



Staff Report CBO2022-004

Title of Report: CBO2022-004– By-Law Enforcement Vehicle Purchase
Department: **By-Law Enforcement Department**
Council Date: March 2, 2022

Recommendation:

Be it resolved that Council receive staff report CBO2022-004 for information; and

That Council direct staff to proceed with Request for Vehicle Purchase using By-Law Enforcement funds to purchase a AWD SUV for By-Law Enforcement Department.

Background:

The By-Law Enforcement Department has budgeted \$50,000 in the 2022 budget, for the purchase of a vehicle to accommodate a new by-law officer to the department in April 2022.

Staff Comments:

The By-Law Enforcement Department necessitates a vehicle which helps to identify the authority of Southgate Township and the distinct department. Capabilities of a rugged SUV vehicle capable of ground clearance to traverse rough terrain and mud/snow conditions are required to complete off road inspections.

Staff is seeking approval for a \$50,000 investment in a SUV vehicle which can be effectively used for inspections.

Financial Implications:

The financial impact of recommendation of a SUV vehicle of \$50,000 plus applicable tax has been included in the By-Law Enforcement Department 2022 Capital Budget. The Township of Southgate's growth spurt has made by-law enforcement a priority to complete in a timely matter. The addition of this vehicle will allow timely independent inspections to occur without delays due to vehicle availability within the building department.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Goal 2 - Revitalizing Downtown Dundalk

Action 2:

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

2-D - The Township will have taken aggressive action to enforce compliance by downtown buildings with property standards Building Code, and Fire Code regulations.

Concluding Comments:

1. That Council receive staff report CBO2022-004 for approval to request tenders for a SUV vehicle.
2. That Council direct staff to proceed with using By-Law Enforcement Department funds to purchase a SUV vehicle for By-Law Enforcement Department use.

Respectfully Submitted,

Dept. Head Approval: *Original Signed By*
Bev Fisher, CBO

Treasurer Approval: *Original Signed By*
William Gott, Treasure

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

- Attachment 1 – Building and By-law Vehicle RFP document