



Township of Southgate

Minutes of Council Meeting

September 21, 2022
6:00 PM
Holstein Council Chambers

Members Present: Mayor John Woodbury
Deputy Mayor Brian Milne
Councillor Barbara Dobreen
Councillor Michael Sherson
Councillor Jason Rice
Councillor Jim Frew
Councillor Martin Shipston

Staff Present: Dave Milliner, Chief Administrative Officer
Lindsey Green, Clerk
Terri Murphy, Economic Development Officer
Kayla Best, HR Coordinator
Holly Malynyk, Customer Service and Support

1. Call to Order

Mayor Woodbury called the meeting to order at 6:00 PM.

2. Land Acknowledgement

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

3. Open Forum - Register in Advance

No members of the public spoke at open forum.

4. Confirmation of Agenda

No. 2022-610

Moved By Councillor Rice

Seconded By Deputy Mayor Milne

Be it resolved that Council confirm the agenda as presented.

Carried

5. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

6. Delegations & Presentations

6.1 Resident James Taaffe - Delegation

No. 2022-611

Moved By Councillor Sherson

Seconded By Councillor Shipston

Be it resolved that Council receive the delegation from resident James Taaffe as information.

Carried

7. Adoption of Minutes

No. 2022-612

Moved By Deputy Mayor Milne

Seconded By Councillor Frew

Be it resolved that Council approve the minutes from the September 7, 2022, Council and Closed Session meetings as presented.

Carried

8. Reports of Municipal Officers

8.1 HR Coordinator Kayla Best

8.1.1 HR2022-047 Electronic Monitoring Policy Draft

No. 2022-613

Moved By Councillor Frew

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report HR2022-047 for information; and

That Council approve draft Policy #93 Electronic Monitoring Policy as presented; and

That Council consider approval of Policy #93 Electronic Monitoring Policy by Municipal By-Law at the October 5, 2022, Council Meeting.

Carried

8.2 Chief Administrative Officer Dave Milliner

8.2.1 CAO2022-046 Southgate Meadows Inc. Flato West Subdivision Final Acceptance Report

Deputy Mayor Milne moved the following motion.

No. 2022-614

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that Council waive Procedure to allow Ray Kirtz of Triton Engineering to speak to Staff Report CAO2022-046.

Carried

No. 2022-615

Moved By Councillor Shipston

Seconded By Deputy Mayor Milne

Be it resolved that Council receive staff report CAO2022-046 as information; and

That Council receive the verbal report and information received from Ray Kirtz of Triton Engineering to support this resolution approval; and

That Council approve the Flato Dundalk Meadows Inc. West Subdivision Final Acceptance of the infrastructure services, roads and stormwater management facilities for this development, with the start of the warranty period on August 12, 2022; and

That Council approve the Flato Dundalk Meadows Inc. West Subdivision Final Acceptance of the infrastructure subject to retaining the present \$50,000.00 in securities until such time as Triton certifies the list of items in the Crozier letter date are corrected to our Engineer's satisfaction at which time the securities will be released as an administrative action; and

That Council consider approval of the Flato Dundalk Meadows Inc. West Subdivision Final Acceptance by municipal By-law 2022-116 at the September 21, 2022 Council meeting.

Carried

8.2.2 By-law 2022-116 - Flato West Phase 1 Subdivision - Final Acceptance and Assumption

No. 2022-616

Moved By Councillor Shipston

Seconded By Councillor Dobrean

Be it resolved that by-law number 2022-116 being a bylaw to assume municipal services in respect to Registered Plan 16M-54 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.2.3 SR CAO2022-062 White Rose Park Phase III Pre-Servicing Agreement Final Report

No. 2022-617

Moved By Councillor Frew

Seconded By Councillor Sherson

Be it resolved that Council receive staff report CAO2022-062 as information; and

That Council approve the White Rose Park Phase III Pre-Servicing Final Agreement and the security requirements for this work for their residential development project; and

That Council consider approving the White Rose Park Phase III Pre-Servicing Agreement by Municipal By-law 2022-126 at the September 21, 2022 meeting.

