

# SAUGEE VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

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**MEETING:** Authority Meeting  
**DATE:** Wednesday December 11, 2019  
**TIME:** 1:00 p.m.  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Dan Gieruszak

**MEMBERS PRESENT:** Paul Allen, Mark Davis, Barbara Dobreen, Mark Goetz, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Mike Myatt, Diana Rae, Christine Robinson, Bill Stewart

**ABSENT WITH REGRET:** Maureen Couture, Sue Paterson

**STAFF PRESENT:** Dick Hibma, Interim General Manager/Secretary-Treasurer  
Erik Downing, Manager, Environmental Planning & Regulations  
Laura Molson, Manager, Accounting  
Shannon Wood, Manager, Communications  
Donna Lacey, Coordinator, Forestry  
Nancy Griffin, Conservation Education Coordinator  
Janice Hagan, Administrative Assistant

Chair Dan Gieruszak called the meeting to order at 1:02 p.m.

## **1. Adoption of Agenda**

Dick Hibma requested to remove the correspondence from the consent agenda for further discussion.

### **MOTION #G19-78**

Moved by Barbara Dobreen

Seconded by Steve McCabe

THAT the agenda be adopted as amended.

**CARRIED**

## **2. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

**3. Minutes of the Authority Meeting – November 7, 2019**

**MOTION #G19-79**

Moved by Cheryl Grace

Seconded by Mark Davis

THAT the minutes of the Authority meeting, held on November 7, 2019 be approved as circulated.

**CARRIED**

**4. Presentation**

**a. Outstanding Achievement Award – Nancy Griffin**

Shannon Wood informed the SVCA Members that Nancy Griffin had been recognized by her Conservation Education peers throughout Ontario for her outstanding performance and dedication in teaching outdoor education for over 30 years. She had been presented with the **2019 Outstanding Achievement Award** at the Rekindle the Sparks conference, Mono Cliffs Outdoor Education Centre, November 2019. The Members congratulated Nancy.

**5. Matters Arising from the Minutes**

None at this time.

**6. Consent Agenda**

**MOTION #G19-80**

Moved by Steve McCabe

Seconded by Cheryl Grace

THAT the reports, minutes, and information contained in the Consent Agenda, [items 6a, b, d], along with their respective recommended motions be accepted as presented.

- a. Program Report
- b. Finance Report: *THAT the Finance Report to October 31, 2019 be accepted as distributed.*
- d. News Articles for Members' information

**CARRIED**

**7. New Business**

**a. Budget Vote**

After a brief discussion the following motions were carried:

**MOTION #G19-81**

Moved by Mike Myatt

Seconded by Paul Allen

THAT the Saugeen Valley Conservation Authority adopt the 2020 Budget as approved in principle at the October 2019 meeting; and further

THAT the Authority share of the costs will be raised through general revenues, reserves, donations, general surplus and special and general levies in accordance with the Conservation Authorities Act, and further

THAT the General Manager/Secretary-Treasurer is hereby authorized to forward levy notices to the member municipalities.

A recorded vote was taken for the 2020 Budget with the following results:

Arran-Elderslie	Mark Davis	Yea
Brockton	Dan Gieruszak	Yea
Chatsworth	Diana Rae	Yea
Grey-Highlands	Paul Allen	Yea
Hanover	Sue Paterson	Absent
Howick	Mark Goetz	Yea
Huron-Kinloss	Don Murray	Nay
Kincardine	Maureen Couture	Absent
Kincardine	Bill Stewart	Yea
Minto	Steve McCabe	Yea
Morris-Turnberry	Mark Goetz	Yea
Saugeen Shores	Cheryl Grace	Yea
Saugeen Shores	Mike Myatt	Yea
South Bruce	Mark Goetz	Yea
Southgate	Barbara Dobreen	Yea
Wellington North	Steve McCabe	Yea
West Grey	Tom Hutchinson	Yea
West Grey	Christine Robinson	Yea

The result of the vote was 93% of the weighted average of those present in favour. Therefore,  
**Motion #G19-81 was CARRIED.**

**MOTION #G19-82**

Moved by Bill Stewart

Seconded by Diana Rae

THAT the amount of \$1,705,349 be raised by General Levy in 2020; and further

THAT General Levy payments shall be due in two equal instalments on March 31 and June 30; and further

THAT late payments shall be subject to the Authority's normal late payment charge of 1.50% per month thereafter; and further

THAT in accordance with Section 27(4) of the Conservation Authorities Act, R.S.O. 1990, the minimum sum that shall be levied against a participating municipality for administration costs shall be \$1,100.

**CARRIED**

**b. Report from Forestry Committee Meeting, December 11, 2019**

Donna Lacey presented the tender submissions for the sale of standing timbers reviewed by the Forestry Committee. After discussion the following motions carried:

**MOTION #G19-83**

Moved by Mark Davis

Seconded by Tom Hutchinson

THAT the SVCA Tender #SVCA\_01\_2019 regarding location Lots 69, Concession 2 EGR, former Holland Township, Municipality of Chatsworth, Grey County, submitted by Moggie Valley Timber, in the amount of \$18,000 be accepted for the sale of standing timber as per the recommendation of the SVCA Forestry Committee.

