



## **Township of Southgate Minutes of Council Meeting**

May 19, 2021

7:00 PM

Electronic Participation

Members Present: Mayor John Woodbury  
Deputy Mayor Brian Milne  
Councillor Barbara Dobreen  
Councillor Michael Sherson  
Councillor Jason Rice  
Councillor Jim Frew  
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO  
Jim Ellis, Public Works Manager  
William Gott, Treasurer  
Bev Fisher, CBO  
Kevin Green, Facilities Manager  
Jessica Mole, Library CEO  
Clinton Stredwick, Planner  
Lindsey Green, Clerk  
Elisha Milne, Legislative Assistant  
Kayla Best, HR Coordinator  
Holly Malynyk, Customer Service and Support

### **1. Electronic Access Information**

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

### **2. Call to Order**

Mayor Woodbury called the meeting to order at 7:00 PM.

### **3. Open Forum - Register in Advance**

Carole Henderson spoke at Open Forum on behalf of the *Show Your Colours Committee* regarding their correspondence item number 10.2.4, included on this agenda.

**4. Confirmation of Agenda**

No. 2021-270

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** Council confirm the agenda as presented.

**Carried**

**5. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

**6. Adoption of Minutes**

No. 2021-271

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** Council approve the minutes from the May 5, 2021 Council meeting as presented; and

**That** Council approve the minutes from the May 12, 2021 Special Council meeting as presented.

**Carried**

**7. Reports of Municipal Officers**

**7.1 Facilities Manager Kevin Green**

**7.1.1 REC2021-005 - RFP Lawn Equipment Purchase**

No. 2021-272

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report REC2021-005 for information; and

**That** Council purchase the required Lawn Maintenance

Equipment Zero Turn Mower as submitted by Roberts Farm Equipment Sale Inc. Mount Forest. Purchase price \$18,200 plus HST and

**That** the trade in option on the 2014 Toro of \$2,800 be included in the sale.

**Carried**

## **7.2 Treasurer William Gott**

### **7.2.1 FIN2021-014 Wellington County Library Board Agreement**

No. 2021-273

**Moved By** Councillor Frew

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report FIN2021-014 Wellington County Library Board Agreement as information; and

**That** Council consider approving By-Law 2021-069 being a by-law to authorize the signing and execution of a Public Library Services Agreement.

**Carried**

### **7.2.2 By-law 2021-069 - Authorizing Agreement - Library Services Agreement with Wellington County Public Library Board**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-274

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2021-069 being a by-law to authorize the signing and execution of a Public Library Services Agreement with the Wellington County Public Library Board and the Township of Southgate be read a first, second and third time, finally passed, signed

by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

### **7.3 Clerk Lindsey Green**

#### **7.3.1 CL2021-014 – OPP Paid Duty Weekend Request**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-275

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that Council** receive Staff Report CL2021-014 as information; and

**That** Council direct staff to proceed with **Option 3**, as outlined in this report.

Yay (4): Councillor Dobreen, Councillor Sherson, Councillor Rice, and Councillor Shipston

Nay (3): Mayor Woodbury, Deputy Mayor Milne, and Councillor Frew

**Carried (4 to 3)**

### **7.4 Public Works Manager Jim Ellis**

#### **7.4.1 PW2021-022 Revised 2020 Dundalk Wastewater Annual Report**

No. 2021-276

**Moved By** Councillor Sherson

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report PW2021-022 for information; and

**That** Council approve the revised Dundalk Wastewater Treatment Plant 2020 Annual Report Revision 2.

**Carried**

## **7.5 Chief Administrative Officer Dave Milliner**

### **7.5.1 CAO2021-038 Southgate Meadows Inc. Flato Glenelg Carriage House Phase 1 Subdivision Agreement Report**

No. 2021-277

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive staff report CAO2021-038 as information; and

**That** Council approve the Southgate Meadows Inc., Flato Glenelg Carriage House Phase 1 Subdivision Agreement as presented with the initial security calculations; and

**That** Council consider approval of the final Southgate Meadows Inc., Flato Glenelg Carriage House Phase 1 Subdivision Agreement by municipal By-law 2021-067 at the May 19, 2021 Council meeting.

**Carried**

### **7.5.2 By-law 2021-067 - Flato Glenelg Carriage House Phase 1 Subdivision Agreement**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-278

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2021-067 being a by-law to authorize a subdivision agreement with Southgate Meadows Inc. and the Corporation of the Township of Southgate be read a first, second and third time, finally

passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**7.5.3 CAO2021-039 Affordable Housing Advisory Committee Report**

No. 2021-279

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** Council receive Staff Report CAO2021-039 as information; and

**That** Council approve the Southgate Affordable-Attainable Housing Advisory Committee Terms of Reference document as presented to provide guidance to and to establish the structure of the committee; and

**That** Council direct staff to proceed with advertising for the recruitment of members for the Southgate Affordable-Attainable Housing Advisory Committee in the Township of Southgate to develop recommendations to Council over the next 12 months to create an Affordable and Attainable Housing Strategy for Township Council to consider.

