



**Township of Southgate
Police Service Board Agenda**

November 19, 2019

9:00 AM

Council Chambers

	Pages
1. Call to Order	
2. Oath of Office	
2.1 Provincial Appointee - Allen Dobreen - Oath of Office	
3. Confirmation of Agenda	
Be it resolved that the Board confirm the agenda as presented.	
4. Declaration of Pecuniary Interest	
5. Adoption of Minutes	3 - 6
Be it resolved that the Board approve the minutes from the September 17, 2019 Police Service Board meeting as presented.	
6. Business Arising	
6.1 Draft OPP Renewal Proposal and Contract	7 - 20
Be it resolved that the Board receive the draft OPP renewal proposal and contract as information.	
6.2 PSB2019-001-Appointment to Advisory Committee for Community Safety and Well Being Plan	21 - 26
Be it resolved that the Township of Southgate Police Services Board appoint the Detachment Commander (or his/her delegate) to represent the Southgate Police Service Board on the Grey Bruce Community and Safety Well-Being Advisory Committee should the Council of the Township of Southgate choose to enter into an agreement for this joint initiative as per Section 145 (3) of the Police Services Act.	

- 7. Detachment Commander's Report** 27 - 43
- Be it resolved that the Detachment Commander's Report be received for information.**
- 8. Correspondence**
- Be it resolved that the Board receive the items of correspondence dated November 19, 2019 (save and except items ____) and direct staff to proceed with all necessary administrative actions.**
- 8.1 OAPSB Correspondence - OPP Governance Summit - received October 29, 2019** 44 - 61
- 8.2 Ministry of the Solicitor General - Appointment of Allen Dobreen to the Southgate Police Services Board** 62 - 63
- 8.3 OAPSB Correspondence re Next Generation 911 Joint Committee Statement - received November 4, 2019** 64 - 71
- 9. New / Unfinished Business**
- 9.1 Police Service Board 2020 Meeting Dates**
- 10. Members Privilege - Good News & Celebrations**
- 11. Confirmation of Next Meeting**
- To Be Determined
- 12. Adjournment**
- Be it resolved that the Board adjourn the meeting at [TIME].**



Township of Southgate
Minutes of Police Service Board

September 17, 2019
9:00 AM
Council Chambers

Members Present: Member John Woodbury
Member Jim Frew
Member Dale Pallister
Member Don Lewis

Staff Present: Joanne Hyde, Clerk
Lindsey Green, Deputy Clerk

1. Call to Order

Chair Woodbury called the meeting to order at 9:02 AM.

2. Oath of Office

2.1 Provincial Appointee - Dale Pallister - Oath of Office

Provincial Appointee, Pallister read the Oath of Office and accepted the terms as the newly appointed member.

Chair Woodbury welcomed Member Pallister to the Board.

3. Confirmation of Agenda

Moved By Don Lewis

Seconded By Jim Frew

Be it resolved that the Board confirm the agenda as amended to include email correspondence received under New/Unfinished Business.

Carried

4. Declaration of Pecuniary Interest

No one declared a pecuniary interest to any item on the agenda.

5. Adoption of Minutes

Moved By Jim Frew

Seconded By Don Lewis

Be it resolved that the Board approve the minutes from the July 16, 2019 Police Service Board meeting as presented.

Carried

6. Business Arising

6.1 Traffic Issues and Enforcement during Construction

Committee members discussed traffic issues and enforcement during the construction in Dundalk. Detachment Commander Murray added that there has been an increase in police presence since the last Police Service Board meeting and they will continue to monitor the situation.

7. Detachment Commander's Report

Moved By Don Lewis

Seconded By Jim Frew

Be it resolved that the Detachment Commander's Report be received for information.

Carried

8. Correspondence

Moved By Dale Pallister

Seconded By Don Lewis

Be it resolved that the Police Service Board receive the items of correspondence as information and direct staff to proceed with all necessary administrative actions.

Carried

- 8.1 Ministry of the Solicitor General Correspondence re Dale Pallister Provincial Appointee**
- 8.2 By-law 2019-117 - Prohibit Recreational Use of Cannabis - Passed at Council on September 4, 2019**
- 8.3 By-law 2019-128 - Motor Vehicle Speed By-law - Passed at Council on September 4, 2019**
- 8.4 Bruce Hann Correspondence re: Provincial Appointee Expiration - received July 15, 2019**
- 8.5 OPP Independent Review Panel letter to OAPSB - received September 3, 2019**

9. New / Unfinished Business

9.1 Coffee with a Cop - Proposed Event

The Ruth Hargrave Memorial Library is doing a series of "Coffee with a ..." events for the community to have a chance to speak to community leaders, etc. Chair Woodbury added that he is the first to appear at the event for "Coffee with the Mayor". Detachment Commander Murray added that he would be more than happy to send an Officer to the event.

9.2 Garbage Dumping - Email Correspondence

The Committee received correspondence from staff that was received from a concerned citizen in the Township that has experienced high amounts of garbage dumping in their area. The resident has concerns with the latest incident that may have been an unknown hazardous substance. Detachment Commander Murray said that the best thing to do in this situation is to contact the OPP upon discovery so they can send someone right away to investigate and track occurrences.

10. Members Privilege - Good News & Celebrations

Member Frew discussed the Zone 5 meeting that he attended in Waterloo. He added that there may be mandatory training requirements in the future for all Police Service Board members.

Member Pallister led a discussion about dangerous driving around farm equipment on the roadway. Detachment Commander Murray added

that more press and awareness of the situation can be done to try to educate people. Chair Woodbury added that staff can make use of the electronic signs and post notices.

A lengthy discussion was held about the Township of Chatsworth OPP costing. Detachment Commander Murray noted that there is a public meeting later this week for an opportunity for the public to ask questions.

11. Confirmation of Next Meeting

November 19, 2019 at 9:00 AM in Council Chambers

12. Adjournment

Moved By Dale Pallister

Be it resolved that the Board adjourn the meeting at 10:01 AM.

Carried

Chair John Woodbury

Recording Secretary Lindsey Green



The Township of Southgate

Contract Policing Proposal

Prepared by: Sergeant Peter Marshall
Ontario Provincial Police
Municipal Policing Bureau

Date: October 07, 2019

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DRAFT

Executive Summary

The Ontario Provincial Police (OPP) has over 100 years of experience in providing effective community-based policing and protection throughout Ontario. The OPP has provided municipal police services under contract for over 70 years and currently maintains contracts with over 140 communities across Ontario.

The Township of Southgate requested a contract proposal for OPP municipal policing. This proposal is based on the OPP Billing Model, with the Township paying an amount equal to the sum of its allocated portion of the OPP's total municipal policing Base and Calls for Service costs, as well as the costs for Overtime, Prisoner Transportation, Court Security, and Accommodation/Cleaning Services as applicable. Where a municipality chooses to receive police services from the OPP pursuant to a contract, the OPP will provide the level of police services required to provide adequate and effective policing, including providing the services set out in Regulation 3/99, Adequacy and Effectiveness of Police Services under the *Police Services Act*.

This proposal reflects the integrated policing concept, incorporating a police services contract for the Township of Southgate with OPP highway patrol services and provincial responsibilities under one administration. The Grey Bruce OPP Detachment will remain as the Administration/Operations Centre. The resources will be deployed to the municipality from this facility.

The Grey Bruce OPP Detachment Commander will be responsible to oversee all aspects of service delivery. The detachment management including Staff Sergeant(s) and Sergeant / Platoon Leaders as applicable will provide assistance and supervision to members of the Grey Bruce Detachment.

It is the intent to maintain all existing community service programs and community policing committees, in consultation with the Police Services Board.

Any new community service program considered may be implemented after consultation with the Township of Southgate Council, the Township's Police Services Board and the Grey Bruce OPP Detachment Commander.

When a municipality chooses to receive police services from the OPP under contract, the OPP will ensure that the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The shared infrastructure of the OPP broadens local access to resources, expertise, solutions, training and management without duplicating services. The Township of Southgate will continue to benefit as additional staff are readily available from within the Grey Bruce OPP Detachment as well as neighboring detachments and regions, should the need arise.

The Township of Southgate will be required to maintain a Police Services Board, as mandated by Section 10 of the *Police Services Act* that will generally determine objectives and priorities for police services within the community, after consultation with the Detachment Commander. The Commissioner is committed to ensuring that the Detachment Commander of the Grey Bruce OPP Detachment responds appropriately to the Board's advice and priorities in a manner consistent with the Board's identified concerns, expectations and needs.

It is long-standing OPP policy and practice to be accountable to the communities we serve. The Commander of the Grey Bruce OPP Detachment, or designee, will report to the Police Services Board on a regular basis, as per the direction of the Board. The OPP is experienced in being accountable to the municipalities we serve. With over 100 contracts currently in place and future contracts pending, there is great emphasis placed on OPP accountability to Police Services Boards.

The OPP is required to provide provincial level emergency response that can be mobilized in times of emergency, disaster or a specialized investigative need. The OPP meets such emergent needs, on an on-call, as-needed basis, by deploying small numbers of officers from multiple locations and assignments, both provincial and municipal. During such times, the OPP is responsible to ensure that appropriate resources remain in place to make certain the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The use of OPP officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

If the Township of Southgate chooses to accept an OPP contract for its policing service, the Grey Bruce OPP Detachment Commander will assign resources, focusing on meeting the Township's unique policing needs.

Value for the Township of Southgate:

- Assurance of adequacy and effectiveness of police services;
- Dedication to resolving community issues through local involvement and community policing committees;
- Availability of additional staffing support from neighbouring detachments, regional headquarters and general headquarters;
- Work with the Detachment Commander in determining the local policing priorities and objectives through the Township's Police Services Board; and
- Access to a comprehensive infrastructure and specialized services

The estimated policing cost for 2020 associated to this proposal as presented in the Annual Billing Statement is **\$1,144,098**. This amount is reflective of the most current cost estimates under the OPP Billing Model, exclusive of the year-end adjustments.

The year-end adjustment for the year 2018 totalling **\$17,613** is listed separately from the 2020 estimated cost, but forms part of the Grand Total Billing as shown near the bottom of the Annual Billing Statement.

Not included in this proposal are:

- The cost of maintaining the Police Services Board
- Any applicable revenues accruing to the municipality as a result of police activity

OPP 2020 Annual Billing Statement

Southgate Tp

Estimated costs for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	3,166		
	Commercial and Industrial	198		
	Total Properties	<u>3,364</u>	183.23	616,390
Calls for Service				
	Total all municipalities	162,805,510		
	Municipal portion	0.2935%	142.06	477,901
Overtime			8.04	27,033
Prisoner Transportation	(per property cost)		1.99	6,694
Accommodation/Cleaning Services	(per property cost)		4.78	16,080
Total 2020 Estimated Cost			<u>340.10</u>	<u>1,144,098</u>
2018 Year-End Adjustment				17,613
Grand Total Billing for 2020				<u>1,161,711</u>
2020 Monthly Billing Amount				96,809

OPP Contacts

Please forward any questions or concerns to Inspector Martin Murray, Detachment Commander, Grey Bruce Detachment, or Sergeant Peter Marshall, Municipal Policing Specialist, Municipal Policing Bureau, OPP General Headquarters.

