



**Township of Southgate**  
**Minutes of Council Meeting**

November 20, 2024  
1:00 PM  
Holstein Council Chambers

Members Present: Mayor Brian Milne  
Deputy Mayor Barbara Dobreen  
Councillor Jason Rice  
Councillor Jim Ferguson  
Councillor Martin Shipston  
Councillor Joan John  
Councillor Monica Singh Soares

Staff Present: Dina Lundy, Chief Administrative Officer  
Lindsey Green, Clerk  
Jim Ellis, Public Works Manager  
Ken Melanson, Senior Manager, Development & Community Services  
Phil Schram, Chief Building Official  
Brenna Carroll, Economic Development Officer  
Victoria Mance, Junior Planner  
Holly Malynyk, Legislative and Records Coordinator

Others: Bill White, Senior Planning Consultant Triton Engineering

**1. Call to Order**

Mayor Milne called the meeting to order at 1:00PM.

**2. Land Acknowledgement**

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of

the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

**3. Open Forum - Register in Advance**

Dana Keiffer, Travis Burnside, Jason Tremble and Don Tremble spoke at open forum regarding staff report 8.1.1 PL2024-096 ZBA Wilder Lake Growth and a proposed development in the area.

Tom Arnott spoke at open forum regarding staff report 8.1.1 PL2024-096 ZBA Wilder Lake Growth.

**4. Confirmation of Agenda**

No. 2024-540

**Moved By** Councillor Ferguson

**Seconded By** Councillor Rice

**Be it resolved that** Council confirm the agenda as amended.

**Carried**

**5. Declaration of Pecuniary Interest**

Mayor Milne declared a conflict on item 8.1.1 PL2024-096 ZBA Wilder Lake Growth due to an adjoining property being owned by a family member and did not participate in the discussion or voting of the item.

**6. Delegations & Presentations**

None.

**7. Adoption of Minutes**

No. 2024-541

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** Council approve the minutes from the November 6, 2024 Council and Closed Session meetings as presented.

## 8. Reports of Municipal Officers

### 8.1 Planning Department

#### 8.1.1 PL2024-096 - ZBA Wilder Lake Growth

Mayor Milne declared a conflict on item 8.1.1 PL2024-096 ZBA Wilder Lake Growth due to an adjoining property being owned by a family member and did not participate in the discussion or voting of the item.

Mayor Milne relinquished the Chair.

Deputy Mayor Dobreen assumed the Chair.

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that Council** receive as information Staff Report 2024-096 regarding Wilder Lake Growth Management; and

**That** Council advise developers with Planning Act applications in and around Wilder Lake to coordinate their approach as far as a Lake Carrying Capacity Studies and Comprehensive Review analysis around Wilder Lake; and

**That** when Planning Act applications are received, Council direct staff to proceed to public open house and agency circulation to identify initial opportunities and constraints regarding potential development and a Growth Management Strategy for Wilder Lake recognizing new Provincial Policy, Aggregate designations, Areas of Natural and Scientific Interest and other development interests with a view to coordinating and directing housing proposals.

Councillor Singh Soares moved the following motion.

Councillor Singh Soares requested a recorded vote on the referral.

No. 2024-542

**Moved By** Councillor Singh Soares

**Seconded By** Councillor John

**Be it resolved that** Staff Report PL2024-096 ZBA Wilder Lake Growth be referred back to staff.

Yay (3): Councillor Rice, Councillor John, and Councillor Singh Soares

Nay (3): Deputy Mayor Dobreen, Councillor Ferguson, and Councillor Shipston

Conflict (1): Mayor Milne

**Motion Failed (3 to 3)**

No. 2024-543

**Moved By** Councillor Rice

**Seconded By** Councillor Shipston

**Be it resolved that Council** receive as information Staff Report 2024-096 regarding Wilder Lake Growth Management; and

**That** Council advise developers with Planning Act applications in and around Wilder Lake to coordinate their approach as far as a Lake Carrying Capacity Studies and Comprehensive Review analysis around Wilder Lake, if necessary; and

**That** when Planning Act applications are received, Council direct staff to proceed to public open house and agency circulation to identify initial opportunities and constraints regarding potential development and a Growth Management Strategy for Wilder Lake recognizing new Provincial Policy, Aggregate designations, Areas of Natural and Scientific Interest and other development interests with a view to coordinating and directing housing proposals.