**Carried**

**7.5.4 CAO2021-040 Draft Southgate Communications Tower and Antenna Municipal Approval By-law Report**

No. 2021-280

**Moved By** Councillor Frew

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive staff report CAO2021-040 as information; and

**That** Council approve the Draft Southgate

Communications Tower and Antenna Municipal Approval By-law as a policy and guidance document for businesses and contractors to locate communications towers in the Township; and

**That** Council direct staff to proceed with consulting with local area tower contractors by written correspondence to seek feedback and comments on the Draft Southgate Communications Tower and Antenna Municipal Approval By-law as a policy and guidance document.

**Carried**

**7.5.5 CAO2021-041 AMO Conference Delegation Request 2021**

No. 2021-281

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report CAO2021-041 as information; and

**That** Council direct staff to take the lead on the request for a delegation with the Ministry of Infrastructure at the 2021 AMO Virtual Conference to discuss the issues of unjustified/inconsistent service fees, unnecessary delays and access control to the area fibre capacity connections by the rural broadband service providers.

**Carried**

**7.5.6 CAO2021-042 Infrastructure Canada Green Inclusive Community Buildings Program and Canada Healthy Community Initiative Funding Report**

No. 2021-282

**Moved By** Councillor Frew

**Seconded By** Councillor Rice

**Be it resolved that** Council receive staff report CAO2021-042 as information; and

**That** Council direct staff to proceed to develop a Dundalk

Pool Upgrade project in Southgate as the best fit for an application based on the funding guidelines under the Infrastructure Canada Green and Inclusive Community Buildings Program by the end of June, 2021 deadline; and **That** Council receive a verbal update from staff on the May 18, 2021 Downtown Public Consultation meeting and the next steps related to the Canada Healthy Community Initiatives Grant.

**Carried**

## **7.6 HR Coordinator Kayla Best**

### **7.6.1 HR2021-013 – Support for 988 three-digit Suicide and Crisis Hotline**

No. 2021-283

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Whereas** the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

**Whereas** the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

**Whereas** existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold; and

**Whereas** in 2022 the United States will have in place a national 988 crisis hotline; and

**Whereas** the Township of Southgate recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

**Therefore be it resolved that** the Township of Southgate endorses this 988 crisis line initiative; and

**That** a copy of this resolution be sent to Bruce-Grey-Owen Sound MP Alex Ruff, Bruce-Grey-Owen Sound MPP Bill Walker, Federal Minister of Health Patty Hajdu, the Canadian Radio-television and Telecommunications (CRTC) and all municipalities in Ontario.



**Carried**

Council recessed at 8:49 PM and returned at 9:00 PM.

**7.7 Planner Clinton Stredwick**

**7.7.1 PL2021-042 ZBA C1-21 - Manassa Martin**

No. 2021-284

**Moved By** Councillor Sherson

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report PL2021-042 for information; and

**That** Council consider approval of By-law 2021-074.

**Carried**

**7.7.2 By-law 2021-074 - ZBA C1-21 - Manassa Martin**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-285

**Moved By** Councillor Frew

**Seconded By** Deputy Mayor Milne

**Be it resolved that** by-law number 2021-074 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**7.7.3 PL2021-044 ZBA C3-21 - Pallister Farms Livestock Ltd**

No. 2021-286

**Moved By** Councillor Rice

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report PL2021-044 for information; and

**That** Council consider approval of By-law 2021-076.

**Carried**

**7.7.4 By-law 2021-076 - ZBA C3-21 - Pallister Farms Livestock Ltd.**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-287

**Moved By** Councillor Sherson

**Seconded By** Councillor Dobreen

**Be it resolved that** by-law number 2021-076 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**7.7.5 PL2021-045 ZBA C4-21 - Elam and Nancy Martin**

No. 2021-288

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report PL2021-045 for information; and

**That** Council consider approval of By-law 2021-077.

**Carried**

**7.7.6 By-law 2021-077 - ZBA C4-21 - Elam and Nancy Martin**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-289

**Moved By** Councillor Shipston

**Seconded By** Deputy Mayor Milne

**Be it resolved that** by-law number 2021-077 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**8. By-laws and Motions**

**8.1 By-law 2021-071 - Appoint By-law Enforcement Officer - Aaron Ryckman**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-290

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved** that by-law number 2021-071 being a by-law to appoint a Municipal Bylaw Enforcement Officer for the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

## **8.2 By-law 2021-072 - Adopt By-law On Call Policy No. 88**

**Moved By** Councillor Sherson

**Seconded By** Deputy Mayor Milne

**Be it resolved** that by-law number 2021-072 being a by-law to adopt a "By-law On Call Policy" known as Policy Number 88 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Deputy Mayor Milne moved the following motion.

