



**Township of Southgate**  
**Minutes of Council Meeting**

June 21, 2023  
1:00 PM  
Holstein Council Chambers

Members Present: Mayor Brian Milne  
Deputy Mayor Barbara Dobreen  
Councillor Jason Rice  
Councillor Jim Ferguson  
Councillor Martin Shipston  
Councillor Joan John  
Councillor Monica Singh Soares

Staff Present: Dina Lundy, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
Clinton Stredwick, Planner  
Kayla Best, HR Manager  
Holly Malynyk, Legislative Assistant

**1. Call to Order**

Mayor Milne called the meeting to order at 1:00 PM.

**2. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

**3. Open Forum - Register in Advance**

No members of the public spoke at open forum.

**4. Confirmation of Agenda**

No. 2023-272

**Moved By** Councillor Shipston

**Seconded By** Councillor John

**Be it resolved that** Council confirm the agenda as presented.

**Carried**

**5. Declaration of Pecuniary Interest**

Mayor Milne declared a conflict of interest on item 8.2.1 - HR2023-010 - Admin Staff Review due to a family member and did not participate in the discussion or voting of the item.

**6. Delegations & Presentations**

**6.1 Presentation of Good Roads 32 Years in Service Award to Phil Wilson**

Congratulations to retired Township of Southgate employee Phil Wilson for receiving the Good Roads 32 Years in Service Award.

**7. Adoption of Minutes**

No. 2023-273

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** Council approve the minutes from the June 7th, 2023, Council and Closed Session meetings as presented.

**Carried**

**8. Reports of Municipal Officers**

**8.1 Chief Administrative Officer Dina Lundy**

**8.1.1 CAO2023-008- Olde Town Hall Sale**

**Moved By** Councillor John  
**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report CAO2023-008 for information; and  
**That** Council direct staff to re-list the property for sale.

Councillor Singh Soares moved the following amendment to the main motion.

**Amendment:**  
No. 2023-274

**Moved By** Councillor Singh Soares  
**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council amend the motion to add a third clause that states "**That** staff continue to look for opportunities to work with the public on finding ways to keep the theatre open and include the community benefit in the RFP."

**Carried**

**Motion as Amended:**  
No. 2023-275

**Moved By** Councillor John  
**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report CAO2023-008 for information; and  
**That** Council direct staff to re-list the property for sale; and  
**That** staff continue to look for opportunities to work with the public on finding ways to keep the theatre open and include the community benefit in the RFP.

**Carried**

## **8.2 HR Coordinator Kayla Best**

### **8.2.1 HR2023-010 – Admin Staff Review**

Mayor Milne declared a conflict of interest on item 8.2.1 - HR2023-010 - Admin Staff Review due to a family member, relinquished the Chair, and did not participate in the discussion or voting of the item.

Deputy Mayor Dobreen assumed the Chair.

No. 2023-276

**Moved By** Councillor Shipston

**Seconded By** Councillor Ferguson

**Be it resolved that** Council receive Staff Report HR2023-010 for information; and

**That** Council approve updated job descriptions and corresponding pay grid movements.

**Carried**

Mayor Milne assumed the Chair.

## **9. By-laws and Motions**

None.

## **10. Notice of Motion**

None.

## **11. Consent Items**

### **11.1 Regular Business (for information)**

No. 2023-277

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Ferguson

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated June 21, 2023 and direct staff to proceed with all necessary administrative actions.

**Carried**

**11.1.1 PW2023-027 Department Report**

**11.2 Correspondence (for information)**

No. 2023-278

**Moved By** Councillor John

**Seconded By** Councillor Singh Soares

**Be it resolved that** Council receive the items on the Correspondence consent agenda dated June 21, 2023 (save and except items 11.2.4) as information.

**Carried**

**11.2.1 TOARC 2022 Annual Report**

**11.2.2 Ministry of Natural Resources and Forestry - Streamlining of Approvals under the Aggregate Act - received June 14, 2023**

**11.2.3 SMART Board Minutes - Apr 28 2023**

**11.2.4 Grey County Truck Show 2023 Sponsorship Package**

Deputy Mayor Dobreen moved the following motion.