Inspector Martin Murray

(519) 794-7827

Sergeant Peter Marshall

(705) 329-6857

DRAFT

The term of this Agreement is effective as of the 01st day of January 2020.

**AGREEMENT FOR THE PROVISION OF POLICE SERVICES
UNDER SECTION 10 OF THE *POLICE SERVICES ACT*, R.S.O. 1990, c. P.15, as am.**

BETWEEN:

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE
SOLICITOR GENERAL**

("Ontario")

OF THE FIRST PART

AND:

**THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
(the "Municipality")**

OF THE SECOND PART

RECITALS:

- (a) Under s. 4(1) of the *Police Services Act*, R.S.O. 1990, c. P.15, as am., the Municipality is required to provide adequate and effective police services in accordance with its needs;
- (b) Under s. 5 of the *Police Services Act*, the Municipality's responsibility for providing police services may be discharged by entering into an Agreement with the Solicitor General under s. 10 of the Act;
- (c) The Municipality has expressed its intent to provide police services, in pursuance of its responsibilities under s. 5 of the *Police Services Act*, by means of this Agreement, as evidenced by by-law number XXXX, dated XXXX (attached as Schedule "A");
- (d) This Agreement reflects the intent of the parties to provide an adequate and effective level of police services for the Municipality as set out in the "Contract Policing Proposal," dated October 07, 2019 (attached as Schedule "B");

NOW THEREFORE, in consideration of the premises and covenants herein, the parties agree as follows:

1. The parties warrant that the recitals are true.

Definitions

2. In this Agreement:

- (a)** “Annual Billing Statement” means a statement prepared by Ontario and submitted to the Municipality for review and approval which contains:
 - (i) the Municipality's policing costs for the year following the year in which the statement is prepared, based on an estimate of salary, benefits, overtime, shift premium, statutory holiday payouts, prisoner transportation, court security (if applicable), and accommodation/cleaning (if applicable); and
 - (ii) a year-end adjustment reconciling salary, benefits, overtime, shift premium, statutory holiday payouts, prisoner transportation, court security (if applicable), and accommodation/cleaning (if applicable) costs to those billed for the preceding year.
- (b)** “Board” means Township of Southgate Police Services Board.
- (c)** “Commissioner” means the Commissioner of the O.P.P.
- (d)** “Detachment Commander” means the O.P.P. officer in charge of Grey Bruce Detachment.

General Provisions

- 3.** Ontario shall provide adequate and effective police services in accordance with the needs of the Municipality in compliance with the terms and conditions of the Agreement. The Municipality shall pay Ontario for the police services provided under this Agreement in accordance with this Agreement.
- 4.** The Commissioner shall ensure that the Detachment Commander responds appropriately to the Board's objectives and priorities for police services, developed after consultation with the Detachment Commander, pursuant to s. 10(9)(b) of the *Police Services Act*.
- 5.** The Commissioner shall cause the Detachment Commander or his or her designate to report to the Board at mutually agreed upon intervals in accordance with the *Police Services Act* regarding the provision of police services in and for the Municipality. The O.P.P. will determine the information to be contained in the reports and the format in which they will be provided.
- 6. (a)** For the purposes of s. 10(6) of the *Police Services Act*, the O.P.P. shall provide police services to the Municipality, including the enforcement of mutually agreed upon by-laws. The parties shall review this part of the agreement annually, with a view to revising or updating the list of by-laws requiring O.P.P. enforcement.

- (b) Municipal Building Code violations overseen by the Municipality's Building Code inspector and those by-laws related to animal control will not form part of this Agreement.
7. The parties agree that sections 132 and 133 of the *Police Services Act* will be applied as if the Grey Bruce Detachment of the O.P.P. was a municipal police force, and as if the Detachment Commander was a Chief of Police.

Service Levels

8. (a) Ontario shall cause the Commissioner to assign police officers and other persons to duties relating to the police services in and for the Municipality so as to provide the municipality adequate and effective policing services.
- (b) Where the Municipality receives dedicated enhancement positions, it shall be responsible for all costs associated with those dedicated resources. In the event that the Municipality decides to reduce the number of enhancement positions, it shall provide Ontario with at least one year's prior written notice and shall be responsible for all costs associated with such reduction.

Liability of Ontario

9. The O.P.P. shall be liable for any damages that may arise as a result of any negligent acts or omissions of its members in the performance of this Agreement.

Provincial Services Usage

10. The O.P.P. as legislated by the *Police Services Act*, must be capable of providing provincial level response that can be mobilized for emergencies, disaster or specialized needs. The O.P.P. may meet this requirement by deploying resources that normally would be assigned to the Detachment that serves the Municipality. The O.P.P. shall ensure that in the event resources are deployed to a situation requiring provincial level response, appropriate resources remain available to the Detachment to provide adequate and effective policing to the Municipality. The use of O.P.P. officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

Equipment and Facilities

11. Ontario shall supply or cause to be supplied all vehicles and equipment reasonably necessary and appropriate for the use of the O.P.P. in providing police services under this Agreement.
12. The parties will enter into negotiations concerning the provision and payment of appropriate buildings and rental agreements, including, but not limited to, location, leasehold improvements, and capital costs, where applicable.

Adequacy Standards Regulation

13. The O.P.P. shall undertake and be responsible for ensuring that all mandatory standards of adequate and effective police services as required by *Ontario Regulation 3/99* under the *Police Services Act* are met and maintained.
14. The Detachment Commander shall provide the Board with reasonable documentation, as agreed upon between the Board and the O.P.P., to allow the Board to evaluate the services and satisfy itself that adequate and effective standards and policies are in place.
15. It shall be the responsibility of the Board to monitor the delivery of police services to ensure that the provisions of the *Ontario Regulation 3/99* under the *Police Services Act* are satisfied on an ongoing basis.

Cost of Police Services

16. (a) On or before October 01st in each year, Ontario shall prepare and deliver to the Municipality for review and approval, the Annual Billing Statement for the following year, together with sufficient documentation and information reasonably necessary to explain and support the billing.
(b) The Municipality shall review the Annual Billing Statement upon receipt and, within 90 days of such receipt, shall approve the Annual Billing Statement or deliver to Ontario a request to review the Annual Billing Statement.
17. (a) In the event that the Municipality fails to approve or request a review of the Annual Billing Statement within 90 days of receipt, the Municipality shall be deemed to have approved the Annual Billing Statement.
(b) In the event that the Municipality requests a review of the Annual Billing Statement as provided in this paragraph, the Annual Billing Statement shall be approved, or amended and approved in accordance with Section 18.
18. Where the Municipality has delivered to Ontario a request to review the Annual Billing Statement, Ontario shall carry it out expeditiously, and Ontario shall cooperate to permit such a review to be carried out. If the parties are unable to agree on the Annual Billing Statement, either party may submit the matter to the dispute resolution mechanisms set out in paragraphs 22 and 23. In the event that the Municipality delivers a request to review to Ontario, the Annual Billing Statement shall be deemed to apply during the period of review.
19. The Municipality shall make monthly installment payments to Ontario due no later than 30 days following receipt by the Municipality of each monthly invoice, each one being one twelfth of the Annual Billing Statement for that year. Any amounts which have become due and owing shall bear interest at the rate set by the Minister of Finance from time to time.

20. Ontario shall keep all records, statements of account, invoices and any other such documents necessary to support the Annual Billing Statement, and all such records shall be kept for a period of seven years. Ontario shall permit the Municipality, upon notice to Ontario, to examine all such records and books of account and conduct a review of the Annual Billing Statement.
21. Upon the approval or deemed approval of the Annual Billing Statement, as provided in this Agreement, adjustments shall be made in the amounts paid by the Municipality by installment so that (i) the total amount paid in respect of the preceding year is equal to the amount shown on the approved Annual Billing Statement and (ii) the installments for the year following the year in which the statement is prepared are each equal to one twelfth of the approved Annual Billing Statement. Any amounts payable by one party to the other shall be paid to the appropriate party in the remaining monthly billings for the year following the year in which the statement is prepared.

Dispute Resolution Mechanisms

22. (a) The provisions of this paragraph apply in the event of a dispute between the Municipality and Ontario concerning financial and related issues arising out of the interpretation, application, administration, or alleged violation of this Agreement (“Financial Disputes”) or between the Board and the O.P.P. concerning policing issues arising out of the interpretation, application, administration, or alleged violation of this Agreement (“Policing Disputes”).
 - (b) In the event that a dispute arises, the Detachment Commander, or representative, and the Municipality or the Board, as the case may be, or their representative, shall meet within 30 days of such dispute arising, and use all best good faith efforts to resolve the dispute.
 - (c) If the dispute remains unresolved, the Regional Commander, or representative, and the Municipality or the Board, as the case may be, or representative, shall meet and use all best good faith efforts to resolve the dispute.
 - (d) If the dispute remains unresolved, the Commissioner, or Deputy Commissioner, and the Municipality or the Board, as the case may be, or representative, shall meet and use all best good faith efforts to resolve the dispute.
 - (e) If a Financial Dispute remains unresolved, the issue may be referred to mediation by either party, and each party shall use all good faith efforts to resolve the dispute.
23. (a) Financial Disputes that cannot be resolved through any of the methods described within paragraph 22, may be referred to and settled by binding arbitration. The provisions of the *Arbitration Act, 1991* shall apply to any such arbitration, unless otherwise indicated below:
 - (i) The language of the arbitration shall be English.

- (ii) The place of the arbitration shall be the Township of Southgate.
 - (iii) Each party agrees that the arbitration shall be conducted in a summary manner to ensure a full hearing in a cost effective and efficient manner.
 - (iv) Each party shall make prompt full disclosure to the other and, subject to the availability of an arbitrator the arbitration shall be commenced within 30 days of the conclusion of the meeting with the Commissioner, or the mediator, if applicable.
 - (v) Each party shall be responsible for its own legal expenses and for an equal share of the fees and expenses of the arbitration and any other related expenses. Section 54 of the *Arbitration Act* shall not apply; the arbitrator shall have no right to make an award relating to costs.
 - (vi) The parties shall have no right of appeal to a final decision of an arbitrator.
- (b)** Policing Disputes shall not be subject to mediation or arbitration.
- (c)** Neither party shall be entitled to proceed to mediation or arbitration until all of the meetings referred to in paragraphs 22 have been held, and each party undertakes to exert all best good faith efforts to resolve the dispute in those meetings.
- (d)** Mediations or arbitrations of disputes conducted under this Agreement shall remain closed to the public. All parties to any dispute shall keep all details, admissions or communications made in the course of the dispute resolution process strictly confidential, nor shall such information be admissible in any legal proceeding, except as follows:
- (i) on consent of all parties;
 - (ii) as may be ordered by a court of competent jurisdiction;
 - (iii) the final decision of the arbitrator may be released.
- (e)** Each of the meetings outlined in paragraph 22 shall be commenced no earlier than 15 days, and concluded no more than 30 days, from the conclusion of the prior stage unless the parties otherwise agree.
- (f)** Notwithstanding any of the above provisions, nothing in this Agreement shall be construed so as to give the Municipality or the Board the right to alter any policy of the O.P.P. or the Ministry. Nothing in this Agreement shall be construed so as to give the Municipality or the Board, the right to supercede or vary the duties and obligations of the Solicitor General pursuant to s. 3(2) of the *Police Services Act*, or of the Commissioner pursuant to s. 17 and s. 41 of the *Police Services Act*, and further, the rights of the Municipality and the Board pursuant to the Agreement are subject to the Municipality's obligations under s. 4 of the *Police Services Act*.

