

**From:** [Committees](#)  
**To:** [Lindsey Green](#); [Corrina Giles](#); [jeckenswiller@westgrey.com](mailto:jeckenswiller@westgrey.com); [msmith@meaford.ca](mailto:msmith@meaford.ca); [Patty Sinnamon](#)  
**Subject:** Multi-Municipal Long Term Care Working Group - Capacity Expansion  
**Date:** May 5, 2023 9:28:34 AM  
**Attachments:** [CLS.23.22-Multi-Municipal Long Term Care Working Group - Capacity Expansion - Terms of Reference - Pdf.pdf](#)

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Good morning,

I am reaching out on behalf of Grey Highlands Council who, following receipt of the attached staff report, passed the following motion at their regular meeting on Wednesday, May 3, 2023:

**2023-325**

**That Council receive staff report CLS.23.22; and**

**That Council approve the draft Terms of Reference for a renewed Multi-Municipal Long Term Care Working Group - Capacity Expansion in principle for distribution to the neighbouring Municipalities to gauge interest in membership.**

**CARRIED.**

Kindly advise of your respective Council's interest in participating in a Multi-Municipal Long Term Care Working Group, hosted by the Municipality of Grey Highlands, at your earliest convenience. Responses can be sent to [committee@greyhighlands.ca](mailto:committee@greyhighlands.ca).

Responses will subsequently be provided to Grey Highlands Council for review and determination of next steps.

Thank you,  
Danielle

**Danielle Thompson**

- On behalf of -

[committee@greyhighlands.ca](mailto:committee@greyhighlands.ca)

The Municipality of Grey Highlands

## REPORT

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**TO:** Council  
**FROM:** Raylene Martell  
**DATE:** May 3, 2023  
**REPORT:** CLS.23.22  
**SUBJECT:** Multi-Municipal Long Term Care Working Group - Capacity Expansion -  
Terms of Reference

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### **RECOMMENDATION:**

That Council receive staff report CLS.23.22; and  
That Council approve the draft Terms of Reference for a renewed Multi-Municipal Long Term Care Working Group - Capacity Expansion in principle for distribution to the neighbouring Municipalities to gauge interest in membership.

### **BACKGROUND AND ANALYSIS:**

The original Multi-Municipal Long-Term Care Working Group (MMLTCWG) was established in the fall of 2017 in response to a decision made by Grey County Council recommending the closure and sale of the Grey Gables Long-Term Care facility located in Markdale, and the development of a new amalgamated facility in Durham (Grey County Report LTCR-CW-05-17).

Three municipalities came together to develop a plan of action for Grey Gables and to help facilitate a common strategy among all of the interested parties. The Municipality of West Grey joined the Working Group in March 2019.

In May of 2019, the Working Group formally recognized that the working group's mandate had been achieved by securing Grey Gables as a long-term care home within Grey County's inventory of homes, however recognized there may be a need to re-establish a group dependent on determination of enhancements/beds at Grey Gables.

Recently, on March 1st Meeting the following resolution was passed as a result of a Notice of Motion from Mayor McQueen:

Whereas, during the term of council of 2014-2018 there was a joint committee of council called Multi-Municipal Long Term Care Working Group; and  
Whereas, it was made up of 2 members from each of the Municipalities Grey Highlands, Town of Blue Mountains and the Township of Chatsworth. Its mandate was to save Grey Gables; and

Whereas, in the early part of 2019, a new motion was carried at the County of Grey to reverse the decision to sell Grey Gables, to keeping it and applying for 62 new LTC beds, which it received approval in Nov of 2020. After this decision was made, the MMLTCWG was disbanded; and

Whereas, on Aug 26, 2021, direction of additional development of LTC was put on hold until such time as Grey County Council decides otherwise and now a new NOM will be coming to the Grey County COW meeting on Feb 23 to open up discussion on the 62 beds and the re-development of Grey Gables; now

Therefore be it resolved that the Municipality of Grey Highlands brings back the terms of reference of the Multi-Municipal Long-Care Working Group and moves forward to creating this group once again and inviting our neighbouring Municipalities with the plan of working with the County of Grey to redevelop Grey Gables to a 128 LTC facility as originally planned.

