

November 16, 2021

To: Municipalities of the Saugeen Watershed

Dear Municipal Council,

I am pleased to enclose the 2022 Draft Budget for Saugeen Conservation. The package includes all materials that were circulated during our budget review meeting. Materials included are budget summary pages, departmental line by line budgets, and a projected statement of reserves for the next two fiscal year ends. Presentations by department were also made to our Directors, and therefore these are attached for your information.

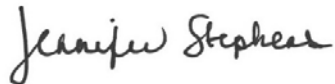
This Draft Budget provides for a municipal levy increase over the 2021 levy of \$105,170, with an assessment increase of 1.71%.

The 2022 budget affords for the development and population of a new content management system and updates to the policies manual for our Environmental Planning and Regulations department, improvement and refurbishment of trail systems, including foot bridges, at two popular sites, infrastructure at our campgrounds and completion of repairs to water control structures. Also, during the 2022 fiscal year we will be working on compliance with the amendments to the Conservation Authorities Act.

The Authority is scheduled to meet on December 16, 2021 to vote on the acceptance of the 2022 Budget.

Saugeen Valley Conservation Authority looks forward to continuing to work with its municipal stakeholders to protect and enhance the Saugeen Valley watershed.

Sincerely,



Jennifer Stephens  
General Manager/Secretary-Treasurer  
Saugeen Conservation  
Encl.

**Watershed Member Municipalities**

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,  
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,  
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,  
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

# Draft Budget 2022



**SAUGEEN VALLEY CONSERVATION AUTHORITY  
SUMMARY  
2022**

			SOURCES OF FUNDING						
	2021 BUDGET	PROPOSED 2022 BUDGET	PROVINCIAL FUNDING	DONATIONS	SPECIAL LEVY	GENERAL LEVY	SELF GENERATED	RESERVES	SURPLUS/ (DEFICIT)
OPERATIONS - GENERAL LEVY	3,051,325	3,435,625	81,400	7,000	93,360	1,867,766	1,139,550	246,549	
OPERATIONS - NON GENERAL LEVY	931,800	997,350					997,350		59,750 <sup>1</sup>
TOTAL	3,983,125	4,432,975	81,400	7,000	93,360	1,867,766	2,136,900	246,549	59,750

Note:

1. Non-General Levy surplus to be put into appropriate reserve for future capital reinvestment into those programs.

**SAUGEE VALLEY CONSERVATION AUTHORITY  
PROPOSED OPERATIONS BUDGET (GENERAL LEVY PROGRAMS)  
2022**

			SOURCES OF FUNDING					
PROGRAM	2021 BUDGET	PROPOSED 2022 BUDGET	PROVINCIAL FUNDING	DONATIONS	SPECIAL LEVY	GENERAL LEVY	SELF GENERATED	RESERVES
<b>Corporate Services</b>								
Administration	546,400	612,300				526,300	55,000	31,000
GIS & IT	146,525	162,875				152,875		10,000
Community Relations	135,500	116,300				116,300		
Education	98,750	105,550		7,000		66,550	32,000	
<b>ENVIRONMENTAL PLANNING &amp; REGULATIONS</b>	919,250	1,060,800				342,800	658,000	60,000
<b>WATER RESOURCES</b>								
Flood Forecasting & Warning	212,500	217,000	81,400			134,050	1,550	
Flood Control Structures	170,300	168,150			93,360	62,241		12,549
Water Quality	99,400	109,650				109,650		
<b>FORESTRY, LANDS &amp; STEWARDSHIP</b>								
Non-Revenue Parks & Land Management	358,600	408,500				328,500	20,000	60,000
Forestry & Lands, Stewardship	364,100	474,500				28,500	373,000	73,000
<b>TOTAL PROGRAM OPERATIONS</b>	<b>3,051,325</b>	<b>3,435,625</b>	<b>81,400</b>	<b>7,000</b>	<b>93,360</b>	<b>1,867,766</b>	<b>1,139,550</b>	<b>246,549</b>

**SAUGEEN VALLEY CONSERVATION AUTHORITY**  
**PROPOSED OPERATIONS BUDGET (PROGRAMS NOT SUPPORTED BY GENERAL LEVY)**  
**2022**

PROGRAM	2021 BUDGETED REVENUE	2021 BUDGETED EXPENSES	2021 BUDGETED SURPLUS	2022 PROJECTED REVENUE	2022 PROJECTED EXPENSES	2022 PROJECTED SURPLUS	APPROPRIATION OF SURPLUS
<b>FORESTRY, LANDS &amp; STEWARDSHIP</b>							
Agricultural Lands	15,500	10,900	4,600	17,000	10,400	6,600	Ag Lands Reserve
Motor Pool	253,000	223,400	29,600	207,000	167,500	39,500	Motor Pool Reserve
Bruce Dale C.A.	89,300	75,900	13,400	110,500	101,250	9,250	Saugeen Parks Reserve
Durham C.A.	291,600	291,600	0	306,700	304,300	2,400	Saugeen Parks Reserve
Saugeen Bluffs C.A.	320,000	320,000	0	395,900	393,900	2,000	Saugeen Parks Reserve
<b>WATER RESOURCES</b>							
Capital Water Projects	10,000	10,000	0	20,000	20,000	0	
	<b>979,400</b>	<b>931,800</b>	<b>47,600</b>	<b>1,057,100</b>	<b>997,350</b>	<b>59,750</b>	



