programming for youth, seniors, and newcomers to the community, and possibly a cafeteria.

- Immediate Initiatives

- ii) Township Staff will promote community and recreation programs provided in this facility to attract and welcome youth, seniors and newcomers to Southgate through our Community Electronic signs, Facebook page, Township's website and community engagement tools.

- 4-D

The Township will have reviewed all facilities it owns to determine their condition and utilization and to develop a business case for the future use or disposition of each facility.

- Immediate Initiatives

- i) Township staff should complete additional work and assess for the 2020 budget cycle as part of our annual facilities assessment process and review, to take a deeper look at our facility use and revenues, in comparison to our annual operational expenses and similar community facilities in the area. The financial assessment report should consider and report as a business case report to either continue to support the facility and the community needs with a consideration for future capital investments, future facility consolidation to reduce taxpayer costs with disposal of the facility asset and also consider excess lands around community facilities, that could have other uses such as affordable housing projects or could be sold to generate revenues and for redevelopment.

- Goal 5 – Upgrading our “Hard Services”

- Action 5

The residents and businesses of Southgate recognize our linear services – roads, bridges, water and sewer works, for example – to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

- Strategic Initiatives

- 5-A

While continuing to invest an average of 45% of tax dollars on maintenance/ repair/ reconstruction of road and bridge infrastructure, Council will consider an additional 1% levy, compounding, dedicated exclusively for upgrading the road and bridge network.

- Immediate Initiatives

- i) Township staff will develop budgeting to consider this 1% additional levy on taxpayers as a proposed investment in our municipal roads and bridge infrastructure in our annual capital proposed investments, starting in 2020 and going forward to achieve the investment levels required in our future Asset Management Plan.
 - ii) Township Council will consider this 1% additional levy on Southgate taxpayers, as a proposed investment in our municipal roads and bridge infrastructure during budget discussion as part of our annual capital project investments, starting in 2020 and going forward to achieve the investment levels required in our future Asset Management Plan.

- 5-B

The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

- Immediate Initiatives

- i) The Township Council and staff should promote, educate and adopt the new Asset Management Policy approved by Council in 2019 to be part of our thinking culture when establishing short and long term capital budgets, and in the prioritizing of asset investments in new projects or to extend the life cycle of existing infrastructure.
- ii) The Township will continue to complete 10 year capital budget planning on an annual basis utilizing our assessment reports to make the best possible decisions related to asset maintenance, replacement and expansion decisions.
- iii) Township staff will continue to work with service providers to implement the Municipal Data Works software solution to track our investments and support Asset Management decisions in Southgate.

- 5-C

The Township will have increased wastewater treatment capacity in Dundalk to support growth.

- Immediate Initiatives

- i) The Township will be working with suppliers to explore wastewater capacity solutions through the Request for Information responses received by that proposal intake and working with our Consultant Engineers, Grand River Conservation Authority and industry experts in consultation with the Ministry of Environment, Conservation and Parks staff.
- ii) The Township will work toward completing the Wastewater Environmental Assessment and public process to recommend solutions for implementation.

- 5-D

The Township will have erected a new water tower in Dundalk.

- Immediate Initiatives

- i) The Township has completed the Water Environmental Assessment process that will support the construction of a water tower in Dundalk in the next 4 years.

Goal 6 – Citizen Engagement

- Action 6

The residents and businesses of Southgate expect their local government to be transparent and approachable, to provide clear and timely information, and to explain and seek their input on issues and decisions facing the community.

- Strategic Initiatives

- 6-B

The Township will work with existing organizations, including the Historical Society, in reviewing its built and natural heritage, and planning for the future of its cultural and recreational assets.

- Immediate Initiatives
 - i) Township staff will consult with those Community groups with interests in cultural and recreation assets being considered for development in Southgate to develop partnerships and sustainable use arrangements.
 - ii) Township staff will work with interested Community groups to seek planning input and feedback on cultural and recreation assets being developed in Southgate.

Concluding Comments:

The revised draft 2020 Capital and Special Projects Budget has a requirement from taxation of \$1,989,811, an increase of \$233,111 from the 2019 level. The increase equates to an estimated blended tax rate increase of 2.1%.

Respectfully Submitted,

Dept. Head: **Original Signed By**
William Gott, CPA, CA, Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachments:

1. 2020 Budget - Capital and Special Projects

Township of Southgate

2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

- 4.1 Tax Levy Impact and Analysis to the AMP Financing Strategy
- 4.2 Administration
- 4.3 Public Health
- 4.4 Council
- 4.5 Planning
- 4.6 Building
- 4.7 Industrial Land
- 4.8 Economic Development
- 4.9 Fire
- 4.10 Recreation
- 4.11 Library
- 4.12 Roads
- 4.13 Solid Waste
- 4.14 Cemetery
- 4.15 Wastewater
- 4.16 Water

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Levy Summary:

	<u>2019</u>	<u>2020</u>	<u>Variance</u>	
			<u>\$</u>	<u>%</u>
Net Operating Expenditures	\$ 4,905,469			
Capital/Reserves/Sp Prj	\$ 1,756,700	\$ 1,989,811	\$ 233,111	13.3%
Total to Raise from General Taxation	\$ 6,662,169			

Overall Levy Increase Impact:				
<u>2019 Increase for Capital and Special Projects</u>	\$ 233,111	=		3.5%
2018 Total Raise from Taxation	\$ 6,662,169			

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense						
Description	Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total	Transfer to	Transfer to	Debt Principal	Current Year	Prior Year		
		from	from												Unrestricted	Restricted
Administration																
1 Technology - Computers	\$ 1,500								\$ -	\$ 1,500			\$ 1,500			
2 Office Furniture/Equipment/Chairs	\$ 2,500								\$ -	\$ 2,500			\$ 2,500			
3 Contrib to Infrastructure Res									\$ -	\$ -	\$ 26,900		\$ 26,900			
4									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Capital Projects	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 4,000	\$ 26,900	\$ -	\$ 30,900	\$ 30,000	3.0%	
1 Asset Management Plan	\$ 10,000		\$ 900	DC					\$ 900	\$ 9,100			\$ 9,100			
2	\$ -								\$ -	\$ -			\$ -			
3									\$ -	\$ -			\$ -			
4									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Special Projects	\$ 10,000	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -		\$ 900	\$ 9,100	\$ -	\$ -	\$ 9,100	\$ -		
2020 Total Budget	\$ 14,000	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -		\$ 900	\$ 13,100	\$ 26,900	\$ -	\$ 40,000	\$ 30,000	33.3%	

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

2020 Budget - Capital and Special Projects										General Fund Expense						
10 yr Capital and Special Project Plan										Project Funding						
Description	Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation		
Public Health																
1 Medical Clinic Reserve									\$ -	\$ -	\$ 50,750		\$ 50,750			
2									\$ -	\$ -			\$ -			
3									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 50,750	\$ -	\$ 50,750	\$ 48,600 4.4%		
Grant - Mount Forest Hospital																
1 (Emergency Department Expansion)								Year 7 of 10	\$ -	\$ -	\$ 20,000		\$ 20,000			
Grant - Durham & Community																
2 Health Care Foundation	\$ 1,500							No specific project	\$ -	\$ 1,500			\$ 1,500			
Grant - Mt Forest & Area Health																
3 Professional Recruitment Committee	\$ 1,500							General Operations	\$ -	\$ 1,500			\$ 1,500			
4 Grant - South East Grey Community Health Centre - Seniors and Youth Programs	\$ 25,000		\$ 25,000					Year 3 of 10	\$ 25,000	\$ -			\$ -			
5									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Special Projects	\$ 28,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -		\$ 25,000	\$ 3,000	\$ 20,000	\$ -	\$ 23,000	\$ 23,000 0.0%		
2020 Total Budget	\$ 28,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -		\$ 25,000	\$ 3,000	\$ 70,750	\$ -	\$ 73,750	\$ 71,600 3.0%		