On February 23, 2023, a motion presented by Mayor McQueen at Grey County Council to revisit the discussion of adding the additional 62 long term care beds to the Grey Gables home was deferred to a future meeting of Grey County Council pending completion of the Rockwood Terrace project. At the time of writing this report, this item had not been brought back to County Council.

#### **OPERATIONAL CONSIDERATIONS:**

At the present time it is unknown whether The Blue Mountains, Chatsworth and West Grey are interested in joining the Working Group. Prior to approaching them, staff felt it would be beneficial to have a draft Terms of Reference, approved in principle by the host municipality in order to provide additional information when approaching for membership.

The draft terms of reference attached to this report is a draft only. The final working group terms of reference would be reviewed by the members of the group, and submitted to each appointing Municipality for final approval.

#### **GREY HIGHLANDS STRATEGIC PLAN:**

Considerate Communities - Develop and maintain positive, ongoing relationships with key community partners.

#### **FINANCIAL IMPACT:**

The original MMLTCWG had an operating budget of \$9000 funded by a \$3000 contribution from each of the 3 original founding Municipalities. Staff support was provided by Grey Highlands. All time allocated to this working group was tracked separately. The operating budget for the working group was used to fund the staff support and the communications consultant who prepared the presentations, reports and news releases for the group.

#### **STAFFING IMPACT:**

A staff support for agenda and minutes will be allocated to the working group from one of the member municipalities. Staff time will be tracked and equally paid for by the membership municipalities as was done previously.

Staffing hours example: The previous MMLTCWG accumulated 126 hours of staff time spent on the working group from October 2017 - Dec. 2018 for a total of 17 working group meeting during that time period.

**ATTACHMENTS OR REFERENCE:**

Draft Terms of Reference attached.

**Approved By:**

Raylene Martell, Municipal  
Clerk

Anna McCarthy, Treasurer

Karen Govan, Chief

Administrative Officer

**Status:**

Approved - 17 Apr 2023

Approved - 18 Apr 2023

Approved - 25 Apr 2023

## Multi-Municipal Long-Term Care Working Group

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### Terms of Reference

<b>Name:</b>	Multi-Municipal Long-Term Care Working Group – Capacity Expansion
<b>Support:</b>	Administration staff support – agendas and minutes
<b>Type:</b>	Multi-Municipal Working Group
<b>TOR Established:</b>	<b>Approved by working group: Amendments:</b>

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#### **Purpose:**

The purpose of this working group is to work with the County of Grey to come up with a plan to redevelop Grey Gables into a 128 bed Long Term Care Facility as was originally planned.

#### **Mandate:**

To be a credible voice in expanding Grey Gables to 128 beds and fostering cohesion among the interested parties and municipalities.

To help focus efforts in advocating to expand Grey Gables to 128 beds.

To prepare a report to be presented to the Minister of Health and Long-Term Care to express the concerns of the lack of long term care beds in the area.

#### **Delegated Authority:**

To speak on behalf of the participating municipalities in voicing support for increasing Grey Gables capacity.

#### **Composition:**

The Council of each participating municipality shall appoint 2 members of Council to sit on the working group. A chair and a vice chair are to be chosen from among the appointed Council members from the participating Municipalities.

Additional interested parties or organizations may be requested to attend meetings to provide input and expertise.

**Lead Department/Reporting Relationship:**

The working group will keep minutes of all meetings. A final report will be prepared by the members of the working group and presented to each participating Council as soon as possible after completion.

**Administration:**

Outside parties will not receive compensation for participation, Council members will receive compensation only as specifically authorized for through their individual municipal policies.

**Schedule/Location of Meetings:**

Meetings will be set once the working group is established. Meeting shall be held virtually. Notice of meetings will be posted on the participating Municipality websites at least 48 hours in advance of the meeting and all meetings are open to the public.

**Budget and Financial Report:**

This working group does not have access to municipal funds, however a recommendation from the working group on use of Municipal funds to fund initiatives may be presented to Council for consideration upon request. The working group may request an operating budget allocation from their respective Councils to be authorized for expenditures and staff support.

**Special Considerations:**

As this is a “multi-municipal” working group, staff resources for agendas and minutes will need to be shared. The staff time for agenda and minutes support will be tracked and costs shared equally from among the participating municipalities.