ADMINISTRATION	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	156,123	339,000	332,000	352,000	20,000	6.02%
STAFF BENEFITS	10,297	20,600	22,000	21,000	(1,000)	-4.55%
STAFF BENEFITS - MERCS & OMERS	39,291	72,750	66,000	77,000	11,000	16.67%
STAFF TRAVEL	225	1,000	13,000	10,000	(3,000)	-23.08%
STAFF DEVELOPMENT	206	2,000	2,000	2,000	-	0.00%
STAFF UNIFORMS	-	-	800	500	(300)	-37.50%
OFFICE EXPENSE	5,095	11,475	8,000	8,000	-	0.00%
TELEPHONE	5,310	10,600	11,000	11,500	500	4.55%
UTILITIES	6,990	14,000	19,000	18,000	(1,000)	-5.26%
ADVERTISING	11	500	500	500	-	0.00%
INSURANCE	13,357	26,000	22,000	26,000	4,000	18.18%
HEALTH & SAFETY	16,289	20,000	12,000	20,000	8,000	66.67%
LEGAL FEES	980	2,000	-	1,000	1,000	#DIV/0!
AUDIT FEES	-	11,500	11,500	11,500	-	0.00%
BANK SC & INTEREST	939	1,400	1,000	1,000	-	0.00%
BUILDING MAINTENANCE	14,192	28,700	29,800	58,000	28,200	94.63%
OFFICE EQUIPMENT PURCHASES	-	1,000	1,000	1,000	-	0.00%
PROPERTY TAXES	3,751	8,000	8,000	8,000	-	0.00%
BOARD OF DIRECTOR PER DIEM	9,975	24,000	17,000	20,000	3,000	17.65%
BOARD OF DIRECTOR EXPENSES	1,121	2,000	9,000	6,000	(3,000)	-33.33%
CONSERVATION ONTARIO	28,600	28,600	30,000	30,000	-	0.00%
DONATIONS & GIFTS	253	1,000	4,500	1,000	(3,500)	-77.78%
CONSULTANT FEES	1,018	2,000	-	2,000	2,000	#DIV/0!
RESOURCE CENTRE EXPENSES	2,069	4,000	4,000	4,000	-	0.00%
ADMINISTRATION OVERHEAD	(40,290)	(77,700)	(77,700)	(77,700)	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	245,003	490,000	490,000	526,300	36,300	7.41%
RESERVES	-	4,800	4,800	31,000	26,200	545.83%
RENTAL REVENUE	-	-	300	-	(300)	-100.00%
BANK INTEREST	3,127	49,000	49,300	50,000	700	1.42%
MISCELLANEOUS	3,065	3,500	2,000	5,000	3,000	150.00%
<b>Net Revenue</b>	<b>(24,607)</b>	<b>(7,125)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>546,400</b>	<b>612,300</b>	65,900	12.06%

No change in staffing

<b>GEOGRAPHIC INFORMATION SYSTEMS &amp; INFORMATION TECHNOLOGY</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	35,039	75,900	75,750	78,000	2,250	2.97%
STAFF BENEFITS	2,841	5,500	5,400	5,500	100	1.85%
STAFF BENEFITS - MERCS & OMERS	8,623	16,000	15,800	16,800	1,000	6.33%
STAFF TRAVEL	-	300	1,000	1,000	-	0.00%
STAFF DEVELOPMENT	-	1,000	1,000	1,000	-	0.00%
STAFF UNIFORMS	-	-	300	300	-	0.00%
OFFICE EXPENSE	12	250	250	250	-	0.00%
TELEPHONE	305	625	625	625	-	0.00%
IT HARDWARE & SOFTWARE LICENSING	6,746	18,000	16,000	26,000	10,000	62.50%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
CONSULTANT FEES	12,925	25,000	25,000	28,000	3,000	12.00%
RESERVE PAYMENT (ORTHO)	500	1,000	1,000	1,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	73,263	146,525	146,525	152,875	6,350	4.33%
RESERVES	-	-	-	10,000	10,000	#DIV/0!
MISCELLANEOUS	50	200	-	-	-	#DIV/0!
<b>Net Revenue</b>	<b>4,020</b>	<b>(1,250)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>146,525</b>	<b>162,875</b>	16,350	11.16%

No change in staffing



<b>COMMUNITY RELATIONS</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	22,841	46,800	60,000	62,000	2,000	3.33%
STAFF BENEFITS	-	1,350	5,400	5,400	-	0.00%
STAFF BENEFITS - MERCS & OMERS	4,029	8,750	12,600	13,200	600	4.76%
STAFF TRAVEL	-	1,700	8,000	6,000	(2,000)	-25.00%
STAFF DEVELOPMENT	-	-	600	600	-	0.00%
STAFF UNIFORMS	-	-	300	500	200	66.67%
OFFICE EXPENSE	620	1,500	2,000	2,000	-	0.00%
TELEPHONE	305	700	700	700	-	0.00%
ADVERTISING	-	1,000	4,000	4,000	-	0.00%
SUBSCRIPTIONS	113	500	500	500	-	0.00%
PRINTING	-	1,500	1,500	1,500	-	0.00%
PROGRAM SUPPLIES	-	500	1,500	1,500	-	0.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
SPONSOR/VOLUNTEER RECOGNITION	-	-	1,000	1,000	-	0.00%
WEB PAGE	12,695	35,000	10,000	6,000	(4,000)	-40.00%
REBRANDING	7,897	26,500	10,000	-	(10,000)	-100.00%
DISPLAYS	-	-	6,000	-	(6,000)	-100.00%
COMM.REL. PUBLICATION	-	3,500	7,000	7,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	54,750	109,500	109,500	116,300	6,800	6.21%
RESERVES	-	34,000	26,000	-	(26,000)	-100.00%
<b>Net Revenue</b>	<b>3,948</b>	<b>9,800</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>135,500</b>	<b>116,300</b>	(19,200)	-14.17%

