



Staff Report REC2021-005

Title of Report: REC2021-005-RFP Lawn Equipment Purchase
Department: Recreation
Council Date: May 19, 2021

Recommendation:

Be it resolved that Council receive Staff Report REC2021-005 for information; and

That Council purchase the required Lawn Maintenance Equipment Zero Turn Mower as submitted by Roberts Farm Equipment Sale Inc. Mount Forest. Purchase price \$18,200 plus HST and

That the trade in option on the 2014 Toro of \$2,800 be included in the sale.

Background:

Council Meeting April 7th, 2021 Report Rec2021-003, Council approved the RFP for Lawn Maintenance Equipment – Zero Turn Mower

Staff Comments:

Township of Southgate received 5 responses to the RFP. In review of the pricing the Facilities Manager is recommending proceeding with the Engine power minimum 25Hp Diesel option. The pricing came in under capital budget allotted for purchase; Diesel unit will cost 56% less per litre of fuel, will consume less fuel than gas mowers and diesel unit should extend years of service.

Pricing submitted on this option:

Company	Price	Trade	Purchase No HST
Roberts Farm Equipment	\$18,200	\$2,800	\$15,400
Premier Equipment	\$17,680	\$3,350	\$14,333
D.C. Duke Burlington	\$15,675	\$1,500	\$14,175
Turf Care	\$23,430	\$1,600	\$21,830
Bruce Service Rental	Option not priced		

Evaluation and Selection Scoring on top three units:

Company	Scoring	Reasoning
Roberts Farm Equipment	85	Unit options exceeded other units
Premier Equipment	80	
D.C. Duke Burlington	75	Distance for service and parts

Staff that would be operating the equipment was asked to test drive top two selected units without knowledge of pricing. All staff preferred the unit offered by Roberts Farm equipment; options that were different would better serve the Municipalities need.

Financial Implications:

Capital budget allocated for the purchase was \$16,000. Fuel cost saving by purchasing Diesel Unit estimated at \$1000 less per season.

Communications & Community Action Plan Impact:

Goal 4 - Adequate and Efficient Public Facilities

Strategic Initiatives 4-A Consider all facilities growth and equipment needs to deliver municipal services.

Concluding Comments:

Staff recommends the higher cost unit based on options that are not reflected in the pricing. Facilities Manager's purchase recommendation is based on Southgate Recreation Department's needs and not on any deficiencies on the units presented. All submissions are excellent mowers.

Respectfully Submitted,

Dept. Head: *Original Signed By*

Kevin Green, Facilities Manager

CAO Approval: *Original Signed By*

Dave Milliner, CAO

Attachments: None