

## **2022 Southgate CAO Goals Outside the Township's Community Action Plan**

1. Support the new CAO Recruitment and Transition Plan – **In Progress**
2. Develop an Accommodation plan and resolution through an Environmental Agreement with SON to acquire our Aggregate Resources Act License for our new gravel pit from MNRF. – **Being executed with ARA License issuance in 2023.**
3. Complete the Flato-Southgate Ministry Zoning Order work:
  - Council support resolution
  - Council approval of MZO Development Agreement
  - Registering the MZO Development Agreement on Flato owned lands.
  - **Completed**
4. Olde Town Hall decision on the future use of the property, building ownership, community involvement in fundraising, long term cultural use commitments, municipal capital investment, municipal annual cost contribution and facility management/sustainability.
  - **Sale closing in the next 30-60 days and building permit issuance.**
  - **Considering funding application to support Southgate's capital commitment through Grant Match.**
5. Township Roads Conditions Review COW meeting based on Council budget discussions.
  - **2023 Council Budget discussions to invest in roads infrastructure asset shortfall.**
6. Hwy #10 Bypass Road Project – Complete design of road and servicing, create road development and cost sharing agreement with Flato, develop the construction plan and start project construction in 2022 for completion in 2023.
  - **Road design completed.**
  - **Bypass Road and land survey in process to be completed January, 2023**
  - **Road construction to start in 2023 and to be completed in 2024**
  - **Eco Park Phase II property sale to close in February 2023**
7. Recruitment:
  - i. Part Time Deputy Fire Chief – **Hired**
  - ii. By-law Enforcement Officer - **Hired**

- iii. Public Works Foreman & Fleet Manager – **Hired** (retirement replacement)
- iv. Operator Labourer – **Hired** (retirement replacement)
- v. Team Leader Hopeville – **Hired**
- vi. Assistant Librarian & Digital Services - **Hired**
- vii. Operator Labourer & Cemetery Caretaker Hopeville – **Hired**
- viii. Waste Department Team Leader – **Presently on parental leave**

**8. New Council Chambers Project - Completed**

**9. Complete a Market Check and job evaluation/title review of jobs and the job descriptions for the following positions:**

- (i). Market Check review being completed internally using MCD (Municipal Compensation Data) through OMAA – **Review in process**
- (ii). Jobs being evaluated:
  - Facilities Manager – **Review in process**
  - Human Resources & Assistant to the CAO – **Review in process**
  - Junior Planner - **Review in process**
  - Recreation Programming Coordinator - **Review in process**
  - Deputy Treasurer & **Asset** Manager - **Review in process**
  - **Building Administrative Support** - **Review in process**

**10. BMA Municipal Study Report to Council or COW with Staff Report for discussion – Staff Report provided to Council in 2022**

**11. Commercial and Industrial Development Projects:**

- i. Planning and Construction phase on Eco Park property:
  - Casa Terre Modular Building Construction – **Sold and no site plan.**
  - Nicola Rago Furniture – **Sold, no site plan and may have CA challenges**
  - Petawawa Energy Southgate Renewables – **Sold & closed**
  - Greenlid – Ice River Sustainable Solutions Project - **Constructing**
  - Calhoun Superstructures - **Constructing**
  - Gus Litz contractor yard (2 acre lot), Alana Litz self storage (2 acre lot) and MKSN Holdings contractor yard (2 acre lot) – **Have changed ownership**
  - **Lisanti-Wilson Project to construct commercial lease spaces – property closed, site plan phase**
- ii. Land to finalize/close sale or property:
  - **EDO managing these files.**