No change in staffing

<b>EDUCATION</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	19,324	42,000	40,500	43,500	3,000	7.41%
STAFF BENEFITS	2,747	5,400	5,400	5,400	-	0.00%
STAFF BENEFITS - MERCS & OMERS	7,173	13,950	13,700	14,800	1,100	8.03%
STAFF TRAVEL	-	1,000	1,700	1,700	-	0.00%
STAFF DEVELOPMENT	44	100	300	300	-	0.00%
STAFF UNIFORMS	-	-	250	250	-	0.00%
OFFICE EXPENSE	81	300	700	700	-	0.00%
TELEPHONE	305	800	850	800	(50)	-5.88%
PRINTING	-	-	150	150	-	0.00%
PROGRAM SUPPLIES	149	900	1,700	1,700	-	0.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
EQUIPMENT RENTAL	-	200	200	200	-	0.00%
FLOODWATERS & YOU	-	-	4,500	4,500	-	0.00%
DEER PROGRAM	6,470	12,500	17,000	18,000	1,000	5.88%
WREN PROGRAM	2,193	3,500	3,500	3,750	250	7.14%
SUMMER PROGRAM	-	4,400	2,200	2,300	100	4.55%
MARCH BREAK PROGRAM	-	-	-	600	600	#DIV/0!
EARTH WEEK PROGRAM	3,042	3,100	1,700	2,500	800	47.06%
<b>Revenues</b>						
GENERAL LEVY	31,300	62,600	62,600	66,550	3,950	6.31%
DONATIONS	-	7,000	7,000	7,000	-	0.00%
DEER PROGRAM (BRUCE POWER)	-	12,425	19,500	21,400	1,900	9.74%
WREN PROGRAM (EDUCATION)	3,561	5,850	3,750	4,500	750	20.00%
SUMMER PROGRAMS	-	5,800	2,900	3,100	200	6.90%
EARTH WEEK PROGRAM	-	3,000	3,000	3,000	-	0.00%
<b>Net Revenue</b>	<b>(8,967)</b>	<b>4,125</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>98,750</b>	<b>105,550</b>	6,800	6.89%

No change in staffing

<b>ENVIRONMENTAL PLANNING &amp; REGULATIONS</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	269,201	590,990	598,000	705,000	107,000	17.89%
STAFF BENEFITS	17,073	42,450	48,500	43,000	(5,500)	-11.34%
STAFF BENEFITS - MERCS & OMERS	61,492	123,000	122,000	152,000	30,000	24.59%
STAFF TRAVEL	9,311	21,000	29,000	25,000	(4,000)	-13.79%
STAFF DEVELOPMENT	1,475	4,000	5,000	5,000	-	0.00%
STAFF UNIFORMS	-	-	2,750	4,000	1,250	45.45%
OFFICE EXPENSE	3,512	10,500	12,500	12,500	-	0.00%
TELEPHONE	2,741	7,500	7,500	7,800	300	4.00%
ADVERTISING	1,907	3,000	4,500	4,000	(500)	-11.11%
LEGAL FEES	-	10,000	20,000	20,000	-	0.00%
PLANNING SUPPLIES	-	-	2,500	1,500	(1,000)	-40.00%
ADMINISTRATION OVERHEAD	21,872	40,000	40,000	40,000	-	0.00%
CONSULTANT FEES	2,035	40,000	26,000	40,000	14,000	53.85%
RESERVE PAYMENT (ORTHO)	500	1,000	1,000	1,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	166,725	333,450	333,450	342,800	9,350	2.80%
RESERVES	-	10,000	20,000	60,000	40,000	200.00%
PLAN SERVICES	78,294	148,000	140,500	150,000	9,500	6.76%
LEGAL INQUIRIES	12,256	25,000	22,500	27,000	4,500	20.00%
REGULATIONS APPLICATIONS	166,760	296,000	265,200	310,000	44,800	16.89%
MAPS	320	700	500	1,000	500	100.00%
STORMWATER MANAGEMENT	26,783	40,000	30,000	45,000	15,000	50.00%
SPECIFIC PROPERTY INQUIRY FEE	68,237	120,000	107,100	125,000	17,900	16.71%
<b>Net Revenue</b>	<b>128,256</b>	<b>79,710</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>919,250</b>	<b>1,060,800</b>	141,550	15.40%

One additional staff - Resources Information Technician (funded from increased self generated revenues)

<b>FLOOD FORECASTING &amp; WARNING</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	43,033	119,500	120,500	123,000	2,500	2.07%
STAFF BENEFITS	4,054	9,000	9,000	9,000	-	0.00%
STAFF BENEFITS - MERCS & OMERS	10,226	23,000	25,000	26,700	1,700	6.80%
STAFF TRAVEL	3,256	9,500	9,500	9,500	-	0.00%
STAFF DEVELOPMENT	62	1,000	1,000	1,000	-	0.00%
STAFF UNIFORMS	-	200	300	300	-	0.00%
OFFICE EXPENSE	474	750	300	300	-	0.00%
TELEPHONE (STREAM GAUGES)	7,712	15,500	16,500	16,500	-	0.00%
UTILITIES (STREAM GAUGES)	2,264	4,800	4,800	4,800	-	0.00%
INSURANCE	495	1,000	700	1,000	300	42.86%
MATERIALS AND SUPPLIES	225	500	500	500	-	0.00%
STREAMGAUGE MAINTENANCE (DATA-FIELD)	-	15,000	10,000	10,000	-	0.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
EQUIPMENT MAINTENANCE (DATA-OFFICE)	51	1,000	1,000	1,000	-	0.00%
SOFTWARE LICENSING	450	8,000	8,000	8,000	-	0.00%
RESERVE PAYMENT (ORTHO & SOFTWARE)	500	1,000	1,000	1,000	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	64,775	129,550	129,550	134,050	4,500	3.47%
MNRF GRANT	40,700	81,400	81,400	81,400	-	0.00%
RESERVES	440	850	850	850	-	0.00%
STREAMGAUGE MAINTENANCE	203	400	400	400	-	0.00%
MISCELLANEOUS	30	300	300	300	-	0.00%
<b>Net Revenue</b>	<b>31,044</b>	<b>(1,650)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>212,500</b>	<b>217,000</b>	4,500	2.12%

