



Township of Southgate
Minutes of Special Council Meeting

July 21, 2021
10 AM
Electronic Participation

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, CAO
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, CBO
Kevin Green, Facilities Manager
Derek Malynyk, Fire Chief
Clinton Stredwick, Planner
Lindsey Green, Clerk
Elisha Milne, Legislative Assistant
Kayla Best, HR Coordinator
Holly Malynyk, Customer Service and Support
Terri Murphy, Economic Development Officer

1. Electronic Access Information

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

2. Call to Order

Mayor Woodbury called the meeting to order at 10:00 AM.

3. Confirmation of Agenda

No. 2021-410

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that Council confirm the agenda as amended.

Carried

4. Declaration of Pecuniary Interest

Councillor Shipston declared a conflict of interest to Item 5.2.1 - CL2021-018 - Petition for Drainage Works - Engineer Appointment as he owns the property directly beside the property in question for this report. Councillor Shipston did not participate in the discussion or vote on the item.

5. Reports of Municipal Officers

5.1 Facilities Manager Kevin Green

5.1.1 REC2021-006-Canada Community Revitalization Fund Application

No. 2021-411

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report REC2021-006 for information; and

That Council rescind resolution No. 2021-171, previously adopted at the April 4, 2021 regular meeting of Council; and

That Council direct staff to proceed with the Canada Community Revitalization Fund application for the Dundalk Pool Building renovation, Dundalk Lion's Pavilion upgrades and the Lawn Bowling Greens landscaping project.

Carried

5.2 Clerk Lindsey Green

5.2.1 CL2021-018 - Petition for Drainage Works – Engineer Appointment

Councillor Shipston declared a conflict of interest to Item 5.2.1 - CL2021-018 - Petition for Drainage Works - Engineer Appointment as he owns the property directly beside the property in question for this report. Councillor Shipston did not participate in the discussion or vote on the item.

No. 2021-412

Moved By Councillor Sherson

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report CL2021-018 as information; and

That Council accepts the Petition for Drainage Work under Section 4 of the Drainage Act, signed by Kimberly Love, owner of Concession 11, Lot 17, former Proton and Tilman and Naomi Sherk, owners of Concession 10, Part Lot 17, former Proton, and directs the Clerk to notify the petitioners and the Saugeen Valley Conservation Authority of its decision to proceed as required by Section 5 of the Drainage Act; and

That Council appoint Tom Pridham, P.Eng., of R.J. Burnside & Associates Ltd. as the Engineer to make an examination of the area requiring drainage as described in the received drainage petition and to provide a report to Council in accordance with Section 8 of the Drainage Act, for consideration at a future Council meeting.

Carried

5.2.2 CL2021-019 - Grey-Bruce-First Nations Joint Police Service Board Proposal

No. 2021-413

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report CL2021-019 for information; and

That Council direct staff to proceed with **Option 1** as included in this report.

Carried

Mayor Woodbury left the meeting at 10:15 AM.

Deputy Mayor Milne assumed the Chair.

5.3 HR Coordinator Kayla Best

5.3.1 HR2021-016 – Policy 45 Officers On Call Weekend Policy

No. 2021-414

Moved By Councillor Frew

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report HR2021-016 for information; and

That Council approve updated Policy #45 Officers On Call Weekend Policy as presented; and

That Council consider approval of the Policy #45 Officers On Call Weekend Policy by Municipal By-Law 2021-102.

Carried

5.3.2 By-law 2021-102 - Adopt Officers On Call Weekend Policy No. 45

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-415

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-102 being a by-law to adopt a "Officers On Call Weekend Policy" known as Policy Number 45, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (5): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, and Councillor Shipston

Nay (1): Councillor Frew

Absent (1): Mayor Woodbury

Carried (5 to 1)

5.4 Public Works Manager Jim Ellis

5.4.1 PW2021-032 Grey County Parking By-law Request

No. 2021-416

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PW2021-032 for information; and

That Council request that Grey County Transportation Services consider No Parking signage installation on Grey Road #109 in Holstein on the east side, 50 metres south from the bridge and Holstein Park entrance.

Carried

5.4.2 PW2021-034 Rate of Speed By-law Southgate Road 04

No. 2021-417

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PW2021-034 for information; and

That Council consider approval of By-law 2021-103 to reduce the rate of speed on Southgate Road 04.

Carried

5.4.3 By-law 2021-103 - Rate of Speeds By-law

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-418

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that by-law number 2021-103 being a by-law for setting the rate of speed of motor vehicles from a statutory speed limit be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.4.4 PW2021-036 - 4 Way Stop Intersection Recommendation

No. 2021-419

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PW2021-036 for information; and

That Council consider passing the 4-way stop intersection at Osprey and Toronto Street recommendation by Bylaw No. 2021-104, as a traffic calming measure.

Carried

5.4.5 By-law 2021-104 - Stop Sign Approval By-law

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-420

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that by-law number 2021-104 being a by-law to provide for the erecting of a stop sign at an intersection be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.4.6 PW2021-037 Department Report

No. 2021-421

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PW2021-037 for information.

