



**Township of Southgate**  
**Minutes of Special Council Meeting**

December 6, 2024  
1 PM  
Holstein Council Chambers

Members Present: Mayor Brian Milne  
Deputy Mayor Barbara Dobreen  
Councillor Jason Rice  
Councillor Jim Ferguson  
Councillor Martin Shipston  
Councillor Joan John  
Councillor Monica Singh Soares

Staff Present: Lindsey Green, Clerk  
Kayla Best, HR Manager  
Holly Malynyk, Legislative and Records Coordinator

**1. Special Council Meeting Notice**

This Special Council meeting has been called by the Clerk upon receipt of a written request of the majority of Council members for the purposes of a closed session meeting related to a human resources matter.

**2. Call to Order**

Mayor Milne called the meeting to order at 1:00PM.

**3. Confirmation of Agenda**

No. 2024-588

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** Council confirm the agenda as presented.

**Carried**

**4. Declaration of Pecuniary Interest**

No one declared a pecuniary interest related to any item on the agenda.

**5. Closed Meeting**

No. 2024-589

**Moved By** Councillor Rice

**Seconded By** Councillor Ferguson

**Be it resolved that** Council proceed into Closed Session at 1:01PM in order to address matters related to Labour Relations or Employee Negotiations (Sec 239(2)(d))(Subject: HR Matters); and

**That** all those required remain in attendance.

**Carried**

Council recessed at 1:01PM and returned at 1:02PM.

Councillor Singh Soares left the meeting at 2:01PM and returned at 2:04PM.

Councillor Singh Soares left the meeting at 2:30PM and returned at 2:33PM.

Council recessed at 2:30PM and returned at 2:34PM.

Councillor Singh Soares left the meeting at 2:49PM and did not return.

No. 2024-591

**Moved By** Councillor Ferguson

**Seconded By** Councillor Shipston

**Be it resolved that** Council come out of Closed Session at 3:15PM.

**Carried**

Council recessed at 3:15PM and returned at 3:16PM.

**6. Confirming By-law**

No. 2024-592

**Moved By** Councillor Ferguson

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** by-law number 2024-152 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its special meeting held on December 6, 2024 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

**Carried**

**7. Adjournment**

No. 2024-593

**Moved By** Councillor Rice

**Seconded By** Deputy Mayor Dobreen

**Be it resolved that** Council adjourn the meeting at 3:16PM.

**Carried**

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Mayor Brian Milne

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Clerk Lindsey Green