No change in staffing

<b>FLOOD CONTROL STRUCTURES</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	16,713	35,200	33,000	35,000	2,000	6.06%
STAFF BENEFITS	1,171	2,300	2,300	2,300	-	0.00%
STAFF BENEFITS - MERCS & OMERS	3,939	6,800	6,700	7,000	300	4.48%
STAFF TRAVEL	1,203	6,000	8,000	8,000	-	0.00%
STAFF DEVELOPMENT	182	700	1,000	1,000	-	0.00%
STAFF UNIFORMS	90	-	250	500	250	100.00%
OFFICE EXPENSE	107	750	1,000	1,000	-	0.00%
TELEPHONE	339	1,000	1,000	1,000	-	0.00%
INSURANCE	402	750	750	750	-	0.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
STEWARDSHIP SERVICES	2,152	10,000	15,000	-	(15,000)	-100.00%
DURHAM ICE MANAGEMENT	3,587	10,000	10,000	10,000	-	0.00%
DURHAM LOWER DAM	2,202	6,500	6,500	6,500	-	0.00%
DURHAM MIDDLE DAM	6,498	9,500	9,500	12,000	2,500	26.32%
DURHAM UPPER DAM	7,466	14,000	14,000	15,000	1,000	7.14%
INVERHURON FLOOD CONTROL	1,734	8,000	8,000	4,000	(4,000)	-50.00%
KINCARDINE PROJECTS	120	1,400	1,400	4,000	2,600	185.71%
NEUSTADT FLOOD CONTROL	303	5,500	5,500	6,000	500	9.09%
PAISLEY DYKE	13,625	28,000	28,000	28,000	-	0.00%
PINKERTON DYKE	106	400	400	800	400	100.00%
SOUTHAMPTON EROSION CONTROL	-	1,200	1,200	2,500	1,300	108.33%
WALKERTON DYKES	4,697	12,000	12,000	18,000	6,000	50.00%
MOUNT FOREST DAM MAINTENANCE	-	400	400	400	-	0.00%
<b>Revenues</b>						
GENERAL LEVY	28,047	56,094	56,094	62,241	6,147	10.96%
SPECIAL LEVY	42,071	84,141	84,141	93,361	9,220	10.96%
RESERVES	7,533	25,065	30,065	12,549	(17,516)	-58.26%
<b>Net Revenue</b>	<b>8,713</b>	<b>500</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>170,300</b>	<b>168,150</b>	(2,150)	-1.26%

No change in staffing

WATER QUALITY	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
Expenses						
SALARIES	26,403	57,000	53,300	58,000	4,700	8.82%
STAFF BENEFITS	2,642	5,300	5,300	5,300	-	0.00%
STAFF BENEFITS - MERCS & OMERS	6,164	12,000	11,350	12,500	1,150	10.13%
STAFF TRAVEL	1,825	6,500	6,500	6,500	-	0.00%
STAFF DEVELOPMENT	63	1,000	1,000	1,200	200	20.00%
STAFF UNIFORMS	-	300	300	300	-	0.00%
OFFICE EXPENSE	80	500	300	300	-	0.00%
TELEPHONE	307	650	650	650	-	0.00%
PROGRAM SUPPLIES	33	1,000	1,000	1,200	200	20.00%
ADMINISTRATION OVERHEAD	2,302	4,400	4,400	4,400	-	0.00%
SOFTWARE LICENSING	-	2,500	-	2,500	2,500	#DIV/0!
GROUNDWATER MAINTENANCE EXP.	51	1,300	1,300	1,800	500	38.46%
BRUCE POWER MONITORING	1,585	2,500	-	-	-	#DIV/0!
SURFACE ANALYSIS	5,477	13,000	13,000	14,000	1,000	7.69%
BIOLOGICAL EQUIPMENT EXP.	281	1,000	1,000	1,000	-	0.00%
Revenues						
GENERAL LEVY	49,700	99,400	99,400	109,650	10,250	10.31%
BRUCE POWER MONITORING	-	2,500	-	-	-	#DIV/0!
MISCELLANEOUS	195	400	-	-	-	#DIV/0!
Net Revenue	2,682	(6,650)	-	-	-	#DIV/0!
Total Budget			99,400	109,650	10,250	10.31%

