

## **Township of Southgate**

### **Administration Office**

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## **Staff Report CAO2022-008**

**Title of Report:** Southgate 2019-2023 Community Action Plan – 2021  
CAP Annual Report and CAP Project Plans for 2022

**Department:** Administration

**Council Date:** March 2, 2022

### **Council Recommendation:**

**Be it resolved that** Council receive staff report CAO2022-008 as information; and

**That** Council approve the 2021 Community Action Plan (CAP) Annual Report and CAP Project Plans for 2022 as presented to report out to the community on the progress made last year and the 2022 CAP projects to be advanced and/or achieved in the next 12 months.

### **Background:**

The Community Action Plan (CAP) is a document created to provide a strategic direction for the municipality through action items to achieve the goals outlined in the CAP report. As a result of Southgate's previous CAP ending in 2018 and the success of our past years achievements it was important to embark on another 5 year strategic planning consultation and community engagement process.

At the February 20, 2019 Council meeting staff presented report CAO2019-018, titled "Southgate Community Action Strategic Plan 2019-2023 Consultant Services Request for Proposals Report" and approved the following motion at that meeting.

**Moved by** Councillor Rice; **Seconded by** Councillor Shipston;

**Be it resolved that** Council receive Staff Report CAO2019-018 as information; and

**That** Council approve awarding the Southgate Community Action-Strategic Plan 2019-2023 Consultant project work to Winegard Municipal Consulting to lead the Council, staff and stakeholder meetings in the community to seek feedback on the progress in the last 5 years and to receive information for new strategic plan goals and actions required going forward over the next 5 years.

Carried No. 2019-124

At the October 2, 2019 meeting Council received staff report CAO2019-104 approving the Southgate 2019-2023 CAP Final Report through the following resolution:

**Moved by** Councillor Dobreen; **Seconded by** Councillor Sherson;

**Be it resolved that** Council receive staff report CAO2019- 104 as information; and

**That** Council approve the Southgate 2019-2023 Community Action Plan Final

Report with the document introduction and initiatives to lead the desired future changes and outcomes from the resident feedback received from our strategic planning consultant.

Carried No. 2019-620

The 2019-2023 Southgate CAP provided the Township with information received from community consultation on municipal issues and desired projects to help direct how municipal tax dollars should be used to advance Township issues identified by the community and the decisions that need to be made to deliver our municipal services. The 2019-2023 CAP document reports the Township's focus should be on economic development attraction that support business and agriculture, investing in revitalization of Downtown Dundalk, increasing health services & housing options, investing in hard service infrastructure like our roads & bridges, upgrading our assets and administratively expanding our citizen communications in this changing time and transition to other media methods.

### **Staff Comments:**

A draft of the 2021 CAP Annual Report and CAP Project Plans for 2022 was presented at the February 2, 2022 Council meeting and the following resolution was approved:

**Moved By** Councillor Sherson; **Seconded By** Councillor Rice;

**Be it resolved that** Council receive staff report CAO2022- 005 as information; and **That** Council provide input to staff on the draft 2021 CAP Annual Report and consider approval at a future Council meeting.

Carried No. 2022-086

The intent of this report is to provide to Southgate Council and the community the 2019-2023 Southgate CAP document and the progress made in 2021 and project considerations for 2022. The CAP 2021 Annual Report is included in the staff report as Attachment #1. The 2021 Annual CAP report provides the issues and actions that will be considered and/or undertaken as projects in order to achieve the 2022 results as set out in the CAP document.

### **Financial Impact or Long-Term Implications**

The financial impact has already been included in the 2022 Budget to support the CAP goals and projects.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

The 6 major goals of the 2019-2023 CAP are:

1. Attracting New and Supporting Existing Businesses and Farms

2. Revitalizing Downtown Dundalk
3. Promoting Health Services and Housing Choices
4. Adequate and Efficient Public Facilities
5. Upgrading our "Hard services"
6. Citizen Engagement

### **Concluding Comments**

1. That Council receive this report as information.
2. That Council approve the Southgate 2019-2023 Community Action Plan 2021 Annual Report and the CAP Project Plans for 2022.
3. Staff will post the 2021 CAP Annual Report on Southgate website and Facebook page and provide hard copies at the Municipal office front counter on request.

Respectfully Submitted,

**CAO approval:** Original Signed By

Dave Milliner – CAO

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- Attachment #1 – Southgate 2019-2023 Community Action Plan –  
2021 Annual Report and the CAP Project Plans for 2022