



Township of Southgate

Minutes of Council Meeting

April 17, 2024

1:00 PM

Holstein Council Chambers

Members Present: Mayor Brian Milne
Deputy Mayor Barbara Dobreen
Councillor Jason Rice
Councillor Jim Ferguson
Councillor Martin Shipston
Councillor Joan John
Councillor Monica Singh Soares

Staff Present: Dina Lundy, Chief Administrative Officer
Lindsey Green, Clerk
Jim Ellis, Public Works Manager
Bev Fisher, Chief Building Official
Kevin Green, Recreation Manager
Holly Malynyk, Legislative and Records Coordinator
Brenna Carroll, Economic Development Officer
Victoria Mance, Junior Planner

Others: Bill White, Senior Planning Consultant Triton Engineering

1. Call to Order

Mayor Milne called the meeting to order at 1:00PM.

2. Land Acknowledgement

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it

reflects our histories; may we live in peace and friendship with all its diverse people.

3. Open Forum - Register in Advance

No members of the public spoke at open forum.

4. Confirmation of Agenda

No. 2024-178

Moved By Councillor Shipston

Seconded By Councillor Ferguson

Be it resolved that Council confirm the agenda as presented.

Carried

5. Declaration of Pecuniary Interest

Deputy Mayor Dobreen declared a conflict of interest on item 14.1

Litigation or Potential Litigation, Including Matters Before

Administrative Tribunals, Affecting the Municipality or Local Board

(Sec239(2)(e))(Subject: Litigation Matter) due to lands adjacent to her

home having a nexus with the subject property, and did not participate

in the discussion or voting of the item.

6. Delegations & Presentations

6.1 Delegation - Andrew Kohnen - Southgate Sideroad 11 Concerns

No. 2024-179

Moved By Councillor Shipston

Seconded By Deputy Mayor Dobreen

Be it resolved that Council receive the delegation from Andrew Kohnen regarding Southgate Sideroad 11 as information.

Carried

7. Adoption of Minutes

No. 2024-180

Moved By Councillor John
Seconded By Councillor Ferguson

Be it resolved that Council approve the minutes from the April 3, 2024 Council and Closed Session meetings as presented.

Carried

8. Reports of Municipal Officers

8.1 Chief Building Official Bev Fisher

8.1.1 CBO2024-003- After Hours By-law and Canine Control Tender Award Recommendations

Councillor Rice called for a recorded vote on the item.

No. 2024-181

Moved By Councillor John
Seconded By Councillor Singh Soares

Be it resolved that Council receive Staff Report CBO2024-003 for information; and

That Council award the contract for a After Hours Bylaw and Canine Control Services to Municipal Support Services (Option 2), for a total of \$2,270 per month plus additional calls for service costs and HST.

Yay (5): Mayor Milne, Deputy Mayor Dobreen, Councillor Ferguson, Councillor Shipston, and Councillor John

Nay (2): Councillor Rice, and Councillor Singh Soares

Carried (5 to 2)

8.2 Recreation Manager Kevin Green

8.2.1 REC2024-001-Lawn Maintenance Contract Approval

No. 2024-182

Moved By Deputy Mayor Dobreen
Seconded By Councillor Ferguson

Be it resolved that Council receive Staff Report REC2024-001 for information; and
That Council award the contract to Dwayne's Lawn Care, Owner Dwayne VanRavenswaay Wingham, On

Carried

8.3 Economic Development Officer Brenna Carroll

8.3.1 EDO2024-004-CIP Application – Canadian Fence and Hardware

No. 2024-183

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Council receive Staff Report EDO2024-004 for information; and

That Council approve Canadian Fence and Hardware for Community Improvement Plan project funding to build an additional warehouse on their property at 151 Eco Parkway, Dundalk in the amount of \$15,000, subject to planning approvals and building permit issuance.

Carried

8.4 Public Works Manager Jim Ellis

8.4.1 PW2024-016 TAPS Tender Award Recommendations

No. 2024-184

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Council receive Staff Report PW2024-016 for information; and

That Council approve the recommendations to award the 2024 truck tender and road maintenance tenders as received for:

1. Tandem plow truck tender for a 2025 International HV615 in the amount of \$411,479.00 excluding HST from Lewis Motors Sales Inc;
2. Double Surface Treatment tender to Duncor Enterprises Inc. for a total amount of \$633,002.60 excluding HST;
3. Microsurfacing tender to Miller Paving Limited for a total amount of \$136,890.38 excluding HST.

Carried

8.5 Chief Administrative Officer Dina Lundy

8.5.1 CAO2024-006- CAO Annual Performance Review Policy

No. 2024-185

Moved By Councillor Ferguson

Seconded By Councillor Rice

Be it resolved that Council receive Staff Report CAO2024-006 for information; and

That Council approves the CAO Annual Performance Review Policy attached to this report.

Carried

8.5.2 CAO2024-007- GTR Bus Stop Location Change

No. 2024-186

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive Staff Report CAO2024-007 for information; and

That Council supports the bus stop location change from the Arena to the Library, effective May 1, 2024.