No change in staffing

<b>NON REVENUE PARKS &amp; LAND MANAGEMENT</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	43,662	161,900	161,900	174,000	12,100	7.47%
STAFF BENEFITS	2,937	11,000	11,000	11,000	-	0.00%
STAFF BENEFITS - MERCS & OMERS	10,014	31,200	31,200	34,400	3,200	10.26%
STAFF TRAVEL	6,013	15,000	12,000	15,000	3,000	25.00%
STAFF DEVELOPMENT	712	1,000	2,000	2,000	-	0.00%
STAFF UNIFORMS	322	700	1,000	1,500	500	50.00%
OFFICE EXPENSE	139	600	1,000	1,000	-	0.00%
TELEPHONE	1,477	4,000	4,000	4,500	500	12.50%
UTILITIES	7,548	17,500	18,000	18,000	-	0.00%
ADVERTISING	-	500	1,000	1,000	-	0.00%
INSURANCE	7,689	13,500	13,500	14,000	500	3.70%
PARK REPAIRS & MAINTENANCE	20,556	50,000	60,000	85,000	25,000	41.67%
HAZARD TREES	-	15,000	12,000	15,000	3,000	25.00%
PARK SUPPLIES	2,885	6,000	5,000	6,000	1,000	20.00%
WATER SAMPLING COSTS	357	1,500	1,500	1,500	-	0.00%
PROPERTY TAXES	3,788	8,500	8,500	9,000	500	5.88%
PARK SIGNAGE	-	500	1,500	1,500	-	0.00%
ADMINISTRATION OVERHEAD	1,151	2,100	2,100	2,100	-	0.00%
EQUIPMENT RENTAL	2,164	6,000	7,000	7,000	-	0.00%
DURHAM DAY USE WATER	345	1,500	1,500	1,500	-	0.00%
SHOP SUPPLIES	554	2,300	2,300	2,500	200	8.70%
SMALL TOOLS	-	1,000	600	1,000	400	66.67%
<b>Revenues</b>						
GENERAL LEVY	152,900	305,800	305,800	328,500	22,700	7.42%
DONATIONS	-	-	-	-	-	#DIV/0!
RESERVES	-	25,000	35,000	60,000	25,000	71.43%
RENTAL REVENUE	5,961	12,000	12,000	12,000	-	0.00%
ADMISSION NON REVENUE PARKS	3,703	6,000	5,000	7,000	2,000	40.00%
MISCELLANEOUS	1,280	1,600	800	1,000	200	25.00%
<b>Net Revenue</b>	<b>51,531</b>	<b>(900)</b>	-	-	-	#DIV/0!
<b>Total Budget</b>			<b>358,600</b>	<b>408,500</b>	49,900	13.92%

No change in staffing

<b>FORESTRY &amp; STEWARDSHIP</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES - REGULAR	64,383	92,500	90,000	157,000	67,000	74.44%
STAFF BENEFITS	5,594	11,100	11,100	16,500	5,400	48.65%
STAFF BENEFITS - MERCS & OMERS	15,177	21,000	19,000	34,000	15,000	78.95%
STAFF TRAVEL	11,016	24,000	26,500	29,000	2,500	9.43%
STAFF DEVELOPMENT	2,644	7,100	12,000	15,000	3,000	25.00%
STAFF UNIFORMS	-	200	800	2,000	1,200	150.00%
OFFICE EXPENSE	762	2,300	2,500	5,000	2,500	100.00%
TELEPHONE	620	1,600	2,200	2,500	300	13.64%
ADVERTISING	714	1,800	2,000	2,000	-	0.00%
FORESTRY SUPPLIES	1,951	7,000	7,000	7,000	-	0.00%
EQUIPMENT PURCHASE	-	5,000	5,000	7,000	2,000	40.00%
FORESTRY WORKS	-	8,000	8,000	5,000	(3,000)	-37.50%
PROPERTY TAXES	22,407	35,000	35,000	35,000	-	0.00%
SIGNS	218	500	1,000	1,000	-	0.00%
ADMINISTRATION OVERHEAD	3,453	9,000	9,000	9,000	-	0.00%
EQUIPMENT RENTAL	843	3,000	3,500	3,500	-	0.00%
STEWARDSHIP SERVICES	-	-	-	15,000	15,000	#DIV/0!
RESERVE PAYMENT (ORTHO)	500	1,000	1,000	1,000	-	0.00%
FORESTRY DISPLAYS	-	-	1,000	1,000	-	0.00%
NURSERY STOCK PURCHASES	69,905	70,000	100,000	100,000	-	0.00%
LANDSCAPE STOCK PURCHASE	8,201	8,200	6,000	6,000	-	0.00%
ARBOUR DAY PURCHASES	14,060	14,100	20,000	20,000	-	0.00%
SPRAYING EXPENSE	2,046	2,100	1,000	1,000	-	0.00%
EMERALD ASH BORER EXPENSE	-	-	500	-	(500)	-100.00%
<b>Revenues</b>						
GENERAL LEVY - STEWARDSHIP	-	-	-	28,500	28,500	#DIV/0!
DONATIONS	1,000	1,000	-	-	-	#DIV/0!
RESERVES - STEWARDSHIP	-	-	-	73,000	73,000	#DIV/0!
FOREST PRODUCTS	-	180,000	180,000	180,000	-	0.00%
TREE PLANTING	18,340	21,000	30,000	30,000	-	0.00%
NURSERY STOCK	40,473	52,000	100,000	100,000	-	0.00%
MFTIP	8,028	12,000	12,000	12,000	-	0.00%
MARKING & PRUNING	1,715	2,000	1,000	2,000	1,000	100.00%
LANDSCAPE STOCK	10,444	10,500	6,000	13,000	7,000	116.67%
SPRAYING	-	5,000	15,000	10,000	(5,000)	-33.33%
ARBOUR DAY SALES	10,948	15,000	23,000	23,000	-	0.00%
EAB TREATMENT	-	750	750	-	(750)	-100.00%
MISCELLANEOUS	2,920	3,500	1,000	3,000	2,000	200.00%
<b>Net Revenue</b>	<b>(130,626)</b>	<b>(21,750)</b>	<b>4,650</b>	<b>-</b>	<b>(4,650)</b>	<b>-100.00%</b>
<b>Total Budget</b>			<b>364,100</b>	<b>474,500</b>	110,400	30.32%