Detachment Commander Selection

24. The Detachment Commander shall be selected from a short-listed pool of candidates as determined by the OPP in accordance with its relevant provincial policies. Following the formulation of the short-list, a joint committee consisting of Board members and persons nominated by the Commissioner, shall select the successful candidate in accordance with the process set out in the OPP's provincial policies.

Notice

25. Any notice, statement, invoice or account to be delivered or given by any of the below listed groups to any other of them shall be delivered to such groups using the delivery methods as listed below. Any notice, statement, invoice or account sent by mail shall be deemed to be received on the third day following the date of mailing unless shown to the contrary, and if sent by fax or by email, it shall be deemed to be received on the date it was sent. Any group may change its contact information by giving notice provided herein:
- (a) by mail to Ontario addressed to: The Solicitor General, 25 Grosvenor Street, 11th Floor, Toronto, Ontario, M7A 1Y6, or by fax to (416) 325-6067
 - (b) by mail to the Commissioner addressed to: The Commissioner, Ontario Provincial Police, 777 Memorial Avenue, Orillia, Ontario, L3V 7V3, to the attention of the Manager, Municipal Policing Bureau, by fax to (705) 330-4191, or by email to opp.municipalpolicing@opp.ca
 - (c) by mail to the Municipality addressed to: The Mayor, Township of Southgate, 185667 Grey County Road, Dundalk, Ontario, N0C 1B0, or by fax to 51992392962
 - (d) by mail to the Board addressed to: The Township of Southgate Police Services Board, 185667 Grey County Road, Dundalk, Ontario, N0C 1B0, or by fax to 51992392962

Commencement and Termination of Agreement

26. Notwithstanding the date upon which this Agreement is signed, the term of this Agreement shall commence on the 01st day of January 2020, and shall conclude on the earlier of (i) or (ii) the date that the *Community Safety and Policing Act*, 2019 comes into force.
27. Either party to this Agreement may terminate this Agreement upon one year written notice of termination to the other party, in which case this Agreement shall terminate one year following the delivery of such notice. Should a notice to terminate be given, the Municipality shall continue to be obligated to pay for the cost of providing police services under this contract to, and including the date of such termination and Ontario shall continue to be responsible to provide the services outlined in this Agreement.
28. Should the Municipality's designated responsibility to provide policing under the *Police Services Act* be changed, either by statute or government interpretation, the Municipality maintains its right upon being so informed to give written notice of its intention to terminate this Agreement forthwith.

Entire Agreement

29. This Agreement and the schedules attached constitute the entire Agreement between the parties, and there are no representations, warranties, collateral agreements or conditions affecting this Agreement or the relationship of the parties or supported hereby other than as expressed herein in writing. Any amendment to this Agreement must be in writing, duly executed by the parties.

IN WITNESS WHEREOF, the Municipality has affixed its Corporate Seal attested by the signature of its duly authorized signing officers, and the Deputy Solicitor General, Community Safety has personally signed this Agreement to be effective as of the date set out herein.

FOR ONTARIO

Deputy Solicitor General, Community Safety

FOR THE MUNICIPALITY

Township of Southgate

DO NOT SIGN - DRAFT ONLY

Mayor

DO NOT SIGN - DRAFT ONLY

Chief Administrative Officer

Date signed by the Municipality



Staff Report PSB2019-001

Title of Report: PSB2019-001-Appointment to Advisory Committee for Community Safety and Well Being Plan
Department: Clerks
Branch: Legislative and Council Services
Date: November 19, 2019

Recommendation:

Be it resolved that the Township of Southgate Police Services Board appoint the Detachment Commander (or his/her delegate) to represent the Southgate Police Service Board on the Grey Bruce Community and Safety Well-Being Advisory Committee should the Council of the Township of Southgate choose to enter into an agreement for this joint initiative as per Section 145 (3) of the Police Services Act.

Background:

Staff attended the Community and Safety Well-Being Planning Steering Committee and Municipal Representatives meeting held on November 5, 2019. Representatives in attendance discussed the legislation around the appointment of the Advisory Committee.

Staff Comments:

A report will be coming to Council in the future recommending the entering into an agreement to join in on the Grey Bruce Community and Safety Well Being Plan which is anticipated to have a broad overarching plan with municipal specific appendices of all of the municipalities that have joined through the agreement.

Section 145 (3) of the Police Services Act provides for the membership of the Advisory Committee:

Membership of Committee

The advisory committee must, at a minimum, consist of the following members:

- 1. A person who represents,
 - i. a local health integration network for a geographic area in which the municipality is located, as determined under the Local Health System Integration Act, 2006, or*
 - ii. an entity that provides services to improve the physical or mental health of individuals in the community or communities.**
- 2. A person who represents an entity that provides educational services in the municipality.*
- 3. A person who represents an entity that provides community or social services in the municipality, if there is such an entity.*

4. A person who represents an entity that provides community or social services to children or youth in the municipality, if there is such an entity.
5. A person who represents an entity that provides custodial services to children or youth in the municipality, if there is such an entity.
6. An employee of the municipality or a member of the municipal council.
7. A person who represents the board of the municipality or, if there is no board, the commander of the detachment of the Ontario Provincial Police that provides policing in the area or his or her delegate.

7.1 A chief of police of a police force that provides police services in the area or his or her delegate.

8. Any other prescribed persons. 2018, c. 3, Sched. 1, s. 211 (6); 2019, c. 1, Sched. 2, s. 4 (1, 2).

Should Council agree to enter the joint plan process, we would need to have an indication of who the Police Services Board would want as their representative as per Section 145 (3) 7.

The Detachment Commander is already anticipated to be in attendance to meet the requirements for several Municipalities and areas.

Financial Implications:

There are no financial implications related to this report.

Communications & Community Action Plan Impact:

This report has been written and presented to the Southgate Police Services Board to communicate accurate information to the public.

Concluding Comments:

Staff recommend that the Southgate Police Services Board appoint the Detachment Commander (or his/her delegate) to the Grey Bruce Community and Safety Well-Being Advisory Committee.

Respectfully Submitted,

Staff Approval: **Original Signed By**
Lindsey Green, Deputy Clerk
Police Services Board Secretary

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachments: 2019-11-05 CSWBP Steering Committee Meeting Minutes

COMMUNITY SAFETY AND WELL-BEING PLANNING: The Municipalities of Bruce and Grey

MINUTES

COMMITTEE MEETING: Community Safety & Well-Being Planning, Steering Committee & Municipal Representatives

DATE: November 5, 2019

TIME: 1:30 – 3:00 pm

LOCATION: 743 Wellington Street, Port Elgin, ON - Housing Common

CO-CHAIRS: Barb Fedy, Grey County Social Services (Steering Committee)
Christine MacDonald, Bruce County Human Services (Steering Committee)

ATTENDEES: Pam Coulter, City of Owen Sound
Christine Fraser-McDonald, Municipality of Arran-Elderslie
Fiona Hamilton, Municipality of Brockton
Raylene Martell, Municipality of Grey Highlands
Hannah McCulloch, Municipality of Meaford
Cathy Addison, Municipality of Northern Bruce Peninsula
Brian Tocheri, Town of Hanover
Linda White, Town of Saugeen Shores
Bill Klingenberg, Town of South Bruce Peninsula
Shawn Everitt, Town of the Blue Mountains
Carolyn Marx, Township of Chatsworth
Brittany Drury, Township of Georgian Bluffs
Emily Dance Township of Huron-Kinloss
Anne Elliott, Victim Services Bruce Grey Perth (Steering Committee)
Krista Miller, South Bruce OPP (Steering Committee)
Sarah Cowley, CSWBP Coordinator

REGRETS: Kent Padfield, Municipality of Kincardine
TBD, Municipality of South Bruce
Dave Milliner, Municipality of Southgate
Laura Johnston, Municipality of West Grey
Lynda Bumstead, Grey Bruce Health Unit (Steering Committee)

ITEM	ITEM	OUTCOMES
1	Welcome, Discussion of Needs & Review of Agenda	To be discussed/decided: Municipal member needs and additions to the agenda. <ul style="list-style-type: none"> • Round table introductions. • Review of agenda – no additions.
2	Municipal Representation on the CSWBP Advisory Committee	To be discussed/decided: Municipal Representatives needing to be formally appointed by Councils, the question of Advisory Committee being a Committee of Council, etc. <ul style="list-style-type: none"> • Discussion re. Police Services Act (1990), Part XI Community Safety and Well-Being Plans, Section 145 Subsection 4(a) – “the members of the advisory

ITEM	ITEM	OUTCOMES
		<p>committee shall be appointed by agreement of the participating municipal councils and band councils”.</p> <ul style="list-style-type: none"> • There was agreement amongst the Municipal Reps that the Advisory Council should have an agreement which would include list of participating organizations/position and municipalities/positions (and/or delegate) that would outline the responsibilities of the Advisory Committee under the legislation. • It was made clear that this agreement could change as the plan for sustainability is explored in 2020. <p>ACTION: Fiona Hamilton, Raylene Martell and Christine Fraser-McDonald will create the first draft of this agreement, and will share with Municipal Reps and the Steering Committee members for review prior to the November 29th Advisory Committee meeting.</p> <ul style="list-style-type: none"> • Discussion re. Police Services Act, Section XI Community Safety and Well-Being Planning, Section 145, Subsection (3) 7.0 – “A person who represents the board of the municipality or, if there is no board, the commander of the detachment of the OPP that provides policing in the area or his or her delegate.” • There was an agreement regarding the interpretation of this clause that <u>either</u> there needs to be approval from the Police Services Board to have Chief of Police/ Detachment Commander attend on their behalf, <u>or</u> there needs to be a Police Services Board rep on the Advisory Committee. <p>ACTION: Municipal Reps to determine if their Police Services Board will pass a resolution to have the Chief of Police or Detachment Commander represent them on the Advisory Committee.</p>
3	Municipal Representation & Decision-Making	<p>To be discussed/decided: Delegated authority vs. Council approval – preference/requirements.</p> <ul style="list-style-type: none"> • Discussion re. delegated authority – this will vary between municipalities; ultimately each Council has the final authority to approve the CSWBP their municipality will use; some reps identified that they are treating the CSWBP process in the same way as any other advisory committee that they sit on. • Discussion re. plan approval process – it was offered that the plan approval process could follow that of other council approvals, where there could be a 21 day notice period for public feedback; then a penultimate draft

