

Township of Southgate

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Staff Report CL2022-036

Title of Report: CL2022-036 - 2023 Committee of Adjustment Appointments

Department: Clerks

Branch: Legislative and Council Services

Council Date: December 7, 2022

Recommendation:

Be it resolved that Council receive Staff Report CL2022-036 for information; and **That** Council consider approval of By-law 2022-160 being a by-law to constitute and appoint members to the Committee of Adjustment for 2023.

Background:

The Committee of Adjustment (CofA) is established under the authority of the Planning Act, 1990. The CofA considers and may authorize minor variances from the zoning by-law, review and permit extensions and enlargements to legal nonconforming uses and can grant consent for severances (land division), when the severance application involves a variance and/or when the consent is in dispute and cannot be resolved without a hearing.

Staff Comments:

The Committee of Adjustment membership must be appointed yearly by municipal by-law. Staff are recommending approval of By-law 2022-160 to appoint all 7 members of Council to the Committee of Adjustment membership for 2023. At the first Committee meeting in 2023 a Chair and Vice Chair will be selected from the membership.

Financial Implications:

There will be financial implications to the 2023 operating budget for Committee members remuneration. Members of the Committee are paid \$80.00 per meeting, with attendance confirmed by the Secretary-Treasurer through approved minutes. Remuneration includes mileage costs for site visits.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council consider approval of By-law 2022-160 being a by-law to constitute and appoint members to the Committee of Adjustment for 2023.

Respectfully Submitted,

Dept. Head: Original Signed By
Lindsey Green, Clerk

CAO Approval: Original Signed By
Dave Milliner, CAO