

The background of the slide is a light gray with several large, overlapping fingerprints. On the right side, there are several overlapping green geometric shapes, including triangles and polygons, in various shades of green. The text is centered on the right side of the slide.

2024 Draft Budget

Council Presentation
February 7, 2024

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Budget Timeline - 2024

1st Round Presentation to
Council

3rd Round Presentation to
Council & Public Meeting

7 Feb.

21 Feb.

6 Mar.

20 Mar.

2nd Round Presentation to
Council

Budget Adoption

Overall Budget Impacts

Insurance is budgeted entirely under Finance

- Overall 15% increase from 2023
- A detailed breakdown was not available from Insurance Company at this time

Significant Amalgamation of General Ledger Accounts

- Financial Audit highlighted the need to reduce amount of GL Accounts
 - Year 1 of transitioning/consolidating underutilized accounts/budgets
 - HR/IT budget consolidated under Administration
 - Emergency Management budget consolidated under Fire

Compensation & Benefits

- \$85,955 - Merit Increase (approved step increases)
- \$141,320 - COLA Increase 3.3% (council resolution)
- \$360,000 - 2023 Market Check Impact (2023 budget carryover)
- \$405,071 - Organizational & Compensation Review Assumptions (based on preliminary review)
- \$78,673 - Dental Benefits
- (\$17,000) - Elimination of Post-Retirement Benefit

Deferred Items

Items/projects not included in draft one and/or deferred to future years:

Overall Budget Impact

- \$27,873 Expanded dental plan (orthodontics)

Public Works

- \$400,000 - Additional Tandem Plow
- \$100,000 - Microsurface SDR 15 (Rd 22-24)
- \$130,000 - Road 24 - Rail Trail to SDR 71 - Remain Gravel
- \$390,000 - Road 22 - SDR 71 to SDR 15 - DST
- No Major Bridge/Culvert Replacements

Clerks

- \$6000 - Reduced staff training and conferences

Recreation

- \$27,000 Capital - Tractor Purchase (\$24,000 Taxation + \$3,000 Reserves)

Finance

- \$600 Reduced staff training

Fire Department

- \$8,000 Public Education wages
- \$9,500 New recruit incident wages
- \$8,000 Truck check wages

Operating & Capital Budget:

Finance Department

Total Operating Budget

\$996,181

- \$268,079 Operating Increase:
 - \$117,933 Insurance Entirely Allocated to Finance
 - (\$13,000) Reductions based on 2023 Expenditures

Total Capital Budget

\$263,000

- \$3,000 - Computers
- \$150,000 - Financial System Replacement
- \$50,000 - Budget Software
- \$60,000 - DC Study
- Tax impact

Operating & Capital Budget:

Administration/HR/IT

Total Operating Budget

\$682,962

- \$22,444- Year Over Year Net-Impact
 - (\$180,000) - 2023 Market Check Impact redistributed across individual departmental wages
 - \$9,300 ADP & Computer Services
 - \$25,000 Leadership Training and Team Building

Total Capital Budget

\$167,500

- \$7,500 - Computers/Office Furniture
- \$80,000 - Multi-Use Facility Master Plan
- \$60,000 - Master Service Delivery Review
- \$20,000 - Renovations

Operating & Capital Budget:

Planning and Economic Development

Planning

Total Operating Budget **\$165,116**

- \$78,783 Year Over Year Net-Impact
 - \$120,000 Consulting Services (in place of Planner)
 - (\$150,000) Zoning By-Law Review
 - Increased planning application fees

Total Capital Budget **\$0**

- \$0

Economic Development

Total Operating Budget **\$164,662**

- \$22,365 Year Over Year Net-Impact
 - \$2,500 Communities in Bloom
 - \$2,297 Conference & Professional Development
 - \$1,500 BR&E Input Session and Quick Win programming

Total Capital Budget **\$0**

- \$0

Operating & Capital Budget:

Clerks & Council/Committees

Clerks

Total Operating Budget \$304,284

- \$41,535 Year Over Year Net-Impact
 - \$10,000 Contribution to Reserves - Website (2026)
 - \$5,000 VoyentAlert
 - (\$7,500) Vacancy Registrations (Revenue)

