



Staff Report FIN2022-010

Title of Report: **FIN2022-010 2021 Members of Council and Council Appointees to Local Boards and Committees Remuneration and Expenses**

Department: **Finance**

Council Date: April 6, 2022

Recommendation:

Be it resolved that Council receive Staff Report FIN2022-010 2021 Members of Council and Council Appointees to Local Boards and Committees Remuneration and Expenses as information.

Background:

Municipal Act, 2001 section 284 (1) states that:

"the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to:

- a) each member of Council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council"

Members of Council:

On September 5, 2018, Council approved By-Law 2018-107 to set remuneration and expenses for Members of Council, effective January 1, 2019.

On June 19, 2019, Council approved Policy#21 Council Member Compensation, Expenses, Meeting Claims Guidance and Approval Policy which set the frequency of reporting a summary of Council Remuneration and Expenses to annually in accordance with the Municipal Act.

On December 4, 2019, Council received Staff Report FIN2019-057 and approved a cost of living increase of 1.7% to Council's stipend for 2020.

On December 2, 2020, Council received Staff Report FIN2020-034 and approved a cost of living increase of 0.7% to Council's stipend for 2021.

Council members submit a "Monthly Council expense statement" by the 5th day of the following month.

Council Appointees to Local Boards and Committees:

The following table summarizes the by-law or resolution that appointed members of the public to Local Boards and Committees for the 2018-2022 term:

Affordable/Attainable Housing Committee	Resolution #2021-451
Committee of Adjustment	By-law 2018-125
Community Fund Management Committee	Resolution #2021-454
Police Service Board	Resolution #2018-591
Property Standards Appeal Committee	Resolution #2018-591 Resolution #2019-057
Public Liaison Committee	Resolution #2018-591 Resolution #2019-312
Ruth Hargrave Memorial Library Board	Resolution #2018-591
Seniors Advisory Committee	Resolution #2018-591 Resolution #2019-352 Resolution #2019-484

Staff Comments:

Members of Council:

Remuneration costs incurred on behalf of Members of Council include a monthly stipend (Mayor \$1,587.56, Deputy Mayor \$1,252.76, and Councillors \$1,140.95), a per diem or hourly rate for meetings attended (Council/Full day meetings \$170, half day meetings \$90, hourly meetings \$30/hr), and EHT and CPP costs due to legislated payroll taxes, and separation gifts.

Council members also get reimbursed mileage at the quarterly adjusted per km rate (Q1 \$0.455, Q2 \$0.470, Q3 \$0.480, Q4 \$0.490 – HST included). Technology includes the monthly cost of a cell phone and email. No members claimed the technology allowance of \$60 per month (HST included) in 2021.

Conference, Training and Other includes registration to conferences, meetings and training paid the Township, payment of lodging, meal allowances and parking at conferences, office supplies, and the Mayor's Expense account activities. Due to COVID-19, the number of conferences and meetings in 2021 were reduced.

This report does not reflect the remuneration and expenses incurred by other organizations to which Members of Council have been appointed (i.e County of Grey, Saugeen Valley Conservation Authority).

Council Appointees to Local Boards and Committees:

Remuneration costs incurred on behalf of Local Boards and Committees consist of a per diem for meeting attended (Committee of Adjustment \$80; Property Standards Committee \$60; Affordable/Attainable Housing Committee, Community Fund Committee, Police Service Board, Ruth Hargrave Memorial Library Board, Public Liaison Committee, and Senior's Advisory Committee \$35), and CPP, EI, EHT and WCB costs due to legislated payroll taxes.

Members also get reimbursed mileage at the quarterly adjusted per km rate (2021 rates as noted above)

Conference, Training and Other includes registration to conferences, meetings and training paid the Township, payment of lodging, meal allowances and parking at conferences. Due to COVID-19, the number of conferences and meetings in 2021 were reduced.

Financial Implications:

2021 Remuneration & Expenses for Members of Council for the year ended December 31 was \$175,222.29 [Attachment 1 for public disclosure, Attachment 3 for wage detail] (For the year ended December 31, 2020 \$165,088.73)

2021 Remuneration & Expenses for Council Appointees to Local Boards and Committees for the year ended December 31 was \$8,778.09 [Attachment 2] (For the year ended December 31, 2020 \$3,132.32)

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:

2021 Remuneration & Expenses for Members of Council for the year ended December 31 was \$175,222.29.

2021 Remuneration & Expenses for Council Appointees to Local Boards and Committees for the year ended December 31 was \$8,778.09.

Respectfully Submitted,

Dept Head: **Original Signed By**
Lindsey Green, Clerk

Treasurer: **Original Signed By**
William Gott, CPA, CA Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachments:

1. Remuneration & Expenses for Members of Council for the year ended December 31, 2021 – for Public Disclosure
2. Remuneration & Expenses for Council Appointees to Local Boards and Committees for the year ended December 31, 2021 – For Public Disclosure
3. Remuneration & Expenses for Members of Council for the year ended December 31, 2021 – Wage Detail