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

2020 Budget - Capital and Special Projects										General Fund Expense														
10 yr Capital and Special Project Plan										Project Funding														
				<u>Contribution from Unrestricted Reserves</u>		<u>Contribution from Restricted Reserves</u>																		
		<u>Expenditure</u>		<u>Reserves</u>		<u>Reserves</u>		<u>Grants</u>		<u>Donations</u>		<u>Sale of Assets</u>		<u>Debt</u>		<u>Comment</u>								
<u>Description</u>																								
<u>Sub-Total Budget</u>																								
<u>Transfer to Capital Fund</u>																								
<u>Transfer to Reserves</u>																								
<u>Debt Principal & Interest</u>																								
<u>Current Year Taxation</u>																								
<u>Prior Year Taxation</u>																								
Council																								
Council Chambers Projection																								
1 technology		\$	3,000											\$	-	\$	3,000	\$	3,000					
2														\$	-	\$	-		\$	-				
3														\$	-	\$	-		\$	-				
														\$	-	\$	-		\$	-				
Capital Projects		\$	3,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,000	\$	15,000	-80.0%		
1 Election - Contribution to Reserve																								
2														\$	-	\$	-	\$	10,000	\$	10,000			
3														\$	-	\$	-		\$	-				
														\$	-	\$	-		\$	-				
Special Projects		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	10,000	\$	10,000	\$	10,000	0.0%
Total Budget		\$	3,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,000	\$	10,000	\$	25,000	-48.0%

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

2020 Budget - Capital and Special Projects										General Fund Expense					
10 yr Capital and Special Project Plan															
Project Funding															
Description	Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total	Transfer to	Transfer to	Debt Principal	Current Year	Prior Year	
		from	from												Budget
		Unrestricted	Restricted												
		Reserves	Reserves												
Planning															
1									\$ -	\$ -			\$ -		
2									\$ -	\$ -			\$ -		
3									\$ -	\$ -			\$ -		
									\$ -	\$ -			\$ -		
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
1 Tsfr to Reserves: Planning/Zoning									\$ -	\$ -	\$ 10,000		\$ 10,000		
2 Tsfr to Res: Strategic Plan									\$ -	\$ -	\$ 6,000		\$ 6,000		
3 Transfer to Res: OMB									\$ -	\$ -	\$ 3,500		\$ 3,500		
4 Official Plan Update - done internally									\$ -	\$ -			\$ -		
5									\$ -	\$ -			\$ -		
									\$ -	\$ -			\$ -		
Special Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 19,500	\$ -	\$ 19,500	\$ 19,500	
2020 Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 19,500	\$ -	\$ 19,500	\$ 19,500	

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Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense						
		<u>Contribution from</u>		<u>Contribution from</u>						<u>Sub-Total</u>		<u>Transfer to</u>	<u>Transfer to</u>	<u>Debt Principal</u>	<u>Current Year</u>	<u>Prior Year</u>
		<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt</u>	<u>Comment</u>	<u>Budget</u>	<u>Capital Fund</u>	<u>Reserves</u>	<u>& Interest</u>	<u>Taxation</u>	<u>Taxation</u>
		<u>Description</u>	<u>Expenditure</u>	<u>Reserves</u>	<u>Reserves</u>											
Building																
1405	1	Drone	\$ 10,000		\$ 10,000					Cfwd from 2019	\$ 10,000	\$ -			\$ -	
	2										\$ -	\$ -			\$ -	
	3										\$ -	\$ -			\$ -	
											\$ -	\$ -			\$ -	
Capital Projects			\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
	1										\$ -	\$ -			\$ -	
	2										\$ -	\$ -			\$ -	
	3										\$ -	\$ -			\$ -	
											\$ -	\$ -			\$ -	
Special Projects			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2020	Total Budget		\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Industrial Land																
	1	Hwy 10 Bypass Rd - Construction - Phase 1	\$ 1,700,000	\$ 270,000	\$ 1,430,000					\$ 1,700,000	\$ -			\$ -		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Capital Projects		\$ 1,700,000	\$ 270,000	\$ 1,430,000	\$ -	\$ -	\$ -	\$ -		\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	
	1	Sale of industrial land	\$ 10,000				\$ 1,000,000			\$ 1,000,000	\$ (990,000)	\$ 990,000		\$ -		
	2	Hwy 10 Industrial Park Reserve								\$ -	\$ -	\$ 25,000		\$ 25,000		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -		\$ 1,000,000	\$ (990,000)	\$ 1,015,000	\$ -	\$ 25,000	\$ -	
2020	Total Budget		\$ 1,710,000	\$ 270,000	\$ 1,430,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 2,700,000	\$ (990,000)	\$ 1,015,000	\$ -	\$ 25,000	\$ -	

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Economic Development																
1 Downtown Improvements - General		\$ 30,000	\$ 20,000							\$ 20,000	\$ 10,000			\$ 10,000		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Capital Projects		\$ 30,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 20,000	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ 25,000	-60.0%
1 Downtown Improvements - Façade										\$ -	\$ -	\$ 2,000		\$ 2,000		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	0.0%
2020	Total Budget	\$ 30,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 20,000	\$ 10,000	\$ 2,000	\$ -	\$ 12,000	\$ 27,000	-55.6%

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Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense							
		<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Principal & Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>			
Fire																	
1 Bunker Gear/PPE		\$ 16,000	\$ 10,200						\$ 10,200	\$ 5,800			\$ 5,800				
2	Contribution to Res (Infrastrcture)								\$ -	\$ -	\$ 34,350		\$ 34,350				
3	SCBA Air bottle replacements	\$ 9,000							\$ -	\$ 9,000			\$ 9,000				
4	Jaws of Life	\$ 40,000	\$ 26,250	DC					\$ 26,250	\$ 13,750			\$ 13,750				
5	New Defibrillator	\$ 3,000	\$ 3,000	DC					\$ 3,000	\$ -			\$ -				
6									\$ -	\$ -			\$ -				
									\$ -	\$ -			\$ -				
Capital Projects		\$ 68,000	\$ -	\$ 39,450	\$ -	\$ -	\$ -	\$ -	\$ 39,450	\$ 28,550	\$ 34,350	\$ -	\$ 62,900	\$ 61,050	3.0%		
1 Contribution to Res (Melancthon)			\$ 7,000						\$ 7,000	\$ (7,000)	\$ 7,000		\$ -				
2									\$ -	\$ -			\$ -				
3									\$ -	\$ -			\$ -				
									\$ -	\$ -			\$ -				
Special Projects		\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000	\$ (7,000)	\$ 7,000	\$ -	\$ -	\$ -			
Total Budget		\$ 68,000	\$ -	\$ 39,450	\$ 7,000	\$ -	\$ -	\$ -	\$ 46,450	\$ 21,550	\$ 41,350	\$ -	\$ 62,900	\$ 61,050	3.0%		
2020																	

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Recreation																
	1	Dundalk Arena Reserve								\$ -	\$ -	\$ -		\$ -		
	2	Rural Recreation Reserve								\$ -	\$ -	\$ 10,000		\$ 10,000		
	3	Parkland Development and Amenities								\$ -	\$ -			\$ -		
	4	Trail Development - Connections	\$ 10,000	\$ 5,500	\$ 4,500				DC / Parkland Reserve	\$ 10,000	\$ -			\$ -		
	5	Transfer of Pick Up Truck from Roads							New Truck being purchased by Roads, and existing truck to be transferred to Recreation. \$10k of funding to come from recreation reserves	\$ -	\$ -			\$ -		
	6	Recreation Maintenance Equipment - growth								\$ -	\$ -			\$ -		
	7	Recreation Infrastructure Reserve								\$ -	\$ -	\$ 106,900		\$ 106,900		
	8	Auditorium Program Amenities	\$ 20,000							\$ -	\$ 20,000			\$ 20,000		
	9	Olde Town Hall - Renovation Phase 1 (Engineering/Plan)	\$ 300,000			\$ 219,000	\$ -		ICIP Grant 73%	\$ 219,000	\$ 81,000			\$ 81,000		
Capital Projects		\$ 330,000	\$ 5,500	\$ 4,500	\$ 219,000	\$ -	\$ -	\$ -		\$ 229,000	\$ 101,000	\$ 116,900	\$ -	\$ 217,900	\$ 132,900	64.0%
	1	Contrib to Melancthon Res			\$ 6,000					\$ 6,000	\$ (6,000)	\$ 6,000		\$ -		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -		\$ 6,000	\$ (6,000)	\$ 6,000	\$ -	\$ -	\$ -	
2020	Total Budget		\$ 330,000	\$ 5,500	\$ 4,500	\$ 225,000	\$ -	\$ -	\$ -	\$ 235,000	\$ 95,000	\$ 122,900	\$ -	\$ 217,900	\$ 132,900	64.0%

