



**Township of Southgate
Community Fund Management Committee**

February 14, 2023
9:00 AM
Holstein Council Chambers

Members Present: Deputy Mayor Barbara Dobreen
Councillor Joan John
Councillor Monica Singh Soares
Heather Renton
Carolynn Dyer
Karl Ellis

Members Absent: Muriel Scott

Staff Present: William Gott, Treasurer
Elisha Milne, Legislative Assistant
Holly Malynyk, Recording Secretary

1. Call to Order

Recording Secretary, Holly Malynyk called the meeting to order at 9:02AM.

2. Election of Chair

Moved By Councillor Joan John
Seconded By Heather Renton

Be it resolved that the Committee appoint Deputy Mayor Dobreen as the Chair of the Southgate Community Fund Management Committee for the 2022-2026 term.

Carried

3. Election of Vice Chair

Moved By Councillor Joan John

Seconded By Heather Renton

Be it resolved that the Committee appoint Carolynn Dyer as the Vice Chair of the Southgate Community Fund Management Committee for the 2022-2026 term.

Carried

4. Confirmation of Agenda

Moved By Councillor Monica Singh Soares

Seconded By Councillor Joan John

Be it resolved that the Committee confirm the agenda as presented.

Carried

5. Declaration of Pecuniary Interest

No one declared a pecuniary interest related to any item on the agenda.

6. Delegations & Presentations

None.

7. Adoption of Minutes

Moved By Heather Renton

Seconded By Councillor Joan John

Be it resolved that the Committee approve the minutes from the November 14, 2022 Southgate Community Fund Management meeting as presented.

Carried

8. Staff Updates

8.1 Member Introductions

Members of the Committee and Staff introduced themselves to each other. Stuart Reid and Christine MacGregor from the Community Foundation Grey Bruce introduced themselves and gave a brief update on the roll of the Community Foundation Grey Bruce.

Treasurer William Gott reviewed how Southgate became involved in the Community Foundation Grey Bruce and how the Southgate Community Fund started.

8.2 Committee Terms of Reference

Moved By Councillor Joan John

Seconded By Heather Renton

Be it resolved that the Committee receive the Terms of Reference for information.

The following amendment was moved to the main motion.

Amendment:

Moved By Councillor Monica Singh Soares

Seconded ByCarolynn Dyer

Be it resolved that the Committee direct staff to proceed with all necessary administrative actions as discussed to amend the Terms of Reference; and

That the Committee recommend that Council consider approval of the amendments to the Southgate Community Fund Management Committee Terms of Reference.

Carried

Motion as Amended:

Moved By Councillor Joan John

Seconded By Heather Renton

Be it resolved that the Committee receive the Terms of Reference for information; and

That the Committee direct staff to proceed with all necessary administrative actions as discussed to amend the Terms of

Reference; and

That the Committee recommend that Council consider approval of the amendments to the Southgate Community Fund Management Committee Terms of Reference.

Carried

8.3 Committee Code of Conduct

Moved By Heather Renton

Seconded By Councillor Joan John

Be it resolved that the Committee receive Policy No. 9 Code of Conduct for Members of Council, Committees and Local Boards for information.

Carried

8.4 Committee Meeting Schedule Discussion

Moved By Karl Ellis

Seconded By Carolynn Dyer

Be it resolved that the Southgate Community Fund Management committee will meet the second Monday of every other month starting in March 2023 at 9:00AM through a hybrid model at the Holstein Council Chambers and on Zoom.

Carried

8.5 Southgate Community Fund Management Brochure

Members discussed the Community Fund Management Brochure that was approved at the previous term. Members discussed updating the brochure and staff will work with Community Foundation Grey Bruce to update the brochure and bring it back to the March Community Fund Management Committee meeting for review.

9. New/Unfinished Business

None.

10. Correspondence

None.

11. Members Privilege

Christine MacGregor mentioned that Community Foundation Grey Bruce will be hosting the Non-Profit Workshop at the Sydenham Campus in Owen Sound on Wednesday March 15, 2023, more information will be available on the Community Foundation Grey Bruce website.

Councillor Joan John mentioned that there are many events in the Township of Southgate and surrounding community for Black History Month and wanted to invite everyone to attend the many events.

12. Next Meeting

Monday March 13, 2023 at 9:00AM.

13. Adjournment

Moved By Councillor Monica Singh Soares

Seconded By Councillor Joan John

Be it resolved that the Committee adjourn the meeting at 10:10AM.

Carried

Chair Deputy Mayor Dobreen

Recording Secretary Holly Malynyk