Total Capital Budget \$0

- \$0

Council & Committees

Total Operating Budget \$280,250

- \$10,869 Year Over Year Net-Impact

Total Capital Budget \$0

- \$0

Operating & Capital Budget:

Building

Total Operating Budget

\$0**

- \$88,301- Year Over Year Increase (transfer from reserves)
 - (\$25,000) Reduction in Legal Fees
 - (\$5,000) Misc. Reductions
 - \$4,300 Computer Services
 - \$10,000 Contract Fees

Total Capital Budget

\$66,500

- \$50,000 HEV Car Replacement
- \$16,500 Laptops/Tablets/Scanner/Camera for Drone

****Building Department budget is \$0 impact to taxation as it is funded through fees****

Operating & Capital Budget:

By-Law & Canine

By-Law

Total Operating Budget - \$205,604

- \$46,900 Year Over Year Net-Impact
 - \$2,500 Contracted Services
 - \$1,000 Materials for Vehicle

Total Capital Budget - \$0

- \$0

Canine

Total Operating Budget - \$7,500

- \$6,547 Year Over Year Net-Impact
 - \$4,507 Canine Control & Pound Services Contract
 - (\$9,300) Revenues reduced
 - (\$1,000) Materials & Supplies
 - (\$6,260) Wages & Benefits Removed

Total Capital Budget - \$0

- \$0

Operating & Capital Budget:

Fire & Emergency Management

Total Operating Budget

\$916,457

- \$179,094 - Year Over Year Net-Impact
 - \$49,700 Training wages
 - (\$25,000) Reallocated from training line into wages
 - \$16,600 Additional Training Wages (Pump Ops, Instructor 1)
 - \$3,700 Officer Wages to Train New Recruits
 - \$2,000 Software for Inspection Forms
 - \$2,185 Health and Safety Wages
 - \$2,500 Bunker gear
 - 5-piece Air Bag Kit, Appliances (\$34,597) Grant Revenue

Total Capital Budget

\$592,500

- \$570,000 Tanker Truck Replacement
- \$18,000 PPE
- \$4,500 Computer Equipment

Operating & Capital Budget:

Library

Total Operating Budget

\$480,619

- \$73,904 - Year Over Year Net-Impact
 - \$6,500 Computer Services

Total Capital Budget

\$32,500

- \$26,500 Library Collections - Replacements & Growth
- \$5,000 Computers
- \$1,000 Furniture

Operating & Capital Budget:

Recreation & Culture

Total Operating Budget

\$737,107

(Arena, Rental Facilities and Parks)

- 85,112 - Year Over Year Net-Impact
 - (\$8,000) Program Revenues
 - (\$2,000) Other Revenues

Total Capital Budget

\$97,000

- \$27,000 Accessibility (Pool & MacIntyre Building)
- \$30,000 Parkland Development & Amenities
- \$10,000 Trail Development - Connections
- \$15,000 Roof in Hopeville
- \$15,000 Ice Surface Lighting to LED

Operating Budget:

Public Works - Roads & Solid Waste

Roads

Total Operating Budget

\$5,596,634

- \$658,349 - Year Over Year Net-Impact
 - Increases to Materials, Supplies & Fuel
 - Route changes, prioritizing main roads
 - \$1,758,348 Contribution to Roads Capital
 - Ditching (equipment rental, labour, materials)
 - Weed Cutting (labour and spraying increase, SWMF pond clean out)
 - Municipal Drains (trapping increase)

Waste Resources and Diversion Management

Total Operating Budget

\$1,124,973

- (\$34,777)- Year Over Year Net-Impact
 - (\$25,450) Increase in Revenue (Fee Increases/Tipping)

Operating Budget:

Public Works - Water & Wastewater

Water

Total Operating Budget

\$0

- \$168,251- Year Over Year Net-Impact
 - \$156,198 Transfer to Reserves
 - (\$15,000) Misc. Reductions based on 2023 Actuals
 - \$31,943 Water meters

Wastewater

Total Operating Budget

\$0

- \$146,000 - Year Over Year Net-Impact
 - (\$10,000) Misc. Reductions based on 2023 Actuals
 - \$38,000 Materials, software (Neptune), utilities

