

### **Schedule A – Request to Appear as a Delegation**

I wish to appear before Council on: August 4, 2021  
(Please print clearly)

<b>CONTACT NAME:</b> BDO LLP, Traci Smith, Partner	
<b>Additional Speaker:</b>	
<b>ADDRESS:</b> 1717 2nd Ave E #300, Owen Sound, ON	
<b>POSTAL CODE:</b> N4K 5P7	<b>TELEPHONE #:</b> [REDACTED]
<b>E-MAIL ADDRESS:</b> [REDACTED]	

#### **New Delegation**

1. Key points of my delegation are as follows: (please attach full presentation)

Present the audited 2020 Financial Statements of the Township of Southgate

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2. The desired action of Council that I am seeking on this issue is (Please be aware that Council will not make a decision on your item at this meeting, but a member may take the information under advisement for a Notice of Motion at a subsequent Council meeting):

Approval of the 2020 Financial Statements

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#### **Additional Delegation Information**

I wish to submit the following additional information since I was a delegation at the Council meeting. My new information is as follows: (please attach full presentation)



**Note** - if an individual appears as a delegation before Council, a further delegation from the same individual concerning the same topic(s) will not be permitted unless there is *significant* new information to be brought forward, subject to approval by the Clerk. Specific new information must be identified on this form and/or attached for approval.

**Terms** - requests to appear before Council must be received in writing (and signed by at least one person) by the Clerk before 12:00 noon pm on the Wednesday immediately preceding the scheduled Council meeting, complete with a copy of the presentation materials as detailed in the delegation protocol. Failure to provide the required information on time will result in a loss of privilege to appear as a delegation.

I have read and understand the delegation protocol attached to this form and acknowledge that the information contained on this form, including any attachments, will become public documents and listed on Southgate's meeting agendas.

I also understand that presentation materials must be submitted with this delegation form. Electronic signed presentations must be e-mailed to [agenda@southgate.ca](mailto:agenda@southgate.ca) no later than 12:00 noon on the Wednesday immediately preceding the meeting.

I also understand that if the materials contain any obscene or improper matter, language or does not meet the requirements of the delegation protocol, the Clerk shall decide whether it shall be included in the agenda for a Council meeting and if not, I will be notified.

June 11, 2021

Signature

Date

William B. H., Treasurer  
Township of Southgate

Signature

Date

Please direct any queries to the Municipal Clerk (519) 923-2110 ext. 230,  
1-888-560-6607 Fax: (519) 923-9262

**Approval**

Council Date: August 4, 2021

Municipal Clerk Initials: LG