**Carried**

Deputy Mayor Dobreen relinquished the Chair.

Mayor Milne reassumed the Chair.

Council recessed at 2:08PM and returned at 2:15PM.

**8.1.2 PL2024-099 - Part Lot Control Removal Flato East Phase 11**

No. 2024-544

**Moved By** Councillor Shipston

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Staff report PL2024-099 regarding Application to Part Lot Control Provisions Flato Phase 11, Dundalk Meadows be received for information; and

**That** Council approve By-law 2024-136 to remove part lot control for lands described as Blocks 97 to 105 and Blocks 115 to 117, Plan 16M-98.

**Carried**

**8.1.3 By-law 2024-136 - Flato East Phase 11 Part Lot Control Removal**

No. 2024-545

**Moved By** Councillor Shipston

**Seconded By** Councillor Ferguson

**Be it resolved that** by-law number 2024-136 being a By-law to Exempt from Part Lot Control under Section 50(7.1) of the Planning Act R.S.O. 1990, as amended Certain Lands being Blocks 97 to 105 and Blocks 115 to 117 Plan 16M-98 of the Township of Southgate be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book

**Carried**

**8.2 Public Works Manager Jim Ellis**

**8.2.1 PW2024-040 Community Safety Zone Main Street West Recommendation**

No. 2024-546

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Staff Report PW2024-040 be received for information; and

**That** Council support the staff recommendation to declare a Community Safety Zone for Dundalk Main Street West from Proton Street to Ida Street; and

**That** Council direct staff to forward the resolution request for a Community Safety Zone for Dundalk Main Street West from Proton Street to Ida Street to Grey County Transportation Department for future consideration.

**Carried**

**8.3 Chief Administrative Officer Dina Lundy**

**8.3.1 CAO2024-022 ROMA 2025 Delegations**

No. 2024-547

**Moved By** Councillor Shipston

**Seconded By** Councillor Ferguson

**Be it resolved that** Staff Report CAO2024-022 be received for information; and

**That** council approve submission of delegation requests as presented.

**Carried**

**8.4 Clerk Lindsey Green**

**8.4.1 CL2024-038 - 2025 Council Meeting Schedule - Preliminary Report**

No. 2024-548

**Moved By** Councillor Shipston  
**Seconded By** Councillor John

**Be it resolved that** Staff Report CL2024-038 be received for information; and

**That** Council provide feedback to staff on the 2025 Council meeting schedule recommendations as presented.

**Carried**

## **9. By-laws and Motions**

### **9.1 By-law 2024-135 - Committee of Adjustment Member Appointments 2025**

No. 2024-549

**Moved By** Councillor Shipston  
**Seconded By** Councillor Ferguson

**Be it resolved that** by-law number 2024-135 being a by-law to Constitute and Appoint Members to the Committee of Adjustment be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book

**Carried**

### **9.2 By-law 2024-137 - Amend Community Improvement Plan (CIP)**

No. 2024-550

**Moved By** Councillor Shipston  
**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** by-law number 2024-137 being a by-law to adopt an amendment to the Community Improvement Plan (CIP) be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**9.3 By-law 2024-130 - Traffic and Parking By-law**

No. 2024-551

**Moved By** Councillor John

**Seconded By** Councillor Ferguson

**Be it resolved that** by-law number 2024-130 being a by-law to regulate traffic and parking on highways within the Township of Southgate road system be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**10. Notice of Motion**

None.

**11. Consent Items**

**11.1 Regular Business (for information)**

No. 2024-552

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Ferguson

**Be it resolved that** Council approve the items on the Regular Business consent agenda dated November 20, 2024 and direct staff to proceed with all necessary administrative actions.