Carried

8.6 Planning Department

8.6.1 PL2024-025 – Restart C3 Zoning Amendment

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Council receive Staff Report PL2024-025 for information; and

That Council provide direction on how to proceed with the Township initiated zoning bylaw amendment to permit restaurants, taverns, convenience stores in a Highway Commercial-3 Type Zone.

Councillor Shipston moved the following amendment to the main motion.

Amendment:

No. 2024-187

Moved By Councillor Shipston

Seconded By Deputy Mayor Dobreen

Be it resolved that Council amend the second Clause to state: "**That** Council direct staff to prepare a technical report and bring back a by-law for consideration giving notice under Section 34(17) of Council's intent to proceed."

Carried

Main Motion as Amended:

No. 2024-188

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Council receive Staff Report PL2024-025 for information; and

That Council direct staff to prepare a technical report and bring back a by-law for consideration giving notice under Section 34(17) of Council's intent to proceed.

Carried

8.6.2 PL2024-027 - SP13-23 Lawrence Martin

No. 2024-189

Moved By Councillor Rice

Seconded By Councillor Ferguson

Be it resolved that Council receive Staff Report PL2024-027 for information; and

That Council consider Bylaw 2024-036 to authorize Mayor and Clerk to sign a Site Plan Agreement with Lawrence Martin for lands at 551003 Southgate Sideroad 55, Lot 16, Concession 4 geographic Township of Egremont, Township of Southgate.

Carried

**8.6.3 By-law 2024-036 - Site Plan Agreement SP13-23
Lawrence Martin**

No. 2024-190

Moved By Councillor Ferguson

Seconded By Deputy Mayor Dobreen

Be it resolved that by-law number 2024-036 being a by-law to authorize the execution of a Site Plan Control Agreement be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

9. By-laws and Motions

9.1 By-law 2024-031 - Appointment By-law - Grey Bruce Joint Police Services Board - Community Member Appointment - Karl Ellis

No. 2024-191

Moved By Deputy Mayor Dobreen
Seconded By Councillor John

Be it resolved that by-law number 2024-031 being a bylaw to appoint members to the Grey Bruce Joint Police Services Board be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

10. Notice of Motion

None.

11. Consent Items

11.1 Regular Business (for information)

No. 2024-192

Moved By Councillor Shipston
Seconded By Councillor Rice

Be it resolved that Council approve the items on the Regular Business consent agenda dated April 17, 2024 and direct staff to proceed with all necessary administrative actions.

Carried

11.1.1 PW2024-017 Department Report

11.1.2 2024-03-21 GCJAAC Minutes

11.2 Correspondence (for information)

No. 2024-193

Moved By Deputy Mayor Dobreen
Seconded By Councillor John

Be it resolved that Council receive the items on the Correspondence consent agenda dated April 17, 2024 (save and except items 11.2.3 Drinking Water Source Protection - Auditor

General's of Public Health Ontario Recommendation on Private Drinking Water Testing, as information.

Carried

11.2.1 SMART - January 26, 2024 Meeting Minutes - received April 8, 2024

11.2.2 Drinking Water Source Protection - November 24, 2024 Meeting Minutes - received March 27, 2024

11.2.3 Drinking Water Source Protection - Auditor General's of Public Health Ontario Recommendation on Private Drinking Water Testing - received April 8, 2024

No. 2024-194

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Whereas private water systems are not protected through legislated requirement under the *Safe Drinking Water Act*, 2002, and *Clean Water Act*, 2006, but are more likely to contribute to cases of gastrointestinal illness than municipal systems; and

Whereas the 2023 Auditor General's Value-for-Money audit of Public Health Ontario (PHO) recommended that PHO, in conjunction with the Ministry of Health, update and implement a plan to streamline public health laboratory operations, including the gradual discontinuance of free private drinking water testing; and

Whereas, in the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region, about 60,000 residents (35% of the region's population) do not receive water from municipal systems, with many relying on a private drinking water system, including wells; and

Whereas the Walkerton Inquiry Report Part 2, concluded the privatization of laboratory testing of drinking water samples contributed directly to the E. coli outbreak in Walkerton, Ontario in May 2000; and

Whereas all Ontarians deserve safe, clean water and free well water testing is a way to help ensure that residents on private wells continue to have barrier free access to well water testing.

Therefore be it resolved that the Council of the Township of Southgate receive the Drinking Water Source Protection - Auditor General's of Public Health Ontario Recommendation on Private Drinking Water Testing correspondence for information (see attached); and **THAT** the Council call on the Province to **not** phase out free well water testing as part of the proposed streamlining efforts of public health laboratory operations in the province; and

THAT this resolution, along with the correspondence from the Drinking Water Source Protection, be circulated to the Hon. Sylvia Jones Minister of Health; Hon. Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs; Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks; Kirsten Service, Director, Conservation and Source Protection Branch, MoECP; Grey Bruce and other Public Health Units; Ontario Municipalities; Grey and Bruce Federations of Agriculture; Conservation Ontario and Ontario Source Protection Committees.

