



**Township of Southgate**  
**Minutes of Special Council Meeting**

November 2, 2022  
9 AM  
Holstein Council Chambers  
123273 Southgate Road 12  
Holstein, Ontario N0G 2A0

Members Present: Mayor John Woodbury  
Deputy Mayor Brian Milne  
Councillor Barbara Dobreen  
Councillor Michael Sherson  
Councillor Jason Rice  
Councillor Jim Frew  
Councillor Martin Shipston

Staff Present: Dave Milliner, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
William Gott, Treasurer  
Bev Fisher, Chief Building Official  
Kevin Green, Facilities Manager  
Derek Malynyk, Fire Chief  
Clinton Stredwick, Planner  
Kayla Best, HR Coordinator  
Aakash Desai, Asset Coordinator & Financial Analyst  
Holly Malynyk, Legislative Assistant

**1. Call to Order**

Mayor Woodbury called the meeting to order at 9:00 AM.

**2. Confirmation of Agenda**

No. 2022-701

**Moved By** Deputy Mayor Milne  
**Seconded By** Councillor Rice

**Be it resolved that** Council confirm the agenda as amended to include Staff Report FIN2022-030 under Section 8 - Reports of Municipal Officers and SVCA Correspondence re continuing changes to the roles and responsibilities of conservation authorities under Section 9.2 - Correspondence Consent.

**Carried**

**3. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

**4. Committee of the Whole**

**4.1 Resolve into Committee of the Whole**

No. 2022-702

**Moved By** Councillor Dobreen  
**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council recess the Special Council meeting at 9:01 AM and move into the Committee of the Whole meeting to allow for fuller discussion regarding the 2023 Capital Budget.

**Carried**

**4.2 Appointment of Chair**

No. 2022-703

**Moved By** Deputy Mayor Milne  
**Seconded By** Councillor Rice

**Be it resolved that** the Committee appoint Mayor Woodbury as Chair of the Committee of the Whole meeting on November 2, 2022.

**Carried**

## **5. Reports of Municipal Officers**

### **5.1 Treasurer William Gott**

#### **5.1.1 FIN2022-029 2023 Budget**

No. 2022-704

**Moved By** Councillor Shipston

**Seconded By** Councillor Sherson

**Be it resolved that** the Committee of the Whole receive Staff Report FIN2022-029 2023 Capital Budget as information; and

**That** the Committee of the Whole recommend that Council receive Staff Report FIN2022-029 2023 Capital Budget as information; and

**That** the Committee of the Whole recommend that Council direct staff to proceed with all necessary administrative actions.

**Carried**

Committee recessed at 10:06 AM and returned at 10:20 AM.

## **6. Resolve back to Council**

No. 2022-705

**Moved By** Councillor Rice

**Seconded By** Deputy Mayor Milne

**Be it resolved that** the Committee resolve back to the Special Council meeting at 11:26 AM.

**Carried**

## **7. Motions Resulting from Committee of the Whole**

### **7.1 Staff Report FIN2022-029 2023 Budget**

No. 2022-706

**Moved By** Councillor Dobreen

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report 2022-029 2023 Capital Budget as information; and  
**That** Council direct staff to proceed with all necessary administrative actions.

**Carried**

## **8. Reports of Municipal Officers**

### **8.1 Chief Building Official Bev Fisher**

#### **8.1.1 CBO2022-010 Soil Permit Request as per By-law 2017-049**

**Moved By** Councillor Rice

**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report CBO2022-010 for information; and

**That** Council approve the proposed Soils Permit as per By-law 2017-049 request received from Mr. K Aitken. Permit applicant has met all requirements of the By-law and recognizes the Provincial regulations.

Councillor Dobreen moved the following amendment to the main motion.

**Amendment:**

No. 2022-707

**Moved By** Councillor Dobreen

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council amend the motion to add a third clause that states, "**That** Council direct staff to enter into a haul route agreement with the applicant as discussed."

