



Township of Southgate
Minutes of Special Council Meeting

November 23, 2022

9 AM

Holstein Council Chambers
123273 Southgate Road 12
Holstein, Ontario N0G 2A0

Members Present: Mayor Brian Milne
Deputy Mayor Barbara Dobreen
Councillor Jason Rice
Councillor Jim Ferguson
Councillor Martin Shipston
Councillor Joan John
Councillor Monica Singh Soares

Staff Present: Dave Milliner, Chief Administrative Officer
Lindsey Green, Clerk
Jim Ellis, Public Works Manager
William Gott, Treasurer
Bev Fisher, Chief Building Official
Lacy Russell, Librarian CEO
Dave Guilbault, Deputy Fire Chief
Terri Murphy, Economic Development Officer
Kayla Best, HR Coordinator
Holly Malynyk, Legislative Assistant

1. Call to Order

Mayor Milne called the meeting to order at 9:00 AM.

2. Confirmation of Agenda

No. 2022-720

Moved By Councillor Rice
Seconded By Councillor Ferguson

Be it resolved that Council confirm the agenda as amended.

Carried

3. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

4. Committee of the Whole

4.1 Resolve into Committee of the Whole

No. 2022-721

Moved By Councillor Shipston
Seconded By Deputy Mayor Dobreen

Be it resolved that Council recess the Special Council meeting at 9:04 AM and move into the Committee of the Whole meeting to allow for fuller discussion regarding the 2023 Capital Budget.

Carried

4.2 Appointment of Chair

No. 2022-722

Moved By Councillor Rice
Seconded By Councillor Ferguson

Be it resolved that the Committee appoint Mayor Milne as Chair of the Committee of the Whole meeting on November 23, 2022.

Carried

5. Reports of Municipal Officers

5.1 Treasurer William Gott

5.1.1 FIN2022-031 2023 Capital Budget

No. 2022-723

Moved By Councillor Rice

Seconded By Councillor Ferguson

Be it resolved that the Committee receive Staff Report FIN2022-031 2023 Capital Budget as information; and

That the Committee recommend that Council receive Staff Report FIN2022-031 2023 Capital Budget as information; and

That the Committee recommend that Council direct staff to proceed with all necessary administrative actions.

Carried

Council recessed at 10:23 AM and returned at 10:33 AM.

Councillor John left the meeting at 10:23 AM.

Councillor Rice moved the following motion.

No. 2022-724

Moved By Councillor Rice

Seconded By Councillor Ferguson

Be it resolved that Council proceed past noon.

Carried

6. Resolve back to Council

No. 2022-724

Moved By Councillor Shipston

Seconded By Deputy Mayor Dobreen

Be it resolved that the Committee resolve back to the Special Council meeting at 11:59 AM.

Carried

Council recessed at 12:00 PM and returned at 12:26 PM.

7. Motions Resulting from Committee of the Whole

7.1 FIN2022-031- 2023 Capital Budget

No. 2022-725

Moved By Councillor Shipston

Seconded By Councillor Singh Soares

Be it resolved that Council receive Staff Report FIN2022-031 2023 Capital Budget as information; and

That Council direct staff to proceed with all necessary administrative actions.

Carried

8. Reports of Municipal Officers

8.1 Clerk Lindsey Green

8.1.1 CL2022-030-Grand River Conservation Authority Member Appointment Extension

No. 2022-726

Moved By Councillor Rice

Seconded By Deputy Mayor Dobreen

Be it resolved that Council receive Staff Report CL2022-030 as information; and

That Council extend the appointment of Guy Guardhouse to the Grand River Conservation Authority Board until the end of January 2023, or until another appointment has been made, whichever comes first.

Carried

8.2 Chief Administrative Office Dave Milliner

8.2.1 CAO2022-077 Dundalk Olde Town Hall GICB Grant Funding Report

No. 2022-727

Moved By Councillor Ferguson
Seconded By Councillor Singh Soares

Be it resolved that Council receive Staff Report CAO2022-077 for information; and
That Council direct staff to proceed with the application for the Green and Inclusive Community Building Program funding for Dundalk Olde Town Hall renovations.

Carried

8.2.2 CAO2022-078 2023 ROMA Delegation Request

No. 2022-728

Moved By Councillor Shipston
Seconded By Deputy Mayor Dobreen

Be it resolved that Council receive staff report CAO2022-078 as information; and
That Council provide staff with direction and feedback on applying for Minister delegation request(s) at the ROMA Conference in 2023.

Carried

9. Consent Items

9.1 Regular Business (for information)

No. 2022-729

Moved By Councillor Rice
Seconded By Councillor Shipston

Be it resolved that Council approve the items on Regular Business consent agenda dated November 23, 2022 and direct staff to proceed with all necessary administrative actions.