Carried

5.4.7 PW2021-038 ICIP Green Stream Intake Victoria Street Watermain Replacement

No. 2021-422

Moved By Councillor Shipston

Seconded By Councillor Frew

Be it resolved that Council receive Staff Report PW2021-038 for information; and

That Council direct staff to proceed with an Investing in Canada Infrastructure Program Green Stream Intake funding application for Victoria Street Watermain Replacement in Dundalk; and

That Council direct staff to undertake further research with Grant Match on how the Township should proceed to apply for an Investing in Canada Infrastructure Program application.

Carried

5.4.8 PW2021-035 Tender Award Recommendation for Bridges S108 & S109 & SDR49 Project

No. 2021-423

Moved By Councillor Rice

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PW2021-035 for information; and

That Council award the bridge works for S108 & S109 and Southgate Sideroad 49 project to Robous Farm Service Limited in the amount of \$1,644,143.90 plus HST.

Carried

Council recessed at 10:57 AM and returned at 11:06 AM.

5.5 Planner Clinton Stredwick

5.5.1 PL2021-060 - C23-21 - Glenelg Phase 1 Removal of Hold

No. 2021-424

Moved By Councillor Frew

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-060 for information; and

That Council Consider Approval of By-law 2021-105

Carried

5.5.2 By-law 2021-105 - Holding By-law Lift Holding on Glenelg Subdivision

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-425

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that by-law number 2021-105 being a by-law to lift the Holding (H) Provision from Zoning By-law 19-2002, as amended be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.5.3 PL2021-061- Flato Glenelg Clearance Letter

No. 2021-426

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2021-061 for information; and

That Council direct staff to forward the clearance letter onto the Grey County Director of Planning.

Carried

5.5.4 PL2021-063-SP 19-19 Nguyen

No. 2021-427

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2021-063 for information; and

That Council consider approval of By-law 2021-106 authorizing the entering into a Site Plan Agreement.

Carried

5.5.5 By-law 2021-106 - Site Plan 19-19 - Nguyen

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-428

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that by-law number 2021-106 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.5.6 PL2021-062-SP 12-21 Paul Martin

No. 2021-429

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2021-062 for information; and
That Council consider approval of By-law 2021-107 authorizing the entering into a Site Plan Agreement.

Carried

5.5.7 By-law 2021-107 Site Plan 12-21 - Paul S B Martin

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-430

Moved By Councillor Rice

Seconded By Councillor Frew

Be it resolved that by-law number 2021-107 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.5.8 PL2021-066 - Cannabis, Zoning and Site Plan Control

No. 2021-431

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2021-066 for information; and

That Council Consider Approval of By-law 2021-111 amending the Site Plan Control By-law; and

That Council direct staff to review updating the Township Planning Documents, and

That Council consider approval of an Interim Control By-law 2021-109 for Cannabis Facilities.

Carried

5.5.9 By-law 2021-109 - Cannabis Interim Control By-law

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-432

Moved By Councillor Dobreen

Seconded By Councillor Frew

Be it resolved that by-law number 2021-109 Being an Interim Control By-law to prohibit the use of land, buildings, and structures for a cannabis facility, pursuant to Section 38 of the Planning Act, R.S.O. 1990, c. P. 13, as amended, on any and all lands located within the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

5.5.10 By-law 2021-111 - Site Plan Control By-law

Deputy Mayor Milne requested a recorded vote on the main motion.

No. 2021-433

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that by-law number 2021-111 being a by-law to establish a Site Plan Control By-law for the Township of Southgate be read a first, second and third

time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (6): Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Absent (1): Mayor Woodbury

Carried (6 to 0)

Mayor Woodbury returned to the meeting at 11:29 AM.
Mayor Woodbury assumed the Chair.

6. By-laws and Motions

6.1 By-law 2021-110 - Purchase and Sale Agreement - Con 21, Lot 1, Egremont - Ziegler

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-434

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that by-law number 2021-110 being a by-law to authorize a purchase and sale agreement between John and Marion Ziegler and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

7. Closed Session

No. 2021-435

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that Council proceed into Closed Session at 11:38 AM in order to address matters related to Personal Information about an Identifiable Individual (Subject: Employee Safety - Verbal Report); and

That Clerk Lindsey Green and CAO Dave Milliner remain in attendance.

Carried

Council recessed at 11:38 AM and returned at 11:44 AM.

No. 2021-436

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council come out of Closed Session at 12:30 PM.

Carried

Council recessed at 12:30 PM and returned at 12:33 PM.

7.1 Personal Information about an Identifiable Individual (Subject: Employee Safety - Verbal Report)

No. 2021-437

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that Council receive the verbal report regarding employee safety as information.

Carried

8. Confirming By-law

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-438

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that by-law number 2021-108 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on July 21, 2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

Carried (7 to 0)

9. Adjournment

No. 2021-439

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 12:36 PM.

Carried

Mayor John Woodbury

Clerk Lindsey Green