One additional staff - Lands & Stewardship Technician (funded 1/3 through levy & 2/3 through reserves)



AGRICULTURAL LANDS	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
Expenses						
SALARIES	762	4,000	5,000	5,000	-	0.00%
STAFF BENEFITS - MERCS & OMERS	130	800	900	900	-	0.00%
STAFF TRAVEL	-	800	1,000	1,000	-	0.00%
REPAIR & MAINTENANCE	-	1,500	1,800	1,500	(300)	-16.67%
PROPERTY TAXES	812	1,400	1,400	1,500	100	7.14%
EQUIPMENT RENTAL	-	500	800	500	(300)	-37.50%
Revenues						
LAND RENTAL	5,251	15,500	15,500	17,000	1,500	9.68%
Net Revenue	3,547	6,500	4,600	6,600	2,000	43.48%
Total Budget			10,900	10,400	(500)	-4.59%

No change in staffing

MOTOR POOL	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
Expenses						
SALARIES	7,501	16,500	16,500	17,000	500	3.03%
STAFF BENEFITS - MERCS & OMERS	1,547	3,400	3,400	3,500	100	2.94%
EQUIPMENT PURCHASE	43,350	43,350	40,000	23,000	(17,000)	-42.50%
VEHICLE FUEL	9,910	30,000	35,000	35,000	-	0.00%
EQUIPMENT FUEL	1,399	4,500	5,500	5,500	-	0.00%
VEHICLE REPAIRS & MAINTENANCE	5,601	12,500	12,500	12,500	-	0.00%
EQUIPMENT REPAIRS & MAINTENANC	11,553	12,500	8,000	10,000	2,000	25.00%
OFFICE EQUIPMENT REP & MAINT	3,961	8,000	10,000	8,000	(2,000)	-20.00%
LICENCES & INSURANCE	7,083	12,500	12,500	13,000	500	4.00%
VEHICLE PURCHASE	72,981	73,000	80,000	40,000	(40,000)	-50.00%
Revenues						
RESERVES	72,981	80,000	80,000	40,000	(40,000)	-50.00%
VEHICLE RENTAL	31,086	100,000	135,000	135,000	-	0.00%
EQUIPMENT RENTAL	5,160	15,000	20,000	20,000	-	0.00%
OFFICE EQUIPMENT RENTAL	-	4,000	12,000	12,000	-	0.00%
SALE OF MOTOR POOL ASSETS	-	6,000	6,000	-	(6,000)	-100.00%
Net Revenue	(55,659)	(11,250)	29,600	39,500	9,900	33.45%
Total Budget			223,400	167,500	(55,900)	-25.02%

No change in staffing

<b>BRUCEDALE CA</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES	4,203	7,700	7,700	9,000	1,300	16.88%
SALARIES - CONTRACT	5,200	16,200	16,200	16,800	600	3.70%
SALARIES - SEASONAL	285	3,000	3,000	3,000	-	0.00%
STAFF BENEFITS - MERCS & OMERS	1,863	2,450	2,450	2,800	350	14.29%
STAFF TRAVEL	330	1,000	1,200	1,200	-	0.00%
STAFF UNIFORMS	-	-	250	250	-	0.00%
OFFICE EXPENSE	2,111	5,000	5,000	5,000	-	0.00%
TELEPHONE	554	2,600	2,600	2,600	-	0.00%
UTILITIES	3,380	12,500	12,500	13,000	500	4.00%
ADVERTISING	95	300	300	300	-	0.00%
INSURANCE	1,193	2,000	2,000	2,000	-	0.00%
PRINTING	-	-	100	250	150	150.00%
PARK REPAIRS & MAINTENANCE	6,731	10,000	9,000	10,000	1,000	11.11%
HAZARD TREES	-	-	-	20,000	20,000	#DIV/0!
PARK SUPPLIES	2,044	2,000	1,000	2,000	1,000	100.00%
WATER SAMPLING COSTS	125	450	450	500	50	11.11%
EQUIPMENT PURCHASE	-	1,000	1,500	1,500	-	0.00%
PROPERTY TAXES	1,401	2,700	2,700	3,000	300	11.11%
WOOD PURCHASES	452	1,000	1,000	1,000	-	0.00%
ICE PURCHASES	-	400	400	500	100	25.00%
PARK SIGNAGE	-	500	1,500	1,500	-	0.00%
FUEL EXPENSE	96	300	300	300	-	0.00%
EQUIPMENT RENTAL	10	250	250	250	-	0.00%
EQUIPMENT MAINTENANCE	-	500	500	500	-	0.00%
RESERVE REPAYMENT	-	4,000	4,000	4,000	-	0.00%
<b>Revenues</b>						
DONATIONS	1,000	1,000	-	-	-	#DIV/0!
SEASONAL CAMPING	85,602	87,000	80,000	97,200	17,200	21.50%
DAILY CAMPING	1,342	2,500	-	3,000	3,000	#DIV/0!
TRAILER STORAGE	-	7,800	7,600	8,000	400	5.26%
WOOD SALES	556	1,200	900	1,200	300	33.33%
RESERVATION FEE	136	250	-	300	300	#DIV/0!
ENTRY & VEHICLE FEES	-	300	300	300	-	0.00%
STORE REVENUE	46	500	500	500	-	0.00%
<b>Net Revenue</b>	<b>58,610</b>	<b>24,700</b>	<b>13,400</b>	<b>9,250</b>	(4,150)	-30.97%
<b>Total Budget</b>			<b>75,900</b>	<b>101,250</b>	25,350	33.40%

No change in staffing

<b>DURHAM CA</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES - REGULAR	19,723	64,000	64,000	68,000	4,000	6.25%
SALARIES - CONTRACT	9,647	28,000	28,000	30,000	2,000	7.14%
SALARIES - SEASONAL	11,110	38,000	38,000	45,000	7,000	18.42%
STAFF BENEFITS	2,809	5,000	5,000	5,500	500	10.00%
STAFF BENEFITS - MERCS & OMERS	9,415	26,000	26,000	26,000	-	0.00%
STAFF TRAVEL	153	1,000	1,500	1,500	-	0.00%
STAFF DEVELOPMENT	700	1,000	1,500	2,000	500	33.33%
STAFF UNIFORMS	465	500	900	900	-	0.00%
OFFICE EXPENSE	6,676	9,000	9,000	10,000	1,000	11.11%
TELEPHONE	2,441	6,000	6,000	6,000	-	0.00%
UTILITIES	15,251	32,000	32,600	33,000	400	1.23%
ADVERTISING	93	500	1,000	500	(500)	-50.00%
INSURANCE	3,833	7,000	7,000	7,000	-	0.00%
PRINTING	-	-	1,000	1,000	-	0.00%
PARK REPAIRS & MAINTENANCE	14,879	25,000	25,000	23,000	(2,000)	-8.00%
PARK SUPPLIES	3,801	6,000	4,000	5,000	1,000	25.00%
WATER SAMPLING COSTS	118	600	600	600	-	0.00%
EQUIPMENT PURCHASE	-	3,000	3,000	1,500	(1,500)	-50.00%
PROPERTY TAXES	1,749	3,800	3,800	3,800	-	0.00%
WOOD PURCHASES	5,800	7,000	5,500	7,000	1,500	27.27%
STORE PURCHASES	2,085	3,000	3,200	3,000	(200)	-6.25%
PARK SIGNAGE	550	550	1,500	5,000	3,500	233.33%
FUEL EXPENSE	3,403	4,000	5,000	4,000	(1,000)	-20.00%
EQUIPMENT RENTAL	454	500	500	500	-	0.00%
EQUIPMENT MAINTENANCE	1,407	6,000	6,000	2,500	(3,500)	-58.33%
VEHICLE MAINTENANCE	-	7,000	7,000	7,000	-	0.00%
RESERVE REPAYMENT	-	5,000	5,000	5,000	-	0.00%
<b>Revenues</b>						
RESERVES	-	22,300	22,300	-	(22,300)	-100.00%
RENTALS	119	300	2,000	2,000	-	0.00%
SEASONAL CAMPING	171,407	174,000	174,000	196,000	22,000	12.64%
DAILY CAMPING	48,728	55,000	55,000	62,000	7,000	12.73%
GROUP CAMPING	-	-	3,000	3,000	-	0.00%
TRAILER STORAGE	(177)	12,000	12,000	14,200	2,200	18.33%
WOOD SALES	2,168	8,000	7,000	8,500	1,500	21.43%
RESERVATION FEE	5,966	6,000	5,500	7,000	1,500	27.27%
ENTRY & VEHICLE FEES	1,056	1,500	3,000	3,500	500	16.67%
STORE REVENUES	721	4,800	4,800	5,500	700	14.58%
SUMMER CAREER GRANT	-	22,550	-	-	-	#DIV/0!
CARD READER DEPOSITS	3,700	4,000	-	-	-	#DIV/0!
MISCELLANEOUS	3,009	5,000	3,000	5,000	2,000	66.67%
<b>Net Revenue</b>	<b>120,135</b>	<b>26,000</b>	<b>-</b>	<b>2,400</b>	<b>2,400</b>	<b>#DIV/0!</b>
<b>Total Budget</b>			<b>291,600</b>	<b>304,300</b>	<b>12,700</b>	<b>4.36%</b>

One additional staff - Gatekeeper (funded from increased self generated revenues)

<b>SAUGEEEN BLUFFS CA</b>	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
<b>Expenses</b>						
SALARIES - REGULAR	28,855	63,000	63,000	68,500	5,500	8.73%
SALARIES - CONTRACT	12,043	28,000	28,000	29,000	1,000	3.57%
SALARIES - SEASONAL	19,107	48,500	48,500	57,500	9,000	18.56%
STAFF BENEFITS - MERCS & OMERS	10,573	20,000	20,000	20,000	-	0.00%
STAFF TRAVEL	787	1,500	1,500	1,500	-	0.00%
STAFF DEVELOPMENT	-	500	500	1,500	1,000	200.00%
STAFF UNIFORMS	677	700	1,000	1,000	-	0.00%
OFFICE EXPENSE	8,849	10,000	9,000	10,000	1,000	11.11%
TELEPHONE	3,296	9,000	14,000	14,000	-	0.00%
UTILITIES	14,861	34,000	35,600	38,000	2,400	6.74%
ADVERTISING	115	500	1,000	500	(500)	-50.00%
INSURANCE	4,498	7,200	7,200	7,400	200	2.78%
PRINTING	-	-	1,000	1,000	-	0.00%
PARK REPAIRS & MAINTENANCE	42,032	50,000	50,000	78,000	28,000	56.00%
HAZARD TREES	-	-	-	20,000	20,000	#DIV/0!
PARK SUPPLIES	3,934	6,000	4,000	5,000	1,000	25.00%
WATER SAMPLING COSTS	271	1,500	1,500	1,500	-	0.00%
EQUIPMENT PURCHASE	-	3,000	3,000	3,000	-	0.00%
PROPERTY TAXES	1,930	4,300	4,300	4,500	200	4.65%
WOOD PURCHASES	4,296	6,000	6,000	7,000	1,000	16.67%
STORE PURCHASES	639	1,200	1,300	1,500	200	15.38%
HORSE CAMPGROUND	465	500	-	-	-	#DIV/0!
PARK SIGNAGE	-	500	1,500	5,000	3,500	233.33%
FUEL EXPENSE	4,434	6,000	6,000	6,000	-	0.00%
EQUIPMENT RENTAL	3,914	4,500	600	1,000	400	66.67%
EQUIPMENT MAINTENANCE	776	2,000	2,500	2,500	-	0.00%
VEHICLE MAINTENANCE	-	5,000	5,000	5,000	-	0.00%
RESERVE REPAYMENT	-	4,000	4,000	4,000	-	0.00%
<b>Revenues</b>						
RESERVES	-	52,000	52,000	25,000	(27,000)	-51.92%
RENTALS	409	1,000	1,400	1,400	-	0.00%
SEASONAL CAMPING	149,301	155,000	100,000	158,500	58,500	58.50%
HORSE CAMPING	18,081	20,000	17,000	21,000	4,000	23.53%
TRAILER/BUNKIE USE	6,357	9,000	7,000	10,000	3,000	42.86%
DAILY CAMPING	110,174	120,000	96,000	124,200	28,200	29.38%
GROUP CAMPING	-	-	10,000	5,000	(5,000)	-50.00%
TRAILER STORAGE	186	8,000	7,000	10,800	3,800	54.29%
WOOD SALES	2,165	6,500	6,500	7,500	1,000	15.38%
RESERVATION FEE	16,721	20,000	13,000	22,000	9,000	69.23%
ENTRY & VEHICLE FEES	640	1,500	1,800	2,000	200	11.11%
LAUNDROMAT	148	400	300	500	200	66.67%
STORE REVENUES	518	1,000	2,000	2,000	-	0.00%
SUMMER CAREER GRANT	-	18,000	-	-	-	#DIV/0!
MISCELLANEOUS	3,039	6,000	6,000	6,000	-	0.00%
<b>Net Revenue</b>	<b>141,387</b>	<b>101,000</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>#DIV/0!</b>
<b>Total Budget</b>			<b>320,000</b>	<b>393,900</b>	<b>73,900</b>	<b>23.09%</b>

One additional staff - Gatekeeper (funded from increased self generated revenues)

CAPITAL WATER PROJECTS	YTD June 30, 2021	Projection December 31 2021	Budget 2021	Proposed Budget 2022	Difference in \$ budget year over year	Difference in % (year over year only-no assessment)
Expenses						
LAKE HURON CENTRE COASTAL CONSERVATION	-	10,000	10,000	10,000	-	0.00%
DURHAM DAM SAFETY - UPPER DAM	12,060	20,000	-	-	-	#DIV/0!
DURHAM DAM SAFETY - LOWER DAM	-	-	-	10,000	10,000	#DIV/0!
Revenues						
SPECIAL LEVY	-	10,000	10,000	10,000	-	0.00%
MISCELLANEOUS	-	10,000	-	10,000	10,000	#DIV/0!
Total Budget	(12,060)	(10,000)	-	-	-	#DIV/0!
Net Revenue			10,000	20,000	10,000	100.00%

No change in staffing

# Reserve Schedule Budget 2022



September 16, 2021

**Saugeen Valley Conservation Authority  
Statement of Reserves  
For 2022 Budget Deliberations**

<b>Reserve</b>	<b>Balance June 30, 2021</b>	<b>Projected Balance Dec 31, 2021</b>	<b>Proposed Budget 2022</b>	<b>Projected Balance Dec 31, 2022</b>
Agricultural Lands	28,705	35,205	6,600	41,805
Computer Upgrades	23,295	23,295	(10,000)	13,295
Environmental Planning	56,881	56,881	(40,000)	16,881
Forest Management	313,114	291,364	-	291,364
House Repairs	41,212	41,212	-	41,212
Kincardine Maintenance	132,377	124,845	(12,549)	112,296
Land Management	96,685	71,685	(60,000)	11,685
Legal Fees	54,539	44,539	(21,000)	23,539
LTD/OMERS/Benefits	21,090	21,090	-	21,090
Office Building & Equipment	39,436	39,436	(15,000)	24,436
Ortho Imagery/FW Software	31,218	35,218	4,000	39,218
Property Acquisition	164,436	164,436	-	164,436
Resource Centre	4,780	4,780	-	4,780
Retiree Benefits	30,129	29,719	(850)	28,869
Saugeen Parks	550,881	664,431	(11,350)	653,081
Insurance Deductible	27,057	27,057	-	27,057
Short Term Disability	31,066	31,066	-	31,066
Stewardship	113,783	103,783	(15,000)	88,783
Vehicle Replacement	36,641	38,391	52,500	90,891
Wetland Acquisition	57,082	57,082	-	57,082
Working Capital	1,186,726	1,187,836	(113,000)	1,074,836
	<u>3,041,130</u>	<u>3,093,348</u>	<u>(235,649)</u>	<u>2,857,699</u>