



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2025-03-19
Report Number	CL2025-009
Title:	April 2, 2025, Council Meeting Date Change
Open/Closed Session:	Open Session
Prepared By:	Lindsey Green Clerk
Approved By:	Jim Ellis Interim Chief Administrative Officer

Executive Summary:

This report is being provided to Council for a decision on moving the date of the April 2, 2025, Council meeting, as there are known conflicts with the Ontario Good Roads Conference and maintaining quorum may be an issue as well as staff conflicts.

Recommendation:

Be it resolved that Staff Report CL2025-009 be received for information; and
That Council move the April 2, 2025, Council meeting, beginning at 9:00AM, to be scheduled to Thursday, April 3, 2025, beginning at 9:00AM; and
That the 2025 budget meeting timeline be adjusted accordingly.

Background:

Council approved the 2025 Council calendar at the December 4, 2024, Council meeting.

Analysis

The Ontario Good Roads Conference begins on Sunday, March 30th and runs until Wednesday, April 2nd. We currently have members of Council and staff registered to attend the conference. Due to the timing of our April 2nd meeting, staff recommend moving the meeting to the following day, Thursday April 3rd, beginning at the same time (9:00 AM).

The April 2nd meeting is currently identified as the meeting where the 2025 budget will be approved, and staff feel it is important for all members of Council and staff be available to attend this meeting. Rather than missing the Council meeting or missing some of the conference in order to attend the meeting, we felt it was easier to change the Council meeting date.

If approved, Clerks Department staff will make the necessary calendar adjustments for Council members and staff and advise of the date change publicly through our usual media channels.

Internal Policy and Legislated Requirements:

Per the Township’s [Procedural By-law](#), every year Council must approve the schedule for the upcoming year’s Council meetings.

Financial and Resource Implications:

There are no financial implications as a result of this report.

Strategic Priorities:

None.

Attachments:

None.