

**Township of Southgate
Administration Office**

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Staff Report FIN2021-043

Title of Report: FIN2021-043 Fees and Charges

Department: Finance

Council Date: December 15, 2021

Recommendation:

Be it resolved that Council received Staff Report FIN2021-043 Fees and Charges as information; and

That Council consider By-law 2021-188, being a by-law to establish fees and charges for certain services provided by the Township of Southgate for approval.

Background:

By-law 2021-078, being a by-law to establish fees and charges for certain services provided by the Township of Southgate was approved on June 2, 2021, effective July 1, 2021.

Staff Comments:

Changes to Ontario Regulation 30/11 under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) that come into effect on January 1, 2022 increase minimum care and maintenance fund/account contribution amounts as shown in Attachment 2.

As a result, Southgate must update its flat rate marker charge and contribution. The remaining care and maintenance contributions are based on the prescribed percentages which have not changed and remain above the stated floor rate

Staff recommends approval of By-law 2021-188, being a by-law to establish fees and charges for certain services provided by the Township of Southgate to replace Schedule H of By-law 2021-078, effective January 1, 2022.

Financial Implications:

The increase in the flat rate marker charges and contribution has no net impact.

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:

By-law 2021-188, being a by-law to establish fees and charges for certain services provided by the Township of Southgate be considered for approval.

Respectfully Submitted,

Treasurer Approval: *Original Signed By*
William Gott, CPA, CA Treasurer

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachment:

1. Schedule H - Proposed vs Current Fees and Charges Comparison
2. Bereavement Authority Ontario's Cemetery Care and Maintenance Fund Contribution Amount Increase Notice