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense							
		<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	<u>Grants</u>	<u>Donations</u>	<u>Sale of Assets</u>	<u>Debt</u>	<u>Comment</u>	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Principal & Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>			
Library																	
1 Library Collections - Replacement		\$ 9,500							\$ -	\$ 9,500			\$ 9,500				
	Library Collections - Growth	\$ 10,000		\$ 9,000				DC- Special Collection	\$ 9,000	\$ 1,000			\$ 1,000				
2	Computers /e-resources	\$ 4,000		\$ 900				DC	\$ 900	\$ 3,100			\$ 3,100				
3	Furniture/Furnishings	\$ 2,500							\$ -	\$ 2,500			\$ 2,500				
4	Contr to Reserves- Infrastucture								\$ -	\$ -	\$ 10,000		\$ 10,000				
5									\$ -	\$ -			\$ -				
									\$ -	\$ -			\$ -				
Capital Projects		\$ 26,000	\$ -	\$ 9,900	\$ -	\$ -	\$ -		\$ 9,900	\$ 16,100	\$ 10,000	\$ -	\$ 26,100	\$ 20,600 26.7%			
1									\$ -	\$ -			\$ -				
2									\$ -	\$ -			\$ -				
3									\$ -	\$ -			\$ -				
									\$ -	\$ -			\$ -				
Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total Budget		\$ 26,000	\$ -	\$ 9,900	\$ -	\$ -	\$ -		\$ 9,900	\$ 16,100	\$ 10,000	\$ -	\$ 26,100	\$ 20,600 26.7%			

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Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Roads																
2090 - Street Lights:																
	1	Debt P&I - LED Conversion								\$ -	\$ -		\$ 34,092	\$ 34,092		
	2									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
2090 Sub Total Budget		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 34,092	\$ 34,092	\$ 34,092	0.0%
2511 - Storm Drains:																
	1	Debt P&I - Main St							Payment 1 of 10	\$ -	\$ -		\$ 59,000	\$ 59,000		
	2	Victoria Street Drain Pipe extension	\$ 15,000							\$ -	\$ 15,000			\$ 15,000		
										\$ -	\$ -			\$ -		
2511 Sub Total Budget		\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 15,000	\$ -	\$ 59,000	\$ 74,000	\$ -	
2525 - Roads:																
2022	1	RD 22-03-07 P&A	\$ 325,000		\$ 183,000					\$ 183,000	\$ 142,000			\$ 142,000		
	2	WLR -41 to Varney	\$ 440,000	\$ 25,000	\$ 200,000				Solar Reserve Fund	\$ 225,000	\$ 215,000			\$ 215,000		
2026	3	26-RR-Hometead conctruct-PAVE	\$ 55,000	\$ 20,000		\$ 35,000			carry from 2019	\$ 55,000	\$ -			\$ -		
	4	Glenelg St	\$ 40,000							\$ -	\$ 40,000			\$ 40,000		
	5	Rowes Lane	\$ 50,000	\$ 50,000					carry from 2019	\$ 50,000	\$ -			\$ -		
	6	S31 replacement	\$ 200,000		\$ 53,674					\$ 53,674	\$ 146,326			\$ 146,326		
	7	Hagan / Gold St Loop construction	\$ 40,000							\$ -	\$ 40,000			\$ 40,000		
	8	Pavement preservation applications	\$ 55,000							\$ -	\$ 55,000			\$ 55,000		
	9	Stephens Pit #2 Road,Fencing& tree planting	\$ 30,000	\$ 15,000					carry from 2019	\$ 15,000	\$ 15,000			\$ 15,000		
	10	New Bay-Dundalk	\$ 250,000		\$ 137,500	DC's		\$ 112,500	4% for 5 years	\$ 250,000	\$ -			\$ -		
	11	Hopeville garage insulation	\$ 6,000							\$ -	\$ 6,000			\$ 6,000		
	12	Holstein FuelTanks	\$ 10,000							\$ -	\$ 10,000			\$ 10,000		
	13	Roads Infrastructure Reserve								\$ -	\$ -			\$ -		
	14	Roads Emergency Disastor Infrastructure Reserve								\$ -	\$ -	\$ 20,000		\$ 20,000		
	15									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
2525 Sub Total Budget		\$ 1,501,000	\$ 85,000	\$ 162,500	\$ 436,674	\$ 35,000	\$ -	\$ 112,500		\$ 831,674	\$ 669,326	\$ 20,000	\$ -	\$ 689,326	\$ 613,222	12.4%
2530 - Signs:																
	1	Signs	\$ 8,000							\$ -	\$ 8,000			\$ 8,000		

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense						
Description		Expenditure	<u>Contribution from Unrestricted Reserves</u>	<u>Contribution from Restricted Reserves</u>	Grants	Donations	Sale of Assets	Debt	Comment	<u>Sub-Total Budget</u>	<u>Transfer to Capital Fund</u>	<u>Transfer to Reserves</u>	<u>Debt Principal & Interest</u>	<u>Current Year Taxation</u>	<u>Prior Year Taxation</u>	
Roads																
	2	Solar school flashing lights (1pair)	\$ 22,000							\$ -	\$ 22,000			\$ 22,000		
										\$ -	\$ -			\$ -		
2530 Sub Total Budget		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 8,000	275.0%
2560 - Equipment:																
	1	Grader	\$ 420,000	\$ 232,000			\$ 50,000		Unit 102 Grader	\$ 282,000	\$ 138,000			\$ 138,000		
	2	Replace Unit 294 1 Tonne	\$ 95,000				\$ 1,000		Unit 294 1 Tonne	\$ 1,000	\$ 94,000			\$ 94,000		
	3	4X4 Pick up	\$ 50,000	\$ 7,500	\$ 28,000		\$ 500		Trsfr Unit#309 to Recreation; Sell Unit#302	\$ 36,000	\$ 14,000			\$ 14,000		
	4	Additional sidewalk machine	\$ 180,000		\$ 63,750	DC's		\$ 116,250	4% for 5 years	\$ 180,000	\$ -			\$ -		
	5									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
2560 Sub Total Budget		\$ 745,000	\$ 239,500	\$ 91,750	\$ -	\$ -	\$ 51,500	\$ 116,250		\$ 499,000	\$ 246,000	\$ -	\$ -	\$ 246,000	\$ 305,000	-19.3%
Capital Projects		\$ 2,291,000	\$ 324,500	\$ 254,250	\$ 436,674	\$ 35,000	\$ 51,500	\$ 228,750		\$ 1,330,674	\$ 960,326	\$ 20,000	\$ 93,092	\$ 1,073,418	\$ 960,314	11.8%
	1	Bridge Study (half of structures)	\$ 27,000		\$ 2,700	DC				\$ 2,700	\$ 24,300			\$ 24,300		
2221	2	Stephen's Pit Farm					\$ 700,000			\$ 700,000	\$ (700,000)	\$ 413,700	\$ 286,300	\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ 27,000	\$ -	\$ 2,700	\$ -	\$ -	\$ 700,000	\$ -		\$ 702,700	\$ (675,700)	\$ 413,700	\$ 286,300	\$ 24,300	\$ 46,800	-48.1%
2020	Total Budget		\$ 2,318,000	\$ 324,500	\$ 256,950	\$ 436,674	\$ 35,000	\$ 751,500	\$ 228,750	\$ 2,033,374	\$ 284,626	\$ 433,700	\$ 379,392	\$ 1,097,718	\$ 1,007,114	9.0%

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Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										General Fund Expense						
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation	
Solid Waste																
1 Equipment Reserves										\$ -	\$ -	\$ -		\$ -		
	2 Debt P&I - System start-up									\$ -	\$ -		\$ 171,036	\$ 171,036		
	3 Contr to Wastewater Reserves (Compactor)								Payment 4 of 5	\$ -	\$ -	\$ 29,498		\$ 29,498		
	4 Contr to Wastewater Reserves (Roll off truck)								Payment 3 of 5	\$ -	\$ -	\$ 33,302		\$ 33,302		
	5 Contr to Wastewater Reserves (Collection truck)								Payment 1 of 2	\$ -	\$ -	\$ 63,400		\$ 63,400		
	6 Contr to Wastewater Reserves (Loader)								Payment 1 of 2	\$ -	\$ -	\$ 50,000		\$ 50,000		
	7 Dundalk Tsfr Upgrades (cfwd from 2019)	\$ 400,000		\$ 20,250	DC			\$ 373,000	4% for 5 years	\$ 393,250	\$ 6,750			\$ 6,750		
	7 Carts	\$ 40,000					\$ 40,000			\$ 40,000	\$ -			\$ -		
	8 Roll off containers 1-40 & 1-50	\$ 14,325		\$ 3,868	DC					\$ 3,868	\$ 10,457			\$ 10,457		
	9									\$ -	\$ -			\$ -		
	10									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Capital Projects		\$ 454,325	\$ -	\$ 24,118	\$ -	\$ -	\$ 40,000	\$ 373,000		\$ 437,118	\$ 17,207	\$ 176,200	\$ 171,036	\$ 364,443	\$ 331,936	9.8%
1 Waste Re-location- Old Fill Area										\$ -	\$ 30,000			\$ 30,000		
	2									\$ -	\$ -			\$ -		
	3									\$ -	\$ -			\$ -		
										\$ -	\$ -			\$ -		
Special Projects		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 30,000	0.0%
2020	Total Budget	\$ 484,325	\$ -	\$ 24,118	\$ -	\$ -	\$ 40,000	\$ 373,000		\$ 437,118	\$ 47,207	\$ 176,200	\$ 171,036	\$ 394,443	\$ 361,936	9.0%

