



Staff Report HR2021-037

Title of Report: Planning Laptop Replacement
Department: Human Resources
Council Date: December 15, 2021

Recommendation:

Be it resolved that Council receive Staff Report HR2021-037 for information; and
That Council approve the use of the Modernization Fund for replacement of planning laptop and technology.

Background:

The laptop used by the Planner unexpectedly experienced problems. Our I.T. provider assessed the laptop and determined it would require replacement.

Staff Comments:

Staff assessed new laptops and ordered a laptop for the planner that provided better specifications than the last in order for efficiencies since mapping programs can be process heavy on technology.

Since this expense was unexpected and the result was an upgrade in technology, staff recommend funding the replacement out of the Modernization fund.

Financial Implications:

The financial impact is \$1,708.89 and is requesting to be funded through the Modernization Fund.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

1. That Council receive this report as information.
2. That Council approve use of Modernization fund for planning laptop replacement.

Respectfully Submitted,

HR Coordinator: Original Signed By

Kayla Best, HR Coordinator/Assistant to the CAO

Treasurer Approval: *Original Signed By*
William Gott, Treasurer

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: None.