**CARRIED**

**MOTION #G19-84**

Moved by Bill Stewart

Seconded by Steve McCabe

THAT the SVCA Tender #SVCA\_02\_2019 regarding location Lot 12-13, Concession 3, former Carrick Township, Municipality of South Bruce, Bruce County, submitted by Moggie Valley Timber, in the amount of \$23,000 be accepted for the sale of standing timber as per the recommendation of the SVCA Forestry Committee.

**CARRIED**

**MOTION #G19-85**

Moved by Mark Davis

Seconded by Don Murray

THAT the SVCA Tender #SVCA\_03\_2019 regarding location Lot 39-42, Concession 2 & 3 SDR, former Bentinck Township, Municipality of West Grey, Grey County, submitted by Bester Forest Products Ltd., in the amount of \$72,015 be accepted for the sale of standing timber as per the recommendation of the SVCA Forestry Committee; and further,

THAT any remaining tender deposit cheques be returned immediately, upon said acceptance.

**CARRIED**

**c. Planning Services Agreements - update**

Erik Downing reviewed the report and noted that a formatting error resulting in an incorrect title on the chart, which should have read: "*Natural Heritage Comment From Shared CA?*". He noted that while there are no anticipated challenges, the deadline for Planning Services Agreements was the end of January and staff recommend a 6-month extension.

**MOTION #G19-86**

Moved by Christine Robinson

Seconded by Barbara Dobreen

THAT the deadline for Planning Services Agreements be extended to the end of June 2020; and further, THAT any municipality unable to make the deadline will inform SVCA staff and a report to the Authority will be prepared regarding the circumstances causing the delay for the SVCA members to consider.

**CARRIED**

**d. Section 28 Violations Process Report**

Erik explained the Regulatory function and process, and noted it is staff's implicit duty to act to resolve violations, and when a resolution is not forthcoming then enforcement is necessary. The Members recommended a revised, less heavy-handed violation letter to assist in the mediation process.

After further discussion the following motion was passed:

**MOTION #G19-87**

Moved by Christine Robinson

Seconded by Tom Hutchinson

THAT SVCA staff submit a review to the Authority on regulatory property violations; and further, THAT options and recommendations for change & improvement be submitted.

**CARRIED**

**8. Other Business**

**a. Accounts Payable Report**

**MOTION #G19-88**

Moved by Mark Davis

Seconded by Bill Stewart

THAT the Accounts Payable, totaling \$293,228.67 be approved as distributed.

**CARRIED**

**MOTION #G19-89**

Moved by Mike Myatt

Seconded by Paul Allen

That the Members of the Saugeen Valley Conservation Authority approve the discontinuance of the practice of submitting monthly listings of payments made by cheque or through online payments in the Board Agenda package for approval after payments have been made.

**CARRIED**

**b. Proposed Meeting Schedule**

The Members discussed the proposed meeting schedule and requested an online poll be carried out to determine availability for a January meeting.

**c. Correspondence**

The Correspondence was removed from the Consent Agenda section 6 to discuss the motions set forth by the Township of Ramara, indicating that it desired an exit clause be provided in the Conservation Authorities Act to permit municipalities to exit CA jurisdictions. Dick Hibma reviewed the issues between Ramara Twp and the Lake Simcoe Region CA [LSRCA] noting that Ramara Twp tends to issue building permits without consultation with LSRCA. As well LSRCA is in the process of legal action against the Township due to unpaid levies. Dick noted that for a municipality to dissolve the relationship with a conservation authority, it must have a robust plan for flood warning/management and conservation regulations.

There was no further discussion.

**MOTION #G19-89**

Moved by Steve McCabe

Seconded by Tom Hutchinson

THAT the correspondence be received as presented.

**CARRIED**

**d. Christmas in the Country Report**

Shannon Wood discussed the recent Saugeen Valley Foundation event, Christmas in the Country, which had been relocated from Sulphur Spring CA to the village of Formosa. She told the members that there were over 7000 people in attendance and hundreds of volunteers. The partners involved in the planning of the event included the Formosa Lions and the Municipality of South Bruce. Financial reports would follow.

A coffee break was called at 3:30 p.m. and the meeting was reconvened at 3:40 p.m.

**9. Closed Session – Personnel Matters**

**MOTION #G19-91**

Moved by Barbara Dobreen

Seconded by Bill Stewart

THAT the Authority move to Closed Session, In Camera, to discuss personnel matters; and further THAT Dick Hibma remain in the meeting.

**CARRIED**

**MOTION #G19-95**

Moved by Tom Hutchinson

Seconded by Bill Stewart

THAT the Authority adjourn from Closed Session, In Camera, and rise and report.

**CARRIED**

There were no actions to report from the Closed Session, In Camera. There being no further business, the meeting was adjourned at 4:05 p.m. by the Chair.

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Dan Gieruszak  
Chair

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Janice Hagan  
Recording Secretary



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## 2020 Authority Meeting Schedule

Thursday February 20 – Annual Meeting / Volunteer Recognition	10:00 a.m.
Thursday April 2	1:00 p.m.
Thursday May 7	1:00 p.m.
Thursday June 4	1:00 p.m.
Thursday August 6	1:00 p.m.
Thursday October 1 – Budget Review	10:00 a.m.
Thursday November 5	1:00 p.m.
Thursday December 3	1:00 p.m.



### Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey