



**Township of Southgate**  
**Minutes of Special Council Meeting**

December 8, 2021  
9 AM  
Electronic Participation

Members Present: Mayor John Woodbury  
Deputy Mayor Brian Milne  
Councillor Barbara Dobreen  
Councillor Michael Sherson  
Councillor Jason Rice  
Councillor Jim Frew  
Councillor Martin Shipston

Staff Present: Dave Milliner, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
William Gott, Treasurer  
Bev Fisher, Chief Building Official  
Kevin Green, Facilities Manager  
Lacy Russell, Librarian CEO  
Derek Malynyk, Fire Chief  
Terri Murphy, Economic Development Officer  
Clinton Stredwick, Planner  
Kayla Best, HR Coordinator  
Elisha Milne, Legislative Assistant  
Holly Malynyk, Customer Service and Support  
Aakash Desai, Asset Coordinator and Financial Analyst  
John Kurian, Deputy Treasurer

**1. Electronic Access Information**

Council recordings will be available on the Township of Southgate [YouTube Channel](#) following the meeting.

**2. Call to Order**

Mayor Woodbury called the meeting to order at 9:00 AM.

**3. Open Forum - Register in Advance**

No members of the public spoke at Open Forum.

**4. Confirmation of Agenda**

No. 2021-739

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** Council confirm the agenda as presented.

**Carried**

**5. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

**6. Committee of the Whole**

**6.1 Resolve into Committee of the Whole**

No. 2021-740

**Moved By** Councillor Frew

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council recess the Special Council meeting at 9:02 AM and move into the Committee of the Whole meeting to allow for fuller discussion regarding the 2022 Budget.

**Carried**

**6.2 Appointment of Chair**

No. 2021-741

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Sherson

**Be it resolved that** the Committee appoint Mayor Woodbury as Chair of the Committee of the Whole meeting on December 8, 2021.

**Carried**

## **7. Reports of Municipal Officers**

### **7.1 Treasurer William Gott**

#### **7.1.1 FIN2021-041 2022 Budget**

**Moved By** Councillor Rice

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Committee of the Whole receive Staff Report FIN2021-041 2022 Budget as information; and

**That** the Committee of the Whole recommend that Council receive Staff Report FIN2021-041 2022 Budget as information.

Council recessed at 10:37 AM and returned at 10:46 AM.

Councillor Dobreen moved the following amendment to the main motion.

Mayor Woodbury requested a recorded vote on the main motion.

**Amendment:**

No. 2021-742

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** the Committee amend the second clause of the motion to state "**That** the Committee of the Whole recommend that Council direct staff to explore options to have the blended tax rate fall between 3.5% and 4% and report back to Council."

Yay (2): Councillor Dobreen, and Councillor Shipston

Nay (5): Mayor Woodbury, Deputy Mayor Milne, Councillor Sherson, Councillor Rice, and Councillor Frew

**Failed (2 to 5)**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-743

**Moved By** Councillor Rice

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Committee of the Whole receive Staff Report FIN2021-041 2022 Budget as information; and **That** the Committee of the Whole recommend that Council receive Staff Report FIN2021-041 2022 Budget as information.

Yay (4): Mayor Woodbury, Deputy Mayor Milne, Councillor Frew, and Councillor Shipston

Nay (3): Councillor Dobreen, Councillor Sherson, and Councillor Rice

**Carried (4 to 3)**

Councillor Dobreen moved the following motion.

No. 2021-744

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council proceed past noon.