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Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

2020 Budget - Capital and Special Projects 10 yr Capital and Special Project Plan										General Fund Expense						
Project Funding																
Description	Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Taxation	Prior Year Taxation		
		from Unrestricted Reserves	from Restricted Reserves													
Cemetery																
1 Contribution to Infrastructure Res									\$ -	\$ -	\$ 2,500		\$ 2,500			
2									\$ -	\$ -			\$ -			
3									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -		
1 Contribution to Reserve Fund																
									\$ 1,200							
									Columbarium sales	\$ 1,200	\$ (1,200)	\$ 1,200	\$ -			
2	Headstone & foundation repairs	\$ 5,000							\$ -	\$ 5,000			\$ 5,000			
3									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Special Projects		\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ 3,800	\$ 1,200	\$ -	\$ 5,000	\$ -		
2020	Total Budget	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ 3,800	\$ 3,700	\$ -	\$ 7,500	\$ -		

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										Operating Fund Expense					
Description		Expenditure	Contribution from Unrestricted Reserves	Contribution from Restricted Reserves	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Rates	Prior Year Rates
Wastewater															
	1	Miscellaneous Equip	\$ 5,000	\$ 5,000						\$ 5,000	\$ -			\$ -	
	2	Rowes Lane Sewer main	\$ 200,000	\$ 200,000					cfwd from 2019	\$ 200,000	\$ -			\$ -	
		Design for WW Upgrades													
	3	(Engineering)	\$ 100,000	\$ 100,000						\$ 100,000	\$ -			\$ -	
	4	Pump Replacements	\$ 30,000	\$ 30,000						\$ 30,000	\$ -			\$ -	
	5			\$ -						\$ -	\$ -			\$ -	
				\$ -						\$ -	\$ -			\$ -	
Capital Projects		\$ 335,000	\$ -	\$ 335,000	\$ -	\$ -	\$ -	\$ -		\$ 335,000	\$ -	\$ -	\$ -	\$ -	\$ -
	1	Transfer to Reserves		\$ -						\$ -	\$ -	\$ 416,329		\$ 416,329	
	2	Financial/Rate Study	\$ 10,000	\$ 10,000						\$ 10,000	\$ -			\$ -	
	3	Flow Monitoring	\$ 5,000	\$ 5,000						\$ 5,000	\$ -			\$ -	
	4			\$ -						\$ -	\$ -			\$ -	
	5			\$ -						\$ -	\$ -			\$ -	
				\$ -						\$ -	\$ -			\$ -	
Special Projects		\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -		\$ 15,000	\$ -	\$ 416,329	\$ -	\$ 416,329	\$ 416,329 0.0%
2020	Total Budget		\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 416,329	\$ -	\$ 416,329	\$ 416,329 0.0%

Staff Report FIN2019-041 2020 Budget
Attachment 1

Township of Southgate
2020 Budget - Capital and Special Projects
10 yr Capital and Special Project Plan

Project Funding										Operating Fund Expense						
Description	Expenditure	Contribution	Contribution	Grants	Donations	Sale of Assets	Debt	Comment	Sub-Total Budget	Transfer to Capital Fund	Transfer to Reserves	Debt Principal & Interest	Current Year Rates	Prior Year Rates		
		from Unrestricted Reserves	from Restricted Reserves													
Water																
1									\$ -	\$ -			\$ -			
2	Valves	\$ 10,000	\$ 10,000						\$ 10,000	\$ -			\$ -			
3	Water Meters	\$ 15,000				\$ 15,000		Meter Sales	\$ 15,000	\$ -			\$ -			
4	Miscellaneous Equipment	\$ 2,000	\$ 2,000						\$ 2,000	\$ -			\$ -			
5	Debt P&I - Well D5		\$ 393,525					DC's / Water Reserves	\$ 393,525	\$ (393,525)		\$ 393,525	\$ -			
6	Hagan / Gold St Loop	\$ 40,000	\$ 40,000						\$ 40,000	\$ -			\$ -			
7	Glenleg water main servicing	\$ 40,000	\$ 40,000						\$ 40,000	\$ -			\$ -			
8	Water Tower Design	\$ 30,000	\$ 30,000						\$ 30,000	\$ -			\$ -			
9									\$ -	\$ -			\$ -			
									\$ -	\$ -			\$ -			
Capital Projects		\$ 137,000	\$ -	\$ 515,525	\$ -	\$ -	\$ 15,000	\$ -	\$ 530,525	\$ (393,525)	\$ -	\$ 393,525	\$ -	\$ -		
1 Transfer to Reserves			\$ -						\$ -	\$ -	\$ 127,448		\$ 127,448			
2			\$ -						\$ -	\$ -			\$ -			
3			\$ -						\$ -	\$ -			\$ -			
			\$ -						\$ -	\$ -			\$ -			
Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,448	\$ -	\$ 127,448	\$ 127,448	0.0%	
Total Budget		\$ 137,000	\$ -	\$ 515,525	\$ -	\$ -	\$ 15,000	\$ -	\$ 530,525	\$ (393,525)	\$ 127,448	\$ 393,525	\$ 127,448	\$ 127,448	0.0%	
2020																



Staff Report FIN2019-042

Title of Report: FIN2019-042 2020 Budget – Operating

Department: Finance

Council Date: October 31, 2019

Recommendation:

Be it resolved that Committee of the Whole receive Staff Report FIN2019-042 2020 Budget – Operating as information; and

That the Committee of the Whole recommend that Council receive the 2020 Budget - Operating for information and be presented for further discussion at the November 13, 2019 Special Meeting of Council.

Background:

Municipal Act, 2001 s. 290(1) requires a municipality shall:

“prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including, amounts sufficient to pay all debts of the municipality falling due within the year”.

On July 3, 2019, Council received Staff Report FIN2019-031 2020 Budget which contained a proposed timeline for the budget process.

On September 18, 2019, Council received Staff Report FIN2019-037 2020 Budget which contained an updated timeline for the budget process.

On October 9, 2019, Council received Staff Report FIN2019-039 2020 Budget which contained an overview of the 2020 Budget – Capital and Special Projects and the detailed 2020 Budget – 10 year Capital and Special Project Plan.

On October 16, 2019, at the 2 pm meeting, Council received Staff Report FIN2019-040 2020 Budget which contained the unchanged 2020 Budget – Capital and Special Projects and recommended it, as presented, be considered for approval on November 6, 2019.

On October 16, 2019, at the 7 pm meeting, Council passed a resolution that directed staff to include the Olde Town Hall in the 2020 Capital Budget for presentation at the next available Budget meeting.

On the October 31, 2019 Council agenda, Staff Report FIN2019-041 2020 Budget – Capital and Special Projects is provided which reflects the addition of the Olde Town Hall project. The draft 2020 Capital and Special Project budget has a requirement from taxation of \$1,989,811, an increase of \$233,111 from the 2019 level.

Staff Comments:

The remaining timeline for the budget process is:

October 31-19	9am	Council/ Committee of the Whole	Present 2020 Operating Budget
November 6-19	9am	Regular Council	Approve 2020 Capital Budget
November 13-19	9am	Council/ Committee of the Whole	Discuss/Recommend 2020 Operating Budget
November 20-19	6pm	Public Information Meeting	Present the Recommended 2020 Operating Budget and Approved 2020 Capital Budget
December-4-19	9am	Regular Council	Approve 2020 Operating Budget

The 2020 Budget – Operating with departmental highlights is provided as Attachment 1. The draft 2020 Operating budget has a requirement from taxation of \$5,526,350, an increase of \$620,881 from the 2019 level.

Financial Implications:

The combined 2020 Budget has a requirement from taxation of \$7,516,161, an increase of \$853,992 from the 2019 level.

Staff estimates an increase in the blended tax rate of 5.1%. As the adjusted 2019 Tax roll (reflecting all supplementals and write-offs) and the preliminary 2020 Tax roll is not yet available, staff has made several assumptions to arrive at the estimated blended tax rate impact.

Specifically, 2019 Growth of \$285,096, an increase to the County's revenue neutral tax rate of 2%, and a decrease to the provincial education tax rate of 2%.

