

Township of Southgate

Administration Office

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Staff Report CAO2020-061

Title of Report: Southgate 2019-2023 CAP – 2020 Progress Report and the Considerations for 2021

Department: Administration

Council Date: October 7, 2020

Council Recommendation:

Be it resolved that Council receive staff report CAO2020-061 as information; and

That Council and Staff consider this 2020 CAP Progress Report in our 2021 budget preparation and discussions in order to achieve the future goals of the plan.

Background:

The Community Action Plan (CAP) is a document created to provide a strategic direction for the municipality through action items to achieve the goals outlined in the CAP report. As a result of Southgate's previous CAP ending in 2018 and the success of our past years achievements it was important to embark on another 5 year strategic planning consultation and community engagement process.

At the February 20, 2019 Council meeting staff presented report CAO2019-018, titled Southgate Community Action Strategic Plan 2019-2023 Consultant Services Request for Proposals Report and approved the following motion at that meeting.

Moved by Councillor Rice; **Seconded by** Councillor Shipston;

Be it resolved that Council receive Staff Report CAO2019-018 as information; and

That Council approve awarding the Southgate Community Action-Strategic Plan 2019-2023 Consultant project work to Winegard Municipal Consulting to lead the Council, staff and stakeholder meetings in the community to seek feedback on the progress in the last 5 years and to receive information for new strategic plan goals and actions required going forward over the next 5 years.

Carried No. 2019-124

At the October 2, 2019 meeting Council received staff report CAO2019-104 approving the Southgate 2019-2023 CAP Final Report through the following resolution:

Moved by Councillor Dobreen; **Seconded by** Councillor Sherson;

Be it resolved that Council receive staff report CAO2019- 104 as information; and

That Council approve the Southgate 2019-2023 Community Action Plan Final Report with the document introduction and initiatives to lead the desired future

changes and outcomes from the resident feedback received from our strategic planning consultant.

Carried No. 2019-620

Staff Comments:

The intent of this report is to update Southgate Council on the 2019-2023 Southgate CAP document and the progress made in 2020 and considerations for 2021. The progress report is included in the staff report as Attachment #1.

The 2019-2023 Southgate CAP has provided the Township with information received from community consultation on municipal issues and desired projects to help direct how municipal tax dollars should be used to and the decisions that need to be made to deliver our municipal services. The 2019-2023 CAP document reports the Township's focus should be on economic development attraction and support business and agriculture, investing in revitalization of Downtown Dundalk, health services, housing options, investing in hard service infrastructure, upgrading of assets and administratively the maintaining of expanding citizen communications.

In 2021 staff suggest that the following is an overview of the issues and actions that need to be considered in order to achieve the 2021 results as set out in the CAP document

Public Works:

- Hiring another Building Inspector/By-law Enforcement Officer;
- Investing 45% of our budget annually with 1% annual compounding increases to roads and bridge assets rehab projects;
- Refine capital budget plan for Hwy #10 bypass roadway and construction timelines;
- Refine capital budget plan for Water Tower project and construction timelines;
- Consideration of Dundalk Works Depot expansion or new facility as additional equipment storage is required to service the growth in Dundalk; and
- Refine capital budget plan for Wastewater capacity expansion project based on new EA work for possibility of the need influent treatment and possible discharge pipe to the Grand river if an increase of simulative study shows this as a needed project. In addition we should work with our engineers to map out the project timelines to complete the Wastewater EA, tendering and construction phases.

Administration & Finance:

- Refine operation budget requirement for software tools to support asset management decision;
- Continue the work with SEGCHC to finalize a Community Health Centre style medical facility in Dundalk for construction in 2021 and 2022; and
- Facility growth for Administration and/or Building staff office area requirements based on growth and post COVID space accommodation.

Economic Development & Planning:

- Hiring an EDO;
- Create a staff lead/facilitated Chamber of Commerce in Southgate;
- Develop skills training programs to support local businesses;
- Research the value of or Hwy #10 frontage commercial and industrial lands, as well as the options and plan best market these properties and maintain development control and construction timelines to eliminate property speculation;
- Investing dollars in Development Incentive Program to attract larger commercial development;
- Committing funds into CIP Program funding;
- Study the work, travel, and shopping patterns as the community grows to identify the possible municipal incentives that could facilitate the emergence of these future business commercial and industrial opportunities that would support the needs and job requirements of Southgate residence.
- Contracting Planning Consultant to support completion of Comprehensive Industrial Lands Review, Urban Justification Report and the Official Plan Review; and
- Investing in updating of downtown Dundalk murals.

Facilities & Recreation:

- Final decision on the future Olde Town Hall and the investment commitment required for that Building;
- Recreation property decisions related use justification of some locations based on usage and the size of other locations could be reduced in size to deliver intended uses, to reduce annual maintenance costs and the take the opportunity to sell property for residential development; and
- Facilities Manager and the Southgate Recreation Committee will monitor and assess the community needs and demands in Southgate for new recreation services, as well as an increase in space requirements and/or programs that maybe needed to ensure sufficient facility capacity to support this growing community.

Financial Impact or Long-Term Implications

The financial impact of the 2021 Budget is yet to be decided to support the CAP goals and projects.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

The 6 major goals of the 2019-2023 CAP are:

1. Attracting New and Supporting Existing Businesses and Farms
2. Revitalizing Downtown Dundalk
3. Promoting Health Services and Housing Choices
4. Adequate and Efficient Public Facilities
5. Upgrading our “Hard services”

6. Citizen Engagement

Concluding Comments

1. That Council receive this report as information.
2. That Council and staff continue these discussions during the 2021 Capital and Operating budget meetings.

Respectfully Submitted,

CAO approval: Original Signed By

Dave Milliner – CAO

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- Attachment #1 – Southgate 2019-2023 CAP – 2020 Progress Report