ITEM	ITEM	OUTCOMES
		<p>would go to councils for feedback, with a final draft incorporating all feedback.</p> <ul style="list-style-type: none"> • It was also offered that the two county councils could approve the plan, and then cascade to the lower-tier municipalities. • Discussion re. keeping councils informed of the CSWBP process/work – the group agreed that having a presentation to share with councils now as to the process we are undertaking would be extremely helpful. <p>ACTION: Sarah to send a draft presentation to the Municipal reps by November 8th for review/feedback.</p> <ul style="list-style-type: none"> • There was agreement that Advisory Committee meetings will be shared with councils (county and municipalities), and that if a council wants more information, that request will flow back through their CAO/Clerk.
4	Accountabilities Under the Legislation	<p>To be discussed/decided: How to ensure Municipal Reps are meeting accountabilities as defined in the legislation.</p> <ul style="list-style-type: none"> • Discussion occurred re. Police Services Act (1990), Part XI Community Safety and Well-Being Planning, Sections 145-150. • Comments were offered re. the Advisory Committee responsibility to ensure attention is paid to engagement and priority populations (FN, Mennonite, youth). • Implementation and sustainability were discussed from a work plan perspective. • The final CSWBP was discussed – it was offered that Municipal profiles could be Schedules to the plan, so that the Bruce Grey plan could be approved by all, and the municipality would also take responsibility for approving their Schedule; this would allow more flexibility to make changes to the Schedule, rather than the entire plan needing to be approved at interval.
5	Engagement	<p>Outline of engagement process:</p> <ul style="list-style-type: none"> • Discussion occurred regarding the variety of existing engagement strategies that can be leveraged within each municipality, as well as the electronic survey that will be widely distributed across Bruce and Grey (i.e. Cariboo Chilcotin survey that has been shared with us by the Canadian Municipal Network on Crime Prevention); this survey will be shared at the November 29th Advisory Committee meeting. • The plan is that an information poster and URL for the Bruce and Grey survey will be ready by mid-January.

ITEM	ITEM	OUTCOMES
6	Communication & Information-Sharing	<p>To be discussed/decided: Communication Strategy for use with Municipal Reps/Councils.</p> <ul style="list-style-type: none"> • Discussion re. variety of communication strategies and tools that have been used in other communities during their CSWBP process. • There was agreement that the Advisory Committee minutes will be shared with councils following each meeting, along with an executive summary/status update regarding the work plan. <p>ACTIONS: Municipal Reps will be provided with the following by the Coordinator (immediately after the November 29th Advisory Committee meeting) for presentation to councils:</p> <ul style="list-style-type: none"> • Presentation with background/context of the CSWBP process. • An example plan (i.e. Halton) • The Advisory Committee Terms of Reference • The CSWBP agreement for approval/sign off
7	Wrap-Up/Closing	<p>To be discussed/decided:</p> <ul style="list-style-type: none"> • Summary of decisions, actions, and next steps.

Next Meeting: ADVISORY COMMITTEE Friday, November 29, 2019 – 10:30 am to 2:00 pm
Walkerton Clean Water Centre – 20 Ontario Road, Walkerton ON



Township of Southgate



POLICE SERVICE BOARD
NOVEMBER 19TH, 2019



Detachment Commander's Update



Detachment Commander's Message

Hello:

I am pleased to present the Southgate Police Service Board report. Once again Southgate is a community oriented safe place to live and work.

The Ontario Provincial Police is committed to safe communities and our efforts are reflected in this report.

I look forward to further discussions on this report at the next meeting.

Thanks and take care,

Martin Murray
Inspector, Detachment Commander
Grey Bruce
Ontario Provincial Police

Statistical Analysis

Statistical information related to Criminal Code and Provincial Offences charges is contained within the Integrated Court Office Network (ICON). Due to a variety of data processing delay issues, accurate and reliable information is only available by analyzing data from 2 months or more prior to the report run date. Charge statistics for Bruce Peninsula will be for the time period ending 2 months prior to each PSB Report date.

TRAINING:

Training is ongoing

MEDIA RELATIONS REPORT:

Month	No. of Releases	Educational Releases
July	17	<ul style="list-style-type: none">• Grey Bruce OPP have 7 Impaired Drivers in 7 Days• Golf Carts are Not Permitted on Roadway• Fatal Single Motor Vehicle Collision in Southgate Township
August	24	<ul style="list-style-type: none">• Operation Safe Trucking Campaign• Grey Bruce OPP Responded to 378 Calls for Service on August Long Weekend

COMMUNITY SERVICE REPORT:

- MEETING WITH MPP BILL WALKER, OWEN SOUND - CSO and Inspector Murray attended a meeting with MPP Bill Walker to discuss the detachment report and shared community safety issues, including Southgate Township.
- CSO set up a OPP tent and table with safety messaging for camp attendees at Special Needs Camp

DETACHMENT INITIATIVES:

Ongoing traffic initiatives targeting problem areas such as speeding, seat belt use, and distracting driving

AUXILIARY UNIT:

<i>Unit hours</i>	<u>July</u>	<u>August</u>
Administration	4.00	1.00
Community Policing	0.00	0.00
Court	0.00	0.00
Major Event	0.00	0.00
Patrol	0.00	0.00
Training	0.00	0.00
TOTALS	4.00	1.00

ACTION PLAN:

R.I.D.E. hours

2019 – YTD –	294.25
July:	29.50
August:	58.25

Foot Patrol Hours

2019 – YTD:	222.00
July:	24.50
August:	30.00

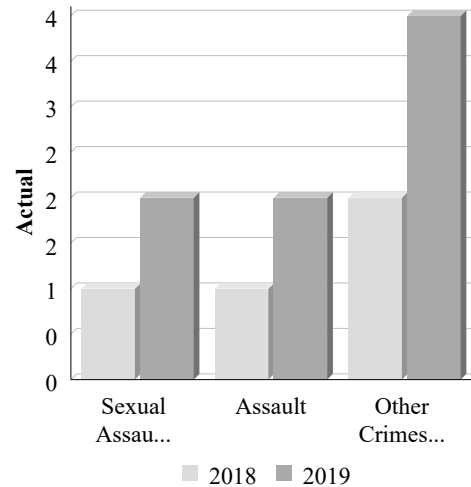
Arrests – Impaired by Drugs

2019 – YTD:	1
July:	0
August:	0

Police Services Board Report for Township of Southgate
Records Management System
July to August - 2019

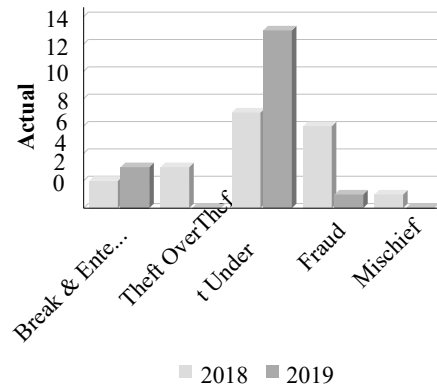
Violent Crime

Actual	July to August			Year to Date - August		
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	2	100.0%	6	7	16.7%
Assault	1	2	100.0%	9	12	33.3%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	1	--
Other Crimes Against a Person	2	4	100.0%	7	14	100.0%
Total	4	8	100.0%	22	34	54.5%



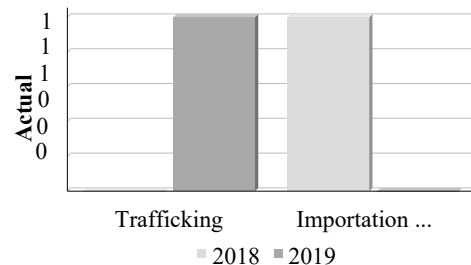
Property Crime

Actual	July to August			Year to Date - August		
	2018	2019	% Change	2018	2019	% Change
Arson	0	0	--	0	0	--
Break & Enter	2	3	50.0%	7	12	71.4%
Theft Over	3	0	-100.0%	9	5	-44.4%
Theft Under	7	13	85.7%	27	25	-7.4%
Have Stolen Goods	0	0	--	0	2	--
Fraud	6	1	-83.3%	18	7	-61.1%
Mischief	1	0	-100.0%	9	9	0.0%
Total	19	17	-10.5%	70	60	-14.3%



Drug Crime

Actual	July to August			Year to Date - August		
	2018	2019	% Change	2018	2019	% Change
Possession	0	0	--	2	0	-100.0%
Trafficking	0	1	--	1	1	0.0%
Importation and Production	1	0	-100.0%	1	0	-100.0%
Total	1	1	0.0%	4	1	-75.0%



Detachment: 6L - GREY BRUCE

Location code(s): 6L10 - MARKDALE

Area code(s): 6083 - Dundalk, 6085 - Egremont, 6098 - Proton Data

source date:

Report Generated by: 2019/10/19

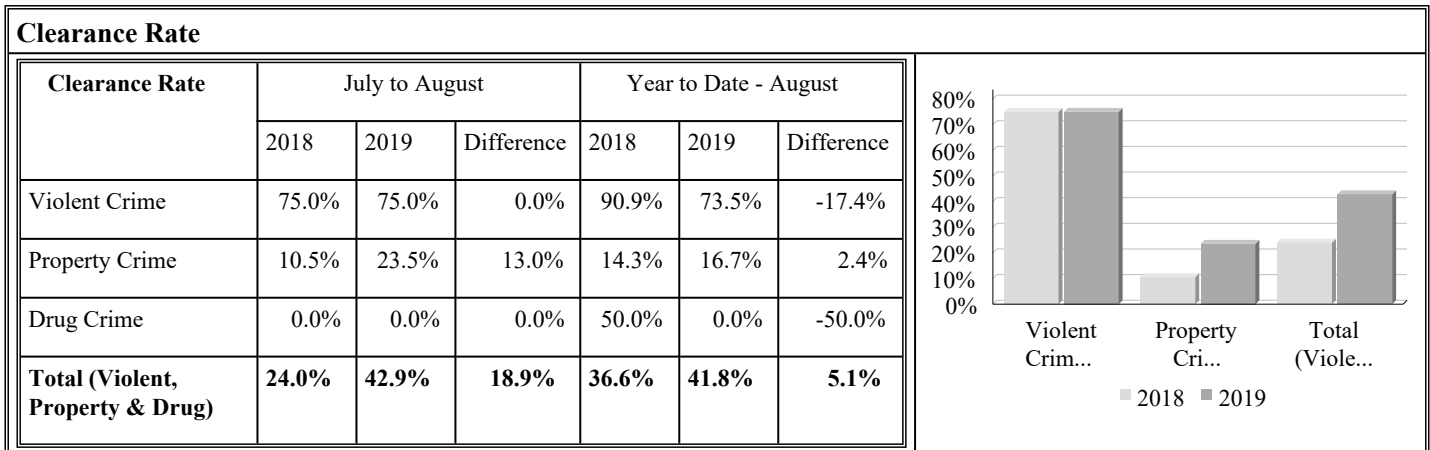
Girdler, Brad

Report Generated on:

24-Oct-19 9:30:55 AM

PP-CSC-Operational Planning-4300

Police Services Board Report for Township of Southgate
Records Management System
July to August - 2019



