

Township of Southgate

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Staff Report CAO2022-082

Title of Report: Southgate 2019-2023 Community Action Plan – 2022
Annual Report and CAP Recommendations for 2023

Department: Administration

Council Date: December 21, 2022

Council Recommendation:

Be it resolved that Council receive staff report CAO2022-082 as information; and

That Council approve the 2022 Community Action Plan (CAP) Annual Report as a reporting out to the community on the progress made last year and the 2022 CAP recommendations to advance projects and/or achieve plan progress over the next 12 months.

Background:

The Community Action Plan (CAP) is a document created to provide a strategic direction for the municipality through action items to achieve the goals outlined in the CAP report. As a result of Southgate's previous CAP ending in 2018 and the success of our past years achievements it was important to embark on another 5 year strategic planning consultation and community engagement process.

The 2019-2023 Southgate CAP provided the Township with information received from community consultation on municipal issues and desired projects to help direct how municipal tax dollars should be used to advance Township issues identified by the community and the decisions that need to be made to deliver our municipal services. The 2019-2023 CAP document reports the Township's focus should be on economic development attraction that support business and agriculture, investing in revitalization of Downtown Dundalk, increasing health services & housing options, investing in hard service infrastructure like our roads & bridges, upgrading our assets and administratively expanding our citizen communications in this changing time and transition to other media methods.

At the February 16, 2022 Council meeting staff presented report CAO2022-005, titled "Southgate Community Action Strategic Plan 2019-2023 Consultant Services Request for Proposals Report" and approved the following motion at that meeting.

Moved By Councillor Sherson; **Seconded By** Councillor Rice;

Be it resolved that Council receive staff report CAO2022-005 as information; and

That Council approve the draft 2021 Community Action Plan (CAP) Annual Report as a reporting out to the community on the progress made last year and the 2022 CAP projects to be advanced and/or achieved in the next 12 months.

Councillor Dobreen moved the following amendment to the main motion.

Moved By Councillor Dobreen; **Seconded By** Councillor Shipston;

Be it resolved that Council amend the motion to state that Council receive Staff Report CAO2022-005 as information; and

That Council provide input to staff on the draft 2021 CAP Annual Report and consider approval at a future Council meeting.

Carried Amendment: No. 2022-085

Moved By Councillor Sherson; **Seconded By** Councillor Rice;

Be it resolved that Council receive staff report CAO2022-005 as information; and

That Council provide input to staff on the draft 2021 CAP Annual Report and consider approval at a future Council meeting.

Carried Amendment Motion No. 2022-086

At the March 2, 2022 Council meeting staff report CAO2022-008 titled Southgate 2019-2023 CAP-2021 Annual Report and 2022 CAP Project Plans was presented and the following resolution was approved by Council with some minor changes from the previous meeting report.

Moved By Councillor Frew; **Seconded By** Deputy Mayor Milne;

Be it resolved that Council receive staff report CAO2022- 008 as information; and

That Council approve the 2021 Community Action Plan (CAP) Annual Report and CAP Project Plans for 2022 as presented to report out to the community on the progress made last year and the 2022 CAP projects to be advanced and/or achieved in the next 12 months.

Motion No. 2022-122 Carried

Staff Comments:

The intent of this report is to provide to Southgate Council and the community the 2019-2023 Southgate CAP document and the progress made in 2022 and recommendations for 2023. The CAP 2022 Annual Report and the CAP Recommendations for 2023 is included in the staff report as Attachment #1. The CAP Annual Report provides the issues and actions that need to be considered and/or undertaken as projects in order to achieve the 2023 results as set out in the 2019-2023 CAP document.

The CAO has also provided a report (Attachment #2) on the 2022 Southgate CAO Progress on workplan goals outside the Community Action Plan as part of this document to report to Council and transition to the new CAO.

Financial Impact or Long-Term Implications

The financial impact has already been included in the 2022 and 2023 budget estimates to support the CAP goals and projects.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

The 6 major goals of the 2019-2023 CAP are:

1. Attracting New and Supporting Existing Businesses and Farms
2. Revitalizing Downtown Dundalk
3. Promoting Health Services and Housing Choices
4. Adequate and Efficient Public Facilities
5. Upgrading our "Hard services"
6. Citizen Engagement

Concluding Comments

1. That Council receive this staff report as information.
2. That Council approve the Southgate 2019-2023 Community Action Plan 2022 Annual Report and the recommended CAP Project Plans for 2023.
3. Staff will post the 2022 CAP Annual Report on Southgate website and Facebook page and advertise the web posting in the local newspapers the next time we have a municipal advertisement for other purposes.

Respectfully Submitted,

CAO approval: Original Signed By
Dave Milliner – CAO
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- Attachment #1 – Southgate 2019-2023 Community Action Plan – 2022 Annual Report and the recommended CAP Project Plans for 2023
- Attachment #2 – 2022 Southgate CAO Progress Report on Goals outside the Community Action Plan