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Toronto, ON, M1R 3B1 | Toronto (ON) M1R 3B1

**SUBJECT: Notice of Voting Location Inspection for the Upcoming
Provincial Election to be Held in June 2022**

Date: April 2021

Dear Lindsey Green,

I am writing on behalf of Elections Ontario, a provincial agency of the Legislative Assembly of Ontario. In preparation for the 2022 Provincial General Election, Elections Ontario is reaching out to the municipalities to introduce the event and establish a primary contact.

We have a preliminary list of facilities within the **Township of Southgate** that are recommended to host polling stations for the next Provincial General Election on June 2nd, 2022. Facilities may be utilized for both polling day on June 2, 2022 as well as the 7 days of advance voting that preceded. In accordance with the Election Act, a municipality, school board or provincially funded institution is required to provide space (wherever possible) for polling stations during an election period. Reference to the applicable legislation is outlined below.

Our records indicate you as our primary contact from the previous election. Please review the below information and confirm if it is correct.

Contact Name	Municipality	Email Address	Main Contact Number
Lindsey Green	Township of Southgate	lgreen@southgate.ca	519-923-2110 ext. 230

If you are no longer the contact person, please forward this letter to the appropriate new contact and ask them to email the **Voting Location Team** the new contact details. Contact information will be shared with the local Returning Officer(s) to ensure they are corresponding with the correct person to schedule the on-site visit.

Our first phase will require our local Returning Officers to conduct an on-site accessibility inspection for selected locations. The local Returning Officer will be initiating contact with your facilities to schedule these on-site visits between the months of **May to August 2021**.



Inspecting and securing voting locations within the May-August 2021 timeframe is a necessary step in meeting Elections Ontario's legislative requirement to post all voting locations online for public comment by December 2, 2021. As is outlined in section 13.1 (3) of the *Election Act*, R.S.O 1990, Elections Ontario is required to post all voting locations at least six months in advance of an Ontario provincial general election to allow members of the public to provide feedback as to whether the proposed voting locations are sufficiently accessible.

If applicable, please forward this letter to other staff (administrators and/or other facilities staff) to inform them of our process and scheduling of the site visits.

In the Fall of 2021, once inspections are completed, we will contact you again to commence the next phases which includes confirming use of qualified locations and applying for permits and/or signing rental agreements.

If you have any questions or concerns, please contact the **Voting Location Team** via email at vlinfo@elections.on.ca or via telephone at 1-888-668-8683.

Thank you very much for your cooperation and we look forward to working with you.

Yours truly,

Naseef Khan
Manager,
Permanent Register of Electors for Ontario

Election Act Reference:

Subsection 13.4 and 13.4.1 of the Election Act states:

13.(4) Where, in the opinion of the returning officer, it is necessary to ensure to the maximum number of electors access to conveniently located polling places,

(a) a landlord of a building containing 100 or more dwelling units;

(b) a municipality;

(c) a school board; or

(d) a provincially funded institution,

shall, on the request of the returning officer made not less than fourteen days prior to polling day, make any premises under his, her or its control available as a polling location. R.S.O. 1990, c. E.6, s. 13 (4); 2010, c. 7, s. 7 (3).

*13 (4.1) A **municipality, school board** or provincially funded institution that makes premises available under subsection (4) shall do so **free of charge**. 1998, c. 9, s. 10.*