Carried

9.1.1 PW2022-051 Bridge Inspection Report 2022

9.1.2 Building, By-law and Canine Report - October 2022

9.2 Correspondence (for information)

No. 2022-730

Moved By Deputy Mayor Dobreen

Seconded By Councillor Ferguson

Be it resolved that Council receive the items on the Correspondence consent agenda dated November 23, 2022 as information.

Carried

**9.2.1 GRCA Correspondence - Township of Southgate
GRCA Appointment Notification - received October 3, 2022**

9.2.2 ROMA Correspondence - 2023 - 2027 ROMA Board of Directors - Call for Nominations - received October 18, 2022

9.2.3 AMO Correspondence - Policy Update - More Homes Built Faster Act - received October 25, 2022

9.2.4 MMAH Correspondence re Bill 23 - More Homes Built Faster - received October 25, 2022

9.2.5 SVCA Correspondence - 20220915 Meeting Minutes - received October 26, 2022

9.2.6 GRCA Correspondence - October 28 2022 GM Summary - received October 28, 2022

9.2.7 SMART Correspondence - Sept 30 2022 Board Minutes - received November 2, 2022

9.2.8 Congratulatory Letter from Minister Steve Clark - received November 15, 2022

9.3 Resolutions of Other Municipalities (for information)

No. 2022-731

Moved By Councillor Rice
Seconded By Councillor Ferguson

Be it resolved that Council receive the items of the Resolutions of Other Municipalities consent agenda dated November 23, 2022 as information.

Carried

9.3.1 Dorian Township - OMAFRA OWDCP Administrative Fee - received October 27, 2022

9.3.2 Township of Warwick - CN Railway Contribution Requirements under the Drainage Act - received November 16, 2022

9.4 Closed Session (for information)

None.

10. Closed Meeting

No. 2022-732

Moved By Councillor Shipston
Seconded By Councillor Rice

Be it resolved that Council proceed into Closed Session at 1:02 PM in order to address matters related to Litigation or Potential Litigation(sec.239 (2) e) and Advice that is Subject to Solicitor-Client Privilege(sec.239 (2) f) (Subject: Solicitor-Client Privileged discussions on future communications with a property owner - verbal update), A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality(sec.239 (2) k) (Subject: Confidential Agreement Discussions - verbal update), Personal matters about an Identifiable Individual(sec.239 (2) b) and Labour Relations or Employee Negotiations(sec.239 (2) d) (Subject: New CAO Recruitment - verbal update); and

That Chief Building Official Bev Fisher, Public Works Manager Jim Ellis, HR Coordinator Kayla Best, Clerk Lindsey Green and Chief Administrative Officer Dave Milliner remain in attendance.

Carried

Council recessed at 1:04 PM and returned at 1:06 PM.

Councillor John returned to the meeting at 1:04 PM.

Chief Building Official Bev Fisher left at 1:32 PM and did not return.

Public Works Manager Jim Ellis left at 1:49 PM and did not return.

No. 2022-733

Moved By Councillor Shipston

Seconded By Councillor Singh Soares

Be it resolved that Council come out of Closed Session at 2:26 PM.

Carried

10.1 Litigation or Potential Litigation and Advice that is Subject to Solicitor-Client Privilege (Subject: Solicitor-Client privileged discussion regarding future communications with property owner - Verbal Update)

No. 2022-734

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive the verbal update regarding solicitor-client privileged discussions about future communications with a property owner as information.

Carried

10.2 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality (Subject: Confidential Agreement Discussions - Verbal Update)

No. 2022-735

Moved By Councillor Rice

Seconded By Councillor Shipston

Be it resolved that Council receive the verbal update regarding confidential agreement discussions as information.

Carried

10.3 Personal Matters about an Identifiable Individual and Labour Relations and Employee Negotiations (Subject: New CAO Recruitment - Verbal Update)

No. 2022-736

Moved By Councillor Singh Soares

Seconded By Councillor Ferguson

Be it resolved that Council receive the verbal update regarding the new CAO recruitment as information; and

That Council direct staff to proceed as discussed in Closed Session.

Carried

11. Confirming By-law

No. 2022-737

Moved By Councillor Shipston

Seconded By Councillor Ferguson

Be it resolved that by-law number 2022-159 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on November 23, 2022 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

12. Adjournment

No. 2022-738

Moved By Mayor Milne

Be it resolved that Council adjourn the meeting at 2:29 PM.

Carried

Mayor Brian Milne

Clerk Lindsey Green