Carried

11.2.4 SOLGEN - New Mandatory Online Learning for the Public Safety Sector - received March 28, 2024

11.2.5 Crime Stoppers of Grey Bruce Coordinator Report - January to March 2024-Q1

11.3 Resolutions of Other Municipalities (for information)

No. 2024-195

Moved By Councillor Ferguson

Seconded By Deputy Mayor Dobreen

Be it resolved that Council receive the items on the Resolutions of other Municipalities consent agenda dated April

17, 2024 save and except items 11.3.3 City of St Catherines - Endorsement Notification - Urgent Need for Increased Funding for Libraries and Museums, as information.

Carried

11.3.1 City of Brantford - Home Heating Sustainability Letter - received March 28, 2024

11.3.2 Town of Shelburne - Eradicate Islamophobia and Antisemitism - received March 28, 2024

11.3.3 City of St Catherines - Endorsement Notification - Urgent Need for Increased Funding for Libraries and Museums - received April 3, 2024

No. 2024-196

Moved By Councillor John

Seconded By Councillor Shipston

Be it resolved that Council of the Township of Southgate receives the correspondence and resolution from the City of St. Catherines; and

That Council hereby supports the resolution regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario (Township of Lincoln); and

That a copy of this Resolution be forwarded to Premier Doug Ford, the Minister of Tourism, Culture and Sport, Neil Lumsden, MPP Rick Byers, Association of Municipalities of Ontario (AMO), and all municipalities in Ontario.

Carried

11.3.4 Township of Terrace Bay - Fair Operational Budget Funding - received April 4, 2024

11.3.5 Township of Terrace Bay - Development of a Municipal Equipment Operator - received April 4, 2024

11.3.6 City of Kitchener - Ontario Heritage Act - received April 8, 2024

11.3.7 Town of Cobourg - Amend the Blue Box Regulations - received April 9, 2024

11.3.8 Town of Goderich - Legislative Amendments to Improve Municipal Code of Conduct - received April 10, 2024

11.3.9 Town of Goderich - OW and ODSP Rates - Prince Edward County - received April 10, 2024

11.3.10 Town of Goderich - Phase-Out of Water Well Testing - Ausuabe Bayfield Maitland Valley - received April 10, 2024

11.4 Closed Session (for information)

None.

12. County Report

Mayor Milne provided an update on the most recent County of Grey Council meeting. Highlights from the April 11, 2024 County of Grey Council Meeting are available [here](#).

13. Members Privilege - Good News & Celebrations

Mayor Milne congratulated Bella-Sitara Singh Soares on being selected for the role of a Legislative Page at the Legislative Assembly of Ontario.

Councillor Shipston noted that April 14 to April 20 is National Volunteer Week and wanted to extend his thanks to all volunteers in the community.

Deputy Mayor Dobreen noted that the Annual Holstein Maplefest, held on April 13 and April 14 was a great success, and echoed Councillor Shipston's comments about the many volunteers who are required to put on such a great event. Deputy Mayor Dobreen also mentioned that the JunCtian Community Initiatives is hosting an International Women's Day Awards Gala on Saturday April 20, 2024.

Councillor Singh Soares thanked Mayor Milne for recognizing Bella-Sitara Singh Soares on being selected for the role of Legislative Page, and echoed Deputy Mayor Dobreen's comment on the success of the Annual Holstein Maplefest!

14. Closed Meeting

Deputy Mayor Dobreen declared a conflict of interest on item 14.1 Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec239(2)(e))(Subject: Litigation Matter) due to lands adjacent to her home having a nexus with the subject property, and did not participate in the discussion or voting of the item.

No. 2024-197

Moved By Councillor Rice

Seconded By Councillor Ferguson

Be it resolved that Council proceed into closed session at 2:38PM in order to address matters relating to Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec 239(2)(e)) Subject: Litigation Matter Update), Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec 239(2)(e)) Subject: Litigation Matter Update) and Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec 239(2)(e)) Subject: Litigation Matter Update); A Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations Carried On or to be Carried On By or On Behalf of the Municipality or Local Board (Sec 239(2)(k)) (Subject: Development Negotiations) and A Proposed or Pending Acquisition or Disposition of Land by the Municipality or Local Board (Sec 239(2)(c))(Subject: Sale of Property Update); and **That** all those required remain in attendance.

Carried

Council recessed at 2:38PM and returned at 2:41PM.

Deputy Mayor Dobreen joined Closed Session at 2:44PM.

Public Works Manager Jim Ellis joined Closed Session at 2:53PM.

No. 2024-198

Moved By Deputy Mayor Dobreen

Seconded By Councillor Ferguson

Be it resolved that Council proceed out of Closed Session at 3:09PM.

Carried

Council recessed at 3:09PM and returned at 3:10PM.

15. Confirming By-law

No. 2024-199

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that by-law number 2024-037 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on April 17, 2024 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

16. Adjournment

No. 2024-200

Moved By Councillor Singh Soares

Seconded By Councillor Ferguson

Be it resolved that Council adjourn the meeting at 3:10PM.

Carried

Mayor Brian Milne

Clerk Lindsey Green