A 1% increase or decrease in the blended tax rate is approximately \$118,577.

	<u>2019</u>	<u>2020</u>	<u>Variance \$</u>
Net Operating Expenditures	\$ 4,905,469	\$ 5,526,350	\$ 620,881
Capital/Reserves/Sp Prj	1,756,700	1,989,811	233,111
Total to Raise from General Taxation	\$ 6,662,169	\$ 7,516,161	\$ 853,992
Supplementaries	\$ 100,000	\$ 282,279	\$ 182,279
Write-offs	(45,000)	(30,000)	15,000
Growth	\$ 55,000	\$ 252,279	\$ 197,279
Budgeted Taxation	\$ 6,717,169	\$ 7,768,440	\$ 1,051,271
Taxation based on Ending Assessments	\$ 6,947,265	\$ 7,516,161	\$ 568,896
Non-Budgeted Growth	\$ 230,096		
Budgeted Growth	\$ 55,000		
Total Growth	\$ 285,096		\$ 285,096
			\$ 853,992

<u>Estimated Blended Residential Tax Rate Increase:</u>			
	<u>2020</u>		
	<u>Est. Revenue Neutral</u>	<u>Proposed</u>	<u>% Increase</u>
Southgate	0.726203%	0.785671%	8.2%
County of Grey	0.354049%	0.361130%	2.0%
Education	0.159253%	0.156068%	-2.0%
Total	1.239505%	1.302868%	5.1%
Estimated Blended Residential Tax Rate Increase			

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with:

- Goal 1 – Attracting New and Supporting Existing Businesses and Farms
 - o Action 1

The residents and businesses of Southgate envision a growing and diverse local economy, which respects our agricultural background while also attracting new businesses and new employment opportunities in keeping with the renewed growth of our population.
 - o Strategic Initiatives
 - 1-B

By 2023, the Township will have completed a bypass road between Hwy 10 and the industrial park.
 - Immediate Initiatives
 - ii) Township Staff will direct our engineers to proceed with Hwy #10 Bypass Road design process and develop a project budget cost in 2019 and 2020.
 - iii) Township staff will work with our engineers to provide capital budget numbers for the Hwy #10 Bypass Road construction project for the 2020 budgeting cycle.
 - 1-E

By 2023, the Township will have updated the Official Plan and zoning bylaw to provide flexibility to provide for business, help to reduce processing requirements, and help to provide future opportunities for success.

- Immediate Initiatives

- i) Township staff will complete the necessary work and community consultation in the review of the Southgate Official Plan for completion in 2020.

- ii) Township staff will create a new Southgate Official Plan for Council adoption in 2020.

- Goal 2 – Revitalizing Downtown Dundalk

- Action 2

- The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with much-improved appearance and a broader range of business opportunity.

- Strategic Initiatives

- 2-B

- The Township will have developed, adopted and implemented Community Improvement Plans for settlement areas, including incentives for downtown redevelopment and re-use.

- Immediate Initiatives

- iii) Staff will investigate external funding opportunities to assist with CIP redevelopment and create incentive programs to partner with local businesses as part of the CIP to accelerate the improvement in appearance and business startup opportunities.

- 2-C

- The Township will have modified or eliminated the vacant commercial premises tax rebate program, in order to remove disincentives to restoration and re-use.

- Immediate Initiatives

- i) Township staff will complete research and create staff report for Council to consider on the vacancy tax rebate program for commercial properties providing options and a staff recommendations to modify the policy to prevent owners sitting on properties. The policy should consider that the rebate program could be applied for a defined period of time to allow for building restoration and property upgrades in an effort to lease out the property.

- 2-D

- The Township will have taken aggressive action to enforce compliance by downtown buildings with property standards Building Code, and Fire Code regulations.

- Immediate Initiatives

- i) Township staff will schedule visits to inspect all downtown buildings for Building and Fire Code compliance. The goal will be to work with property owners to ensure safety and compliance with property standards, the Ontario Building Code and Fire regulations on a timely (60 to 90 days) and proactive approach in 2019 and 2020 to correct issues.
 - ii) Township staff will seek compliance and resolution of concerns by property owners whenever possible for property standards, the Ontario Building Code and Fire regulations issues. When property owners do not comply or make an effort to reach compliance, staff will take an aggressive approach with action to enforce compliance through municipal Orders and/or the issuance of a summons to appear before a judge to seek a Court Orders to comply.
 - iii) Township will continue to increase training and expertise of our staff related to Fire Prevention and continue to work with other areas Fire Service providers for support related to inspections and compliance issues.
- 2-E
The Township will increase its support for, and promotion of, community events, festivals, parades, library activities, and other events that attract people to the downtown area.
 - Immediate Initiatives
 - i) Township staff will work with Community Group to promote community events through the electronic signs, website and social media advertising.
 - ii) The Township will look to review funding support through our Grants, Donations & Funding Policy or consider increasing our donations budget, as well as provide administrative support to secure external grant funding for Community Groups for the events, festivals and parades they organize in Southgate.
 - iii) The Township should look to invest in the downtown business section to address accessibility concerns and to develop a plan to create a more attractive and welcoming commercial area on Proton Street between Main and Holland Streets
- Goal 3 – Promoting Health Services and Housing Choices
 - Action 3
The residents and businesses of Southgate envision a caring community which meets the needs of all ages and incomes for a healthy and comfortable life, even as our population grows and changes.
 - Strategic Initiatives
 - 3-B

The Township will have been a significant advocate for and contributor to a new and expanded South East Grey Community Health Centre clinic in Southgate.

- Immediate Initiatives

- i) The Township will continue its support of the South East Grey Community Health Centre through its community programs, support services and clinic services.
- ii) The Township will continue its support and advocate for the South East Grey Community Health Centre in its efforts to seek Ministry of Health capital funding to locate a new clinic on municipal property in the Village of Dundalk.

- 3-C

The Township will have worked with the County, Public Health, Police, and other agencies to develop a profile of the Southgate population in 10-15 years time, and to develop a shared image of the health, housing, and social services that will be required by that time.

- Immediate Initiatives

- i) Township staff develop a profile image of the Southgate population in 2020 through newcomer surveys and consultation with community residents through information engagement tools to seek the needs for health services needs, housing requirements and social service support.
- ii) Township staff develop a profile image of the Southgate population in 2020 through consultation with Public Health, South East Grey Community Health Centre, County Social Services and Community Police staff to survey the needs of the community for health services needs, housing requirements and social service support.
- iii) Township staff will work with the County of Grey to support the developing of a Community Safety and Well Being Plan for Southgate to support its future growth and ensure the Township is a safe place for its residents to live, work and play in 2020.

- Goal 4 – Adequate and Efficient Public Facilities

- Action 4

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

- Strategic Initiatives

- 4-A

The Township will have identified the growth-related impacts on municipal facilities, and will have designed solutions to expand its facilities, or develop new facilities, as required.

- Immediate Initiatives

- i) Township staff have been talking about a Multi-Use Community Facility for some time and budgeting for a future community municipal facility. The requirement is based on our present needs, community feedback and the future population growth we anticipate from our present rate of residential development. Those needs include but are not limited to a gathering place with recreational uses, provides a location with accessible municipal services and cultural events, that would serve as a community hub. Staff should continue to develop a planning and funding model for Council to consider for initial discussions.
- ii) The Township in light of accessibility challenges with the present Southgate Municipal Office should present a report to Council as a consideration to locate a new municipal office within a Multi-Use Facility building. A consolidation of municipal services in one location would gain economic savings of capital investment and long-term operating costs should be a consideration.

- 4-B

The Township will have made a decision on the future viability and uses of the Olde Town Hall, and will have taken action accordingly.

- Immediate Initiatives

- i) Township Staff will need to consider budget requirements for 2020 and in future years based on Council's decision on how we proceed with the future of the Olde Town Hall building and property.

- 4-C

The Dundalk arena auditorium will have had an elevator installed and the necessary renovations will have been completed, in order to accommodate the expanded Early-ON program and a wider variety of programming for youth, seniors, and newcomers to the community, and possibly a cafeteria.

- Immediate Initiatives

- ii) Township Staff will promote community and recreation programs provided in this facility to attract and welcome youth, seniors and newcomers to Southgate through our Community Electronic signs, Facebook page, Township's website and community engagement tools.

- 4-D

The Township will have reviewed all facilities it owns to determine their condition and utilization and to develop a business case for the future use or disposition of each facility.