Water/Wastewater Department budgets are \$0 impact to taxation as they are fee based

Operating Budget:

Public Works - Cemetery & Crossing Guards

Cemetery

Total Operating Budget

- \$27,158 Year Over Year Net-Impact
 - \$19,975 Reduced revenue
 - \$ 5,300 Columbarium services increase

\$27,158

Crossing Guards

Total Operating Budget

- \$2,136 - Year Over Year Net-Impact

\$20,318

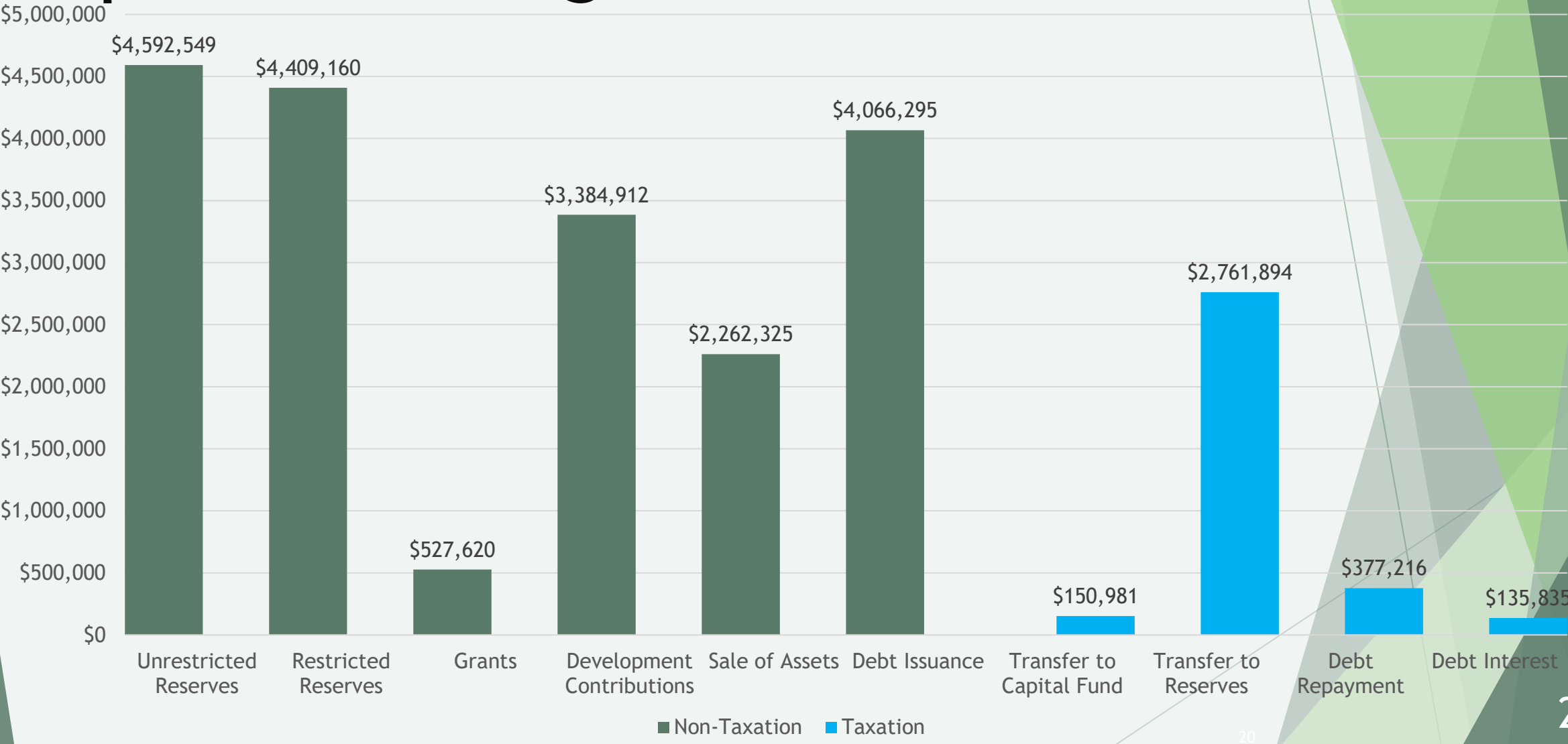
Capital Budget - Public Works

Department	Items	Total \$	Funding
Roads	<ul style="list-style-type: none"> Street Lights Storm Drains - Main St. East Roads Signs Equipment 	<ul style="list-style-type: none"> \$14,437 \$64,028 \$9,183,453 \$16,000 \$1,070,000 <p>TOTAL \$10,347,918</p>	<ul style="list-style-type: none"> Taxation (Debt Repayment) Taxation (Debt Repayment) Reserves (\$325,000), Restricted Reserves (\$626,032), Grants (\$527,620) Sale of Assets (\$1,737,325), Debt Issue (\$4,066,295), Taxation (\$1,901,271) Taxation Reserves (\$330,000), Restricted Reserves (\$335,000), Sale of Assets (\$20,000), Taxation (\$385,000)
Solid Waste	<ul style="list-style-type: none"> 2003 System Start-Up Roll-Off Bin 1-40 Yard Carts Collection Truck Dundalk Transfer Station Redesign 	<ul style="list-style-type: none"> \$166,748 \$17,500 \$60,000 \$423,124 \$15,000 <p>TOTAL \$682,372</p>	<ul style="list-style-type: none"> Taxation (Debt Repayment) Taxation (\$7,000), Restricted Reserves (\$10,500) Offset by Sale of Bins Reserves (\$127,235), Sale of Asset (\$15,000), Taxation (\$280,889) Taxation
Cemetery	<ul style="list-style-type: none"> Beautification 	<ul style="list-style-type: none"> \$10,000 	<ul style="list-style-type: none"> Reserves
Wastewater	<ul style="list-style-type: none"> Sewage Treatment Facility Upgrades SCADA Technology 	<ul style="list-style-type: none"> \$2,000,000 \$468,200 <p>TOTAL \$2,468,200</p>	<ul style="list-style-type: none"> Reserves (\$200,000), Restricted Reserves (\$1,800,000) Restricted Reserves (\$468,200)
Water	<ul style="list-style-type: none"> Well D5/Main Street Water Tower Ida St. S Victoria to Hanbury Main St. W Pre-Design 	<ul style="list-style-type: none"> \$342,473 \$111,136 \$14,978 \$250,000 <p>TOTAL \$718,587</p>	<ul style="list-style-type: none"> Debt Repayment: Reserves (\$126,732), Restricted Reserves (\$215,741) Debt Repayment: Reserves (\$32,229), Restricted Reserves (\$78,907) Debt Repayment: Reserves Future Year Funding

Capital Budget

Department	Items	Total \$	Funding