## 12. Affordable-Attainable Housing Planning

- Committee Recommendations – **Implemented**
  - South-Grey Housing Corporation – Partner Council introduction/exploration of interest meetings and Terms of Reference created to establish Working Group Meetings
  - **Need to 2 appoint Southgate Council members to the Working Group.**
- Township Goals – Establish Urban & Rural Plans
  - Identify municipally owned land – **Done**
  - Urban - Stalled by Conservation Authority restriction that Bill 23 may allow.
  - Rural – Lands identified and needs leadership and planning approval to repurpose recreation lands into housing projects
- Urban Projects:
  - SEGCHC Build with dedicated floor – 2023 (10 units)
  - Lions Medical Centre Conversion – 2024 (7 units) **SEGSS agreement with Lions Club to be executed**
  - Grey County Housing Rowes Lane Expansion Project – 2024 demo and rebuild (11 presently and adding 24-29 new units) – **Planned project on the books by Grey Cty Housing.**
  - Residential Developer quota projects (Flato & White Rose) – **Bill 23 Challenges**
  - Wilson Project (develop on donated land) – **Bill 23 could help with Glenelg Street lands.**
- Rural Projects:
  - Gates of Amida – **In Planning Phase**
  - Bye Project Proposals
    - i. Employee accommodations – **ARA amendment**
    - ii. Aggregate pit conversion
    - iii. Lush Property – Presently 1 six acre lot or change could create 6 one acre lots
    - iv. **Need to challenge the County Planning Department to find a way.**
  - Checkerboard Lot severance to reduce lot sizes where on open road allowance to create housing development.

## 13. Finish Melancthon-Southgate Annexation Agreement for Flato lands

- Discussions being lead by Flato Developments
- Meetings restarted with new Melancthon Council on December 15, 2023.
- Target to have an Municipal Annexation or Servicing Agreement by January 1<sup>st</sup>, 2024.

14. Water Tower Project Tendering and Funding (Covid inflation pricing)
  - Infrastructure Ontario loan and reserves to fund the project
  - Grant funding explored – None available
  - Project construction completion – August, 2023
15. Wastewater Treatment Capacity Expansion Project:
  - Finish EA & MOE Project Plan Approval
  - Issue Confirmation RFP for Consultant recommended solution in 2022
  - Possible start of project construction of treatment solution(s)
  - Project is progressing with the contractor agreement, project pricing and design approval stage lead by Triton Engineering with the oversight by the Public Works Manager.
16. Support Residential Development Projects progressing to the Subdivision Agreement stage:
  - Flato East Phase 7, 8 & 10 Project -
  - Wilder Lake Residential Project – Awaiting Clearance Letter approval and SDA registration.
17. Support Residential Projects proceeding to Site Alteration and/or Pre-Servicing work stage:
  - White Rose Phase III – Approved for Site Alteration Agreement
  - Flato Glenelg Carriage House Phase II – Site Alteration not requested as projected not at that stage.
18. Development Charge By-law Review:
  - Tender issued January 2022
  - Select service provider to complete the DC Study
  - Parkland By-law
  - Future Project to Support Development that are Growth Costs
  - Define with present day Council what the Multi-Use Community Facility visions presently collecting Development Charges can be or could be when needed.
  - DC Project background work completed and DC By-law approved.
19. Establish Southgate Community Foundation Committee – Committee established with meetings in 2022
20. Continue to support Livestock Harvesting Plant Project(s) in Southgate and create transition planning for the new CAO, the Planner & EDO to support these efforts as these project(s) evolves their plans.
  - Proton Station Hog Harvest Plan Progressing with EDO support.

- Hwy 89 Plant at the present time is closed at the present time – Interest by outside investors to purchase and open the plant. Transition to EDO and new CAO
- Foreign investment plan in Large Harvest Plant still has interest but very little activity in last 6 months because of the investors financial challenges getting money out of that Country – County EcDev have been involved in the discussions with CAO. Will be transitioning with Canadian representative meeting with Township EDO and new CAO.

21. Post COVID Restart plan for Municipal Operations to ensure a safe employee workplace, with uninterrupted service delivery and secure public business environment Township operations. – Restart completed with Human Resources staff monitor the workplace for winter flu season to ensure a Safe, Secure and Healthy workplace.

22. Downtown Dundalk Parking Short & Long Term Strategy and Plan

- Short Term - Parking lot on the east side behind Proton Street businesses is ready for paving in early 2023.
- Long Term – Parking lot on the west side behind Proton Street businesses along rail trail is in the planning phase for development once Lions Medical Centre relocates.

23. Short (1-5 year) & Long (6-15 year) Term Parkland Needs based on Residential Growth

- Recreation Department has presented a facilities needs assessment and parkland plan to deal with growth demands in this term of Council.

24. Preparation of Community Action Plan Review and Consultation in 2023

- Annual report for 2022 completed and presented to Council
- 2023 CAP Recommended Projects Report completed and presented to Council

25. 2022 Southgate Municipal Election - Completed

26. Start 2023 Budget process – Capital & operating budgets presented for for discussions in 2022 and approval in early 2023

27. Completion of 2022 Staff Performance Reviews - Completed