- Immediate Initiatives

- i) Township staff should complete additional work and assess for the 2020 budget cycle as part of our annual facilities assessment process and review, to take a deeper look at our facility use and revenues, in comparison to our annual operational expenses and similar community facilities in the area. The financial assessment report should consider and report as a business case report to either continue to support the facility and the community needs with a consideration for future capital investments, future facility consolidation to reduce taxpayer costs with disposal of the facility asset and also consider excess lands around community facilities, that could have other uses such as affordable housing projects or could be sold to generate revenues and for redevelopment.
- 4-E

The Township will have projected the likely demand for/viability of ice sports at the Dundalk arena in 10-15 years time, and will have developed a business case for the future ice sport usage, or for alternative non-ice uses, as appropriate.

 - Immediate Initiatives
 - i) Township staff and the Recreation Committee of Council will annually assess the trends of ice usage and ice sports in the Dundalk Arena to create programs and investments if necessary, to increase ice rentals during the winter months.
- Goal 5 – Upgrading our “Hard Services”
 - Action 5

The residents and businesses of Southgate recognize our linear services – roads, bridges, water and sewer works, for example – to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.
 - Strategic Initiatives
 - 5-A

While continuing to invest an average of 45% of tax dollars on maintenance/ repair/ reconstruction of road and bridge infrastructure, Council will consider an additional 1% levy, compounding, dedicated exclusively for upgrading the road and bridge network.

 - Immediate Initiatives
 - i) Township staff will develop budgeting to consider this 1% additional levy on taxpayers as a proposed investment in our municipal roads and bridge infrastructure in our annual capital proposed investments, starting in 2020 and going forward to achieve the investment levels required in our future Asset Management Plan.
 - ii) Township Council will consider this 1% additional levy on Southgate taxpayers, as a proposed investment in our municipal roads and bridge infrastructure during budget

discussion as part of our annual capital project investments, starting in 2020 and going forward to achieve the investment levels required in our future Asset Management Plan.

- 5-B

The Township will have adopted a long-term asset management plan for the timely repair, replacement, and expansion of the Township's infrastructure, facilities, and other assets.

- Immediate Initiatives

- i) The Township Council and staff should promote, educate and adopt the new Asset Management Policy approved by Council in 2019 to be part of our thinking culture when establishing short and long term capital budgets, and in the prioritizing of asset investments in new projects or to extend the life cycle of existing infrastructure.
 - ii) The Township will continue to complete 10 year capital budget planning on an annual basis utilizing our assessment reports to make the best possible decisions related to asset maintenance, replacement and expansion decisions.
 - iii) Township staff will continue to work with service providers to implement the Municipal Data Works software solution to track our investments and support Asset Management decisions in Southgate.
 - iv) The Township will consider in 2020 budget cycle the hiring of a dedicated staff person to fill the role of an Asset Management Coordinator & Financial Analyst to better report and support decisions related to life cycle investing in Southgate assets.

- 5-C

The Township will have increased wastewater treatment capacity in Dundalk to support growth.

- Immediate Initiatives

- i) The Township will be working with suppliers to explore wastewater capacity solutions through the Request for Information responses received by that proposal intake and working with our Consultant Engineers, Grand River Conservation Authority and industry experts in consultation with the Ministry of Environment, Conservation and Parks staff.
 - ii) The Township will work toward completing the Wastewater Environmental Assessment and public process to recommend solutions for implementation.

- 5-D

The Township will have erected a new water tower in Dundalk.

- Immediate Initiatives

- i) The Township has completed the Water Environmental Assessment process that will support the construction of a water tower in Dundalk in the next 4 years.

Goal 6 – Citizen Engagement

- o Action 6
 - The residents and businesses of Southgate expect their local government to be transparent and approachable, to provide clear and timely information, and to explain and seek their input on issues and decisions facing the community.
- o Strategic Initiatives
 - 6-B
 - The Township will work with existing organizations, including the Historical Society, in reviewing its built and natural heritage, and planning for the future of its cultural and recreational assets.
 - Immediate Initiatives
 - i) Township staff will consult with those Community groups with interests in cultural and recreation assets being considered for development in Southgate to develop partnerships and sustainable use arrangements.
 - ii) Township staff will work with interested Community groups to seek planning input and feedback on cultural and recreation assets being developed in Southgate.

Concluding Comments:

The combined 2020 Budget has a requirement from taxation of \$7,516,161, an increase of \$853,992 from the 2019 level. Staff estimates an increase in the blended tax rate of 5.1% would be required.

Respectfully Submitted,

Dept. Head: **Original Signed By**
William Gott, CPA, CA, Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachments:

1. 2020 Budget

Attachment 1

Township of Southgate
2020 Budget

Levy Summary:

	<u>2019</u>	<u>2020</u>	<u>Variance \$</u>	<u>%</u>
Net Operating Expenditures	\$ 4,905,469	\$ 5,526,350	\$ 620,881	12.7%
Capital/Reserves/Sp Prj	1,756,700	1,989,811	233,111	13.3%
Total to Raise from General Taxation	\$ 6,662,169	\$ 7,516,161	\$ 853,992	12.8%
Supplementaries	\$ 100,000	\$ 282,279	\$ 182,279	182.3%
Write-offs	(45,000)	(30,000)	15,000	-33.3%
Growth	\$ 55,000	\$ 252,279	\$ 197,279	358.7%
Budgeted Taxation	\$ 6,717,169	\$ 7,768,440	\$ 1,051,271	15.7%
Taxation based on Ending Assessments	\$ 6,947,265	\$ 7,516,161	\$ 568,896	8.2%
Non-Budgeted Growth	\$ 230,096			
Budgeted Growth	\$ 55,000			
Total Growth	\$ 285,096		\$ 285,096	7.5%
			\$ 853,992	12.8%

Estimated Blended Residential Tax Rate Increase:

	<u>2020</u>	
	<u>Est. Revenue Neutral</u>	<u>Proposed</u>
Southgate	0.726203%	0.785671%
County of Grey	0.354049%	0.361130%
Education	0.159253%	0.156068%
Total	1.239505%	1.302868%
		Estimated Blended Residential Tax Rate Increase

The Corporation of the Township of Southgate
2020 Budget - Tax Rate & Levy

Staff Report FIN2019-042 2020 Budget
Attachment 1

Residential and Farm	Tax	Southgate	Grey County	Education	Total Tax Rate	Current Value	Tax Amount	Southgate	Grey County	Education	Total
Property Class	Class	Tax Rate	Tax Rate	Tax Rate	Taxes On \$100,000	Assessment	Per Class	Levy	Levy	Levy	Taxes On \$300,000
2019 Actual	RT	0.734170%	0.357933%	0.161000%	1.253103%	300,000	\$ 3,759	\$ 2,202	\$ 1,074	\$ 483	\$ 3,759
		58.59%	28.56%	12.85%	\$1,253.00						
2019 Revenue Neutral	RT	0.726203%	0.354049%	0.159253%	1.239505%	300,000	\$ 3,719	\$ 2,179	\$ 1,062	\$ 478	\$ 3,719
		58.59%	28.56%	12.85%	\$1,240.00						
2020 Budget	RT	0.785671%	0.361130%	0.156068%	1.302868%	300,000	\$ 3,909	\$ 2,358	\$ 1,083	\$ 468	\$ 3,909
		60.30%	27.72%	11.98%	\$1,303.00						
		8.2%	2.0%	-2.0%	5.1%						

2020 Budget		\$ 1,303	\$ 3,909	\$ 2,358	\$ 1,083	\$ 468	\$ 3,909
2019 Actual		\$ 1,253	\$ 3,759	\$ 2,202	\$ 1,074	\$ 483	\$ 3,759
		\$ 50	\$ 150	\$ 156	\$ 9	\$ (15)	\$ 150

2019 Actual	1.253103%	
2019 Revenue Neutral	1.239505%	-1.1% Impact of Growth
2020 Budget	1.302868%	5.1% Impact of Blended Tax Rate Increase
		4.0% Net Increase

	<u>2019</u>	<u>2020</u>	<u>Increase</u>
Township Levy	\$ 6,662,169	\$ 7,516,161	\$ 853,992