Carried

8.2.4 By-law 2022-126 - White Rose Park Phase 3 Pre-Servicing Agreement

No. 2022-618

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that by-law number 2022-126 being a by-law to authorize an agreement between 2570970 Ontario Inc and the Corporation of the Township of Southgate be read a first, second or third time, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.2.5 CAO2022-064 Southgate Meadows Inc. Flato Developments Security Reduction Report

No. 2022-619

Moved By Deputy Mayor Milne
Seconded By Councillor Rice

Be it resolved that Council receive staff report CAO2022-064 as information; and

That Council approve the Flato Dundalk Meadows Inc., Flato North Phase 4, 5 & 6 Subdivision Acceptance of the Stages I & II infrastructure services for this development reducing the security requirement by \$275,000.00; and

That Council approve the Flato Dundalk Meadows Inc., Flato East Sewage Pumping Station acceptance of installation progress for this development reducing the security requirement by \$404,705.00.

Carried

8.2.6 CAO2022-065 CAO Transition Update

No. 2022-620

Moved By Councillor Dobreen
Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report CAO2022-065 for information; and

That Council receive the resignation of Lindsay Edwards-Tucker as the Township of Southgate's new CAO, received on September 12, 2022 and that the Municipality thanks her for her consideration.

Carried

8.2.7 CAO2022-066 Flato Development Inc. Naming Rights and Sponsorship-Southgate Agreement for the Dundalk Olde Town Hall

No. 2022-621

Moved By Councillor Dobreen
Seconded By Councillor Rice

Be it resolved that Council receive staff report CAO2022-066 as information; and

That Council approve the Flato Developers Inc. Sponsorship and Naming Rights Agreement with the Township of the Southgate for the Dundalk Olde Town Hall to Support the Cultural Building Use in Dundalk over a 20-year period; and

That Council consider approval of the Flato Developers Inc. Sponsorship and Naming Rights Agreement to Support the Cultural Building Use in Dundalk at the September 21st, 2022 meeting by Municipal By-law 2022-136.

Carried

8.2.8 By-law 2022-136 Flato Developments Olde Town Hall Gift Agreement

No. 2022-622

Moved By Deputy Mayor Milne

Seconded By Councillor Shipston

Be it resolved that by-law number 2022-136 being a by-law to authorize an agreement between Flato Developments Inc and the Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.2.9 CAO2022-067 Mid West Coop-Southgate Development and Draft Land lease Agreement

No. 2022-623

Moved By Councillor Rice

Seconded By Councillor Dobreen

Be it resolved that Council receive staff report CAO2022-067 as information; and

That Council approve the Mid West Cooperative Inc. (formally Huron Bay Coop) concept of their development plans; and

That Council approve the Mid West Cooperative Inc.- Southgate Draft Land Lease Agreement as presented; and

That Council consider approval of the of the Mid West Cooperative Inc. Land Lease Agreement by municipal By-law 2022-140 at the October 5, 2022 Council meeting.

Carried

8.2.10 CA02022-068 Southgate Affordable Housing Proposal Update

No. 2022-624

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive staff report CA02022-068 as information; and

That Council in the next term consider this as a possible future proposal, if space is available for consideration of constructing Affordable Housing units in the new Dundalk South-East Grey Community Health Centre building; and

That the next term of Council consider this as an Affordable Housing Project for the South Grey Housing Corporation to take on the responsibility of advancing this as a Southgate project.

Carried

8.2.11 CA02022-069 Lions Medical Centre-SEGSS-SEGCHC-Southgate Partnership Agreement

No. 2022-625

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive staff report CAO2022-069 as information; and

That Council approve the Lions, SEGCHC, SEGSS & Southgate Draft Partnership Agreement as presented; and

That Council consider approving the Lions, SEGCHC, SEGSS & Southgate Final Partnership Agreement by Municipal By-law 2022-144 at the October 5th, 2022 meeting.

Carried

8.3 Planner Clinton Stredwick

8.3.1 PL2022-064 - SP12-22 - Grey Ridge Metals

No. 2022-626

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report PL2022-064 for information; and

That Council consider approval of By-law 2022-132 authorizing the entering into a Site Plan Agreement.