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 6L - GREY BRUCE

Location code(s): 6L10 - MARKDALE

Area code(s): 6083 - Dundalk, 6085 - Egremont, 6098 - Proton **Data**

source date:

Report Generated by: 2019/10/19

Girdler, Brad

Report Generated on:

24-Oct-19 9:30:55 AM

PP-CSC-Operational Planning-4300



Calls For Service (CFS) Billing Summary Report

Township of Southgate July to August - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		July to August	Year to Date	Time Standard	Year To Date Weighted Hours	July to August	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	2	7	15.9	111.3	1	6	15.9	95.4
	Assault With Weapon or Causing Bodily Harm-Level 2	1	3	15.9	47.7	1	4	15.9	63.6
	Assault-Level 1	2	14	15.9	222.6	0	9	15.9	143.1
	Robbery - Other	0	1	15.9	15.9	0	0		0.0
	Extortion	0	1	15.9	15.9	0	1	15.9	15.9
	Criminal Harassment	3	6	15.9	95.4	3	11	15.9	174.9
	Indecent/Harassing Communications	1	2	15.9	31.8	0	0		0.0
	Utter Threats -Master code	1	1	15.9	15.9	0	0		0.0
	Utter Threats to Person	4	12	15.9	190.8	3	5	15.9	79.5
	Other Criminal Code * against public order	0	0		0.0	1	1	15.9	15.9
	Total	14	47	15.9	747.3	9	37	15.9	588.3
Property Crime Violations	Arson - Others	0	0		0.0	0	1	6.8	6.8
	Break & Enter	3	11	6.8	74.8	1	7	6.8	47.6
	Unlawful in a dwelling house	0	0		0.0	1	1	6.8	6.8
	Break & Enter - Firearms	0	1	6.8	6.8	0	0		0.0
	Theft Over - Farm Equipment	0	0		0.0	1	1	6.8	6.8
	Theft FROM Motor Vehicle Over \$5,000	0	0		0.0	0	1	6.8	6.8
	Theft of Motor Vehicle	0	1	6.8	6.8	1	2	6.8	13.6
	Theft of - Automobile	0	0		0.0	1	1	6.8	6.8
	Theft of - Trucks	0	1	6.8	6.8	0	3	6.8	20.4
	Theft of - Motorcycles	0	0		0.0	1	2	6.8	13.6
	Theft of - Snow Vehicles	0	2	6.8	13.6	0	0		0.0
	Theft of - All Terrain Vehicles	0	0		0.0	1	1	6.8	6.8
	Theft of - Farm Vehicles	0	0		0.0	1	1	6.8	6.8
	Theft of - Construction Vehicles	0	1	6.8	6.8	0	0		0.0
	Theft Under -master code	0	1	6.8	6.8	0	2	6.8	13.6
	Theft Under - Construction Site	0	0		0.0	1	2	6.8	13.6
	Theft under - Bicycles	1	2	6.8	13.6	0	0		0.0
	Theft under - Persons	1	1	6.8	6.8	0	0		0.0
	Theft under - Trailers	3	3	6.8	20.4	0	1	6.8	6.8
	Theft under - Other Theft	2	6	6.8	40.8	1	9	6.8	61.2
	Theft under - Boat Motor	0	0		0.0	1	1	6.8	6.8



Calls For Service (CFS) Billing Summary Report

Township of Southgate July to August - 2019

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		July to August	Year to Date	Time Standard	Year To Date Weighted Hours	July to August	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft Under - Gasoline Drive-off	5	19	6.8	129.2	9	27	6.8	183.6
	Theft FROM Motor Vehicle Under \$5,000	4	6	6.8	40.8	1	7	6.8	47.6
	Theft Under \$5,000 [SHOPLIFTING]	1	1	6.8	6.8	0	0		0.0
	Possession of Stolen Goods over \$5,000	0	2	6.8	13.6	0	0		0.0
	Possession of Stolen Goods under \$5,000	0	0		0.0	0	1	6.8	6.8
	Fraud - Steal/Forge/Poss./Use Credit Card	0	0		0.0	0	1	6.8	6.8
	Fraud - False Pretence <= \$5,000	0	1	6.8	6.8	1	4	6.8	27.2
	Fraud - Forgery & Uttering	0	0		0.0	0	1	6.8	6.8
	Fraud -Money/property/ security > \$5,000	0	3	6.8	20.4	0	2	6.8	13.6
	Fraud -Money/property/ security <= \$5,000	0	4	6.8	27.2	0	3	6.8	20.4
	Fraud - Other	1	4	6.8	27.2	7	9	6.8	61.2
	Personation with Intent (fraud)	0	0		0.0	1	1	6.8	6.8
	Identity Fraud	0	0		0.0	0	1	6.8	6.8
	Mischief - master code	0	9	6.8	61.2	1	9	6.8	61.2
	Mischief [Graffiti - Non Gang Related]	0	0		0.0	0	1	6.8	6.8
	Interfere with lawful use, enjoyment of property	0	0		0.0	0	1	6.8	6.8
	Property Damage	1	3	6.8	20.4	0	2	6.8	13.6
	Total	22	82	6.8	557.6	31	106	6.8	720.8
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	1	2	7.9	15.8	0	0		0.0
	Offensive Weapons-Other Offensive Weapons	0	0		0.0	0	1	7.9	7.9
	Bail Violations - Fail To Comply	3	8	7.9	63.2	0	3	7.9	23.7
	Bail Violations - Others	0	0		0.0	1	1	7.9	7.9
	Possession Of Counterfeit Money	0	1	7.9	7.9	0	0		0.0
	Disturb the Peace	2	3	7.9	23.7	0	2	7.9	15.8
	Nudity -public/private property	0	1	7.9	7.9	0	0		0.0
	Public Morals	0	1	7.9	7.9	0	0		0.0
	Obstruct Public Peace Officer	1	1	7.9	7.9	0	0		0.0



Calls For Service (CFS) Billing Summary Report

Township of Southgate July to August - 2019

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		July to August	Year to Date	Time Standard	Year To Date Weighted Hours	July to August	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Breach of Probation	3	6	7.9	47.4	0	4	7.9	31.6
	Utter Threats to injure animal	0	0		0.0	1	1	7.9	7.9
	Libel - Defamatory	0	1	7.9	7.9	0	0		0.0
	Total	10	24	7.9	189.6	2	12	7.9	94.8
Drug Possession	Possession Cannabis	0	0		0.0	0	2	6.4	12.8
	Drug related occurrence	0	3	6.4	19.2	1	4	6.4	25.6
	Total	0	3	6.4	19.2	1	6	6.4	38.4
Drugs	Trafficking Cocaine	0	0		0.0	0	1	37.0	37.0
	Trafficking Other Controlled Drugs and Substance Act	1	1	37.0	37.0	0	0		0.0
	Production - Other Controlled Drugs & Substances	0	0		0.0	1	1	37.0	37.0
	Production Cannabis (Marihuana) (Cultivation)	0	0		0.0	1	1	37.0	37.0
	Total	1	1	37.0	37.0	2	3	37.0	111.0
Statutes & Acts	Landlord/Tenant	2	12	3.3	39.6	7	16	3.3	52.8
	Mental Health Act	0	3	3.3	9.9	1	4	3.3	13.2
	Mental Health Act - No contact with Police	0	1	3.3	3.3	1	2	3.3	6.6
	Mental Health Act - Attempt Suicide	0	1	3.3	3.3	2	4	3.3	13.2
	Mental Health Act û Threat of Suicide	2	10	3.3	33.0	1	6	3.3	19.8
	Mental Health Act - Voluntary Transport	1	5	3.3	16.5	1	2	3.3	6.6
	Mental Health Act - Placed on Form	1	1	3.3	3.3	0	1	3.3	3.3
	Custody Dispute	0	0		0.0	1	1	3.3	3.3
	Trespass To Property Act	4	22	3.3	72.6	1	11	3.3	36.3
	Family Law Act -Other	0	1	3.3	3.3	0	0		0.0
	Total	10	56	3.3	184.8	15	47	3.3	155.1
Operational	Animal - Bear Complaint	0	0		0.0	1	1	3.6	3.6
	Animal - Left in Vehicle	0	0		0.0	0	1	3.6	3.6
	Animal Rabid	1	1	3.6	3.6	0	0		0.0
	Animal Bite	0	1	3.6	3.6	1	2	3.6	7.2
	Animal Stray	0	3	3.6	10.8	1	4	3.6	14.4
	Animal Injured	2	3	3.6	10.8	1	2	3.6	7.2
	Animal - Other	4	13	3.6	46.8	2	10	3.6	36.0
	Animal - Dog Owners Liability Act	2	4	3.6	14.4	0	0		0.0
	Alarm -Others	0	1	3.6	3.6	1	1	3.6	3.6



Calls For Service (CFS) Billing Summary Report

Township of Southgate July to August - 2019

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		July to August	Year to Date	Time Standard	Year To Date Weighted Hours	July to August	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Domestic Disturbance	22	66	3.6	237.6	14	40	3.6	144.0
	Suspicious Person	9	27	3.6	97.2	16	28	3.6	100.8
	Phone -Nuisance - No Charges Laid	1	2	3.6	7.2	0	3	3.6	10.8
	Phone -Other - No Charges Laid	1	5	3.6	18.0	0	4	3.6	14.4
	Fire - Building	2	5	3.6	18.0	0	5	3.6	18.0
	Fire - Vehicle	2	3	3.6	10.8	0	3	3.6	10.8
	Fire - Other	1	2	3.6	7.2	0	1	3.6	3.6
	Insecure Condition - Building	0	2	3.6	7.2	1	3	3.6	10.8
	Insecure Condition - Others	0	1	3.6	3.6	0	0		0.0
	Missing Person under 12	0	0		0.0	1	3	3.6	10.8
	Missing Person 12 & older	0	0		0.0	1	2	3.6	7.2
	Missing Person Located Under 12	0	1	3.6	3.6	0	0		0.0
	Missing Person Located 12 & older	1	3	3.6	10.8	3	4	3.6	14.4
	Noise Complaint -Master code	0	1	3.6	3.6	0	0		0.0
	Noise Complaint - Vehicle	1	1	3.6	3.6	0	0		0.0
	Noise Complaint - Residence	2	19	3.6	68.4	6	30	3.6	108.0
	Noise Complaint - Animal	1	1	3.6	3.6	1	3	3.6	10.8
	Noise Complaint - Others	1	1	3.6	3.6	2	7	3.6	25.2
	Accident -non MVC - Others	0	0		0.0	0	1	3.6	3.6
	Found - License Plate	0	1	3.6	3.6	0	0		0.0
	Found-Personal Accessories	2	4	3.6	14.4	0	2	3.6	7.2
	Found-Household Property	0	1	3.6	3.6	0	0		0.0
	Found-Bicycles	0	2	3.6	7.2	1	2	3.6	7.2
	Found-Others	0	1	3.6	3.6	1	2	3.6	7.2
	Lost Property -Master code	0	2	3.6	7.2	1	1	3.6	3.6
	Lost License Plate	1	2	3.6	7.2	0	2	3.6	7.2
	Lost - Computer, parts & accessories	0	1	3.6	3.6	0	0		0.0
	Lost-Personal Accessories	0	0		0.0	1	1	3.6	3.6
	Lost-Household Property	1	1	3.6	3.6	0	0		0.0



