

**Township of Southgate  
Administration Office**

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## **Staff Report FIN2022-003**

**Title of Report:** FIN2022-003 Fees and Charges

**Department:** Finance

**Council Date:** January 19, 2022

**Recommendation:**

**Be it resolved that** Council received Staff Report FIN2022-003 Fees and Charges as information; and

**That** Council consider By-law 2022-003, being a by-law to establish fees and charges for certain services provided by the Township of Southgate for approval.

**Background:**

By-law 2021-078, being a by-law to establish fees and charges for certain services provided by the Township of Southgate was approved on June 2, 2021, effective July 1, 2021.

On December 15, 2021, Council received Staff Report FIN2021-043 and passed By-law 2021-188, being a by-law to establish fees and charges for certain services provided by the Township of Southgate effective January 1, 2022.

On December 15, 2021, Council received Staff Report PW2021-058 and passed By-law 2021-185, being a by-law to adopt a "Special Events and Road Closure Policy" known as Policy Number 91 effective December 15, 2021. By-law 2021-185 referred to the Fees and Charges By-law for the application fee, which Staff Report PW2021-058 suggested would be a non-refundable fee of \$50.

**Staff Comments:**

Staff recommends approval of By-law 2022-003, being a by-law to establish fees and charges for certain services provided by the Township of Southgate to replace Schedule E of By-law 2021-078, effective January 19, 2022.

**Financial Implications:**

The increase in the flat rate marker charges and contribution has no net impact.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

**Concluding Comments:**

By-law 2022-003, being a by-law to establish fees and charges for certain services provided by the Township of Southgate be considered for approval in order to add a Special Public Event application fee of \$50.

Respectfully Submitted,

**Treasurer Approval:** Original Signed By  
William Gott, CPA, CA Treasurer

**CAO Approval:** Original Signed By  
Dave Milliner, CAO

**Attachment:**

1. Schedule E - Proposed vs Current Fees and Charges Comparison