1.1 Blended Tax Rate Table
Page 3 of 8

C:\Users\william\Downloads\2020 Budget - Operating

Staff Report FIN2019-042 2020 Budget
Attachment 1

		<u>2018</u>		<u>2019</u>	<u>Budget to Projected Var</u>		<u>2020</u>	<u>Budget to Budget Variance</u>	
		<u>PrevTotalActual</u>		<u>Annual Budget</u> <u>Projected</u>	<u>%</u> <u>\$</u>		<u>Budget</u>	<u>%</u> <u>\$</u>	
Tax-Supported:									
Net									
General Taxation		6,064,250.46		6,662,169.006,662,391.99	100.0%222.99		7,516,161.00	112.8%	853,992.00
General Revenues		1,463,609.49		1,318,537.002,312,536.19	175.4%993,999.19		1,563,004.00	118.5%	244,467.00
Council		(150,480.17)		(213,553.00)(246,683.33)	115.5%(33,130.33)		(260,070.00)	121.8%	(46,517.00)
Administration		(1,042,692.39)		(1,299,921.00)(2,320,845.83)	178.5%(1,020,924.83)		(1,455,410.00)	112.0%	(155,489.00)
Transit		(26,347.69)		(26,332.00)(26,332.17)	100.0%(0.17)		(27,000.00)	102.5%	(668.00)
Fire		(397,582.14)		(474,512.00)(437,006.50)	92.1%37,505.50		(564,751.00)	119.0%	(90,239.00)
Police		(1,101,802.15)		(1,140,555.00)(1,135,744.12)	99.6%4,810.88		(1,171,871.00)	102.7%	(31,316.00)
Conservation Authority		(103,942.00)		(107,840.00)(107,840.00)	100.0%-		(112,626.00)	104.4%	(4,786.00)
Building		-		-	-		-		-
Other Protective Services		(23,659.29)		(70,154.00)(36,516.13)	52.1%33,637.87		(128,419.00)	183.1%	(58,265.00)
Roads		(2,998,599.70)		(3,028,181.00)(3,052,523.06)	100.8%(24,342.06)		(3,460,806.00)	114.3%	(432,625.00)
Solid Waste		(796,556.75)		(773,414.00)(775,349.13)	100.3%(1,935.13)		(856,768.00)	110.8%	(83,354.00)
Public Health		(69,500.00)		(71,600.00)(71,600.00)	100.0%-		(73,750.00)	103.0%	(2,150.00)
Cemetery		(21,299.96)		(11,151.00)(9,936.11)	89.1%1,214.89		(16,827.00)	150.9%	(5,676.00)
Recreation		(400,884.03)		(396,528.00)(384,119.41)	96.9%12,408.59		(505,495.00)	127.5%	(108,967.00)
Library		(201,099.62)		(234,869.00)(233,359.70)	99.4%1,509.30		(271,664.00)	115.7%	(36,795.00)
Planning		(78,481.15)		(16,262.00)(22,665.72)	139.4%(6,403.72)		(36,874.00)	226.7%	(20,612.00)
Industrial Land		-		-	-		(25,000.00)		(25,000.00)
Agriculture		(16,978.77)		(9,275.00)(14,774.88)	159.3%(5,499.88)		(14,900.00)	160.6%	(5,625.00)
Economic Development		(97,954.14)		(106,559.00)(99,632.09)	93.5%6,926.91		(96,934.00)	91.0%	9,625.00
Total		-		-(0.00)	0.00		-		-
Prior year (Surplus) Deficit - tax supported		-		-	-		-		-
Current YTD (Surplus) Deficit - tax-supported		-		-(0.00)	0.00		-		-
Non-Tax-Supported:									
Net									
Sanitary Sewers		-		-	-		-		-
Water		-		-	-		-		-
		-		-	-		-		-

Staff Report FIN2019-042 2020 Budget
Attachment 1

		Operating Budget						Capital and Special Project Budget			
		2019	2020	Budget to Budget	%			2019	2020	Budget to Budget	%
				Variance						Variance	
Tax-Supported:											
Net											
General Taxation		4,905,469.00	5,526,350.00	620,881.00	112.7%			1,756,700.00	1,989,811.00	233,111.00	113.3%
General Revenues		1,318,537.00	1,563,004.00	244,467.00	118.5%			-	-	-	
Council		(188,553.00)	(247,070.00)	(58,517.00)	131.0%			(25,000.00)	(13,000.00)	12,000.00	52.0%
Administration		(1,269,921.00)	(1,415,410.00)	(145,489.00)	111.5%			(30,000.00)	(40,000.00)	(10,000.00)	133.3%
Transit		(26,332.00)	(27,000.00)	(668.00)	102.5%			-	-	-	
Fire		(413,462.00)	(501,851.00)	(88,389.00)	121.4%			(61,050.00)	(62,900.00)	(1,850.00)	103.0%
Police		(1,140,555.00)	(1,171,871.00)	(31,316.00)	102.7%			-	-	-	
Conservation Authority		(107,840.00)	(112,626.00)	(4,786.00)	104.4%			-	-	-	
Building		-	-	-				-	-	-	
Other Protective Services		(70,154.00)	(128,419.00)	(58,265.00)	183.1%			-	-	-	
Roads		(2,021,067.00)	(2,363,088.00)	(342,021.00)	116.9%			(1,007,114.00)	(1,097,718.00)	(90,604.00)	109.0%
Solid Waste		(411,478.00)	(462,325.00)	(50,847.00)	112.4%			(361,936.00)	(394,443.00)	(32,507.00)	109.0%
Public Health		-	-	-				(71,600.00)	(73,750.00)	(2,150.00)	103.0%
Cemetery		(11,151.00)	(9,327.00)	1,824.00	83.6%			-	(7,500.00)	(7,500.00)	
Recreation		(263,628.00)	(287,595.00)	(23,967.00)	109.1%			(132,900.00)	(217,900.00)	(85,000.00)	164.0%
Library		(214,269.00)	(245,564.00)	(31,295.00)	114.6%			(20,600.00)	(26,100.00)	(5,500.00)	126.7%
Planning		3,238.00	(17,374.00)	(20,612.00)	-536.6%			(19,500.00)	(19,500.00)	-	100.0%
Industrial Land		-	-	-				-	(25,000.00)	(25,000.00)	
Agriculture		(9,275.00)	(14,900.00)	(5,625.00)	160.6%			-	-	-	
Economic Development		(79,559.00)	(84,934.00)	(5,375.00)	106.8%			(27,000.00)	(12,000.00)	15,000.00	44.4%
Total		-	-	-				-	-	-	
Prior year (Surplus) Deficit - tax supported		-	-	-				-	-	-	
Current YTD (Surplus) Deficit - tax-supported		-	-	-				-	-	-	
Non-Tax-Supported:											
Net											
Sanitary Sewers		-	-	-				-	-	-	
Water		-	-	-				-	-	-	
		#NAME?	-	-	#NAME?			-	-	-	

Staff Report FIN2019-042 2020 Budget
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		2018				Budget vs Projected Variance			2020	Budget to Budget Variance		
		PrevTotalActual		Annual Budget	Projected	%	\$		Budget	%	\$	Comments
Tax-Supported:												
Revenues												
General Taxation		6,064,250.46		6,662,169.00	6,662,391.99	100.0%	222.99		7,516,161.00	112.8%	853,992.00	-
General Revenues		6,553,479.54		6,594,968.00	7,745,174.45	117.4%	1,150,206.45		7,077,097.00	107.3%	482,129.00	Supplementaries \$182k; OMPF (\$18k); County & School Boards \$253k; Royalties (\$15k); Penalties & Int \$10k; Interest \$45k
Council		21,579.15		-	-		-		-		-	-
Administration		176,220.75		36,398.00	54,756.67	150.4%	18,358.67		26,000.00	71.4%	(10,398.00)	Contr from Res (Grants) \$15k; Cont from Res (Tax Stab) (\$25k)
Transit		-		-	-		-		-		-	-
Fire		129,548.19		119,025.00	129,624.61	108.9%	10,599.61		125,177.00	105.2%	6,152.00	Misc Revenues \$5k
Police		9,806.63		6,600.00	9,901.45	150.0%	3,301.45		5,600.00	84.8%	(1,000.00)	-
Conservation Authority		-		-	-		-		-		-	-
Building		310,080.85		312,500.00	425,700.00	136.2%	113,200.00		320,000.00	102.4%	7,500.00	Permit Rev \$8
Other Protective Services		33,260.00		33,260.00	29,790.00	89.6%	(3,470.00)		33,250.00	100.0%	(10.00)	-
Roads		420,529.25		57,500.00	77,059.71	134.0%	19,559.71		53,100.00	92.3%	(4,400.00)	Holstein Work Depot Rent (\$4k)
Solid Waste		232,257.38		205,800.00	185,631.36	90.2%	(20,168.64)		193,100.00	93.8%	(12,700.00)	Tsfr Stn (\$15k)
Public Health		35,564.66		37,000.00	37,000.00	100.0%	-		37,000.00	100.0%	-	-
Cemetery		36,084.58		24,151.00	28,904.86	119.7%	4,753.86		33,727.00	139.7%	9,576.00	Sales \$2k; Interest \$2k; Tsfr from
Recreation		345,938.67		407,123.00	403,472.00	99.1%	(3,651.00)		372,205.00	91.4%	(34,918.00)	-
												Tsfr from Fund 1 \$6k
												Auditorium Rental \$5k; Tsfr from
Library		200,652.30		228,414.00	230,893.87	101.1%	2,479.87		266,290.00	116.6%	37,876.00	-
Planning		85,971.34		130,593.00	128,736.00	98.6%	(1,857.00)		113,000.00	86.5%	(17,593.00)	Planning Rev (\$13k); SWP (\$5k)
Industrial Land		47,014.71		545,000.00	55,000.00	10.1%	(490,000.00)		2,700,000.00	495.4%	2,155,000.00	Land Sales \$540k; Tsfr from Res
Agriculture		286,956.54		287,000.00	209,470.80	73.0%	(77,529.20)		217,967.00	75.9%	(69,033.00)	New Tile Drain Loans (\$60k); OWDCP Recovery (\$9k)
Economic Development		-		-	-		-		-		-	-
Total Revenues		14,989,195.00		15,687,501.00	16,413,507.77	104.6%	726,006.77		19,089,674.00	121.7%	3,402,173.00	

