

Township of Southgate

Administration Office

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Staff Report CL2022-026

Title of Report: CL2022-026 - Dundalk Annual Oktoberfest Event
Support Request

Department: Clerks

Branch: Legislative and Council Services

Council Date: September 7, 2022

Recommendation:

Be it resolved that Council receive Staff Report CL2022-026 for information; and
That Council supports the Dundalk Annual Oktoberfest event being held on October 1, 2022, at the Dundalk Fairgrounds; and

That Council deem the Dundalk Oktoberfest as a municipally significant event and supports the Dundalk Oktoberfest Committee obtaining a Special Occasions Permit through the Alcohol and Gaming Commission of Ontario.

Background:

The first annual Dundalk Oktoberfest event is being held on Saturday October 1, 2022, at the Dundalk Fairgrounds.

Staff Comments:

Staff received a letter (attachment #1) from the Dundalk Oktoberfest Committee advising of their upcoming event with dates and times and several details of what to expect at the event. They are also requesting a resolution where Council deems their event of municipal significance as a requirement of applying for a special occasions permit (liquor license) through the Alcohol and Gaming Commission of Ontario (AGCO).

A requirement of obtaining a special occasion permit for a public event if you are not considered a not-for-profit or charitable organization is to submit a resolution of support deeming the event as a "municipally significant event" received from the local municipality.

Another requirement is to provide notice to the local Fire Department, the Municipal Building Department, Public Health and Police. The Committee has provided notice to all.

The Township's Special Public Event and Road Closure policy would not apply in this case as the event is not being held on municipal property and no road closures, etc. are required.

The proceeds raised from selling the alcohol will go towards the Dundalk Agricultural Society for working with the committee and for the use of their land, etc. The Dundalk Legion will also be selling alcohol during the event under their own, separate license.

Staff recommend approval of deeming the event as municipally significant in order to support the Committee's efforts in obtaining a special occasions permit for their Oktoberfest event.

Financial Implications:

There are no financial implications to the Township as a result of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

1. That Council receive Staff Report CL2022-026 for information.
2. That Council supports the Dundalk Annual Oktoberfest event being held on October 1, 2022, at the Dundalk Fairgrounds.
3. That Council deem the Dundalk Oktoberfest as a municipally significant event and supports the Dundalk Oktoberfest Committee obtaining a Special Occasions Permit through the Alcohol and Gaming Commission of Ontario.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Lindsey Green, Clerk

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments: Letter received from Dundalk Oktoberfest Committee