

Township of Southgate
Administration Office
185667 Grey Road 9
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report FIN2022-028

Title of Report: **FIN2022-028 Southgate New Council Chamber Building Retrofit Project**

Department: **Finance**

Council Date: October 5, 2022

Recommendation:

Be it resolved that Council receive Staff Report FIN2022-028 Southgate New Council Chamber Building Retrofit Project as information; and

That Council approves the use of the Modernization Reserve as noted in the report.

Background:

Southgate staff applied for project funding by submitting an application for the ICIP COVID-19 Resilience Infrastructure Project requesting \$99,000.00 in the application and that Southgate would fund the remainder of the project that is anticipated to total between \$200,000 to \$250,000 on the upside depending on unseen and unknown factors. The outcome of this project is the Township of Southgate will retrofit the former Egremont Council Chamber and Municipal Office space into a new Southgate Council Chambers.

On August 4, 2021, Council received Staff Report CAO2021-059 and awarded the Southgate Council Chambers Building Retrofit project to Domm Construction at the bid price of \$145,000 plus HST, to be funded from the ICIP COVID-19 Resilience Infrastructure Project approved funding of \$99,000, and the remainder of the construction cost from the Modernization Reserve.

Staff Comments:

Due to adjustments to the project, the final Domm Construction invoice was for \$198,932 plus HST. See Attachment 1 for the analysis of the bid vs invoice.

The total cost of the projects at the Holstein Council Chamber building was \$320,617.23 (see Attachment 2).

Financial Implications:

The 2021 Budget contained the Southgate New Council Chamber Building Retrofit Project at a cost of \$100,000, fully funded from an ICIP COVID-19 Resilience Infrastructure grant.

The cost of the building retrofit project as a whole was \$320,617.23, which was funded by ICIP COVID-19 grant of \$99,000, \$45,842.04 from the Modernization Reserve in 2021, and an additional estimated \$175,775.19 required from the Modernization Reserve in 2022. (see Attachment 2).

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:

Due to adjustments additional cost for the Southgate New Council Chamber Building Retrofit project, the total cost of the project was \$320,617.23, which was funded by ICIP COVID-19 grant of \$99,000, \$45,842.04 from the Modernization Reserve in 2021, and an additional estimated \$175,775.19 required from the Modernization Reserve in 2022.

Respectfully Submitted,

Dept. Head: **Original Signed By**
William Gott, CPA, CA, Treasurer

CAO Approval: **Original Signed By**
Dave Milliner, CAO

Attachment:

1. Holstein Council Chamber Project Financial Analysis
2. Project Cost Summary