Staff Report FIN2019-042 2020 Budget
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		2018			Budget vs Projected Variance			2020	Budget to Budget Variance			
		PrevTotalActual		Annual Budget	Projected	%	\$		Budget	%	\$	Comments
Tax-Supported:												
Expenses												-
General Taxation		-		-	-		-		-		-	-
General Revenues		5,089,870.05		5,276,431.00	5,432,638.26	103.0%	156,207.26		5,514,093.00	104.5%	237,662.00	County and School Boards \$253k; Tsfr to Res (Royalties) (\$15k)
Council		172,059.32		213,553.00	246,683.33	115.5%	33,130.33		260,070.00	121.8%	46,517.00	Wages \$36k; Integrity Commissioner \$15k; Tsfr to Cap (\$12k)
Administration		1,218,913.14		1,336,319.00	2,375,602.50	177.8%	1,039,283.50		1,481,410.00	110.9%	145,091.00	Assistant to CAO/HR FTE \$69k; Asset Management 1.0 FTE \$58k; AA - Building and Finance 0.5 FTE (\$24k); Cont to Res \$17k
Transit		26,347.69		26,332.00	26,332.17	100.0%	0.17		27,000.00	102.5%	668.00	-
Fire		527,130.33		593,537.00	566,631.11	95.5%	(26,905.89)		689,928.00	116.2%	96,391.00	Chief 0.15 FTE \$28k; Deputy Chief [Volunteer] \$22k; Fire Prev Officer 1.0 FTE \$83k; Fire Assistant 1.0 FTE (\$52k)
Police		1,111,608.78		1,147,155.00	1,145,645.57	99.9%	(1,509.43)		1,177,471.00	102.6%	30,316.00	OPP \$31k
Conservation Authority		103,942.00		107,840.00	107,840.00	100.0%	-		112,626.00	104.4%	4,786.00	Building Assistant 0.5 FTE \$30k; Legal \$10k; Tsfr to Res (\$32k)
Building		310,080.85		312,500.00	425,700.00	136.2%	113,200.00		320,000.00	102.4%	7,500.00	Building Assistant 0.5 FTE \$30k; Legal \$10k; Tsfr to Res (\$32k)
Other Protective Services		56,919.29		103,414.00	66,306.13	64.1%	(37,107.87)		161,669.00	156.3%	58,255.00	Prop Stds: Wages \$28k; Legal \$30k
Roads		3,419,128.95		3,085,681.00	3,129,582.77	101.4%	43,901.77		3,513,906.00	113.9%	428,225.00	[Incl New FTE costs: Operator/Labourer Casual \$6k; Operator/Labourer Seasonal (2) \$27k; Summer Student \$9k] Drainage \$91k; Admin \$21k; Vegetation \$11k; Gravel Pits \$17k; Surface Mtce \$69k; Winter Mtce \$85k; Capital \$76k; Signage \$31k;
Solid Waste		1,028,814.13		979,214.00	960,980.49	98.1%	(18,233.51)		1,049,868.00	107.2%	70,654.00	Wages \$58k

Staff Report FIN2019-042 2020 Budget
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		<u>2018</u>			<u>Budget vs Projected Variance</u>		<u>2020</u>	<u>Budget to Budget Variance</u>		
		<u>Prev</u> <u>Total</u> <u>Actual</u>	<u>Annual Budget</u>	<u>Projected</u>	<u>%</u>	<u>\$</u>	<u>Budget</u>	<u>%</u>	<u>\$</u>	<u>Comments</u>
Public Health		105,064.66	108,600.00	108,600.00	100.0%	-	110,750.00	102.0%	2,150.00	Contr to Res \$2k
Cemetery		57,384.54	35,302.00	38,840.97	110.0%	3,538.97	50,554.00	143.2%	15,252.00	-
Recreation		746,822.70	803,651.00	787,591.41	98.0%	(16,059.59)	877,700.00	109.2%	74,049.00	Wages \$17k; Trfr to Cap re: Olde Town Hall \$81k; Tsfr to Fund 4 \$6k;
										Wages \$6k
										Wages \$11k; Tsfr to Cap (\$53k)
Library		401,751.92	463,283.00	464,253.57	100.2%	970.57	537,954.00	116.1%	74,671.00	Tsfr to Fund 7 \$37k
										Wages \$23k; Computer Services \$6k;
Planning		164,452.49	146,855.00	151,401.72	103.1%	4,546.72	149,874.00	102.1%	3,019.00	SWP (\$5k); Planning Comp Svs \$10k
Industrial Land		47,014.71	545,000.00	55,000.00	10.1%	(490,000.00)	2,725,000.00	500.0%	2,180,000.00	Cont of Net Sales to Res \$540k; Hwy
										OWDCP Compensation (\$11k); New Tile Drain Loans (\$60k); Loan
Agriculture		303,935.31	296,275.00	224,245.68	75.7%	(72,029.32)	232,867.00	78.6%	(63,408.00)	Repayments \$8k
Economic Development		97,954.14	106,559.00	99,632.09	93.5%	(6,926.91)	96,934.00	91.0%	(9,625.00)	Wages \$4k; Tsfr to Cap (\$15k)
Total Expenses		14,989,195.00	15,687,501.00	16,413,507.77	104.6%	726,006.77	19,089,674.00	121.7%	3,402,173.00	
		-	-	-		(0.00)	-		-	
Prior year (Surplus) Deficit - tax supported		-	-	-		-	-		-	
Current YTD (Surplus) Deficit - tax-supported		-	-	-		(0.00)	-		-	
Non-Tax-Supported:										
Revenues										
Sanitary Sewers		629,018.79	648,512.00	753,180.00	116.1%	104,668.00	772,000.00	119.0%	123,488.00	User Billings \$123k
Water		569,786.36	571,565.00	618,878.00	108.3%	47,313.00	637,900.00	111.6%	66,335.00	User Billings \$66k
		1,198,805.15	1,220,077.00	1,372,058.00	112.5%	151,981.00	1,409,900.00	115.6%	189,823.00	
Expenses										
Sanitary Sewers		629,018.79	648,512.00	753,180.00	116.1%	104,668.00	772,000.00	119.0%	123,488.00	Lagoon \$36k; Tsfr to Res \$82k
Water		569,786.36	571,565.00	618,878.00	108.3%	47,313.00	637,900.00	111.6%	66,335.00	Cont to Res \$25k; SCADA (\$14k); Well D5 \$56k
		1,198,805.15	1,220,077.00	1,372,058.00	112.5%	151,981.00	1,409,900.00	115.6%	189,823.00	
Current YTD (Surplus) Deficit - non-tax-supported		-	-	-		-	-		-	

The Corporation of the Township of Southgate
By-law Number 2019-153
being a by-law to confirm the proceedings of the Council
of the Corporation of the Township of Southgate at its
special meeting held on October 31, 2019

Authority: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5 (3) and 130.

Whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5 (3), provides that the jurisdiction of every Council is confined to the municipality that it represents, and its powers shall be exercised by by-law;

And whereas, the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every Council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law;

Now therefore, the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. That the action of the Council at its special meeting held on October 31, 2019 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Local Planning Appeal Tribunal Act, 2017, S.O. 2017 Chapter 23, shall not take effect until the approval of the Local Planning Appeals Tribunal with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

Read a first, second and third time and finally passed this 31st day of October, 2019.

John Woodbury - Mayor

Joanne Hyde - Clerk