Finance	<ul style="list-style-type: none"> Financial System Replacement/Budget Software DC Study Computer Reserve 	<ul style="list-style-type: none"> \$200,000 \$60,000 \$3,000 	<ul style="list-style-type: none"> Reserves Reserves (\$6,000 & \$54,000 DCs) Transfer to Reserve (Taxation)
Clerks/Council	<ul style="list-style-type: none"> Website Migration/Upgrades Replacement Laptops & Contribution - Election 	<ul style="list-style-type: none"> \$10,000 \$12,500 	<ul style="list-style-type: none"> Transfer to Reserve (Taxation) Transfer to Reserve (Taxation)
Administration	<ul style="list-style-type: none"> Computers/Office Furniture Infrastructure Reserve Multi-Use Facilities Master Plan Sale of Properties Renovations/Rental for Additional Staff 	<ul style="list-style-type: none"> \$7,500 \$38,827 \$80,000 \$410,000 \$20,000 	<ul style="list-style-type: none"> Transfer to Reserve (Taxation) Transfer to Reserve (Taxation) Reserves Transfer to Reserve Taxation
Building & By-Law	<ul style="list-style-type: none"> Replace HEV Vehicle Equipment (Laptops, Tablets, Camera) Contribution to Infrastructure 	<ul style="list-style-type: none"> \$50,000 \$16,500 \$17,820 	<ul style="list-style-type: none"> Reserves Reserves Transfer to Reserve
Industrial Land	<ul style="list-style-type: none"> HWY 10 Bypass Rd - Construction 	<ul style="list-style-type: none"> \$6,769,823 (50% of project in 2024 & 50% in 2025) 	<ul style="list-style-type: none"> 50% to be paid by Developer (\$3,384,912) DCs for Sewage (\$607,200) Reserves (\$2,777,712)
Fire	<ul style="list-style-type: none"> New Tanker Truck (Replace Unit 708) Equipment (Computer, Tablet, PPE) 	<ul style="list-style-type: none"> \$570,000 \$22,500 	<ul style="list-style-type: none"> Reserve (\$298,163), Melancthon Reserve (\$41,581), Sale of Unit 708 (\$20,000), Taxation (\$210,256) Reserve (\$9,000), Taxation (\$13,500)
Recreation	<ul style="list-style-type: none"> Accessibility (MacIntyre Building & Pool) Parkland & Trail Development Roof in Hopeville Ice Surface Lighting to LED 	<ul style="list-style-type: none"> \$27,000 \$40,000 \$15,000 \$15,000 	<ul style="list-style-type: none"> Reserves Reserves & DCs Reserves Reserves
Library	<ul style="list-style-type: none"> Library Collection (Replacement & Growth) Equipment Contribution to Reserves 	<ul style="list-style-type: none"> \$26,500 \$6,000 \$18,150 	<ul style="list-style-type: none"> Reserves (\$15,000), Taxation (\$11,500) Taxation Taxation