Carried

8.3.2 By-law 2022-132 - SP12-22 Grey Ridge Metals

No. 2022-627

Moved By Councillor Sherson

Seconded By Councillor Frew

Be it resolved that by-law number 2022-132 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.3.3 PL2022-066- C12-22 - Ammon and Elvina Bauman

No. 2022-628

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Be it resolved that Council receive Staff Report PL2022-066 for information; and

That Council consider approval of By-law 2022-141.

Carried

8.3.4 By-law 2022-141 - ZBA C12-22 Ammon and Elvina Bauman

No. 2022-629

Moved By Deputy Mayor Milne

Seconded By Councillor Rice

Be it resolved that by-law number 2022-141 being a by-law to amend the Zoning By-law No. 19-2002 entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.3.5 PL2022-067 - C9-22 - Vernon Knorr

No. 2022-630

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive Staff Report PL2022-067 for information; and

That Council consider approval of By-law 2022-137.

Carried

8.3.6 By-law 2022-137 - ZBA C9-22 Vernon Knorr

No. 2022-631

Moved By Councillor Sherson

Seconded By Councillor Rice

Be it resolved that by-law number 2022-137 being a by-law to amend the Zoning By-law No. 19-2002 entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.3.7 PL2022-070 - SP14-22 - Ammon and Elvina Bauman

No. 2022-632

Moved By Councillor Shipston

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2022-070 for information; and

That Council consider approval of By-law 2022-142 authorizing the entering into a Site Plan Agreement.

Carried

8.3.8 By-law 2022-142 - SP14-22 Ammon and Elvina Bauman

No. 2022-633

Moved By Councillor Frew

Seconded By Councillor Rice

Be it resolved that by-law number 2022-142 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.3.9 PL2022-068-C14-22 Rosalyn Outdoor Centre

No. 2022-634

Moved By Councillor Dobreen

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2022-068 for information; and

That Council consider approval of By-law 2022-138; and

That Council waive the site plan control process for this application.

Carried

8.3.10 By-law 2022-138 - ZBA C14-22 Rosalyn Centre

No. 2022-635

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Be it resolved that by-law number 2022-138 being a by-law to amend the Zoning By-law No. 19-2002 entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

8.3.11 PL2022-071-SP18-22-Blue Mountain Covers

No. 2022-636

Moved By Deputy Mayor Milne

Seconded By Councillor Sherson

Be it resolved that Council receive Staff Report PL2022-071 for information; and

That Council consider approval of By-law 2022-139 authorizing the entering into a Site Plan Agreement.

Carried

8.3.12 By-law 2022-139 - SP18-22 2161430 Ontario Inc

No. 2022-637

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that by-law number 2022-139 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

Council recessed at 7:19 PM and returned at 7:30 PM.

9. By-laws and Motions

None.

10. Notice of Motion

10.1 Councillor Dobreen - NoM - Amend Council Remuneration Policy No. 21 if required

No. 2022-638

Moved By Councillor Dobreen

Seconded By Deputy Mayor Milne

Be it resolved that pursuant to section 24.12 of the Procedural By-law, Council amend something previously approved and adopted, being Resolutions 2022-536 and 2022-538, regarding Policy 21 and the corresponding Bylaw - Council Member Compensation, Expenses, Meeting Claim Guidance and Approval; and

That Council put the discussion back on the floor to determine whether the wording of Section 4.3 is as Council intended and, if

not, consider amending the policy and bylaw if warranted at the October 5th, 2022 Council meeting.

