

## **Township of Southgate**

### **Administration Office**

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## **Staff Report CAO2020-026**

### **Title of Report: Southgate-Community Foundation Grey Bruce Foundation Fund Agreement Report**

**Department:** Administration

**Council Date:** March 18, 2020

#### **Council Recommendation:**

**Be it resolved that** Council receive Staff Report CAO2020-026 as information; and **That** Council approve the draft Southgate Community Foundation Endowment Fund Agreement with Community Foundation Grey Bruce to establish a Township endowment fund to support future community organizations with donation requests and grant funding; and

**That** Council approve the Southgate Donor Advised Community Agreement by Municipal By-law 2020-037.

#### **Background:**

Staff presented a report CAO2020-022 titled "Community Foundation Grey Bruce Southgate Contribution-Revenue Analysis Report", at the March 4, 2020 Council meeting and the following resolution was approved:

**Moved by** Councillor Shipston; **Seconded by** Councillor Dobreen;

**Be it resolved that** Council receive Staff Report CAO2020-022 as information; and

**That** Council direct to staff to proceed with developing a draft Southgate Community Foundation Endowment Fund Agreement with Community Foundation Grey Bruce to establish a Township endowment fund to support in future community organizations with donations requests and grant funding; and **That** Council direct staff to proceed with the draft agreement with annual seed funding of \$30,000.00 for a period of 5 years to establish the Southgate Community Foundation Endowment Fund; and

**That** Council direct staff to finalize a Southgate Donor Advised Community Agreement for approval at a future Council meeting.

Carried No. 2020-129

#### **Staff Comments:**

Staff have worked with Community Foundation Grey Bruce (CFGB) staff to finalize a Southgate Community Foundation Fund Agreement that is included in this staff report as Attachment #1.

Once the agreement is executed the next step is Township staff will work with CFGB Executive Director Stuart Reid to develop a draft Southgate Community Foundation Fund Advisory Committee Terms of Reference document for Council approval at a future Council meeting. The Township will also work with CFGB staff to advertise for volunteer members to submit applications for appointment to the Volunteer

Southgate Community Foundation Fund Advisory Committee membership. CFGB will then begin to promote the Southgate Community Foundation Fund on their website, the Township's website, as well as advertising locally, through social media communications and CFGB community events in Southgate to generate interest, create ongoing media awareness and manage family donations in a confidential manner for the Township's Community Fund and the Committee.

### **Financial Impact or Long-Term Implications**

Staff will proceed with setting up a Southgate Community Foundation Endowment Fund contribution at a level of \$30,000.00 per year for 5 years and to be funded from the Southgate Solar Fund.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public.

#### **Action 2:**

The residents and businesses of Southgate envision our largest town once again becoming a source of community pride and a hotbed of community activity, with a much-improved appearance and a broader range of business opportunity.

#### **Strategic Initiative:**

**2-E** - The Township will increase its support for, and promotion of, community events, festivals, parades, library activities, and other events that attract people to the downtown area.

### **Concluding Comments**

1. That Council receive staff report CAO2020-026 as information.
2. That Council approve the Southgate Donor Advised Community Fund Agreement with Community Foundation Grey Bruce as presented.
3. That Council consider approving the Southgate Donor Advised Community Fund Agreement with Community Foundation Grey Bruce by Municipal By-law.
4. That staff proceed with developing a draft Southgate Community Fund Management Committee Terms of Reference and for Council approval advertisement for the recruitment of Community Fund Advisory Committee Members with Community Foundation Grey Bruce staff for Southgate Council for consideration and approval at a future meeting.

Respectfully Submitted,

**CAO approval: Original Signed By**  
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**Treasurers approval: Original Signed By**  
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- Attachment 1 – Southgate Donor Advised Community Fund Agreement