



## **Staff Report HR2020-04**

**Title of Report:** HR2020-04– Cemetery Caretaker TAPS Operator/Labourer  
Hopeville 1 Year Contract  
**Department:** Human Resources  
**Council Date:** March 4, 2020

**Recommendation:**

**Be it resolved that** Council receive Staff Report HR2020-04 for information.

**Background:**

The following resolution was passed at the February 5, 2020 Regular Meeting of Council:

No. 2020-051

**Moved By Councillor Dobreen Seconded By Councillor Rice**

**Be it resolved that** Council receive Staff Report PW2020-009 for information; and

**That** Council approve the internal posting of a 1-year contract position for Cemetery Caretaker TAPS Operator/Labourer (Hopeville).

**Carried**

**Staff Comments:**

The position was posted internally on February 6, 2020 with a closing date of February 12, 2020. 3 internal applications were received and those candidates were interviewed on February 18<sup>th</sup> and 19<sup>th</sup> by the Public Works Manager, Roads Foreman/Fleet Manager and HR Coordinator. Theo Oving was the chosen candidate and he is scheduled to begin in his new role on March 2, 2020.

**Financial Implications:**

There are no financial implications associated with this report as the position has been included in the 2020 Operating Budget.

**Communications & Community Action Plan Impact:**

Goal 5 - Upgrading our "Hard Services"

Action 5: The residents and businesses of Southgate recognize our linear services - roads, bridges, water and sewer works, for example - to be a fundamental purpose of municipal government. This infrastructure needs to be serviceable and sustainable so that our businesses and communities can thrive and grow.

**Concluding Comments:**

Staff are pleased to welcome Theo into his new role as Cemetery Caretaker TAPS Labourer/Operator Hopeville 1 Year Contract.

Respectfully Submitted,

**HR Coordinator:** *Original Signed By*

Kayla Best, HR Coordinator/Assistant to the CAO

**CAO Approval:** *Original Signed By*

Dave Milliner, CAO