



**Township of Southgate**  
**Minutes of Council Meeting**

May 3, 2023

9:00 AM

Holstein Council Chambers

Members Present: Mayor Brian Milne  
Deputy Mayor Barbara Dobreen  
Councillor Jason Rice  
Councillor Jim Ferguson  
Councillor Martin Shipston  
Councillor Joan John  
Councillor Monica Singh Soares

Staff Present: Dina Lundy, CAO  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
Terri Murphy, Economic Development Officer  
Clinton Stredwick, Planner  
Aakash Desai, Asset Management Coordinator and  
Financial Analyst  
Elisha Milne, Legislative Assistant

**1. Call to Order**

Mayor Milne called the meeting to order at 9:01 AM.

**2. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it

reflects our histories; may we live in peace and friendship with all its diverse people.

Council recessed at 9:02 AM due to technical difficulties and returned at 9:07 AM.

**3. Open Forum - Register in Advance**

No members of the public spoke at open forum.

**4. Confirmation of Agenda**

No. 2023-193

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that** Council confirm the agenda as amended.

**Carried**

**5. Declaration of Pecuniary Interest**

Deputy Mayor Dobreen declared a pecuniary of interest on Closed Session Item 14.1 Advice that is subject to solicitor-client privilege (Sec.239(2)(f)) (Subject: Property Sale Agreement Update) from the April 20, 2023, Council meeting.

**6. Delegations & Presentations**

**6.1 Saugeen Mobility and Regional Transit Presentation -  
Stephan Labelle, Manager**

No. 2023-194

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the SMART presentation for information.

**Carried**

**7. Adoption of Minutes**

No. 2023-195

**Moved By** Councillor John  
**Seconded By** Councillor Ferguson

**Be it resolved that** Council approve the minutes from the April 20, 2023 Council and Closed Session meetings as presented.

**Carried**

## **8. Reports of Municipal Officers**

### **8.1 Public Works Manager Jim Ellis**

#### **8.1.1 PW2023-021 Dundalk 2023 Reserve Capacity**

Councillor Shipston moved the following motion.

No. 2023-196

**Moved By** Councillor Shipston  
**Seconded By** Councillor Rice

**Be it resolved that** Council waive procedure to allow for Dustin Lyttle from Triton Engineering Services Limited to speak.

**Carried**

No. 2023-197

**Moved By** Councillor John  
**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report PW2023-021 for information; and

**That** Council approve the recommendations for the endorsement of the report for the Dundalk Water and Sewage Treatment Reserve Capacity as prepared by Triton Engineering Services Ltd; and

**That** Council approves these reports to be forwarded to the Ministry of Environment, Conservation and Parks (MECP) District Office in Owen Sound and the Grey County Planning Department for their review and comment on the

Dundalk Water and Sewage Treatment Reserve Capacity  
2023 calculations.

**Carried**

### **8.1.2 PW2023-019 Waste Collection Truck Purchase Approval**

No. 2023-198

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive Staff Report PW2023-019 for information; and

**That** Council approve to award the purchase order approval from Joe Johnson Equipment for a 2024 Freightliner M2-106 chassis with automated Labrie body for a total price of \$423,124.55 plus HST; and

**That** Council approves committing \$423,125 for this capital purchase in the 2024 Waste Resources and Diversion Management Capital Budget.

**Carried**

## **8.2 Clerk Lindsey Green**

### **8.2.1 CL2023-012-Dundalk Agricultural Society Land Use Agreement – Sports Field Lands**

No. 2023-199

**Moved By** Councillor Rice

**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report CL2023-012 for information; and

**That** Council consider approval of By-law 2023-044 being a by-law to enter into a land use agreement with the Dundalk Agricultural Society for use of their sports field lands.

**Carried**

**8.2.2 By-law 2023-044 - Dundalk Agricultural Society Land Use Agreement - Sports Fields**

No. 2023-200

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor John

**Be it resolved that** by-law number 2023-044 being a by-law to authorize an agreement between the Dundalk Agricultural Society and The Corporation of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.2.3 CL2023-013- Southgate Affordable-Attainable Housing Committee – Terms of Reference Updates**

No. 2023-201

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive Staff Report CL2023-013 for information; and

**That** Council approve the updates to the Affordable-Attainable Housing Committee Terms of Reference document as presented.

**Carried**

**8.3 Planner Clinton Stredwick**

**8.3.1 PL2023-022-C3-23 Sidney and Susie Hoover**

No. 2023-202

**Moved By** Councillor Shipston

**Seconded By** Councillor Rice

**Be it resolved that** Council receive Staff Report PL2023-022 for information; and  
**That** Council consider approval of By-law 2023-047.