Carried

No. 2022-639

Moved By Councillor Dobreen

Seconded By Councillor Shipston

Whereas, Policy 21 was approved by Resolution No. 2022-536 and adopted by Bylaw 2022-114 at the August 18th, 2022 Council Meeting, Resolution 2022-538; and

Whereas, historically, Council members have been compensated at the full day per diem rate for all Council, Special Council, Budget and Committee of the Whole meetings where quorum is required and decisions are made to advance the business of the municipality regardless of the time required to do so; and

Whereas, historically, it was the expectation that Council members remain available on a Council meeting day for as long as is required to complete an agenda; and

Whereas, the revised Policy #21, Section 4.3 is worded such that future Council members will now be remunerated at the half day per diem rate instead of the full day per diem rate when meetings run less than 4 hours; and

Whereas, compensating members at the half day per diem rate may not consider the wages lost by a member who may be required to take the full day off from their employment or business in order to be available for the time required to conduct the business of Council;

Now therefore be it resolved that Council amend Policy 21, Section 4.3 to add a clause to reflect that Regular, Special and COW/Council meetings {where quorum is required and decisions are to be made to advance the business of the Township regardless of the time required to do so}, are to be paid at a full day per diem rate; and

That Council consider adopting Policy #21 by Municipal By-Law at the October 5th, 2022 Council Meeting.

Carried

11. Consent Items

11.1 Regular Business (for information)

No. 2022-640

Moved By Councillor Dobreen

Seconded By Councillor Rice

Be it resolved that Council approve the items on the Regular Business consent agenda dated September 21, 2022 and direct staff to proceed with all necessary administrative actions.

Carried

11.1.1 HR2022-046 - Staff Update

11.1.2 August 2022 Cheque Register

11.1.3 Building By-law and Canine Report August 2022

11.2 Correspondence (for information)

No. 2022-641

Moved By Councillor Shipston

Seconded By Councillor Dobreen

Be it resolved that Council receive the items on the Correspondence consent agenda dated September 21, 2022 as information.

Carried

11.2.1 SVCA Correspondence - 20220721 Board Minutes - received September 15, 2022

11.3 Resolutions of Other Municipalities (for information)

No. 2022-642

Moved By Councillor Shipston
Seconded By Councillor Rice

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated September 21, 2022 as information.

Carried

11.3.1 Town of Kingsville - Opposition to Bill 3, Strong Mayors, Building Homes Act 2022 - received September 2, 2022

11.3.2 Township of McGarry Resolution - Removal of Councillors under Prescribed Circumstances

11.4 Closed Session (for information)

None.

12. County Report

Mayor Woodbury reviewed the most recent Grey County Council meeting. Highlights from the County Council meeting can be viewed [here](#).

13. Members Privilege - Good News & Celebrations

Mayor Woodbury noted that the Seniors Health Fair on September 21, 2022, was a great success. Councillor Dobreen noted that Oktoberfest was being held on October 1, 2022, at the Dundalk Agricultural Society Fairgrounds.

14. Closed Meeting

No. 2022-643

Moved By Councillor Frew
Seconded By Councillor Rice

Be it resolved that Council proceed into closed session at 7:51 PM in order to address matters relating to Personal Matters about Identifiable Individuals (Municipal Act, Section 239(2)(b) and Labour Relations or Employee Negotiations (Municipal Act, Section 239(2)(d) (Subject: CAO Succession - Verbal Report); and

That HR Coordinator Kayla Best, Clerk Lindsey Green and Chief Administrative Officer Dave Milliner remain in attendance.

Carried

Council recessed at 7:51 PM and returned at 7:55 PM.

No. 2022-644

Moved By Deputy Mayor Milne

Seconded By Councillor Dobreen

Be it resolved that Council come out of Closed Session at 8:44 PM.

Carried

Council recessed at 8:44 PM and returned at 8:46 PM.

14.1 Personal Matters about Identifiable Individuals (Municipal Act, Section 239(2)(b) and Labour Relations or Employee Negotiations (Municipal Act, Section 239(2)(d) (Subject: CAO Succession - Verbal Report)

No. 2022-645

Moved By Councillor Frew

Seconded By Deputy Mayor Milne

Be it resolved that Council receive the verbal report regarding the CAO Succession as information; and

That Council direct staff to proceed as discussed in Closed Session.

Carried

15. Confirming By-law

No. 2022-646

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that by-law number 2022-143 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on September 21, 2022 be read a first, second and third time, finally passed, signed by

the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

16. Adjournment

No. 2022-647

Moved By Deputy Mayor Milne

Be it resolved that Council adjourn the meeting at 8:47 PM.

Carried

Mayor John Woodbury

Clerk Lindsey Green