



Staff Report HR2022-008

Title of Report: HR2022-008 – Deputy Fire Chief Hiring
Department: Human Resources
Council Date: March 16, 2022

Recommendation:

Be it resolved that Council receive staff report HR2022-008 for information.

Background:

The Southgate Deputy Fire Chief is responsible for providing direction & oversight of the mobilized fire suppression and emergency operations of the department, as well as the effective management, training and leadership of Captains, Fire Prevention Officer and Volunteer Firefighter personnel.

The Southgate Deputy Fire Chief is responsible for general administrative duties, incident reporting, vehicle & equipment maintenance & repairs for all apparatus for the Dundalk Fire Department and acts as the Southgate Fire Chief in their absence, or as required or delegated.

At the December 1, 2021 Council Meeting the following resolution was passed

Moved By Councillor Frew **Seconded By** Councillor Sherson

Be it resolved that Council receive Staff Report HR2021-032 for information; and
That Council approve job description updates presented for the Deputy Fire Chief.

Carried No 2021-721

Staff Comments:

The position was posted internally and externally on February 3, 2022 with a closing date of February 17, 2022. Four (4) resumes were received and reviewed, including one (1) internal candidate. Two (2) candidates were interviewed on March 2, 2022. Dave Guilbault was the chosen candidate and begins in his new role April 4, 2022. This position is part-time and a 2-year contract.

Dave comes to Southgate with over 30 years of experience as a Chief Fire Officer and over 45 years in the fire service. He has extensive knowledge of the Ontario Fire Code, Fire Protection and Prevention Act, Ontario Building Code and NFPA standards. Dave was named Canadian Fire Chief of the year in 2005 and Ontario Fire Chief of the Year in 1997 and 2007.

Financial Implications:

There are no financial implications associated with this report as this position has been approved in the 2022 budget.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

Staff are pleased to welcome Dave into his new role as Deputy Fire Chief.

Respectfully Submitted,

HR Approval: *Original Signed By*
Kayla Best, HR Coordinator

Dept. Head Approval: *Original Signed By*
Derek Malynyk, Fire Chief

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

None.