



Staff Report HR2022-010

Title of Report: HR2022-010 TAPS Operator Labourer
Department: Human Resources
Council Date: April 6, 2022

Recommendation:

Be it resolved that Council receive staff report HR2022-010 for information.

Background:

Under the daily supervision of the Team Leader or the Public Works Foreman/Fleet Manager, the Heavy Equipment Operator/Labourer carries out a variety of works operations necessary for maintaining roads, water systems, other infrastructure and municipal property in a condition safe for public use and the environment.

At the February 16, 2022 Council Meeting the following amended resolution was passed

Be it resolved that Council receive Staff Report HR2022-004 for information; and

That Council receive retirement letter from Phil Wilson and thank Phil for his years of service as Public Works Foreman and Fleet Manager; and

That Council approve and direct staff to post the job of Public Works Foreman and Fleet Manager internally and externally; and

That Council receive retirement letter from Doug Aitken and thank Doug for his years of service as Public Works Operator/Labourer; and

That Council approve and direct staff to post the job of Operator/Labourer internally and externally; and

That Council direct staff to post the one-year contract position of WRDM Team Leader internally and externally.

Staff Comments:

The position was posted internally and externally on February 17, 2022 with a closing date of March 4, 2022. 14 resumes were received and reviewed, including multiple internal candidates. Seven (7) candidates were interviewed on March 21 to 23, 2022. Steve Bates was the chosen candidate and begins in his fulltime role April 4, 2022.

Financial Implications:

There are no financial implications associated with this report as this is an existing position in the 2022 budget.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

Staff are pleased to welcome Steve into his new role as fulltime TAPS Operator/Labourer.

Respectfully Submitted,

HR Approval: *Original Signed By*
Kayla Best, HR Coordinator

Dept. Head Approval: *Original Signed By*
Jim Ellis, Public Works Manager

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

None.