

Township of Southgate
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Staff Report CL2021-017

Title of Report: CL2021-017- July 2021 Committee of Adjustment Meeting Date Change

Department: Clerks

Branch: Planning Services

Council Date: July 7, 2021

Recommendation:

Be it resolved that Council receive Staff Report CL2021-017 for information; and **That** Council approve amending the 2021 Council Calendar to reflect the July 2021 Committee of Adjustment meeting being held on July 21, 2021 at 9:00 AM.

Background:

At the December 2, 2020 Council meeting, the 2021 Council Calendar was approved. Typically, Committee of Adjustment meetings are held on the fourth Wednesday of every month beginning at 9:00 AM if there are applications received to be heard by the Committee.

Staff Comments:

Staff are requesting that Council approve a date change for the Committee of Adjustment meeting to be held on July 21st, 2021 rather than the original scheduled date of July 28th, 2021.

A Special Council meeting has been called for July 21st, 2021, beginning at 10:00 AM and staff are proposing to have the Committee of Adjustment, Special Council, and Public Planning meetings all in one day, rather than splitting them up over the two separate dates.

Staff imagine that this alternative would be better for everyone's schedules and help for members to plan their time accordingly and work around any personal and/or work commitments etc.

Financial Implications:

There are no financial implications to the Township as a result of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council receive Staff Report CL2021-017 for information and that Council approve amending the 2021 Council Calendar to reflect the July 2021 Committee of Adjustment meeting being held on July 21, 2021 at 9:00 AM.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
Lindsey Green, Clerk

CAO Approval: ***Original Signed By***
Dave Milliner, CAO

Attachments: None