



Township of Southgate Minutes of Council Meeting

April 21, 2021

7:00 PM

Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
Bev Fisher, CBO
Clinton Stredwick, Planner
Lindsey Green, Clerk
Elisha Milne, Legislative Assistant
Kayla Best, HR Coordinator
Holly Malynyk, Customer Service and Support

1. Electronic Access Information

If you wish to listen to the Council meeting electronically, please wait until the start time of the meeting, then dial in with your phone using the following information:

Phone Number: **1 (647) 497-9373**

Access Code: **990 - 730 - 221 #**

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

2. Call to Order

Mayor Woodbury called the meeting to order at 7:00 PM.

3. Open Forum - Register in Advance

Tom Arnott, Heather Arnott and Robert Caprini each spoke at Open Forum regarding Staff Report PL2021-032 - Wilders Lake Subdivision. Their comments can be viewed [here](#).

4. Confirmation of Agenda

No. 2021-203

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that Council confirm the agenda as amended to move the Correspondence Consent Item - Integrity Commissioner's Periodic Report forward to allow for discussion with the Integrity Commissioners while present at the meeting following confirmation of the agenda.

Carried

5. Correspondence Consent (for information)

5.1 Integrity Commissioner's Periodic Report - received March 31, 2021

No. 2021-204

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive the Integrity Commissioners Periodic Report as information.

Carried

6. Declaration of Pecuniary Interest

Deputy Mayor Brian Milne declared a pecuniary interest to Staff Report PL2021-032 - Wilders Lake Subdivision due to the applicant being a family member and did not participate in the discussion or vote.

7. Adoption of Minutes

No. 2021-205

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Be it resolved that Council approve the minutes from the April 7, 2021 Council and Closed Session meetings as presented.

Carried

8. Reports of Municipal Officers

8.1 Public Works Manager Jim Ellis

8.1.1 PW2021-020 Dundalk Reserve Capacity 2021

No. 2021-206

Moved By Councillor Sherson

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PW2021-020 for information; and

That Council approve the recommendations for the endorsement of the report for the Dundalk Water and Sewage Treatment Reserve Capacity as prepared by Triton Engineering Services Ltd; and

That Council approves these reports to be forwarded to the Ministry of Environment, Conservation and Parks (MECP) District Office in Owen Sound and the Grey County Planning Department for their review and comment on the Dundalk Water and Sewage Treatment Reserve Capacity 2021 calculations.

Carried

8.2 Chief Administrative Officer Dave Milliner

8.2.1 CAO2021-030 Southgate Vacancy Tax Rebate Program Cancellation Report

No. 2021-207

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report CAO2021-030 as information; and

That Council approve the cancellation of the Vacancy Tax Rebate program in Southgate effective July 1st, 2021; and

That Council consider approval of By-law 2021-054 to cancel the Vacancy Tax Rebate program in Southgate

Carried

8.2.2 By-law 2021-054 - Vacancy Tax Rebate Program Opt-out

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-208

Moved By Councillor Sherson

Seconded By Councillor Frew

Be it resolved that by-law number 2021-054 being a by-law to opt-out of the Vacant Unit Rebate Program under Section 364 of the Municipal Act, 2001 as amended be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.2.3 CAO2021-031 Affordable Housing Advisory Committee Report

No. 2021-209

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report CAO2021-031 as information; and

That Council approve the creation of a Southgate Affordable Housing Advisory Committee in the Township of Southgate to develop recommendations to Council over the next 12 months to create an Affordable and Attainable Housing Strategy for the Township to consider for our community; and

That Council receive, consider and provide feedback to staff on the Draft Southgate Affordable Housing Advisory Committee, Terms of Reference document to provide guidance to and to establish the structure of the committee for approval by Council at a future meeting

Carried

8.2.4 CAO2021-032 White Rose Subdivision Preliminary Acceptance and Letter of Credit Reduction Report

No. 2021-210

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive staff report CAO2021-032 as information; and

That Council approve the White Rose Park Phase I & II Residential Development project for the Preliminary Acceptance of the Phase III & IV External Works; and

That Council approve the White Rose Park Phase I & II Residential Development project Letter of Credit security reduction based on the Preliminary Acceptance of the Phase III & IV External Works to reduce the Letter of Credit requirement to \$115,000.00 being retained by the Township of Southgate; and

That Council approve the White Rose Park Phase I & II Residential Development project for the Internal Works

based on Engineering site inspections of the completed works, to reduce this portion of Letter of Credit to \$435,000.00 being retained by the Township of Southgate for a total Letter of Credit requirement of \$550,000.00.

Carried

8.3 HR Coordinator Kayla Best

8.3.1 HR2021-008 COVID-19 Vaccination Draft Policy #87

No. 2021-211

Moved By Councillor Frew

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report HR2021-008 for information; and

That Council approve the Draft Policy #87 COVID-19 Vaccination Policy as presented for review and discussion; and

That Council consider approval of the Policy #87 Vaccination Policy by municipal by-law at the May 5, 2021 Council meeting.

Carried

Council recessed at 8:16 PM and returned at 8:25 PM.

