

Township of Southgate

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Staff Report CAO 2022-080

Title of Report: Egremont Optimists-Southgate Township Building
Maintenance and Municipal Use Amending Agreement

Department: Administration

Council Date: December 21, 2022

Council Recommendation:

Be it resolved that Council receive staff report CAO 2022-080 as information;
and

That Council approve the draft Egremont Optimists-Southgate Township Building
Maintenance and Municipal Use Amending Agreement as presented to provide
winter sanding only property maintenance; and

That Council consider approval of the Egremont Optimists-Southgate Township
Building Maintenance and Municipal Use Amending Agreement by by-law at a future
Council meeting.

Background:

The history of this agreement started in 2010 when the Township of Southgate
installed a 40 kilowatt generator at the Egremont Optimists Club building in
Holstein as part of a need for an emergency warming centre in that community.
Funding was received through the JEPP (Joint Emergency Preparedness Program) to
pay for 45% of the total cost of \$21,594.60. An agreement between the Egremont
Optimists Club and the Township of Southgate was executed on October 6, 2010.
This agreement was up for renewal on October 1, 2015.

Staff presented staff report CAO 2015-013, at the March 3, 2015 Council meeting
where it was approved that the Township of Southgate and the Egremont Optimist
Club split on a 50% share each of the cost of all future service and maintenance
costs required to maintain the 40 kilowatt generator at the Egremont Optimist's
building in Holstein.

Staff presented a second staff report CAO 2015-035, at the June 3, 2015 Council
meeting, with changes to reflect the Egremont Optimists Club current rental rates
for the building.

At the August 12, 2015 Council meeting the following motion was approved:

Be it resolved that Council receive staff report CAO 2015-058 as information; and

That Council approve the agreement as presented and approved by the Egremont Optimist Club; and

That Council authorize the Mayor and Clerk to sign the agreement on behalf of the Township.

At the June 21, 2017 Council meeting members from the Egremont Optimists Club made a presentation to Council requesting support for building maintenance from the Southgate Solar Community Fund. As a result of that presentation the following motion was approved:

Moved by Councillor Gordon, Seconded by Councillor Dobreen;

Main Motion as Amended:

Be it resolved that Council receive the Egremont Optimist Club delegation as information; and

That Council direct staff to work with the Optimist executive to develop a suitable contribution/use agreement; and

That staff make a recommendation to Council by August 2, 2017.

Carried. No. 2017-459

Staff later created an Egremont Optimists Amending Agreement from the existing agreement with the Club that already deals with other building related issues such as WIFI hotspot service, genset maintenance and the use of the building as a Municipal Emergency Centre.

The new Amending Agreement was created and titled "Egremont Optimists-Southgate Township Building Maintenance and Municipal Use Agreement", dated August 16, 2017. We have proposed a financial support of \$5,000.00 per year for the 5 year period of the agreement, with the Clubs option to access the funds early if needed, and if available in the Township Solar reserve account. In exchange for the Township's financial support, Southgate is requesting free use of the Optimist Building for the Township's purposes. The agreement has also been updated to reflect current conditions and now runs for 5 years starting September 1st, 2017.

The Egremont Optimists-Southgate Township Building Maintenance and Municipal Use Agreement, dated August 16, 2017 reported the changes. The following changes requested was support funding of \$10,000.00 per year to support building maintenance and provide free use of the Optimists Building of 3 times per year for Southgate meetings, events and for municipal election use.

Staff Comments:

Staff received a request from the Egremont Optimists to provide winter sanding of the property entrance driveways. At the present time a lot of parents are entering

the Optimists property to drop off students at the public school because there is so much congestion with the construction on the school property and school bus traffic.

Staff have drafted changes to the Egremont Optimists-Southgate Property Agreement to add winter sanding operations and is included as Attachment #1. The present agreement is related to building use as a Southgate Emergency Warming Centre for the west end of Township that has included the installation of a genset and wifi service.

Financial Impact or Long Term Implications

The financial impact to the municipality is the roads department providing one pass of sanding service when required at the roadway south entrance, past the front door through the first parking area and exit the property from the north entrance when the roads department mobilizes.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments

1. That Council receive this report as information.
2. That Council approve the Amending Agreement with the Egremont Optimist Club dated December 21, 2022, to address the issue of property winter maintenance to provide sanding during the winter months.
3. Council consider approving this agreement by municipal By-law at a future Council meeting.

Respectfully Submitted,

CAO approval: Original Signed By
Dave Milliner – CAO
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- Attachment #1 – Egremont Optimists-Southgate Township Building Maintenance and Municipal Use Agreement, dated December 21, 2022