Capital Funding Sources



Taxpayer (Homeowner) Impact



\$300.14/year

On average home
assessment of \$276,093



\$25.01/month

On average home
assessment of \$276,093



7.62% Increase

In the blended Tax Rate

General Reserves

2024	Beginning	IN	OUT	Ending
Tax Stabilization & Working Funds	\$1,332,304	\$0	-\$249,348	\$1,082,956
Reserves - Working Purposes	\$8,652,175	\$1,190,000	-\$2,856,072	\$6,986,102
Reserves - Capital Purposes	\$8,195,707	\$3,198,400	-\$1,663,818	\$9,730,289
Reserve Funds	\$585,630	\$75,000	-\$127,500	\$533,130
Obligatory Reserves	\$10,485,259	\$1,774,032	-\$4,266,140	\$7,993,151
Total	\$29,251,077	\$6,237,432	-\$9,162,880	\$26,325,629

Debenture Summary

Loan	Payment Amount	Outstanding Balance	Maturity Date
Infrastructure Ontario	\$210,468.38	\$2,523,699.45	12-16-2029
CIBC	\$166,747.80	\$368,768.22	03-01-2026
Total	\$377,216.18	\$2,892,467.67	

Ontario Annual Repayment Limit
= Own Source Revenues x 25% (Limit for Annual
Debt Principal & Interest Payments)
 $\$11,490,038.79 \times 25\% = \$2,872,509.70$

Further Considerations to Impact Tax Rate

- ▶ Options to change funding source and/or reduce Tax Rate of 7.62%
- ▶ 1% of the Tax Rate is Equivalent to \$167,422

Options	Tax Rate Impact
Sale of Property <ul style="list-style-type: none">• \$885,000 budgeted land sales could be used to apply to projects as revenue rather than taxation to reduce Tax Rate, rather than adding the contribution to reserves• While this is an option, contributions to capital reserves, mainly for public works would be reduced.	<ul style="list-style-type: none">• Up to (5.29%) tax rate reduction
Alternate Implementation of Organization Review <ul style="list-style-type: none">• (\$196,622) Reduction due to recommended Org Review Implementation Plan	<ul style="list-style-type: none">• (1.17%)
<ul style="list-style-type: none">• Deferred items from Slide 5<ul style="list-style-type: none">• \$27,873 Expanded dental benefits (orthodontics)• \$1,020,000 Public Works various capital projects• \$6,000 Clerks staff training and conferences• \$24,000 Recreation tractor purchase• \$25,500 Additional fire wage increases	<ul style="list-style-type: none">• 0.17%• 6.09%• 0.04%• 0.14%• 0.15% <hr/> <p>6.59%</p>

Thank you & Questions ?

Council Presentation
February 7, 2024



Township of
Northgate