No. 2023-279

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Southgate Council receive for information correspondence 11.2.4 Grey County Truck Show 2023 Sponsorship Package; and

**That** Council refer the correspondence to staff to consider and recommend opportunities as budget permits for grant/advertising opportunities; and

**That** staff forward Policy #3 Donations, Grants and Funds to Grey County Trucking for future consideration.

**Carried**

### **11.3 Resolutions of Other Municipalities (for information)**

No. 2023-280

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated June 21, 2023 (save and except items 11.3.3 and 11.3.5) as information.

**Carried**

**11.3.1 Town of Newmarket - Resolution in Support of Bill 5 - received June 6, 2023**

**11.3.2 Municipality of West Grey - Resolution Letter Re Support for Highway Traffic Act Amendments - received June 9, 2023**

**11.3.3 Municipality of West Grey - Letter Re Support for Bell-Hydro Infrastructure - received June 9, 2023**

Councillor Shipston moved the following motion.

No. 2023-281

**Moved By** Councillor Shipston

**Seconded By** Councillor Singh Soares

**Be it resolved that** in consideration of correspondence received from the Municipality of Tweed further supported by the Municipality of West Grey respecting a resolution on Bell-Hydro Infrastructure, council supports the resolution and directs staff to forward a copy of the resolution to the Premier of Ontario, the Association of Municipalities of Ontario, MPP Rick Byers, and all Ontario municipalities.

**Carried**

**11.3.4 Town of Bradford West Gwillimbury - Right to Repair - received June 13, 2023**

**11.3.5 Bonfield Township - Resolution of Support for Opioid Crisis - received June 15, 2023**

Councillor Singh Soares moved the following motion.

**Moved By** Councillor Singh Soares

**Seconded By** Councillor Ferguson

**Be it resolved that** the Township of Southgate supports the Town of Fort Francis in response to the opioid crisis and in advocating the province for additional resources to combat the opioid crisis; and

**That** a copy of this resolution be forwarded to all Municipalities in Ontario, local MP/s and MPP/s and the Association of Municipalities of Ontario.

Deputy Mayor Dobreen moved the following motion.

No. 2023-282

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council refer Bonfield Township's resolution of support for Fort Francis opioid crisis back to staff for further information and to obtain the entirety of Fort Francis's initial correspondence.

**Carried**

**11.4 Closed Session (for information)**

None.

**12. County Report**

Mayor Milne summarized the Intelligent Communities Forum event that he attended as Warden earlier this week. Deputy Mayor Dobreen commented on the most recent County Council meeting. More information can be found [here](#).

**13. Members Privilege - Good News & Celebrations**

Councillor Singh Soares wished everyone a happy Fathers Day. She also reminded residents about the Fireman's Frolic being held this Friday, June 23rd at the Dundalk Memorial Park from 4:30-8pm.

Deputy Mayor Dobreen mentioned the many Canada Day celebrations upcoming including the Holstein Agro Expo and Rodeo, Holstein Fireworks Festival and the Canada Day Connects event in Dundalk. She also added that today was the 10th anniversary party for Lystek International.

Deputy Mayor Dobreen congratulated Councillor Joan John for being presented with the Blue Water District School Board's Award of Excellence. Councillor John was nominated for her collaborative efforts through the Junction Community Initiatives group surrounding diversity, equity, inclusion, and cultural awareness. Congratulations to Councillor John!

**14. Closed Meeting**

No. 2023-283

**Moved By** Councillor Ferguson  
**Seconded By** Councillor Shipston

**Be it resolved that** Council proceed into closed session at 1:42 PM in order to address matters relating to Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees (Sec 239 (2)(b)) (Subject: Staffing Matters); and  
**That** Clerk Lindsey Green, HR Manager Kayla Best and Chief Administrative Officer Dina Lundy remain in attendance as required.

**Carried**

Council recessed at 1:42 PM and returned at 1:44 PM.

CAO Dina Lundy left the meeting at 2:24 PM and did not return.

No. 2023-284

**Moved By** Councillor Ferguson  
**Seconded By** Councillor John

**Be it resolved that** Council come out of Closed Session at 2:39 PM.



**Carried**

**15. Confirming By-law**

No. 2023-285

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** by-law number 2023-066 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on June 21, 2023, be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**16. Adjournment**

No. 2023-286

**Moved By** Councillor Singh Soares

**Seconded By** Councillor Rice

**Be it resolved that** Council adjourn the meeting at 2:41 PM.

**Carried**

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Mayor Brian Milne

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Clerk Lindsey Green