**11.1.1 2024-08-28 Public Planning Meeting Minutes**

**11.1.2 2024-09-25 Public Planning Meeting Minutes**

**11.1.3 2024-10-23 Public Planning Meeting Minutes**

**11.2 Correspondence (for information)**

No. 2024-553

**Moved By** Councillor Shipston

**Seconded By** Councillor Ferguson



**Be it resolved that** Council receive the items on the Correspondence consent agenda dated November 20, 2024 as information.

**Carried**

**11.2.1 GRCA - 2025 Draft Budget and Municipal Apportionment - received October 28, 2024**

**11.2.2 WOWC - Support for OBCM Solve the Crisis Campaign - received November 4, 2024**

**11.2.3 Multi-Municipal Energy Working Group - Correspondence - received November 7, 2024**

**11.3 Resolutions of Other Municipalities (for information)**

No. 2024-554

**Moved By** Councillor Ferguson

**Seconded By** Councillor John

**Be it resolved that** Council receive the items on the Resolutions of other Municipalities consent agenda dated November 20, 2024 as information.

**Carried**

**11.3.1 Town of Parry Sound - Request Province Implement a Rural Road Safety Program - received November 7, 2024**

**11.3.2 City of Cambridge - Homelessness, Mental Health, Safety and Addiction Crisis - received November 8, 2024**

**11.3.3 City of Cambridge - Lithium-Ion Importation and Safe Use - received November 8, 2024**

**11.3.4 Municipality of North Perth Resolution - Establishment of an Ontario Rural Road Safety Program - received November 8, 2024**

**11.3.5 Township of Melancthon - Temporary Traffic Calming Measures - County Road 17 - received November 11, 2024**

**11.4 Closed Session (for information)**

None.

**12. County Report**

Mayor Milne provided an update on the most recent County of Grey Council meeting. Highlights from the November 14, 2024 County Council meeting can be viewed [here](#).

**13. Members Privilege - Good News & Celebrations**

Mayor Milne extended his congratulations to Brenna Carroll, the Township of Southgate's Economic Development Officer, for the success of the Communities in Bloom program, highlighting that during the Peace Committee's fifth annual Peace Luncheon on November 16, 2024, the Township of Southgate was awarded a certificate of recognition for their achievements in the program.

Councillor Singh Soares reported that the Dundalk Fire Department hosted its annual Christmas Toy Drive on Saturday, November 16, 2024, to collect donations. She also noted that the Dundalk Legion held its annual Remembrance Day Service at the cenotaph.

Deputy Mayor Dobreen mentioned that the Dundalk Santa Claus parade is being held on December 7, 2024 at 7:00PM, noting that there is no cost to enter a float and that participants are encouraged to pre-register. Deputy Mayor Dobreen also mentioned that the Holstein Drama Group held their rendition of Steel Magnolias, noting that it was a great performance.

**14. Closed Meeting**

No. 2024-555

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Shipston

**Be it resolved that** Council proceed into closed session at 3:30PM in order to address matters relating to a Proposed or Pending Acquisition of Land by the Municipality or Local Board (Sec239(2)(c))(Subject:

Land Sale Update) and Personal Matters About an Identifiable Individual, Including Municipal or Local Board Employees (Sec239(2)(b))(Subject:HR Matters); and

**That** all those required remain in attendance.

**Carried**

Council recessed at 3:31PM and returned at 3:35PM.

Councillor John joined the Closed Session meeting at 3:36PM.

Senior Manager, Development & Community Services Ken Melanson and Chief Building Official Phil Schram left the Closed Session meeting at 4:22PM and did not return.

No. 2024-559

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** Council proceed out of Closed Session at 4:42PM.

**Carried**

Council recessed at 4:42PM and returned at 4:43PM.

## **15. Confirming By-law**

No. 2024-560

**Moved By** Deputy Mayor Dobreen

**Seconded By** Councillor Rice

**Be it resolved that** by-law number 2024-138 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on November 20, 2024 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

## **16. Adjournment**

No. 2024-561

**Moved By** Councillor Rice

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council adjourn the meeting at 4:44PM.

**Carried**

---

Mayor Brian Milne

---

Clerk Lindsey Green