

**Township of Southgate
Administration Office**

185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

Staff Report CL2023-016

Title of Report: CL2023-016 – Holstein Agro Expo and Rodeo Event
Support Request

Department: Clerks

Branch: Legislative and Council Services

Council Date: June 7, 2023

Recommendation:

Be it resolved that Council receive Staff Report CL2023-016 for information; and
That Council supports the Holstein Agro Expo and Rodeo Annual Event being held on June 30th and July 1st, 2023, at 143336 Southgate Road 14, Holstein, Ontario; and

That Council deem the Holstein Agro Expo and Rodeo as a municipally significant event and supports the Holstein Agro Expo and Rodeo committee in obtaining a Special Occasions Permit through the Alcohol and Gaming Commission of Ontario.

Background:

The Holstein Agro Expo and Rodeo is an annual event held Canada Day weekend in the Holstein area which Council supports yearly.

Staff Comments:

Staff received a request from organizers of the Holstein Agro Expo and Rodeo advising of their upcoming event with dates and times and several details of what to expect at the event. They are also requesting a resolution where Council deems their event of municipal significance as a requirement of applying for a special occasions permit (liquor license) through the Alcohol and Gaming Commission of Ontario (AGCO).

A requirement of obtaining a special occasion permit for a public event if you are not considered a not-for-profit or charitable organization is to submit a resolution of support deeming the event as a "municipally significant event" received from the local municipality.

Another requirement is to provide notice to the local Fire Department, the Municipal Building Department, Public Health and Police. The Committee has provided notice to all and further requested the appropriate permits needed through the Building Department.

The Township's Special Public Event and Road Closure policy would not apply in this case as the event is not being held on municipal property and no road closures, etc. are required.

Staff recommend approval of deeming the event as municipally significant in order to support the Committee's efforts in obtaining a special occasion permit for their rodeo event.

Financial Implications:

There are no financial implications to the Township as a result of this report.

Communications & Community Action Plan Impact:

This report has been written and presented to Council to communicate accurate information to the public.

Concluding Comments:

That Council receive this report as information and declares the Holstein Agro Expo and Rodeo a municipally significant event.

Respectfully Submitted,

Dept. Head: *Original Signed By*
Lindsey Green, Clerk

CAO Approval: *Original Signed By*
Dina Lundy, CAO

Attachments: None