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**Township of Southgate  
Council**

## MEMORANDUM

**SUBMITTED:** September 14, 2022      **FOR MEETING:** September 21, 2022  
**TO:** Council  
**FROM:** Councillor Barbara Dobreen  
**RE:** Notice of Motion regarding Amending Policy #21 - Council Member  
Compensation, Expenses, Meeting Claims Guidance and Approval

**Comment:**

If the discussion by Council confirms that the wording of Section 4.3 of Policy 21 is as Council intended, then the following is not required and it shall be withdrawn. If, however, an amendment is deemed to be required, please consider the following:

**Recommendation Two:**

**Whereas**, Policy 21 was approved by Resolution No. 2022-536 and adopted by Bylaw 2022-114 at the August 18<sup>th</sup>, 2022 Council Meeting, Resolution 2022-538; and

**Whereas**, historically, Council members have been compensated at the full day per diem rate for all Council, Special Council, Budget and Committee of the Whole meetings where quorum is required and decisions are made to advance the business of the municipality regardless of the time required to do so; and

**Whereas**, historically, it was the expectation that Council members remain available on a Council meeting day for as long as is required to complete an agenda; and

**Whereas**, the revised Policy #21, Section 4.3 is worded such that future Council members will now be renumarated at the half day per diem rate instead of the full day per diem rate when meetings run less than 4 hours; and

**Whereas**, compensating members at the half day per diem rate may not consider the wages lost by a member who may be required to take the full day off from their employment or business in order to be available for the time required to conduct the business of Council;

**Now therefore be it resolved that Council amend Policy 21**, Section 4.3 to add a clause to reflect that Regular, Special and COW/Council meetings {where quorum is required and decisions are to be made to advance the business of the Township regardless of the time required to do so}, are to be paid at a full day per diem rate; and

**That** Council consider adopting Policy #21 by Municipal By-Law at the October 5<sup>th</sup>, 2022 Council Meeting.

Respectfully submitted,  
*Original Signed By*  
Barbara Dobreen