**Carried**

### **7.1.2 FIN2021-042 2022 Cost of Living Index**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-745

**Moved By** Councillor Shipston  
**Seconded By** Deputy Mayor Milne

**Be it resolved that** the Committee of the Whole receive Staff Report FIN2021-042 2022 Cost of Living Index as information; and

**That** the Committee of the Whole recommend that Council approve the application of a cost of living index of 3%, effective January 1, 2022 to affected agreement fees and reimbursements, and effective January 1, 2022 to the Wage/Salary Grid; and

**That** the Committee of the Whole recommend that Council approve the 2022 Wage Grid Option 2 as presented in Attachment 1

Yay (4): Mayor Woodbury, Deputy Mayor Milne, Councillor Frew, and Councillor Shipston

Nay (3): Councillor Dobreen, Councillor Sherson, and Councillor Rice

**Carried (4 to 3)**

**8. Resolve back to Council**

No. 2021-746

**Moved By** Councillor Frew  
**Seconded By** Councillor Rice

**Be it resolved that** the Committee resolve back to the Special Council meeting at 12:08 PM.

**Carried**

**9. Motions Resulting from Committee of the Whole**

**9.1 Staff Report FIN2021-041 2022 Budget**

No. 2021-747

**Moved By** Deputy Mayor Milne  
**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report FIN2021-041 2022 Budget as information.

**Carried**

## **9.2 Staff Report FIN2021-042 2022 Cost of Living Index**

No. 2021-748

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Dobreen

**Be it resolved that** Council receive Staff Report FIN2021-042 2022 Cost of Living Index as information; and

**That** Council approve the application of a cost of living index of 3%, effective January 1, 2022 to affected agreement fees and reimbursements, and effective January 1, 2022 to the Wage/Salary Grid; and

**That** Council approve the 2022 Wage Grid Option 2 as presented in Attachment 1.

**Carried**

## **10. Reports from Municipal Officers**

### **10.1 HR Coordinator Kayla Best**

#### **10.1.1 HR2021-033 - Internal Administrative Finance and By-Law Posting**

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report HR2021-033 for information; and

**That** Council approve and direct staff to post the job of Administrative, Finance and By-Law Assistant internally only.

Councillor Sherson moved the following amendment to the main motion.

**Amendment:**

No. 2021-749

**Moved By** Councillor Sherson

**Seconded By** Councillor Rice

**Be it resolved that** Council amend the second clause of the motion to state: "**That** Council direct staff to post the job of Administrative, Finance and By-law Assistant internally and externally."

**Carried**

**Motion as Amended:**

No. 2021-750

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report HR2021-033 for information; and

**That** Council direct staff to post the job of Administrative, Finance and By-Law Assistant internally and externally.

**Carried**

**10.2 Economic Development Officer Terri Murphy**

**10.2.1 EDO2021-003 - 2137569 Ontario Inc (GREENLID) Purchase Sale of Eco Park Lands - Relocation 27 Acres**

No. 2021-751

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report EDO2021-003 for information; and

**That** Council approve the Purchase & Sale Agreement to allow Greenlid to relocate to the larger 27 acre plus or minus lot being identified on the map included in this staff report as Attachment #1 16R-11609 Parts 1 and 6 for the

sale of lands in the Southgate Eco Park; and  
**That** Council consider approving Municipal By-law 2021-158 the Purchase & Sale Agreement for 2137569 Ontario Inc. (Greenlid).

**Carried**

**10.2.2 By-law 2021-158 - Purchase and Sale Agreement - 2137569 Ontario Inc. (GreenLid)**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-752

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2021-158 being a by-law to authorize a purchase and sale agreement between 2137569 Ontario Inc. and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**11. Confirming By-law**

Mayor Woodbury requested a recorded vote on the main motion.

No. 2021-753

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2021-180 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on December 8,



2021 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Yay (7): Mayor Woodbury, Deputy Mayor Milne, Councillor Dobreen, Councillor Sherson, Councillor Rice, Councillor Frew, and Councillor Shipston

**Carried (7 to 0)**

**12. Adjournment**

No. 2021-754

**Moved By** Deputy Mayor Milne

**Be it resolved that** Council adjourn the meeting at 12:30 PM.

**Carried**

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Mayor John Woodbury

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Clerk Lindsey Green