

COMMUNITY SAFETY AND WELL-BEING PLANNING: The Municipalities of Bruce and Grey

MINUTES

COMMITTEE MEETING: Community Safety & Well-Being Planning, Steering Committee & Municipal Representatives

DATE: November 5, 2019

TIME: 1:30 – 3:00 pm

LOCATION: 743 Wellington Street, Port Elgin, ON - Housing Common

CO-CHAIRS: Barb Fedy, Grey County Social Services (Steering Committee)
Christine MacDonald, Bruce County Human Services (Steering Committee)

ATTENDEES: Pam Coulter, City of Owen Sound
Christine Fraser-McDonald, Municipality of Arran-Elderslie
Fiona Hamilton, Municipality of Brockton
Raylene Martell, Municipality of Grey Highlands
Hannah McCulloch, Municipality of Meaford
Cathy Addison, Municipality of Northern Bruce Peninsula
Brian Tocheri, Town of Hanover
Linda White, Town of Saugeen Shores
Bill Klingenberg, Town of South Bruce Peninsula
Shawn Everitt, Town of the Blue Mountains
Carolyn Marx, Township of Chatsworth
Brittany Drury, Township of Georgian Bluffs
Emily Dance Township of Huron-Kinloss
Anne Elliott, Victim Services Bruce Grey Perth (Steering Committee)
Krista Miller, South Bruce OPP (Steering Committee)
Sarah Cowley, CSWBP Coordinator

REGRETS: Kent Padfield, Municipality of Kincardine
TBD, Municipality of South Bruce
Dave Milliner, Municipality of Southgate
Laura Johnston, Municipality of West Grey
Lynda Bumstead, Grey Bruce Health Unit (Steering Committee)

ITEM	ITEM	OUTCOMES
1	Welcome, Discussion of Needs & Review of Agenda	<p>To be discussed/decided: Municipal member needs and additions to the agenda.</p> <ul style="list-style-type: none"> • Round table introductions. • Review of agenda – no additions.
2	Municipal Representation on the CSWBP Advisory Committee	<p>To be discussed/decided: Municipal Representatives needing to be formally appointed by Councils, the question of Advisory Committee being a Committee of Council, etc.</p> <ul style="list-style-type: none"> • Discussion re. Police Services Act (1990), Part XI Community Safety and Well-Being Plans, Section 145 Subsection 4(a) – “the members of the advisory

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		<p>committee shall be appointed by agreement of the participating municipal councils and band councils”.</p> <ul style="list-style-type: none"> • There was agreement amongst the Municipal Reps that the Advisory Council should have an agreement which would include list of participating organizations/position and municipalities/positions (and/or delegate) that would outline the responsibilities of the Advisory Committee under the legislation. • It was made clear that this agreement could change as the plan for sustainability is explored in 2020. <p>ACTION: Fiona Hamilton, Raylene Martell and Christine Fraser-McDonald will create the first draft of this agreement, and will share with Municipal Reps and the Steering Committee members for review prior to the November 29th Advisory Committee meeting.</p> <ul style="list-style-type: none"> • Discussion re. Police Services Act, Section XI Community Safety and Well-Being Planning, Section 145, Subsection (3) 7.0 – “A person who represents the board of the municipality or, if there is no board, the commander of the detachment of the OPP that provides policing in the area or his or her delegate.” • There was an agreement regarding the interpretation of this clause that <u>either</u> there needs to be approval from the Police Services Board to have Chief of Police/ Detachment Commander attend on their behalf, <u>or</u> there needs to be a Police Services Board rep on the Advisory Committee. <p>ACTION: Municipal Reps to determine if their Police Services Board will pass a resolution to have the Chief of Police or Detachment Commander represent them on the Advisory Committee.</p>
3	Municipal Representation & Decision-Making	<p>To be discussed/decided: Delegated authority vs. Council approval – preference/requirements.</p> <ul style="list-style-type: none"> • Discussion re. delegated authority – this will vary between municipalities; ultimately each Council has the final authority to approve the CSWBP their municipality will use; some reps identified that they are treating the CSWBP process in the same way as any other advisory committee that they sit on. • Discussion re. plan approval process – it was offered that the plan approval process could follow that of other council approvals, where there could be a 21 day notice period for public feedback; then a penultimate draft

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		<p>would go to councils for feedback, with a final draft incorporating all feedback.</p> <ul style="list-style-type: none"> • It was also offered that the two county councils could approve the plan, and then cascade to the lower-tier municipalities. • Discussion re. keeping councils informed of the CSWBP process/work – the group agreed that having a presentation to share with councils now as to the process we are undertaking would be extremely helpful. <p>ACTION: Sarah to send a draft presentation to the Municipal reps by November 8th for review/feedback.</p> <ul style="list-style-type: none"> • There was agreement that Advisory Committee meetings will be shared with councils (county and municipalities), and that if a council wants more information, that request will flow back through their CAO/Clerk.
4	Accountabilities Under the Legislation	<p>To be discussed/decided: How to ensure Municipal Reps are meeting accountabilities as defined in the legislation.</p> <ul style="list-style-type: none"> • Discussion occurred re. Police Services Act (1990), Part XI Community Safety and Well-Being Planning, Sections 145-150. • Comments were offered re. the Advisory Committee responsibility to ensure attention is paid to engagement and priority populations (FN, Mennonite, youth). • Implementation and sustainability were discussed from a work plan perspective. • The final CSWBP was discussed – it was offered that Municipal profiles could be Schedules to the plan, so that the Bruce Grey plan could be approved by all, and the municipality would also take responsibility for approving their Schedule; this would allow more flexibility to make changes to the Schedule, rather than the entire plan needing to be approved at interval.
5	Engagement	<p>Outline of engagement process:</p> <ul style="list-style-type: none"> • Discussion occurred regarding the variety of existing engagement strategies that can be leveraged within each municipality, as well as the electronic survey that will be widely distributed across Bruce and Grey (i.e. Cariboo Chilcotin survey that has been shared with us by the Canadian Municipal Network on Crime Prevention); this survey will be shared at the November 29th Advisory Committee meeting. • The plan is that an information poster and URL for the Bruce and Grey survey will be ready by mid-January.

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6	Communication & Information-Sharing	<p>To be discussed/decided: Communication Strategy for use with Municipal Reps/Councils.</p> <ul style="list-style-type: none"> • Discussion re. variety of communication strategies and tools that have been used in other communities during their CSWBP process. • There was agreement that the Advisory Committee minutes will be shared with councils following each meeting, along with an executive summary/status update regarding the work plan. <p>ACTIONS: Municipal Reps will be provided with the following by the Coordinator (immediately after the November 29th Advisory Committee meeting) for presentation to councils:</p> <ul style="list-style-type: none"> • Presentation with background/context of the CSWBP process. • An example plan (i.e. Halton) • The Advisory Committee Terms of Reference • The CSWBP agreement for approval/sign off
7	Wrap-Up/Closing	<p>To be discussed/decided:</p> <ul style="list-style-type: none"> • Summary of decisions, actions, and next steps.

Next Meeting: ADVISORY COMMITTEE Friday, November 29, 2019 – 10:30 am to 2:00 pm
Walkerton Clean Water Centre – 20 Ontario Road, Walkerton ON