Calls For Service (CFS) Billing Summary Report

Township of Southgate July to August - 2019

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		July to August	Year to Date	Time Standard	Year To Date Weighted Hours	July to August	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Lost-Sporting Goods, Hobby Equip.	0	1	3.6	3.6	0	1	3.6	3.6
	Sudden Death - Natural Causes	0	7	3.6	25.2	3	6	3.6	21.6
	Suspicious Vehicle	6	19	3.6	68.4	0	9	3.6	32.4
	Trouble with Youth	4	7	3.6	25.2	3	4	3.6	14.4
	Medical Assistance - Other	0	2	3.6	7.2	0	0		0.0
	Vehicle Recovered - Automobile	0	2	3.6	7.2	0	0		0.0
	Vehicle Recovered - Trucks	0	1	3.6	3.6	0	3	3.6	10.8
	Vehicle Recovered - Other	0	1	3.6	3.6	0	1	3.6	3.6
	Unwanted Persons	0	5	3.6	18.0	1	10	3.6	36.0
	Neighbour Dispute	13	28	3.6	100.8	16	30	3.6	108.0
	Bomb Threat	1	1	3.6	3.6	0	0		0.0
	By-Law -Master code	0	0		0.0	1	1	3.6	3.6
	Noise By-Law	2	4	3.6	14.4	0	4	3.6	14.4
	Firearms (Discharge) By-Law	0	3	3.6	10.8	1	2	3.6	7.2
	Other Municipal By-Laws	3	11	3.6	39.6	4	10	3.6	36.0
	Traffic By-Law	0	3	3.6	10.8	0	2	3.6	7.2
	Assist Fire Department	0	2	3.6	7.2	0	4	3.6	14.4
	Assist Public	10	23	3.6	82.8	10	35	3.6	126.0
	Compassionate Message	0	0		0.0	1	2	3.6	7.2
	Family Dispute	8	30	3.6	108.0	4	22	3.6	79.2
	Total	104	331	3.6	1,191.6	100	314	3.6	1,130.4
Operational2	False Alarm-Accidental Trip	0	4	1.3	5.2	1	1	1.3	1.3
	False Alarm-Malfunction	2	5	1.3	6.5	1	3	1.3	3.9
	False Alarm -Others	7	10	1.3	13.0	1	8	1.3	10.4
	False Alarm -Cancelled	1	4	1.3	5.2	1	3	1.3	3.9
	Keep the Peace	4	11	1.3	14.3	8	11	1.3	14.3
	911 call / 911 hang up	9	50	1.3	65.0	13	40	1.3	52.0
	911 hang up - Pocket Dial	13	26	1.3	33.8	0	0		0.0
	911 call - Dropped Cell	16	22	1.3	28.6	3	5	1.3	6.5
	Total	52	132	1.3	171.6	28	71	1.3	92.3
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	0	4	3.4	13.6	2	9	3.4	30.6
	MVC - Prop. Dam. Non Reportable	3	18	3.4	61.2	3	22	3.4	74.8



Calls For Service (CFS) Billing Summary Report

Township of Southgate July to August - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		July to August	Year to Date	Time Standard	Year To Date Weighted Hours	July to August	Year to Date	Time Standard	Year To Date Weighted Hours
Traffic	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	7	26	3.4	88.4	4	34	3.4	115.6
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	2	3.4	6.8	2	3	3.4	10.2
	MVC - Fatal (MOTOR VEHICLE COLLISION)	1	1	3.4	3.4	0	0		0.0
	MVC - Others (MOTOR VEHICLE COLLISION)	0	0		0.0	0	1	3.4	3.4
	Road Rage	1	1	3.4	3.4	0	0		0.0
	Total	12	52	3.4	176.8	11	69	3.4	234.6
Total		225	728		3,275.5	199	665		3,165.7

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Updated : Tuesday, October 22, 2019 - Current Period : 1999/12/31

6L00 - GREY BRUCE **Current_Previous Year** All Offence Hours of Day All Offence Days of Week **July** All Coverage Types **Traffic Charges (Big 4) - PSB Report** All Offence Act Part Types All Courts All Badges All License Plate Location All Offender Gender All Offender Age Group All Date Added All Prior Offence Date MEASURES

Offence Count as values		Speeding	Seatbelt	<i>Impaired</i>	<i>Distracted</i>	Traffic Charges (Big 4) - PSB Report
2018	July	133	0	10	3	146
2019	July	389	2	34	4	429
Current_Previous Year		522	2	44	7	575

Updated : Tuesday, October 22, 2019 - Current Period : 1999/12/31

6L00 - GREY BRUCE **Current_Previous Year** All Offence Hours of Day All Offence Days of Week **August** All Coverage Types **Traffic Charges (Big 4) - PSB Report** All Offence Act Part Types All Courts All Badges All License Plate Location All Offender Gender All Offender Age Group All Date Added All Prior Offence Date MEASURES

Offence Count as values		Speeding	Seatbelt	<i>Impaired</i>	<i>Distracted</i>	Traffic Charges (Big 4) - PSB Report
2018	August	204	1	7	5	217
2019	August	370	2	22	1	395
Current_Previous Year		574	3	29	6	612

Updated : Tuesday, October 22, 2019 - Current Period : 1999/12/31

6L00 - GREY BRUCE **Current_Previous Year** All Offence Hours of Day All Offence Days of Week **July** All Coverage Types **CC_Provincial Statutes** All Offence Act Part Types All Courts All Badges All License Plate Location All Offender Gender All Offender Age Group All Date Added All Prior Offence Date MEASURES

Offence Count as values		HTA	CC-Traffic (Revised)	CC-Non-Traffic (Revised)	LLA	Other	CC_Provincial Statutes
2018	July	229	12	99	16	41	397
2019	July	575	43	98	26	38	780
Current_Previous Year		804	55	197	42	79	1,177

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values.

Updated : Tuesday, October 22, 2019 - Current Period : 1999/12/31

6L00 - GREY BRUCE **Current_Previous Year** All Offence Hours of Day All Offence Days of Week **August** All Coverage Types **CC_Provincial Statutes** All Offence Act Part Types All Courts All Badges All License Plate Location All Offender Gender All Offender Age Group All Date Added All Prior Offence Date MEASURES

Offence Count as values		HTA	CC-Traffic (Revised)	CC-Non-Traffic (Revised)	LLA	Other	CC_Provincial Statutes
2018	August	281	11	83	7	28	410
2019	August	574	27	138	21	34	794
Current_Previous Year		855	38	221	28	62	1,204

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values.

Wednesday, October 23, 2019

Traffic File Control Register

Report Period: 01-JUL-2019 thru 31-AUG-2019

Report Criteria --> Detachment Code starting with {6L00} Report Type equals {*} Incident Type equals {*}

S t a t u s	Incident Date	Incident Time	Location	Jurisdiction	RdHwy Intersection	Incident Type	Primary Cause	Report Type
	C 02-Jul-19	11:50	GREY ROAD 9	SOUTHGATE TWP	sideroad 49	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
	C 03-Jul-19	11:00	10 HIGHWAY 10	SOUTHGATE TWP	220 SIDEROAD	Non-Fatal Injury	Lost control	Motor Vehicle
	C 05-Jul-19	21:00	SOUTHGATE ROAD 22	SOUTHGATE TWP	SOUTHGATE SRD 47	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
	C 07-Jul-19	14:15	GREY ROAD 9	SOUTHGATE TWP	IDA STREET	Property Damage Only	Failed to yield right of way	Motor Vehicle
	C 04-Jul-19	13:20	10 HIGHWAY 10	SOUTHGATE TWP	SOUTHGATE ROAD 26	Property Damage Only	Improper turn	Motor Vehicle
	C 20-Jul-19	21:04	SOUTHGATE SRD 49	SOUTHGATE TWP	SOUTHGATE ROAD 22	Property Damage Only	Debris on roadway	Motor Vehicle
	C 24-Jul-19	13:22	10 HIGHWAY 10	SOUTHGATE TWP	SOUTHGATE-GLENELG	Non-Fatal Injury	Failed to yield right of way	Motor Vehicle
	C 29-Jul-19	22:45	SOUTHGATE ROAD 24	SOUTHGATE TWP	SOUTHGATE SRD 61	Fatal Injury	Speed -- excessive	Motor Vehicle
	C 01-Aug-19	12:25	10 parking lot	SOUTHGATE TWP	parking lot	Property Damage Only	Other	Motor Vehicle
I	C 27-Jul-19	8:20	10 HIGHWAY 10	SOUTHGATE TWP	SOUTHGATE ROAD 26	Property Damage Only	Lost control	Motor Vehicle
	C 08-Aug-19	13:25	SOUTHGATE SRD 75	SOUTHGATE TWP	SOUTHGATE ROAD 24	Property Damage Only	Failed to yield right of way	Motor Vehicle
	I 31-Aug-19	13:41	GREY ROAD 8	SOUTHGATE TWP	SOUTHGATE ROAD 14	Property Damage Only	Unknown	Motor Vehicle

From: [Holly Doty](#)
To: [Holly Doty](#); [Fred Kaustinen](#)
Subject: OPP Governance Summit - 30 Jan 2020
Date: October 29, 2019 12:46:05 PM
Attachments: [OPP-boards-opportunities-challenges-solns-24may18.docx](#)
[OPP Det boards - OAPSB to AMO Aug 2019.pptx](#)

Greetings Members, (Please share with your full boards),

OAPSB is planning an OPP Governance Summit in the new year, tentatively scheduled for 9am-4pm on **30 Jan 2020**, at **FOUR POINTS & ELEMENT TORONTO AIRPORT**

(6257 Airport Road, Mississauga, ON L4V 1E4 Canada) near Pearson Airport. The purpose of this note is to give you advance notice so you hold the date in your calendar! This event has been timed to coincide with the Solicitor General's regulation-writing schedule.

The aim of the Summit is to identify key regulatory opportunities, challenges and solutions regarding OPP Detachment Boards. The Solicitor General's Regulation Writing Team is committed to participate in our Summit, so they can hear your views first-hand. OPP Municipal Policing Bureau is also committed to attending, and is working on securing the participation of Commissioner Carrique.

We are currently in discussions with the Ministry, at their encouragement, to secure funding to host this event. If they agree to fully fund, the Summit Registration will be free for all delegates. If they agree to fund the meeting rooms, AV, etc. but not food and beverages, the Registration Fee will be \$100 per delegate (for breakfast, lunch and a couple coffee breaks). If they do not agree to financially contribute, the Registration Fee will be \$200 per delegate. In any event, all delegates will be required to arrange for their own transportation and accommodations as necessary.

We will apprise you as soon as the venue is confirmed, and as soon as Government confirms its financial contribution. Meanwhile, we've attached some related reference material for you from our 2018 Spring Conference and the 2019 AMO Conference.