8.4 Planner Clinton Stredwick

8.4.1 PL2021-28 - ZBA C15-20 - Paul S Martin

No. 2021-212

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-028 for information; and

That Council consider approval of By-law 2021-058.

Carried

8.4.2 By-law 2021-058 - ZBA C15-20 - Paul S Martin

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-213

Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that by-law number 2021-058 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.4.3 PL2021-30 - SP7-21 - Sharpe Farm Supplies Ltd.

No. 2021-214

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2021-030 for information; and

That Council consider approval of By-law 2021-056 authorizing the entering into a Site Plan Agreement.

Carried

8.4.4 By-law 2021-056 Site Plan Agreement 7-21 - Sharpe Farm Supplies Ltd

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-215

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-056 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.4.5 PL2021-31 - SP8-21 - 772186 Highway 10 Ltd

No. 2021-216

Moved By Councillor Sherson

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2021-031 for information; and

That Council consider approval of By-law 2021-057 authorizing the entering into a Site Plan Agreement.

Carried

8.4.6 By-law 2021-057 Site Plan Amending Agreement 8-21 - 772186 Highway 10 Ltd

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-217

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-057 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

8.4.7 PL2021-032-Wilders Lake Subdivision

Deputy Mayor Brian Milne declared a pecuniary interest to Staff Report PL2021-032 - Wilders Lake Subdivision due to the applicant being a family member and did not participate in the discussion or vote.

No. 2021-218

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report PL2021-032 for information; and

That Council direct staff to forward this report and the recommended conditions of draft approval (attachment 3) on to the County of Grey; and

That Council direct staff to prepare a Zoning By-law amendment to implement the proposed plan of subdivision at a future Council Meeting.

Carried

9. By-laws and Motions

None.

10. Notice of Motion

None.

11. Consent Items

11.1 Regular Business (for information)

No. 2021-219

Moved By Councillor Sherson

Seconded By Deputy Mayor Milne

Be it resolved that Council approve the items on the Regular Business consent agenda dated April 21, 2021 and direct staff to proceed with all necessary administrative actions.

Carried

11.1.1 HR2021-010 Administrative Support Hiring

11.1.2 PW2021-017 Department Report

**11.1.3 PW2021-018 Egremont Landfill Monitoring Report
2019/2020**

**11.1.4 PW2021-019 Dundalk Landfill Biennial Monitoring
Report**

11.1.5 March 2021 Cheque Register

11.1.6 Mayor Woodbury OGRA Conference Report

11.1.7 Mayor Woodbury ROMA Conference Report

11.2 Correspondence (for information)

No. 2021-220

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive the items on the Correspondence consent agenda dated April 21, 2021 as information.

Carried

11.2.1 MPAC 2020 Annual Report - received April 8, 2021

**11.2.2 Grey Bruce Public Health - Media Release COVID-19
Vaccine Progress - End of Phase One - received April
8 2021**

**11.2.3 MTAOPD - Ontario's Stay at Home Order - Transit
Agencies - received April 9, 2021**

11.2.4 MMAH - Declaration of Provincial Emergency under the EMPCA and Amendments to the ROA - received April 13, 2021

11.2.5 JunCtian Community Initiatives - Southgate Strategic 2021 - received April 14, 2021

11.2.6 TAPMO Spring Newsletter - received April 14, 2021

11.2.7 GBPHU Media Release COVID-19 Critical Threshold - received April 14, 2021

11.2.8 GBPHU Media Release Grey Bruce COVID-19 Critical Threshold – Stay at home - received April 15, 2021

11.3 Resolutions of Other Municipalities (for information)

No. 2021-221

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated April 21, 2021 as information.

Carried

11.3.1 Town of Caledon - Support for 988 a 3-digit Suicide and Crisis Prevention Hotline - received April 01, 2021

11.3.2 Township of Hudson - Support for Fire Departments - received April 1, 2021

11.3.3 Town of Amherstburg - Support for Universal Paid Sick Days in Ontario - received April 6, 2021

11.3.4 Town of Amherstburg - Support for Amendments to the Agricultural Tile Drainage Installation Act - received April 6, 2021

11.3.5 Municipality of Grey Highlands - Broadband Collaboration Resolution - received April 7, 2021

**11.3.6 Lake of Bays Muskoka - Colour Coded Capacity Limits
Letter to City of Sarnia - received April 08, 2021**

**11.3.7 Township of Zorra - Joint and Several Liability -
received April 8, 2021**

**11.3.8 Township of Essa - Support -Schedule 3 Bill 257 -
received April 9, 2021**

**11.3.9 Township of Georgian Bay - Planning Act Timeline
Support - received April 14, 2021**

11.4 Closed Session (for information)

None.

12. County Report

The highlights from the most recent County Council meeting can be found [here](#).

13. Members Privilege - Good News & Celebrations

Mayor Woodbury encouraged members of Council and the community to continue to support small businesses and volunteer where needed in the community amidst the COVID-19 pandemic.

14. Closed Meeting

None.

15. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-222

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-059 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on April 21, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

16. Adjournment

No. 2021-223

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 9:37 PM.

Carried

Mayor John Woodbury

Clerk Lindsey Green