**Carried**

**8.3.2 By-law 2023-047 - ZBA C3-23 Sidney and Susie Hoover**

No. 2023-203

**Moved By** Councillor John

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2023-047 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**8.3.3 PL2023-023-C1-23 Norman Martin and Salome Martin**

No. 2023-204

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive Staff Report PL2023-023 for information; and

**That** Council consider approval of By-law 2023-045.

**Carried**

**8.3.4 By-law 2023-045 - ZBA C1-23 Norman and Saloma Martin**

No. 2023-205

**Moved By** Councillor Rice  
**Seconded By** Councillor Singh Soares

**Be it resolved that** by-law number 2023-045 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

### **8.3.5 PL2023-024-C2-23 NJM Machine Inc**

No. 2023-206

**Moved By** Deputy Mayor Dobreen  
**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report PL2023-024 for information; and  
**That** Council consider approval of By-law 2023-046.

**Carried**

### **8.3.6 By-law 2023-046 - ZBA C2-23 NJM Machine Inc**

No. 2023-207

**Moved By** Councillor Ferguson  
**Seconded By** Councillor Singh Soares

**Be it resolved that** by-law number 2023-046 being a by-law to amend Zoning By-law No. 19-2002, entitled the "Township of Southgate Zoning By-law" be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**9. By-laws and Motions**

None.

**10. Notice of Motion**

None.

**11. Consent Items**

**11.1 Regular Business (for information)**

No. 2023-208

**Moved By** Councillor Shipston

**Seconded By** Councillor Ferguson

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated May 3, 2023 and direct staff to proceed with all necessary administrative actions.

**Carried**

**11.1.1 PW2023-020 Good Roads 2023 Conference Report**

**11.1.2 PW2023-022 Department Report**

**11.1.3 Librarian CEO Report 2023-04-20**

**11.1.4 Southgate Ruth Hargrave Memorial Library Annual Report**

**11.1.5 SG Resolution of Support - 2023-184 - Bill 5**

**11.1.6 2023-04-04 Affordable Attainable Housing Advisory Committee Meeting Minutes**

**11.1.7 2023-03-22 Committee of Adjustment Minutes**

**11.1.8 2023-03-22 Public Planning Minutes**

**11.2 Correspondence (for information)**

No. 2023-209

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor John



**Be it resolved that** Council receive the items on the Correspondence consent agenda dated May 3, 2023 as information.

**Carried**

**11.2.1 Source Water Protection Committee - November 25, 2022 Approved Minutes - received April 17, 2023**

**11.2.2 Municipal Property Assessment Corporation - 2022 Annual Report - received April 27, 2023**

**11.2.3 Conservation Ontario Correspondence - Webinar Recording - Next Steps for Conservation Authorities and Municipalities - received April 28, 2023**

**11.3 Resolutions of Other Municipalities (for information)**

No. 2023-210

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated May 3, 2023 as information.

**Carried**

**11.3.1 Township of Mulmur and County of Dufferin Resolutions - Bill 5 - received April 24, 2023**

**11.3.2 Town of Cochrane Resolution - Barriers for Women in Politics - April 25, 2023**

**11.3.3 The Town of Blue Mountains - Bill 5 - received April 26, 2023**

**11.3.4 Municipality of Shuniah - Enbridge Gas Resolution - received April 25, 2023**

**11.4 Closed Session (for information)**

None.

## **12. County Report**

Deputy Mayor Dobreen reviewed the highlights from the most recent County Council meeting. More information can be found [here](#).

## **13. Members Privilege - Good News & Celebrations**

Councillor John noted that Elect Her Now will be holding a Mix n Mingle event on Tuesday May 30th at the Grey Roots Museum.

Councillor Singh Soares mentioned that the Dundalk Dance Association will be having their first square dancing lesson on May 8 also that Mother's Day is coming up in May. The month of May is also Asian Heritage month, and the official date is May 5 and throughout the month there will be many diverse cultures and achievements mentioned and she encouraged everyone to continue supporting Diversity, Equity and Inclusion in the community. Councillor Singh Soares also noted that the South Grey Chambers of Commerce held their Home and Garden show was this past weekend and thanked the committee on all their hard work done on the successful event.

Deputy Mayor Dobreen mentioned that the Warden's breakfast was an extremely successful event and Economic Development Officer Terri Murphy extended her thanks to everyone involved in running the event.

## **14. Closed Meeting**

No. 2023-211

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** Council proceed into Closed Session at 10:09 AM in order to address matters related to Labour Relations or Employee Negotiations (Sec. 239(2)(d)) (Subject: Treasurer Position), Proposed or Pending Acquisition or Disposition of Land (Sec. 239(2)(c)) (Subject: Purchase and sale agreement update); and

**That** Clerk Lindsey Green and Chief Administrative Officer Dina Lundy remain in attendance as required.

**Carried**

Council recessed at 10:10 AM and returned at 10:16 AM.

No. 2023-213

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Ferguson

**Be it resolved that** Council come out of Closed Session at 10:51 AM.

**Carried**

Council recessed at 10:51 AM and returned at 10:53 AM.

**15. Confirming By-law**

No. 2023-214

**Moved By** Councillor Ferguson

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2023-048 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on May 3, 2023 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**16. Adjournment**

No. 2023-215

**Moved By** Councillor Singh Soares

**Seconded By** Councillor John

**Be it resolved that** Council adjourn the meeting at 10:53 AM.

**Carried**

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Mayor Brian Milne

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Clerk Lindsey Green