



Staff Report FIN2019-037

Title of Report: FIN2019-037 2020 Budget
Department: Finance
Council Date: September 18, 2019

Recommendation:

Be it resolved that Council receive Staff Report FIN2019-037 2020 Budget as information.

Background:

Municipal Act, 2001 s. 290(1) requires a municipality shall:

“prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including,

- (a) amounts sufficient to pay all debts of the municipality falling due within the year”.

On July 3, 2019, Council received Staff Report FIN2019-031 2020 Budget which contained the following timeline:

October 9-19	9am	Council/ Committee of the Whole	Present 2020 Multi-year Capital Forecast
October 16-19	2pm	Council/ Committee of the Whole	Discuss/recommend 2020 Capital Budget
October 30-19	9am	Council/ Committee of the Whole	Present 2020 Operating Budget
November 6-19	9am	Regular Council	Approve 2020 Capital Budget
November 13-19	9am	Council/ Committee of the Whole	Discuss/Recommend 2020 Operating Budget
December-4-19	9am	Regular Council	Approve 2020 Operating Budget

Staff Comments:

As the Clerk is not available on October 30, 2019, the meeting to “Present 2020 Operating Budget” has been rescheduled to November 1, 2019.

And, a Public Information Meeting has been added for November 20, 2019 at 6pm.

The following is the updated timeline:

October 9-19	9am	Council/ Committee of the Whole	Present 2020 Multi-year Capital Forecast
October 16-19	2pm	Council/ Committee of the Whole	Discuss/recommend 2020 Capital Budget
November 1-19	9am	Council/ Committee of the Whole	Present 2020 Operating Budget
November 6-19	9am	Regular Council	Approve 2020 Capital Budget
November 13-19	9am	Council/ Committee of the Whole	Discuss/Recommend 2020 Operating Budget
November 20-19	6pm	Public Information Meeting	Present the Recommended 2020 Operating Budget and Approved 2020 Capital Budget
December-4-19	9am	Regular Council	Approve 2020 Operating Budget

Use of online public engagement tools are also anticipated. The public also has the opportunity to speak directly to Council during open-forum at each council meeting.

Financial Implications:

The Township of Southgate is required to approve a budget annually. The proposed timeline would allow for approval of the 2020 Budget in December 2019.

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with:

- Goal 1A: Trusted, Timely, Transparent, Accessible Municipal Decision-Making
 - o Action 1.A.1
 - Southgate will actively communicate with the public, facilitate public involvement, and define procedures for municipal decision-making on potentially controversial issues.

Concluding Comments:

The 2020 Budget timeline anticipates that the 2020 Capital Budget would be approved on November 6, 2019; and that the 2020 Operating Budget would be approved on December 4, 2019.

Respectfully Submitted,

Dept. Head: ***Original Signed By***
William Gott, CPA, CA Treasurer

CAO Approval: ***Original Signed By***
Dave Milliner, CAO