

## Township of Southgate

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## Staff Report CL2022-027

**Title of Report:** CL2022-027-Appointment of the Grey County Joint Compliance Audit Committee

**Department:** Clerks

**Branch:** Legislative and Council Services

**Council Date:** September 7, 2022

### Recommendation:

**Be it resolved that** Council receive Staff Report CL2022-027 for information; and **That** Council considers approval of by-law 2022-130 to appoint individuals to the Grey County Compliance Audit Committee for the 2022-2026 term of Council, as recommended by the Grey County Clerks.

### Background:

In accordance with the Municipal Elections Act, 1996 (MEA), Council shall establish a compliance audit committee before October 1 of an election year. Staff Report [CL2022-017](#) may be reviewed for further information regarding Compliance Audit Committee's. At the May 18, 2022 Council Meeting the following was approved:

No. 2022-300

**Moved By** Councillor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report CL2022- 017 for information; and

**That** Council approve the establishment of the Grey County Joint Compliance Audit Committee as required by the Municipal Elections Act for the 2022-2026 term; and

**That** Council approve the Grey County Compliance Audit Committee Terms of Reference document; and

**That** Council direct staff to return with a report to appoint individuals to the Grey County Compliance Audit Committee as recommended by the selection Committee following successful recruitment. **Carried**

### Staff Comments:

A "Selection Committee" comprised of three Clerks from the nine lower tier Grey County municipalities reviewed applications received and completed reference checks for the selected applicants. The Terms of Reference sets out the criteria considered when appointing Compliance Audit Committee members.

The Grey County Compliance Audit Committee, Terms of Reference and Rules of Procedure are including as attachment 1 and 2 for reference.

On the recommendation of the Selection Committee, each municipality shall appoint the GCCAC for the 2022-2026 term of Council, which shall be comprised of a roster of no more than seven individuals.

By-law 2022-130 appoints the following persons as members of the Grey County Compliance Audit Committee:

- Dan Sullivan
- David Nusko
- John Leslie Hollins; and
- Bryan G. Allendorf

**Financial Implications:**

Those persons appointed to the GCCAC roster will be paid a retainer of \$1,000 over the term of their appointment, being \$250 per year, with costs shared equally by the municipalities of Grey County. The retainer shall cover attendance at a mandatory training session and review of periodic updates or information supplied by the Clerk of a member municipality.

A rate of \$200 for meetings under 4 hours, and \$300 for meetings over 4 hours plus mileage will be paid to Committee Members convening for a Sitting Committee. The per meeting rate shall cover review of background or agenda materials as required in preparation for a meeting, with the costs being borne by the host municipality.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

**Concluding Comments:**

1. That Council receives Staff Report CL2022-027 as information.
2. That Council considers approval of By-law 2022-130 to appoint individuals to the Grey County Compliance Audit Committee for the 2022-2026 term of Council.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
Lindsey Green, Clerk

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO

Attachment #1 - Compliance Audit Committee, Terms of Reference  
Attachment #2 – Compliance Audit Committee Rules of Procedure