Hope to see you at the Summit, if not before,

Fred

Fred Kaustinen

Executive Director OAPSB

CC.

Holly Doty, CMP

Ontario Association of Police Services Boards

180 Simcoe St, London, ON N6B 1H9

T: 1-800-831-7727 | C: 519.636.7707

oapsb@oapsb.ca

Bill 175 for OPP Boards - 25 May 2018

Participants' Comments

BILL 175 OPPORTUNITIES

- Mandated input to the DC action plan
- More influence & input with the OPP
- Better communications
- Opportunity for broad public engagement
- Greater collaboration with neighbour 5.1 communities e.g. appointments
- Improve the community safety & well being
- Standardize/template the community safety and well being process
- Standardize DC evaluation process
- Boards encouraged to offer more relevant input, foster more meaningful relationship with DC
- New training requirements or boards can bring board members up to speed and improving the quality of police governance and policing in the process
- Can right-size the policing function in the community
- More board support
- Collaborate with neighbour first nations
- Streamlined board-detachment linkage
- Time-saving for DC
- Consistent messaging from governors to DC
- Sharing enhancement costs
- Participate in Advisory Council creation process
- Stronger collective OPP governance voice

BILL 175 CHALLENGES	SOLUTIONS
Encouraging CSWBP partners to take action	Other ministries should mandate participation
Structure of Det board across widely-varying detachment jurisdictions across/address varying geography	<ul style="list-style-type: none"> • Focus on common issues & the high-risk issue • Identify selection criteria in advance e.g. response distance/time • layer in councils • Leverage technology
Identification of priorities in a safety-diverse detachment jurisdiction	Focus on common issues & the high-risk issue
How to manage downloaded provincial responsibilities	Adapt, learn, adapt some more
How to govern joint operations?	Jointly
Limitations on service delivery options	Leverage the options that do exist, and focus fully trained police on high-skill, high-risk tasks
Maintaining local representation	<ul style="list-style-type: none"> • Consider local in a broader context • Rotate seats between communities in subsequent terms of council
Participating in training	Make training tiered phased, and platforms accessible, flexible
Appointment process(es)	Appointing authorities should streamline and disclose appointment processes, and publicly share results including timelines

OPP Detachment Boards

AMO 2019 Conference, Ottawa

Fred Kaustinen

Outline

Aim: to share insights regarding OPP Detachment Boards

1. Legislative changes
2. Next steps

Community Safety & Policing Act 2019

O.P.P. detachment board

67 (1) There shall be an O.P.P. detachment board, or more than one O.P.P. detachment board in accordance with the regulations, for each detachment of the Ontario Provincial Police that provides policing in a municipality or in a First Nation reserve.

OPP Detachment Boards

Police Services Act (1990)

- Every municipality in Ontario that maintains its own police service, or is policed by the OPP *under contract*, is required to have a police services board (about 160+ communities)
- Municipalities that are policed by the OPP *without a contract* currently do not have a police services board, but may have a community policing advisory committee (about 220+ communities)

Community Safety and Policing Act, 2019

- Creates a requirement for one OPP detachment board per OPP detachment with requirements for community representation and input, or more than one per detachment if provided in the regulations
- Flexibility is provided through regulation to address unique geographic circumstances

OPP Detachment Boards

Police Services Act (1990)

- 3 or 5 member boards
- Participate in selection of the detachment commander

Community Safety and Policing Act, 2019

- Board composition, terms of office and remuneration to be provided in the regulations.
- consult with the Commissioner regarding the selection of a detachment commander and otherwise participate, in accordance with the regulations, in the selection of the detachment commander

Local Policies and Action Plan

Police Services Act (1990)

- Duties of section 10 boards include determining policing objectives and priorities, and establishing local policies, after consulting the detachment commander or designate

Community Safety and Policing Act, 2019

- Boards are empowered to determine local objectives, priorities and policies subject to specifications outlined in the statute, including:
 - Must consult with Detachment Commander
 - It must not be inconsistent with, the strategic plan prepared by the Solicitor General for the OPP;
 - Must not relate to specific investigations, the conduct of specific operations or other prescribed matters;
 - Must not require a member of the OPP to provide any policing that is not required as a component of adequate and effective policing.

Local Policies and Action Plan

Police Services Act (1990)

Community Safety and Policing Act, 2019

- A detachment commander is required to prepare and adopt a local action plan for the provision of policing provided by the detachment.
- In preparing or revising the local action plan, the detachment commander is required to consult with his or her OPP detachment board among others.

OPP Detachment Boards – In Brief



- Extends police governance to 200+ more communities
- Boards establish objectives, priorities and policies for the entire detachment, not just for policing a single community within the detachment area
- Addresses alignment of board objectives & policies with GHQ objectives & policies, & Detachment Commander's action plans
- Consolidation of representative police board at the detachment level rather than community level

OAPSB Submission to Justice Committee

“While the creation of OPP detachment boards is supported (largely because it extends police governance to every community, including approximately 200 communities that currently have no such voice), we suggest that the disbandment of any existing Section 10 OPP contract boards should be a municipal decision, rather than a provincial one.”

Detachment Board Initiatives

- Wellington County Det Board – formed 1999; rotating seats
- Northumberland County – proactively pursuing since 2016
- Essex County – planning for Det board started 2018
- Zone 1 (northwest) – asked Premier that local S10 PSBs be allowed to decide whether or not to amalgamate into Det boards

Government Next Steps - Regulations



- Board composition
- Satellite boards
- Mandatory policy requirements
- Board training
- Governance performance standards(?)

OAPSB Next Steps - Regulations

- Board composition – representation
- Satellite boards – representation
- Mandatory policy requirements – strengthening/improving governance
- Board training – strengthening/improving governance
- Governance performance standards(?) – strengthening/improving governance

Next Steps – Standing Up DBs

- Appoint
- Train
- Monitor, coach, advice, support
- Facilitate adjustments where warranted

OAPSB Enduring Priorities

- Work with Government and all stakeholders to improve the quality of police governance everywhere, and by extension improve community safety everywhere
- Assist all police boards to effectively govern, through relevant training, coaching and feedback mechanisms
- Help ensure meaningful community representation on police boards

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Ministère du Solliciteur général

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3



October 30, 2019

Mr. Allen Dobreen

Dear Mr. Dobreen:

I am pleased to enclose a copy of Order in Council No. 1525/2019 appointing you as a member of the Southgate Police Services Board for a period of three years, effective October 25, 2019. Please contact John Haley Administrative Assistant, Secretary, to arrange to take the Oath of Office.

I have also taken the liberty of including a copy of *Police Services Board Orientation* for your information and review.

Should you have any questions now or in the future, please do not hesitate to contact me.

Yours truly,

A handwritten signature in black ink, appearing to read "Gita Ramburuth", with a horizontal line underneath.

Gita Ramburuth
Appointments Officer
Operations Unit



Ontario

**Executive Council of Ontario
Order in Council**

On the recommendation of the undersigned, the Lieutenant Governor of Ontario, by and with the advice and concurrence of the Executive Council of Ontario, orders that:

**Conseil exécutif de l'Ontario
Décret**


Sur la recommandation de la personne soussignée, la lieutenant-gouverneure de l'Ontario, sur l'avis et avec le consentement du Conseil exécutif de l'Ontario, décrète ce qui suit:

PURSUANT TO section 27 of the *Police Services Act*, as amended, Allen E. Dobreen of Holstein be appointed as a member of the Township of Southgate Police Services Board to serve at the pleasure of the Lieutenant Governor in Council for a period not to exceed three years effective from the date this Order in Council is made.

EN VERTU DE l'article 27 de la Loi sur les services policiers, dans sa version modifiée, Allen E. Dobreen, de Holstein, est nommé, à titre amovible à la discrétion du lieutenant-gouverneur en conseil, membre de la Commission des services policiers du canton de Southgate pour une période d'au plus trois ans commençant le jour de la prise du présent décret.



Recommended: Solicitor General
Recommandé par: La solliciteure générale



Concurred: Chair of Cabinet
Appuyé par: Le président/la présidente du Conseil des ministres,

Approved and Ordered:
Approuvé et décrété le: OCT 25 2019



Lieutenant Governor
La lieutenant-gouverneure

O.C./Décret: 1525/2019

From: [Holly Doty](#)
To: [Holly Doty](#)
Subject: Next Generation 911 - Joint Committee Statement
Date: November 4, 2019 8:01:19 AM
Attachments: [NG-911 Joint Statement - Header.pdf](#)
[NG911 Interagency Advisory Panel TOR Final.pdf](#)

Dear Colleagues,

(As the main board contact this email is only shared with you in hopes that you will please share with your boards)

Given rapid technological advances, the ways and means in which people communicate continues to evolve. It is therefore imperative – and legally required – that first responders keep up to date with new technologies that meet the public’s expectations on accessible, barrier-free ways to engage our 9-1-1 system that move beyond voice services and will include Voice over Internet Protocol (VoIP) and text messaging.

Transitioning from the traditional 9-1-1 voice services to Next Generation-911 (NG-911) is complex and will impact every emergency service in the Province of Ontario. To help address this transition, a joint committee has been formed. Please refer to the attached Committee message and terms of reference.

Thanks,

Fred Kaustinen

Executive Director

Holly Doty, CMP
Ontario Association of Police Services Boards
180 Simcoe St, London, ON N6B 1H9
T: 1-800-831-7727 | C: 519.636.7707
oapsb@oapsb.ca



Internal Messaging – Next Generation-911 (NG-911)

Much like technology, the ways and means in which people communicate continues to evolve. It is therefore imperative – and legally required – that first responders keep up to date with new technologies that meet the public's expectations on accessible, barrier-free ways to engage our 9-1-1 system that move beyond voice services and will include Voice over Internet Protocol (VoIP) and text messaging.

Transitioning from the traditional 9-1-1 voice services to Next Generation-911 (NG-911) is complex and will impact every emergency service in the Province of Ontario. It is in this vein that on June 18, 2019, representatives from the following organizations met to form the Next Generation-911 Interagency Advisory Panel (NG-911 IAP):

- Association of Municipalities of Ontario (AMO)
- Ontario Association of Chiefs of Police (OACP)
- Ontario Association of Fire Chiefs (OAF)
- Ontario Association of Paramedic Chiefs (OAPC)
- Ontario Association of Police Services Board (OAPSB), including the Toronto Police Services Board

The purpose of the NG-911 IAP is to provide expert analysis, advice and recommendations to the Government of Ontario, which has formed the "Inter-Ministerial Task Force on 9-1-1 Emergency Response". The IAP will give advice concerning the Canadian Radio-Television and Telecommunications Commission's mandated NG-911 services. NG-911 IAP will focus its work on issues concerning the structure, delivery and funding of NG-911 to ensure that the Ontario Government is fully informed about the needs of all emergency service providers as the Government makes policy decisions with respect to NG-911 and its implementation. NG-911 IAP has met and drafted the attached Terms of Reference, which were provided to the Ministry of the Solicitor General. Already, the Ministry has advised that it looks forward to the NG-911 IAP's involvement and will be involving the NG-911 IAP in government discussions on the subject.