No. 2021-291

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Dobreen

**Be it resolved that** Council defer by-law 2021-072 to the June 2, 2021 Council meeting.

**Carried**

## **9. Notice of Motion**

None.

## **10. Consent Items**

### **10.1 Regular Business (for information)**

No. 2021-292

**Moved By** Councillor Frew

**Seconded By** Councillor Shipston

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated May 19, 2021 and direct staff to proceed with all necessary administrative actions.

**Carried**

**10.1.1 FIN2021-013 Financial Report – March 2021**

**10.1.2 PW2021-023 Department Report**

**10.1.3 PW2021-025 Egremont Landfill Amended  
Environmental Compliance Approval**

**10.1.4 April 2021 Cheque Register**

**10.2 Correspondence (for information)**

No. 2021-293

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated May 19, 2021 (save and except items 10.2.4) as information.

**Carried**

**10.2.1 SMART - March 26 Approved Meeting Minutes -  
received May 5, 2021**

**10.2.2 County of Grey County Council Compensation -  
received May 7, 2021**

**10.2.3 Wellington North Power - Quarterly Newsletter Q1 -  
received May 13, 2021**

**10.2.4 Request for Pride Month Proclamation - received May  
11, 2021**

Councillor Shipston moved the following motion.

No. 2021-294

**Moved By** Councillor Shipston

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive the Request for Pride Month Proclamation correspondence as information; and  
**That** Council hereby proclaims June 2021 as Pride Month

and that this proclamation be shared amongst the Township's social media platforms.

**Carried**

### **10.3 Resolutions of Other Municipalities (for information)**

No. 2021-295

**Moved By** Councillor Rice

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated May 19, 2021 as information.

**Carried**

**10.3.1 Town of Amherstburg - Planning Act Timelines - received May 3, 2021**

**10.3.2 Municipality of Calvin - Motion for 3 Digit Suicide Line - received May 4, 2021**

**10.3.3 Township of Calvin - Fire Department Support - received May 4, 2021**

**10.3.4 Municipality of Leamington - Advocacy for Reform MFIPPA - received May 5, 2021**

**10.3.5 Town of Perth - Provincial Hospital Funding of Major Capital Equipment - received May 6, 2021**

**10.3.6 Town of Aurora - Support 988 Suicide Crisis Prevention Hotline - received May 6, 2021**

**10.3.7 City of Barrie - National 3-Digit Suicide and Crisis Hotline - received May 7, 2021**

**10.3.8 Municipality of Grey Highlands - Support for 3 Digit Crisis Hotline - received May 7, 2021**

**10.3.9 Town of Blue Mountains - Letter of Support to Dr. Arra and GBHU - received May 10, 2021**

**10.3.10 Municipality of Chatham Kent - Support MFIPPA Change - received May 11, 2021**

**10.3.11 Town of Blue Mountains - Provincial Re-opening Strategy and Frontline Business Experience - received May 12, 2021**

**10.3.12 Township of The Archipelago - Road Management Action on Invasive Phragmites - received May 12, 2021**

**10.4 Closed Session (for information)**

None.

**11. County Report**

Mayor Woodbury and Deputy Mayor Milne summarized the highlights of the last County Council meeting. For more information visit their website [here](#).

**12. Members Privilege - Good News & Celebrations**

Deputy Mayor Milne explained that the Holstein Optimist Club is remaining hopeful that they can still have their scheduled Rib Night take out dinner proceed on May 29th. They will be meeting this coming week to figure out the logistics and options available.

CAO Milliner commented that he had the opportunity to attend the "Hockey Hub" at the P&H Centre in Hanover for his COVID-19 vaccination and wanted to thank Medical Officer of Health Dr. Ian Arra and his staff at Public Health for running a streamlined, well organized, and safe clinic for people to attend for vaccinations. Members echoed CAO Milliner's comments and thanked Dr. Arra for his service during this pandemic.

**13. Closed Meeting**

None.

**14. Confirming By-law**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-296

**Moved By** Councillor Shipston

**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2021-073 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on May 19, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

## **15. Adjournment**

No. 2021-297

**Moved By** Deputy Mayor Milne

**Be it resolved that** Council adjourn the meeting at 9:44 PM.

**Carried**

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Mayor John Woodbury

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Clerk Lindsey Green