**Carried**

**Motion as Amended:**

No. 2022-708

**Moved By** Councillor Rice  
**Seconded By** Councillor Sherson

**Be it resolved that** Council receive Staff Report CBO2022-010 for information; and

**That** Council approve the proposed Soils Permit as per By-law 2017-049 request received from Mr. K Aitken. Permit applicant has met all requirements of the By-law and recognizes the Provincial regulations; and

**That** Council direct staff to enter into a haul route agreement with the applicant as discussed.

**Carried**

**8.1.2 CBO2022-011 Soil Permit Request as Per By-law 2017-049**

No. 2022-709

**Moved By** Councillor Rice  
**Seconded By** Councillor Shipston

**Be it resolved that** Council receive Staff Report CBO2022-011 for information; and

**That** Council approve the proposed Soils Permit as per By-law 2017-049 request received from Mr. C. Antunes. Permit applicant has met all requirements of the By-law and recognizes the Provincial regulations.

**Carried**

Councillor Dobreen moved the following motion.

No. 2022-710

**Moved By** Councillor Dobreen  
**Seconded By** Councillor Shipston

**Be it resolved that** Council proceed past noon.

**Carried**

## **8.2 Treasurer William Gott**

### **8.2.1 FIN2022-030 - Future of Transportation Finance in Ontario (FTF-Ontario) Partnership**

No. 2022-711

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report FIN2022-030 for information; and

**That** Council approve Southgate's participation in the Future Transportation Finance in Ontario Partnership; and

**That** Council approve the continued participation of the Southgate Asset Co-Ordinator & Financial Analyst Aakash Desai serving on the Good Roads Board of Directors.

**Carried**

## **9. Consent Items**

### **9.1 Regular Business (for information)**

No. 2022-712

**Moved By** Deputy Mayor Milne

**Seconded By** Councillor Dobreen

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated November 2, 2022, and direct staff to proceed with all necessary administrative actions.

**Carried**

#### **9.1.1 HR2022-050 CAO Succession**

#### **9.1.2 HR2022-051 OMERS Plan Update**

#### **9.1.3 HR2022-052 Recreation Staff Update**

#### **9.1.4 HR2022-053 Finance Staff Updates**

#### **9.1.5 PW2022-050 Department Report**

**9.1.6 Councillor Sherson - OACA Conference Report**

**9.1.7 Building, Bylaw and Canine Report September 2022**

**9.1.8 September 2022 Cheque Register**

**9.2 Correspondence (for information)**

No. 2022-713

**Moved By** Councillor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated November 2, 2022, as information.

**Carried**

**9.2.1 2023 ROMA Annual General Meeting and Conference  
- received October 17, 2022**

**9.2.2 Crime Stoppers of Grey Bruce Coordinator Report -  
July to September 2022-Q3 - received October 18,  
2022**

**9.2.3 Ministry of Agriculture, Food and Rural Affairs -  
Avian Influenza Preventing Transmission Animal  
Health Control Area Order**

**9.2.4 SVCA Correspondence - Province Continues to  
Change Roles and Responsibilities of Conservation  
Authorities**

**9.3 Resolutions of Other Municipalities (for information)**

No. 2022-714

**Moved By** Councillor Rice

**Seconded By** Deputy Mayor Milne

**Be it resolved that** Council receive the items of the Resolutions of Other Municipalities consent agenda dated November 2, 2022, as information.

**Carried**

**9.3.1 Municipality of Wawa - Opposition to Bill 3 Strong  
Mayors Act - received October 20, 2022\_Redacted**

**10. Confirming By-law**

No. 2022-715

**Moved By** Councillor Dobreen

**Seconded By** Councillor Frew

**Be it resolved that** by-law number 2022-157 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on November 2, 2022, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**11. Adjournment**

Mayor Woodbury relinquished the Chair.

Deputy Mayor Milne assumed the Chair.

No. 2022-716

**Moved By** Mayor Woodbury

**Seconded By** Councillor Rice

**Be it resolved that** Council adjourn the meeting at 12:03 PM.

**Carried**

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Mayor John Woodbury

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Clerk Lindsey Green