NG-911 IAP will confine its work to the areas directly related to NG-911 and its implementation, fully cognizant of the upcoming key implementation dates. The NG-911 IAP is consulting with our respective organizations, and will be starting the process of drafting recommendations to the "Inter-Ministerial Task Force on 9-1-1 Emergency Response" for consideration.



Next Generation 911 Interagency Advisory Panel (NG-911 IAP)

Terms of Reference



1. Purpose/Mandate

The purpose of the Next Generation 911 Interagency Advisory Panel (NG-911 IAP) is to provide expert analysis, advice and recommendations to the Government of Ontario on issues concerning the implementation and funding for the Canadian Radio-Television and Telecommunications Commission (CRTC) mandated Next Generation 911 (NG-911) services, and to ensure that the needs of all emergency service providers in Ontario are met with respect to NG-911.

The NG-911 IAP has been formed on the basis that its members agree with the following key principles: (1) Ontario has certain financial and legal obligations with respect to NG-911; (2) networks will be required to provide NG-911 voice services by June 30, 2020; and, (3) networks will be required to provide NG-911 text messaging services by December 31, 2020. Public Safety Answering Points (PSAPS) will no longer be able to receive and manage 911 calls after June 30, 2023 without the required NG-911 technological and updated call processes.

2. Composition

Membership in NG-911 IAP is restricted to representation from the following organizations:

- Association of Municipalities of Ontario (AMO)
- Ontario Association of Chiefs of Police (OACP)
- Ontario Association of Fire Chiefs (O AFC)
- Ontario Association of Paramedic Chiefs (OAPC)
- Ontario Association of Police Services Board (OAPSB), including the Toronto Police Services Board.

Individuals who attend NG-911 IAP meetings must be in good standing with their provincial organization, are required to have knowledge on the subject matter, and the ability to speak or take positions on behalf of their organization. Additional organizations, or individuals, may become members of the NG-911 IAP at the discretion of a majority of the original NG-911 IAP membership. Provincial Government officials may attend meetings, by invitation of the NG-911 IAP to observe and provide information that will assist in furthering the work of the NG-911 IAP. However, no Provincial Government officials will be members of the NG-911 IAP.

NG-911 IAP will not provide any compensation for meeting costs, travel, or any other expenses incurred by its members to participate in the NG-911 IAP's processes.

3. Scope of the NG-911 IAP

NG-911 IAP will confine its work to the areas directly related to NG-911 and its implementation. NG-911 IAP will provide analysis, *advice and recommendations* to the Government of Ontario that focuses on the structure, delivery, and funding of NG-911 prior to key NG-911 implementation dates.

The organizations that take part in NG-911 IAP agree to speak with a unified voice when communicating with their individual organizations, the Government of Ontario, and members of the public. The communications protocol is outlined in section 4.4 of the Terms of Reference.



As the Public Safety Broadband Network (PSBN) is a separate entity and not affiliated with NG-911, it remains outside of NG-911 IAP's mandate at this time.

4. Structure of NG-911 IAP

The NG-911 IAP will have no defined roles for members, outside of a Facilitator. The Facilitator's responsibilities are administrative in nature and will be selected by a majority of the NG- 911 IAP membership.

4.1 Role of the Facilitator

The Facilitator's role is that of a non-voting, neutral panel member. The Facilitator will be in a quasi-leadership position, responsible for: chairing meetings, disseminating meeting minutes, sharing relevant information with panel members, updating panel members of any key changes or developments, organize all aspects of meetings, and assign tasks to panel members as needed to ensure fairness and equity in the distribution of work. The Facilitator will take, or can designate a panel member to take meeting minutes and agendas.

4.2 Decision Making Requirements

Decision making is based on consensus. Where consensus cannot be reached, a vote will be conducted. Each NG-911 IAP member can cast a single vote that vote to be case by a representative of the member organization. The result of the vote will be determined by majority rule.

4.3 Dispute resolution

In the event that a majority has not resulted from a vote, the Facilitator will cast the deciding vote.

4.4 Communications

NG-911 IAP members are expected to communicate amongst each other as needed. The appointed staff representatives must be copied on all NG-911 IAP communications and will ensure relevant communications are forwarded to their respective associations/organizations once approved by NG-911 IAP.

Any communications outside NG-911 IAP that concerns NG-911 IAP business (i.e. to other associations, organizations, general public, etc.) must be approved by the majority of NG-911 IAP prior to dissemination.

Meeting minutes are to be kept confidential and not shared with the general public.

5. Confidentiality

Respect for confidentiality is the cornerstone of trust and confidence. Members of the NG-911 IAP must at all times respect the confidentiality of any member, sponsor, staff, volunteer, government officials, and all matters relating to those organization(s) and/or individual(s). Members of the NG-911 IAP will respect and maintain the confidentiality of information gained as a volunteer member including, but not limited to, all computer software and files, meeting minutes, all NG-911 IAP business documents and information.



Confidentiality means you may not relate such matters to anyone including immediate family members. The duty of confidentiality continues indefinitely after the NG-911 IAP ceases to function.

6. Code of Conduct

The following Code of Conduct (“the Code”) is designed to allow members of the NG-911 IAP to preserve its integrity and credibility within and amongst the membership, affiliated organizations, Ontario Government, and the public. This Code applies to all representatives of the NG-911 IAP.

1. Always act with fairness, honesty, integrity and openness; respect the opinions of others and treat all with equality and dignity without regard to gender, race, colour, creed, and ancestry, place of origin, political beliefs, religion, marital status, disability, age, or sexual orientation.
2. Promote and support the objectives, the mission and mandate of NG-911 IAP in all dealings with individual organizations, members, the provincial government, and the public on behalf of the NG-911 IAP. Serve the overall best interests of the NG-911 IAP rather than any particular constituency.
3. Respects principles of fair play and due process. Respect and give fair consideration to diverse and opposing viewpoints.
4. Demonstrate due diligence and dedication in preparation for an attendance at meetings, special events, and in all other activities on behalf of the NG-911 IAP.
5. Demonstrate good faith, prudent judgment, honesty, transparency and openness in activities on behalf of the NG-911 IAP.
6. Avoid real or perceived conflicts of interest.
7. Act with honesty and integrity and in accordance with any professional standards and/or governing laws and legislation that have application to the responsibilities you perform for or on behalf of your representative organization.
8. Take responsibility for your actions and decisions. Follow reporting lines to facilitate the effective resolution of problems. Ensure that you do not exceed the authority of your position. Publicly demonstrate acceptance, respect, and support of decisions legitimately taken in transaction of the organization’s business.

6.1 Personal or Sexual Harassment

Sexual harassment is any conduct, comment, gesture or contact of a sexual nature that one would find to be unwanted or unwelcome by any individual, or that might, on reasonable grounds, be perceived by that individual as placing a condition of sexual nature on an employment or career development.

Personal harassment means any conduct whether verbal or physical that is discriminating in nature, based upon another person’s race, colour, ancestry, place of origin, political beliefs, religion, marital status, physical or mental disability, sex, age or sexual orientation. It is discriminatory behaviour, directed at an individual that is unwanted or unwelcome and causes substantial distress in that person and serves no legitimate work-related purpose.

The NG-911 IAP has a zero-tolerance policy with respect to personal and/or sexual harassment.



Personal/sexual harassment in any form is strictly prohibited and may be grounds for termination as a representative on the NG-911 IAP. If a representative on the NG-911 IAP believes they have been the subject of sexual and/or personal harassment, they should report such conduct to the Facilitator. Should a representative of the NG-911 IAP become aware of behaviour that may constitute personal and/or sexual harassment, they should immediately report such conduct to the Facilitator.

7. Conflicts of Interest

In general, a conflict of interest exists where any members and/or volunteers who use their position on the NG-911 IAP to benefit themselves, friends, family, or relatives.

Upon appointment to the NG-911 IAP, members (including their individual representatives) shall arrange their private affairs in a manner that will prevent any conflict of interest from arising. Members (including their individual representatives) should not compromise or undermine our members or public's trust in the NG-911 IAP.

Members (including their individual representatives) should not place themselves in a position where they are, or appear to be, under personal obligation to any person who might benefit or seek to gain special consideration or favour resulting from the relationship.

Members (including their individual representatives) shall avoid any situation in which there is, or may appear to be, a potential conflict which could appear to interfere with their judgment in making decisions in the best interest of the NG-911 IAP. Members (including their individual representatives) shall exercise care in the management of their private affairs so as not to benefit, or be perceived to benefit from:

- a. The use of information acquired solely by reason of their involvement in the NG-911 IAP; or
- b. Any NG-911 IAP transaction over which they can influence decisions through their involvement in the NG-911 IAP (e.g. investment, borrowing, purchases, sales, contracts, grants, and appointments).

There are a variety of situations that could give rise to a conflict of interest. Members (including their individual representatives) should make it known to the association, or delegated authority, if they believe they may be in conflict of interest. These include but are not limited to: accepting gifts, entertainment, favours or "kickbacks" from suppliers or other organizations, personal gain from relationships established through the NG-911 IAP, close or family relationships with outside suppliers or other organizations, passing confidential information to competitors or other interested parties, or using confidential information inappropriately.

8. Definitions/Glossary

- PSAP – Public Safety Answering Points - a call centre responsible for answering calls to an emergency telephone number for police, firefighting, and ambulance services.
- NG-911 – Next Generation 911 - An initiative aimed at updating the 911 service infrastructure to improve public emergency communications services in a growingly wireless mobile society. In addition to calling 9-1-1 from a phone, it intends to enable the public to transmit text, images, video, and data to the 911 centre.
- NG-911 IAP – Next Generation 911 Interagency Advisory Panel – A panel comprise of the following Ontario based Association's:



- i. Association of Municipalities of Ontario (AMO)
 - ii. Ontario Association of Chiefs of Police (OACP)
 - iii. Ontario Association of Fire Chiefs (O AFC)
 - iv. Ontario Association of Paramedic Chiefs (OAPC)
 - v. Ontario Association of Police Services Board (OAPSB)
- CRTC – Canadian Radio-Television and Telecommunications Commission - An administrative tribunal that regulates and supervises broadcasting and telecommunications in Canada.
- PBSN – Public Broadband Safety Network - A secure high-speed wireless data communications network.
- Association of Municipalities of Ontario (AMO) – An organization to support and enhance strong and effective municipal government in Ontario.
- Ontario Association of Chiefs of Police (OACP) - Professional police leaders who provide and develop leadership to enhance community safety in Ontario.
- Ontario Association of Fire Chiefs (O AFC) – An organization that strives to lead innovation and excellence on matters relating to public and firefighter safety.
- Ontario Association of Paramedic Chiefs (OAPC) – An organization to develop common strategies for optimizing the transition to municipal control of ambulance service within the province.
- Ontario Association of Police Services Board (OAPSB) – An organization that provides training, advocacy, networking and leadership services to police boards in Ontario.
- Toronto Police Services Board (TPSB) – A municipal police services board, as defined under Ontario's *Police Services Act*, which is responsible for ensuring adequate and effective policing in the City of Toronto.