Staff Report CAO 2019–100

Title of Report: Roslyn Outdoor Education Centre and the Township of Southgate Cedarville Community Centre Partnership Agreement to support Private Funding Donations for Construction of a Facility

Department: Administration

Council Date: September 18, 2019

Council Recommendation:
Be it resolved that Council receive staff report CAO2019-100 as information; and
That Council approve the Township of Southgate setting up a charitable donation status for the Roslyn Outdoor Education Centre; and
That Council direct staff to update the Cedarville Community Centre Facility Use Agreement between the Roslyn Outdoor Education Centre and the Township of Southgate to facilitate the charitable status and provide an Emergency Community Warming Centre with the requirement of a genset backup power system, in addition to the facility use arrangement already in place.

Background:
The Roslyn Outdoor Education Centre is in the process of acquiring donations to expand their services to support children and youth with special needs. The plan is to construct a building that is a combination of a recreation centre, dining hall and accommodation facility for camp attendees, with a donation commitment of one million dollars to date.

The present “Facility Use Agreement” is included in this report as Attachment #1. The agreement is between the Roslyn Outdoor Education Centre and the Township of Southgate to facilitate the Cedarville Community access to rent the facility for their use.

Staff Comments:
Southgate Mayor, Deputy Mayor and CAO meet with Howard Dalal of the Roslyn Outdoor Education Centre to discuss his present services and his future plans to develop programs to support those with special needs and for the Cedarville Community. At the present time he has private donators willing to support his special needs programs with substantial funding for capital projects. What he is looking for is the Township of Southgate to act as the entity to receive the charitable donations and provide receipts to flow the money through to the
The construction project he is proposing in use partnership with the municipality. In the past the Township has partnered with the Egremont Optimist Club to undertake similar community benefits. The benefits of this project is the Roslyn Outdoor Education Centre supports the community of Cedarville with a access to a facility for events and gathers, as well they provide much needed support to, as well as services and training for families with children and youth with special needs. Staff recommend that we setup a process to flow their donations to complete this project.

The Township will need to develop a Charitable Donations Receipt Policy that will be dealt with in a separate staff report and approval process.

**Financial Impact or Long Term Implications**
There is no financial impact to the Township as a result of this report.

**Communications & Community Action Plan Impact:**
This report has been written and presented to Council to communicate accurate information to the public. Southgate Goal #1-A – Trusted, Timely, Transparent, Decision Making.

**Concluding Comments**
1. That Council receive this staff report as information.
2. That Council approve the Township of Southgate setting up a charitable donation status for the Roslyn Outdoor Education Centre similar to the arrangement with the Egremont Optimists Club.
3. That Council direct staff to update the Cedarville Community Centre Facility Use Agreement between the Roslyn Outdoor Education Centre and the Township of Southgate to facilitate the charitable status and provide an Emergency Community Warming Centre with the requirement of a genset backup power system, in addition to the facility use arrangement already in place.
4. That the Township continue to partner with the Roslyn Outdoor Education Centre where possible for mutual benefit in the delivery of community services.

Respectfully Submitted,

**CAO approval:** Original Signed By
Dave Milliner – CAO dmilliner@southgate.ca 519-923-2110 x223

- Attachment #1 – Facility Use Agreement for the Rosalyn Outdoor Centre Inc. dated June 20, 2018