



<b>Report Presented To:</b>	Township of Southgate Council Meeting
<b>Meeting Date:</b>	2024-09-18
<b>Report Number</b>	CL2024-034
<b>Title:</b>	Community Foundation Grey Bruce – Southgate Community Fund Management Committee Update and Appointment
<b>Open/Closed Session:</b>	Open Session
<b>Prepared By:</b>	Holly Malynyk Legislative and Records Management Coordinator
<b>Approved By:</b>	Lindsey Green Clerk
<b>Approved By:</b>	Dina Lundy Chief Administrative Officer

**Executive Summary:**

This report is presented to Council to provide an update on the transition of the Southgate Community Fund Management Committee from a Committee of Council to a committee managed through Community Foundation Grey Bruce.

**Recommendation:**

**Be it resolved that** Council receive Staff Report CL2024-034 for information; and  
**That** Council approve the minutes from the September 9, 2024 Township of Southgate Community Fund Management Committee; and  
**That** Council disband the Southgate Community Fund Management Committee effective September 18, 2024; and  
**That** Council endorse the Community Foundation Grey Bruce Southgate Community Fund Management Terms of Reference Policy; and  
**That** Council appoint \_\_\_\_\_ to sit as a member of the Community Foundation Grey Bruce Southgate Community Fund Management Committee; and  
**That** the appointed Committee member be compensated in accordance with the Township of Southgate Policy # 21 Council Member Compensation, Expenses and Meeting Claims, Guidance and Approval Policy.

**Background:**

At the August 7, 2024, Regular Council meeting, the following resolution was passed.

No. 2024-370

**Moved By:** Councillor Ferguson

**Seconded By:** Deputy Mayor Dobrean

**Be it resolved that** Council receive Staff Report CL2024- 029 for information; and  
**That** Council direct staff to work collaboratively with Community Foundation Grey Bruce to transition the Southgate Community Fund committee to be administered through Community Foundation Grey Bruce; and

**That** following the successful transition of the granting committee, Council formally disband the Southgate Community Fund Management Committee of Council following the September 7, 2024 Committee meeting.

Following the regular Council meeting on August 7, 2024, staff engaged with the Community Foundation Grey Bruce to discuss transitioning the Southgate Community Fund Management Committee from a Township of Southgate Committee of Council to a committee under Community Foundation Grey Bruce.

At the Southgate Community Fund Management Committee meeting on September 9, 2024, staff presented report [CL2024-033](#), which provided an update on the Southgate Community Fund Management Committee. Stuart Reid, Executive Director of the Community Foundation Grey Bruce, introduced the draft Terms of Reference Policy for the committee. During the meeting, community members were encouraged to contact the Community Foundation Grey Bruce directly if they wished to remain on the committee.

The draft Terms of Reference Policy specifies that the new committee will include one appointed member of Council and four to six volunteer community members. Staff will continue to support Community Foundation Grey Bruce as needed throughout this transition.

### **Analysis**

In accordance with the Community Foundation Grey Bruce Township of Southgate Community Fund Management Terms of Reference Policy, one member of Council will be appointed to the Committee. Staff recommend that the appointed member of Council be compensated in line with the [Township of Southgate Policy #21 which covers Council Member Compensation, Expenses and Meeting Claims](#), to provide for continuity to members of Council who are appointed to various committees.

### **Financial and Resource Implications:**

There are no additional financial implications as a result of this report.

### **Attachments:**

Attachment 1: CL2024-034 – Minutes from the September 9, 2024, Township of Southgate Community Fund Management Committee Meeting

Attachment 2: CL2024-034 – Draft Community Foundation Grey Bruce Southgate Community Fund Management Terms of Reference Policy