

William Gott

From: Smith, Traci
Sent: November 29, 2021 2:13 PM
To: William Gott
Cc: Perry, Jacob; Strangway-Calder, Robyn
Subject: 2020 Annual Financial Statement Audit

Follow Up Flag: Follow up
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Liam

As discussed, I wanted to confirm if Southgate would like to retain BDO to provide audit services for the 2021 annual financial statement audit.

Southgate has been an important and valued client of BDO for many years and we look forward to the opportunity to continue to work with you.

Unfortunately, due to staff shortages we would be unable to commence the year-end audit until June 6th.

This timing would allow us to have a team lead by Jacob Perry, Manager, who lead the team in 2020 and who has extensive municipal experience.

We would also commit to attending the early August Council meeting to present the draft financial statements for approval.

This commitment will only be possible if municipal staff are able to have all journal entries, account analysis, and working papers prepared prior to the commencement of the audit.

This includes all opening balances, capital asset and reserve transactions and that few, if any, journal entries will be required once the audit proceeds.

Please confirm if BDO will be reappointed for 2021 as soon as possible so that an interim audit can be scheduled for the beginning of January.

Regards,
Traci

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